



## Planning and Development Act 2007 - s425

### Application for certificate of compliance

Section 296 of the *Planning and Development Act 2007* states that a **lessee** may apply to the ACT Planning and Land Authority for a certificate of compliance. In applying for the certificate, please ensure that all provisions of your Crown lease have been complied with. A copy of the certificate of occupancy and use **must** be provided at the time of lodgement of this application.

#### 1. Applicant details

Name:

Address:

Telephone No:

E-Mail:

#### 2. Site details

Unit:  Block:  Section:

Suburb:

Street Address:

#### 3. 1<sup>st</sup> Lessee (property owner's) details

**All** lessees **must** sign at part 4, applicant and lessee declaration, authorising the lodgement of this application. In doing so, the lessee gives authority to the applicant to negotiate any dealings in relation to the application. If there are more than two lessees please ensure that the details and authorisation are attached to the application.

Name:

Address:

Telephone No:

E-Mail:

#### 2<sup>nd</sup> Lessee (property owner's) details

Name:

Address:

Telephone No:

E-Mail:

#### OFFICE USE ONLY

Date lodged

/  /

C of O  
Provided

Verify lessee  
details  
(TARQUIN)

Receiving officer



4. Applicant and lessee declaration

I/we declare that all the information given on this form and its attachments is true and correct.

*If signing on behalf of a company, organisation or Government agency:-*

I/we the undersigned, declare I/we have the appropriate delegation or authority to sign on behalf of the company, organisation or Government agency.

Applicant Signature/s:  Date

1<sup>st</sup> lessee's Signature:  Date

2<sup>nd</sup> lessee's Signature:  Date

**Privacy Note**

The personal information on this form is being collected to enable processing of your application. Collection of personal information is authorised by Chapter 9 of the *Planning and Development Act 2007*. The information that you have provided may be disclosed to ACT Government agencies including the Department of Territory and Municipal Services for the purposes of assessing your application.

**Contact Details:**

ACT Planning and Land Authority  
Customer Service Centre  
GPO Box 1908, Canberra City, ACT 2601  
16 Challis Street, Dickson, ACT 2602  
Business Hours: 8.30am to 4.30pm Weekdays (excluding Public Holidays)  
Phone: (02) 6207 1923 Fax: (02) 6207 1925 TTY: (02) 6207 2622  
Email: [actpla.customer.services@act.gov.au](mailto:actpla.customer.services@act.gov.au) Website: [www.actpla.act.gov.au](http://www.actpla.act.gov.au)