

RV /

APPLICATION – RETIREMENT VILLAGES ACT 2012

APPLICANT'S DETAILS <i>(see note 2 for who can file an application)</i>										
Name										
Status <i>(circle what you are)</i>	<table style="width: 100%; border: none;"> <tr> <td style="width: 33%; text-align: center;">Operator</td> <td style="width: 33%; text-align: center;">Resident</td> <td style="width: 33%; text-align: center;">Relative</td> </tr> <tr> <td colspan="3" style="text-align: center;">Residents Committee</td> </tr> <tr> <td colspan="3" style="text-align: center;">Other <i>(please specify)</i></td> </tr> </table>	Operator	Resident	Relative	Residents Committee			Other <i>(please specify)</i>		
Operator	Resident	Relative								
Residents Committee										
Other <i>(please specify)</i>										
Address line 1										
Address line 2										
Telephone:	Fax: Email:									
APPLICANT'S REPRESENTATIVES DETAILS (IF ANY) <i>(see note 3 for who can represent the applicant)</i>										
Name										
Address line 1										
Address line 2										
Telephone	Fax:									
	Email:									
RESPONDENT'S DETAILS <i>(see note 4 for who can be a respondent. If there is more than one respondent attach a list of respondents to the application form.)</i>										
Name										
Status <i>(circle what the respondent is)</i>	<table style="width: 100%; border: none;"> <tr> <td style="width: 33%; text-align: center;">Operator</td> <td style="width: 33%; text-align: center;">Resident</td> <td style="width: 33%; text-align: center;">Relative</td> </tr> <tr> <td colspan="3" style="text-align: center;">Residents Committee</td> </tr> <tr> <td colspan="3" style="text-align: center;">Other <i>(please specify)</i></td> </tr> </table>	Operator	Resident	Relative	Residents Committee			Other <i>(please specify)</i>		
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Other <i>(please specify)</i>										
Address line 1										
Address line 2										
Telephone:	Fax: Email:									
ATTACHMENTS <i>(you should attach a copy of any documents that are relevant to your application eg. village rules, resolutions, minutes, notices, etc)</i>										
<i>(list attachments)</i>										

APPLICATIONS UNDER THE RETIREMENT VILLAGES ACT 2012

1. When should I use this application form?

This application form should only be used if you want the ACAT to make orders under the *Retirement Villages Act 2012 (RV Act)*. A copy of the RV Act can be found on the Legislation Register at www.legislation.act.gov.au.

Sometimes a dispute relating to a retirement village should be dealt with under other legislation, for example the *Residential Tenancies Act 1997* or *Unit Titles (Management) Act 2011*. If you are not sure what law applies to your dispute please first contact the Office of Regulatory Services (**ORS**) by telephone (6207 0400) for information or see the information on the ORS website: www.ors.act.gov.au/community/

For assistance in completing and filing the application form or more information on procedure contact ACAT:

Registry: Level 4, 1 Moore Street Canberra City
Postal: GPO Box 370, Canberra ACT 2601
Telephone: 6207 1740
Website: www.acat.act.gov.au.

Please note that the tribunal cannot give legal advice

2. Applicant's details

The RV Act sets out who may file an application for certain sorts of orders. Before you file your application you should check the RV Act to confirm that you are entitled to be the applicant. If you are not sure you should seek legal advice or assistance, or contact the ACAT.

3. Applicant's representative

If the applicant is represented by someone who is not a lawyer, then written authorisation in accordance with the ACAT's procedural directions is required. If the application form is signed by the representative this authorisation should be provided when the application is filed.

If the applicant is an individual, a power of attorney is sufficient authorisation. If the applicant is a corporation then a power of attorney or affidavit of corporate representative is required.

4. Respondent's details

The RV Act sets out who are the parties to different sorts of disputes, so it is important that you check that you have named the correct respondent before you file your application. If you are not sure, you should seek legal advice or assistance or you should contact the ACAT.

5. Orders sought

The RV Act specifies the kinds of orders that can be made by the ACAT for different kinds of disputes. You should check the RV Act before filing your application to ensure that the orders you are seeking are orders that the ACAT can make in relation to your matter. You should refer to the relevant sections of the RV Act in this part of your application.

6. Filing and service of the application

Applications may be lodged in person at the ACAT registry with the required fee between the hours of 9:00 am and 4:00pm at the ACAT, or by mail. The ACAT will arrange service of the application upon the respondent. If you have any questions about service or the legal process following filing of the application you should contact the ACAT.