

/

**APPLICATION FOR RESOLUTION
OF TENANCY DISPUTE**

APPLICANT/s:

Address:

Are you the: Lessor Grantor Tenant Occupant

Telephone Contact:

Facsimile Contact:

EMAIL Address:

RESPONDENT/s:

Address:

Is the Respondent the : Lessor Grantor Tenant Occupant

Telephone Contact:

Facsimile Contact:

EMAIL Address:

THE APPLICANT APPLIES FOR THE FOLLOWING ORDERS

- Termination of Tenancy Agreement. Rental Arrears
- Termination of Occupancy Agreement. Compensation/Damages
- Rental Bond Dispute
- For the resolution of any other dispute - namely:-

Please advise the Tribunal in the space below if there is anything that may stop you from appearing in person before the Tribunal for a hearing or conference or of any dates that you will be unavailable to attend before the Tribunal

- I will be able to appear before the Tribunal on any date provided.
- I will be able to appear before the Tribunal, however I will not be available on the following dates:

- I will not be able to appear before the Tribunal in person;

HOWEVER

- I will be represented before the Tribunal by:
(NOTE: *If the person representing you is not a solicitor you must provide the Tribunal with a power of attorney for that person to act on your behalf. This includes representation by a real estate agent*)

My representative can be contacted at:

Address:

Telephone Contact:

Facsimile Contact:

[PLEASE NOTE: THE TRIBUNAL WILL CONDUCT PROCEEDINGS BETWEEN 9.00 AM & 5.00 PM MONDAY TO FRIDAY]

NOTE:

A DETAILED STATEMENT OF PARTICULARS IS TO BE INCLUDED WITH YOUR APPLICATION.

The statement of particulars should identify the issues in dispute, the nature of relief sought and the reasons why. The application should include receipts, statements and any other relevant material regarding the dispute and the residential tenancy or occupancy agreement. A checklist is attached to assist you with this requirement.

YOU MUST LODGE THE ORIGINAL PLUS TWO COPIES OF YOUR APPLICATION AND SUPPORTING DOCUMENTS WITH THE TRIBUNAL. ONE OF THE COPIES WILL BE FORWARDED TO THE RESPONDENT. ANY CONFIDENTIAL INFORMATION SHOULD THEREFORE NOT BE INCLUDED WITH YOUR APPLICATION.

DATED

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APPLICANT/S

Summary of Particulars

This form is for the use of Landlords seeking a termination and possession order

(Landlord/Grantor) (cross out whichever does not apply)

-v-

(Tenant/Occupant) (cross out whichever does not apply)

Tenancy:

Commencement Date / / Term fixed (___ months ___ years) periodic

Tenant in possession abandoned on / / vacated/returned keys on / /

Service Details

Notice

Date of Notice to Vacate / /
Date notice given by hand / / by _____ (name)

(or) date notice posted / / by reg post no. _____
(Day of Posting Sun Mon Tues Wed Thur Fri Sat)

Termination date / /

It is confirmed that the notice has not been withdrawn in writing

Rent of \$ _____ per calendar month fortnight week day

At date of notice to vacate rent paid to and including / /

Rent now paid to and including / /

Rent Owning to today date tenant vacated/abandoned

\$ _____ (Calculated as _____ days @ \$ _____ per day)

Bond

- provided by Tenant/Occupant \$ _____
 Commissioner of Housing \$ _____
 _____ \$ _____
Total \$ _____

- lodged Office of Rental Bonds (ORB)
 not lodged
(or) there is no rental bond

This form is submitted to the Tribunal on / / by
_____ (Name) (Landlord/Grantor Agent
Other) who declares that the contents are true and correct.