



# Application for extension of time to commence or complete building and development provisions

## Section 298A

A lease can include building and development provisions requiring the commencement or completion of a building or development to take place within a stated time. A lessee may, at any time before or after the stated time has ended, apply to the ACT Planning and Land Authority to extend the stated time.

If you do not comply with your building and development provisions, you will be conducting a controlled activity for failing to comply with a provision of the lease as per Schedule 2 of the *Planning and Development Act 2007*.

The personal information on this form is being collected to enable the processing and investigation of your application for an extension of time to commence or complete building and development provisions as per your Crown lease. Collection of personal information is authorised by s298A of the *Planning and Development Act 2007*.

**Rates Payable** - There are two payable amount options on a rates assessment notice; **the original rates assessment amount** and the **discounted amount**. If you have paid the discounted amount you will need to provide a copy of the receipt for the payment, as this will be the amount used to determine the fee payable.

\* Mandatory Fields to be completed

### 1. Lessee Details

\*Name:

\*Postal Address:

Telephone No:

E-Mail:

### 2. Site details (for the land for which the extension is sought)

Block:  Section:

\*Suburb:

\*Street Address:

### 3. Lease Details

Lease Grant date:

Date Commencement period expires:

Date Completion period expires:

Date Facilities/Associated Works/ Other Commencement period expires:

Date Facilities/Associated Works/ Other Completion period expires:

### 4. \*Which provision(s) of your lease are you seeking an extension for and for what period?

Commencement                      Period of Extension.....days from commencement

Completion                                Period of Extension.....days from completion

#### OFFICE USE ONLY

ID number

Date lodged

Receiving officer



Facilities/Associated Works/  
Other Commencement

Period of Extension.....days from commencement

Facilities/Associated Works/  
Other Completion

Period of Extension.....days from completion

5. \*Please provide a statement of reasons for why the extension is being sought:

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6. \*Proposed/Actual Work Programme

DA Lodgement/Approval Date:   
Commencement Date:   
Pre sheet Date:   
Lock-up Date (for residential):   
Fit out Date (for commercial):   
Completion Date:

Other Details:  
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I have attached a copy of the annual assessment notice for the *rates payable* for the land mentioned in section 2 above for the financial year when the application is made.

\*Signature:  Date / /