

Lodged By:
Name:
Address:
E-mail:
Telephone (BH):

ACT GOVERNMENT
Associations Incorporation Act 1991
Registrar-General's Office



A5

Form 705

CHANGE OF PUBLIC OFFICER PARTICULARS

PRIVACY COLLECTION STATEMENT (*PRIVACY ACT 1988 (C'WLTH)*) OVERLEAF

1. ASSOCIATION NAME AND NUMBER

	Inc.	A
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2. TYPE AND DATE OF CHANGE

If a new public officer has been appointed, place a 'X' here:	<input type="checkbox"/>	and the date of appointment here:	
If the current public officer's details have changed, place a 'X' here:	<input type="checkbox"/>	and the date of change here:	

3. FULL NAME AND RESIDENTIAL ADDRESS OF PUBLIC OFFICER (must be 18 years or older and a resident of the ACT)

4. OTHER CONTACT DETAILS OF PUBLIC OFFICER (if applicable)

Preferred Postal Address			
E-mail Address		Telephone (BH)	

5. STATEMENT BY PUBLIC OFFICER

As the public officer of this association, I confirm that all of the particulars shown on this form are true and correct, that I have read the "Important Information" below and "Privacy Statement" shown overleaf, and that I am eligible to hold the position of public officer under the Act.

Signature

Name

Date

IMPORTANT INFORMATION

The public officer is responsible for acting as a point of contact between the association and the community, and is expected to be able to represent the association in dealings with this office under the *Associations Incorporation Act 1991* (the Act) and the *Associations Incorporation Regulation 1991* (the Regulation). Section 57 of the Act requires that the public officer be at least 18 years of age and be a resident of the ACT. In turn, it will be necessary to provide the full ACT residential address of the public officer. Section 122 of the Act provides for service on an incorporated association of a document or process by leaving it at, or sending it by post to, the address of the public officer.

The Act prohibits any person from serving as the public officer if he/she is insolvent or bankrupt, without leave from the ACT Supreme Court under S.63 of the Act. A search should be conducted of the records held by the Insolvency and Trustee Service Australia (ITSA) before accepting the nomination of a person as the public officer. For more information or to conduct a search, visit the ITSA website at www.itsa.gov.au.

PRIVACY STATEMENT

Section 9 of the *Associations Incorporations Act 1991* provides for the Registrar-General to collect the information for the purpose of establishing and maintaining the register of incorporated associations. The register is available for search pursuant to Section 11 of the Act, to any person upon payment of a fee. The register is also made available to a range of government agencies for law enforcement, administrative and statistical purposes.

ENGLISH	If you need interpreting help, telephone:
ARABIC	إذا احتجت مساعدة في الترجمة التفسيرية: اتصل برقم الهاتف:
CHINESE	如果你需要传译的帮助, 请打电话:
CROATIAN	Ako trebate pomoć tumača telefonirajte:
GREEK	Αν χρειάζεστε έκρημνύετα τηλεφώνηστε στο
ITALIAN	Se avete bisogno di un interprete, telefonate al numero:
MALTESE	Jekk għandek bżonn l-għajnuna t'interpreta, čempet:
PERSIAN	اگر به ترجمه شغاهي احتياج داريد به اين شمار + تلفر كنيد:
PORTUGUESE	Se vocé precisar da ajuda de um intérprete, telefone:
SERBIAN	Ako vam je potrebna pomoć prevodioca telefonirajte:
SPANISH	Si necesita la asistencia de un intérprete, llame al:
TURKISH	Tercümana ihtiyacınız varsa lütfen telefon ediniz:
VIETNAMESE	Nếu bạn cần một người thông-ngôn hãy gọi điện-thoại:
TRANSLATING AND INTERPRETING SERVICE	
131 450	
Canberra and District - 24 hours a day, seven days a week	

LOCATION

255 Canberra Avenue
Fyshwick ACT 2609

OFFICE HOURS

8.30am to 4.30pm Monday to Friday
(excluding public holidays)

CONTACT NUMBERS

Phone (02) 62070435 or
(02) 62070474
Fax (02) 62070487

POSTAL ADDRESS

PO Box 225
CIVIC SQUARE ACT 2608