

6. REGISTER OF MEMBERS

Number of Current Members	Address at which the register of members may be viewed

7. FINANCIAL INFORMATION

Name of Financial Institution	Branch Location

8. CATEGORY OF ASSOCIATION

(Tick the box that applies to the association)

If the association's gross receipts exceed \$500,000 the association is prescribed under S.76 of the Act. The auditor must be a registered company auditor under the <i>Corporations Act 2001 (Commonwealth)</i> .	<input type="checkbox"/>
If the association's gross receipts and/or assets exceed \$150,000 or the association has more than 1,000 members or has a licence issued under the <i>ACT Liquor Act 1975</i> , the association is prescribed under S.74(3) of the Act. The auditor must either be a registered company auditor under the <i>Corporations Act 2001 (Commonwealth)</i> or be a current member of the Institute of Chartered Accountants in Australia or the National Institute of Accountants or CPA Australia. The auditor cannot be an officer, partner, employer or employee of the association, or of an officer of the association, or of an employee of an officer.	<input type="checkbox"/>
If the above do not apply the association is not prescribed and the auditor need not hold qualifications. Accounts may be audited by a person who is not an officer of the association or a person who has prepared or assisted in the preparation of the accounts.	<input type="checkbox"/>

9. PARTICULARS OF AUDITOR

Full Name and address of Auditor	Qualifications of auditor (If applicable)

10. SIGNATURE OF AUDITOR

(Please provide this only if the Auditor has not signed the audit report)

I have audited the attached financial statements of the association. In my opinion:

- the financial statements of the association are properly drawn up;
 - so far as to give a true and fair view of the matters required by subsection 72(2) of the Act to be dealt with in the accounts for the financial year reported on;
 - in accordance with the provisions of the Act; and
 - in accordance with proper accounting standards
- proper accounting and other records have been kept by the association.
- the audit was conducted in accordance with the rules of the association.

Auditor's Signature

PRIVACY STATEMENT

Section 9 of the *Associations Incorporation Act 1991* provides for the Register-General to collect the information for the purpose of establishing and maintaining the register of incorporated associations. The register is available for search in accordance with section 11 of the Act, to any person upon payment of a fee. The register is also made available to a range of government agencies for law enforcement, administrative and statistical purposes.

DECLARATION

As a current office-bearer of this association, I certify under 79(1)(e) of the Act that the particulars shown on this form are true and correct, and reflect the association's compliance with those provisions of the Act that apply in relation to:

- i) the preparation of the annual statement of the association's accounts; and
- ii) the auditing of the accounts and the presentation of the audited statement of accounts at the annual general meeting of the association.

11. STATEMENT BY PUBLIC OFFICER AND COMMITTEE

(Must be completed by the public officer and two committee members).

Signature	Print name, Position
Signature	Print name, Position
Public Officer Signature	Print name

IMPORTANT INFORMATION

The committee members are held accountable for ensuring that the association operates in compliance with applicable laws, including the *Associations Incorporation Act 1991* (the Act) and the *Associations Incorporation Regulation 1991* (the Regulation). The public officer is responsible for acting as a point of contact between the association and the community, and is expected to be able to represent the association in dealings with this office. The address of the committee members and public officer must be provided in order to allow for the service of documents under Section 122 of the Act. The financial institution and branch at which the association holds funds must be identified as the property of a defunct association will vest in the Registrar-General if the association's incorporation is cancelled under Section 93 of the Act.

The Act prohibits any person from serving as a committee member or the public officer if he/she is insolvent or bankrupt, without leave from the ACT Supreme Court under S.63 of the Act. A search should be conducted of the records held by the Insolvency and Trustee Service Australia (ITSA) before accepting the nomination of a person as a committee member. For more information or to conduct a search, visit the ITSA website at www.itsa.gov.au. Further information on the obligations of incorporated associations can be found in the Incorporated Associations Practice Manual available from the Office of Regulatory Services, and on-line at www.ors.act.gov.au.

TELEPHONE INTERPRETER SERVICE

If English is not your first language, and you need help with this form, please telephone 131 450 for assistance 24 hours a day.

ENGLISH ARABIC CHINESE CROATIAN GREEK ITALIAN MALTESE PERSIAN PORTUGUESE SERBIAN SPANISH TURKISH VIETNAMESE	If you need interpreting help, telephone: إذا احتجت مساعدة في الترجمة الفورية، اتصل برقم الهاتف: 如果你需要译员的帮助，请打电话: Ako trebate pomoć tumača telefonirajte: Αν χρειάζεστε βοήθεια τηλεφωνήστε στο: Se avete bisogno di un interprete, telefonate al numero: Jekk għandek bżonn li-ghajnunja t'interpretu, cempel: اگر یہ ترجمہ سٹافھی احتیاج دارید یہ این شمارہ تلفن کنید: Se voce precisar da ajuda de um intérprete, telefone: Ако вам је потребна помоћ преводноца телефонирајте: Si necessita la asistencia de un intérprete, llame al: Tercümana ihtiyacınız varsa lütfen telefon ediniz: Nếu bạn cần một người thông-ngôn hãy gọi điện-thoại: TRANSLATING AND INTERPRETING SERVICE 131 450 <small>Canberra and District - 24 hours a day, seven days a week</small>
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LOCATION

255 Canberra Avenue
Fyshwick ACT 2609

OFFICE HOURS

9.00am to 4.30pm Monday to Friday
(excluding public holidays)

CONTACT NUMBER

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POSTAL ADDRESS

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