File Number

ACT CIVIL AND ADMINISTRATIVE TRIBUNAL



APPLICATION FOR RESOLUTION OF TENANCY DISPUTE

APP	LICAN	NT/s:					
Addre	ss:						
Are yo	ou the:	Lessor \square	Grantor	Tenant	l Occup	oant 🗆	
Teleph	none Co	ntact:					
Facsin	Facsimile Contact:						
EMAI	EMAIL Address:						
Ĭ							
RESI	POND	ENT/s:					
Addre	Address:						
Is the Respondent the : Lessor \square Grantor \square Tenant \square Occupant \square							
Telepl	none Co	ntact:					
Facsin	nile Con	ıtact:					
EMAIL Address:							
Ĭ							
	THE APPLICANT APPLIES FOR THE FOLLOWING ORDERS						
	Termin	nation of Tenai	ncy Agreement.		Rental A	rears	
	Termination of Occupancy Agreement.		nt.	Compensa	ation/Damages		
	Rental Bond Dispute						
	For the resolution of any other dispute - namely:-						

DISPUTE RESOLUTION:						
Have the parties attempted to resolve this dispute through any formal mediation processes.						
□YES: □ NO:						
PREMISES:						
Address of Premises in Dispute:						
\mathcal{E}	NANCY AGREEMENT CUPANCY AGREEMENT					
It can be in writing, oral or in residential tenancy terms. An occupancy agreement is a occupier for the occupier to r	greement between a lessor and a tenant. Inplied and is governed by the standard In agreement between a grantor and an reside in a premises. Boarders, lodgers are just some parties who are residing ent.					
ARE THERE any other people living in the premises who would be affected by any order that may be made by the Tribunal? ☐ YES ☐ NO If YES, please name them:						
BOND DETAILS:						
Was a Bond paid?	□ YES □ NO					
Amount of Bond: \$	Date Bond Paid:					
Bond lodged with Office of Rental Bonds:	□ YES □ NO					
Date Bond Lodged:	Rental Bond Number:					
Has the Bond been Released?	☐ YES ☐ NO ☐ PARTIAL					
If Yes, to whom? Lessor/Grantor	☐ Tenant/Occupant					
Amount still in dispute:						

The Tribunal will endeavour to hear and determine this application within 14 days

of the application being served upon the other party (the respondent/s).

Approved Form AF2009- 120 approved by L Crebbin (General President), B Stefaniak (Appeal President) and P Spender (Presidential Member) on 3 April 2009 under section 117 of the ACT Civil and Administrative Tribunal Act 2008. This form repeals the form AF2009-55

from appearing in person before the Tribunal for a hearing or conference or of any dates that you will be unavailable to attend before the Tribunal I will be able to appear before the Tribunal on any date provided. I will be able to appear before the Tribunal, however I will not be available on the following dates: I will not be able to appear before the Tribunal in person; **HOWEVER** I will be represented before the Tribunal by: (NOTE: If the person representing you is not a solicitor you must provide the *Tribunal with a power of attorney for that person to act on your behalf. This* includes representation by a real estate agent) My representative can be contacted at: Address: Telephone Contact: Facsimile Contact: **IPLEASE NOTE: THE TRIBUNAL WILL CONDUCT PROCEEDINGS** BETWEEN 9.00 AM & 5.00 PM MONDAY TO FRIDAY] A DETAILED STATEMENT OF PARTICULARS IS TO BE INCLUDED WITH YOUR APPLICATION. The statement of particulars should identify the issues in dispute, the nature of relief sought and the reasons why. The application should include receipts, statements and any other relevant material regarding the dispute and the residential tenancy or occupancy agreement. A checklist is attached to assist you with this requirement. YOU MUST LODGE THE ORIGINAL PLUS TWO COPIES OF YOUR APPLICATION AND SUPPORTING DOCUMENTS WITH THE TRIBUNAL. ONE OF THE COPIES WILL BE FORWARDED TO THE RESPONDENT. ANY CONFIDENTIAL INFORMATION SHOULD THEREFORE NOT BE INCLUDED WITH YOUR APPLICATION. **DATED** APPLICANT/S

Please advise the Tribunal in the space below if there is anything that may stop you

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STATEMENT OF PARTICULARS

1	Please Identify the Issues In Dispute , for example, payment of rental arrears or that the lessor/grantor fix a broken heater.						
2	Please state the nature of relief you seek (what sort of order you want the Tribunal to make), for example, an order that the tenant/occupant pay rental arrears or the lessor/grantor fix the broken heater.						
3	Please give a brief history of the dispute , (why you are making the application)						
	If you are claiming money please show calculations and total amount claimed						
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Summary of Particulars

This form is for the use of Landlords seeking a termination and possession order

(Landlord/Grantor) (cross out whichever does not apply)				
-V-				
(Tenant/Occupant) (cross out whichever does not apply)				
Tenancy: Commencement Date / / Term ☐ fixed (months years) ☐ periodic				
Tenant ☐ in possession ☐ abandoned on / / ☐ vacated/returned keys on / /				
Service Details				
Notice				
Date of Notice to Vacate / / Date notice given by hand / / by(name)				
(or) date notice posted / / by reg post no				
Termination date / /				
It is confirmed that the notice has not been withdrawn in writing \(\square\)				
Rent of \$ per □ calendar month □ fortnight □ week □ day				
At date of notice to vacate rent paid to and including / /				
Rent now paid to and including / /				
Rent Owing to today date tenant vacated/abandoned				
\$ (Calculated as days @ \$ per day)				

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Bond • provided by	□ Tenant/Occupant \$ □ Commissioner of Housing \$ □ Total \$
• lodged	☐ Office of Rental Bonds (ORB) ☐ not lodged
(or)	there is no rental bond
This form is submitted to th	ne Tribunal on / / by

Other) who declares that the contents are true and correct.

(Name) (Landlord/Grantor Agent