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ID: [elector ID]

[elector name]
[elector address]

Dear

Apparent failure to vote – ACT Legislative Assembly election [election date]

According to my records, it appears that you did not vote at the ACT Legislative Assembly election held on [election date].

It is an offence to fail to vote at an ACT election without a valid and sufficient reason.

Please follow the instructions on the back of this notice to resolve this matter, if you:

- **DID VOTE**; or
- **DID NOT VOTE**, but believe you have a valid and sufficient reason for not voting; or
- **DID NOT VOTE**, and wish to pay the \$20 penalty to finalise the matter.

The penalty for failing to vote is \$20 if paid to the ACT Electoral Commission, or a maximum fine of \$50 (plus any court costs) if the matter is dealt with by the Court.

If you do not respond to this notice by [reply date], I may be obliged to have the matter dealt with by a court.

If the elector to whom this notice is addressed is absent or incapacitated, another person may respond on his or her behalf.

Please note that giving false or misleading information in replying to this notice is a serious offence.

Yours sincerely

Phillip Green
Electoral Commissioner

[mailing date]

**Elector's reply regarding apparent failure to vote at the
ACT Legislative Assembly election held on [election date]**

Your enrolment as [elector name]
at polling day was: [elector enrolled address]

Elector ID:
[elector ID]

Your daytime
contact phone:

Your email
address:

To reply to this notice:

- If you are paying the \$20 penalty, use one of the payment methods listed below; or
- Provide a reason for not voting, or if you did vote, tell us where you voted, by:
 - Completing the form at www.elections.act.gov.au/failure_to_vote; or
 - Completing and returning this form in the reply-paid envelope provided or faxing it to (02) 6205 0382.

Please note – you cannot provide information about where you voted or why you did not vote over the phone.

1. IF YOU DID VOTE

Write the name of the polling place where you voted for
the ACT Legislative Assembly election on [election date]:

2. IF YOU DID NOT VOTE and believe you have a valid and sufficient reason for not voting

Please state your reason below. I will advise you if your reason is not acceptable.

I did not vote at the ACT Legislative Assembly election held on [election date] because
.....
.....
.....
.....

3. IF YOU DID NOT VOTE and wish to pay the penalty of \$20

Do not send cash through the postal service.

Please use one of the payment methods below:

Internet Pay by credit card (Mastercard, Visa) over the internet at
www.elections.act.gov.au/failure_to_vote (Do not return this form)

Phone Pay by credit card (Mastercard, Visa) over the phone, by contacting the Canberra Connect
Contact Centre on 13 22 81 between 8:00 am and 8:00 pm Monday to Friday and 9:00 am to
5:00 pm on Saturday. Your payment details will be processed via the internet.
(Do not return this form)

Shopfront Pay by cash, cheque (made out to the ACT Electoral Commission), EFTPOS or credit card
(Mastercard, Visa), at any Canberra Connect Shopfront service, Monday to Friday – **take this
form with you.**

Canberra Connect Shopfronts:

Belconnen: Swanson Plaza, Swanson Court, Belconnen. 9am–5pm

Dickson: Ground Floor, Dickson Motor Registry, 13-15 Challis St, Dickson. 8:15am–5pm

Tuggeranong: Shop 17-21 Homeworld Shopping Centre, Scollay St, Tuggeranong. 9am–5pm

Woden: Woden Library Building, Cnr of Furzer St and Corinna St, Phillip. 9am–5pm

Elector ID:
[elector ID]

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Note: Payment of the \$20 penalty fully discharges any liability in relation to your apparent failure to vote. No further proceedings can be taken against you and you will not be regarded as having been convicted of an offence. However, if for any reason your cheque is not honoured by your bank, or the credit card details provided are rejected, it will be deemed that payment of the penalty has not been made.
