

Application for issue of an Unrestricted Practising Certificate (G2) for the Financial Year ending yyyy

Please tick the box indicating whether you are in category A, B or C.

☐ **A: Application for the RENEWAL of an ACT Unrestricted Practising Certificate**

If you currently hold an ACT unrestricted practising certificate or have held an ACT unrestricted practising certificate within the last 5 years, and you would like to hold an unrestricted practising certificate entitling you to practise as a government or in-house lawyer for the year ending 30 June yyyy, complete **Parts 1 and 2**.

☐ **B: Application for a FIRST ACT Unrestricted Practising Certificate**

If you have not previously held an ACT unrestricted practising certificate and would like to hold an unrestricted practising certificate entitling you to practise as a government or in-house lawyer for the year ending 30 June yyyy, complete **Parts 1 and 3**.

☐ **C: Application for an ACT Unrestricted Practising Certificate if your previous ACT Unrestricted Practising Certificate EXPIRED 5 years ago or longer.**

If you held an ACT unrestricted practising certificate that expired 5 years ago or longer and you would like to hold an unrestricted practising certificate entitling you to practise as a government or in-house lawyer for the year ending 30 June yyyy, complete **Parts 1 and 3**.

Note: unless otherwise specified, section numbers refer to the *Legal Profession Act 2006* and Regulations under that Act.

PART 1 – ALL APPLICANTS TO COMPLETE

Title	Full name (please print)
1. I, <input type="text"/>	<input type="text"/>
of (residential address): <input type="text"/>	
Suburb <input type="text"/>	ACT <input type="text"/> Postcode <input type="text"/>
Phone No: (BH) <input type="text"/>	(AH) <input type="text"/> (Mobile) <input type="text"/>
Email: (Work)	<input type="text"/>
Email: (Home)	<input type="text"/>
Postal address (if differs from residential/office address): <input type="text"/>	
<input type="text"/>	

apply for the issue of **an Unrestricted Practising Certificate** under the *Legal Profession Act 2006* authorising me to engage in legal practice for the year ending 30 June **yyyy**.

- I am admitted as an Australian lawyer (s n).
- If I am successful in this application, I will not hold a practising certificate in another State or Territory from the time I am granted this certificate until this certificate expires or is surrendered (s n).
- I practise / will practise as an employee of:

The physical address(es) at which I practise / will practise principally is / are

The postal address (if different) is
 DX
- I understand that it is a condition of this practising certificate that I must notify the Law Society as soon as is reasonably practicable every time my practice details change (s n).

TRUST MONEY AND TRUST ACCOUNT AUDIT

6. (a) I did not hold an ACT unrestricted practising certificate in the year 1 April 2006 until 31 March 2007 (applicant to initial);
OR
(b) I held an ACT unrestricted practising certificate at some time in the year 1 April 2006 until 31 March 2007 and have lodged a statutory declaration that complies with s 107 of the *Legal Practitioners Act 1970* (applicant to initial);
OR
(c) I held an ACT unrestricted practising certificate at some time in the year 1 April 2006 until 31 March 2007 and have lodged an Auditor's report that complies with Part 11 of the *Legal Practitioners Act 1970* (applicant to initial);
OR
(d) I held an ACT unrestricted practising certificate at some time in the year 1 April 2006 until 31 March 2007 and have **attached** a statutory declaration that complies with Section 106 of the *Legal Practitioners Act 1970* (applicant to initial).
7. I understand that it is a condition of this practising certificate that I will not, at any time during the year ending 30 June **yyyy**, receive or hold trust money or controlled money (s n).

STATUTORY CONDITION REGARDING INSURANCE AND PRO BONO WORK

8. I am or will be:
(a) a government lawyer engaged in government work;
OR
(b) an in-house lawyer providing in-house legal services for a corporation that is not an incorporated legal practice.

I do not intend to and will not engage in legal practice otherwise than:

- (i) as a government / in-house lawyer engaged in government / in-house work;
- (ii) for the Law Society's Legal Advice Bureau;
- (iii) for any "complying community legal centre" as defined in s n.

It is a condition of this practising certificate under s n that I practise only in the capacities stated at (i) to (iii).

OTHER NOTIFIABLE INFORMATION

9. I have read the definition in the Dictionary to the Act of "**serious offence**". I understand that I must notify the Law Society in writing within 7 days if I am charged with a "**serious offence**" or if I am convicted of any offence that would require disclosure under the admission rules in relation to an application for admission to the legal profession under the Act. (s n).
10. I have read the definition in the Dictionary to the Act of "**show-cause event**". I understand that I must **attach** to this application a written statement about any "**show-cause events**" that have occurred in relation to me since my admission to the legal profession and that have not been previously notified to the Law Society. The written statement must explain why, despite the show-cause event or events, I consider myself to be a fit and proper person to hold a practising certificate. (s n).

11. I understand that the Law Society cannot grant me a practising certificate unless satisfied that I am a 'fit and proper person' to hold the certificate (s n). Sections *n* contain criteria that are relevant to whether a person is a 'fit and proper person'.

(a) This application form contains all relevant information as to whether I am a 'fit and proper person';

OR

(b) I have **attached** a statement containing all additional relevant information.

PART 2 – RENEWAL APPLICANTS ONLY TO COMPLETE

12. I currently hold an ACT unrestricted practising certificate authorising me to engage in legal practice as a government or in-house lawyer issued by the ACT Law Society [] (applicant to initial).

PART 3 – PLEASE COMPLETE IF THIS IS YOUR FIRST ACT PRACTISING CERTIFICATE OR IF YOUR PREVIOUS ACT PRACTISING CERTIFICATE EXPIRED FIVE YEARS AGO OR LONGER

Insert category

13. (a) I currently hold a [] practising certificate issued by []
[] **Unless issued by ACT Law Society, you must attach a copy;**

OR

(b) I do not currently hold a practising certificate. I was originally admitted as a []
of the Supreme Court of [] on []
Roll No: [] **(Please attach a copy of your Admission Certificate)**

14. I previously held an ACT practising certificate from [] until []
(Please only complete if you have previously held an ACT practicing certificate).

15. (a) I have **attached** my Practice Management Course Certificate;

OR

(b) I undertake to complete an approved Practice Management Course within a time frame set by the Law Society should I leave employment in the public or in-house sector to commence employment in the private sector. It is a condition of my practising certificate that I fulfill this undertaking (s n).

16. The table in Regulation *n* sets out criteria that must be met by applicants for an unrestricted practising certificate. The **attached** statutory declaration identifies the item number and reasons that qualify me under that regulation.

Applicant's Signature: Dated: