

**ACT GOVERNMENT**  
*Land Titles Act 1925*  
**Registrar-General's Office**



**CN**  
Form 009

Lodging Party  
  
Box Number

## APPLICATION TO NOTE CHANGE OF NAME ON CERTIFICATE OF TITLE

### PRIVACY COLLECTION STATEMENT (PRIVACY ACT 1988 (C/WLTH)) OVERLEAF

The registered proprietor of the estate and interest described below applies to have a change of name recorded in the Register.

**1. LAND**

Vol:Fol	District/Division	Section	Block	Unit	Instrument No/ Associated Dealing No

**2. NAME ON REGISTER TO BE CHANGED**

**3. NEW NAME**

**4. EXECUTION**

Signed by applicants (New name only)          Signature of applicant	Full name of witness    Signed in my presence    Signature of witness
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**5. STATUTORY DECLARATION**

I, \_\_\_\_\_ of \_\_\_\_\_

Am the same person as \_\_\_\_\_, the registered proprietor (or one of the registered proprietors) in Crown Lease / Certificate of Title  
 Volume \_\_\_\_\_ Folio \_\_\_\_\_

*And I make this solemn declaration by virtue of the Statutory Declarations Act 1959, and subject to the penalties provided by that Act for the making of false declarations, conscientiously believing the statements contain in this declaration to be true in every particular.*

Declared at .....on    the.....day of .....    Signature of applicant	Full name of witness    Signed in my presence    Signature of witness <span style="float: right;">Qualification of witness</span>
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**6. OFFICE USE ONLY**

Lodged by		Certificates Lodged	
Data Entered by		Attachments Lodged	
Examined by		Certificate of Title Lodged	
Registered by		Registration Date	

**PRIVACY STATEMENT**

S.43 of the *Land Titles Act 1925 (LTA)* authorises the Registrar-General to collect the information required by this form for the establishment and maintenance of the Land Titles Register. S.65-67 LTA requires that the Register be made available to any person for search, upon payment of a fee. The information is regularly provided to various ACT Government agencies, including the ACT Department of Urban Services, ACT Planning and Land Authority (ACTPLA), ACT Treasury, Canberra Connect and ActewAGL for conveyancing, municipal account, administrative, statistical and valuation purposes. ACTPLA and agencies within the ACT Department of Urban Services may also use the information supplied to prepare and sell property sales reports to commercial organisations concerned with the development, sale or marketing of land.

**SCHEDULE OF NOTES**

1. This form should be used to change a proprietor's name in respect to one or more parcels of land.
2. Documents must be typed, or completed in black ink or biro.
3. Alterations to information entered on the form should be made by crossing out (not erasing or obliterating by painting over) and should be initialled by all parties.
4. If there is insufficient space in any panel use an annexure sheet.
5. Volume and Folio references must be given.
6. Provide the full details of the name as currently described on the Land Titles Register.
7. Provide the details of the new name in full that will be placed on the Register.
8. It will be necessary to complete this Statutory Declaration regarding the Change of Name of a person or attach a search from the Australian Securities and Investments Commission (ASIC) for a corporation or company.
9. Execution by
  - **A Natural Person** – should be witnessed by an adult person who is not a party to the document.
  - **Attorney** – if this document is executed by an Attorney pursuant to a registered power of attorney, it must set out the full name of the attorney and the form of execution must indicate the source of his/her authority eg. "AB by his/her attorney XY pursuant to Power of Attorney ACT Registration No..... of which he/she has no notice of revocation".
  - **Corporation** – Section 127 of the *Corporations Act* provides that a company may validly execute a document with or without using a Common Seal if the document is signed by:
    - a. Two directors of the company;
    - b. A director and a secretary of the company; or
    - c. Where the company is a proprietary company and has a sole director who is also the sole company secretary, that director. Please identify that the director is a sole director on the form.

The following forms of execution are suggested –

**With A Common Seal**

The Common Seal of ABC Pty Ltd/Ltd ACN.....

was affixed in the presence of-

.....(signature)

.....(director/secretary)\*

(\*repeat if necessary ie if two directors signing. If signing as sole director and sole secretary, state 'director/secretary')

**Without A Common Seal**

Signed by.....Pty Ltd/Ltd ACN.....

.....(signature)

.....(director/secretary)\*

(\*repeat if necessary ie if two directors signing. If signing as sole director and sole secretary, state 'director/secretary')

**NB** The normal witnessing provisions in the *Land Titles Act 1925* do not apply to execution by a corporation as above, but do apply to execution by the attorney of a corporation.