



ACT Heritage Council

ACT HERITAGE REGISTER

AF2014-102

ACT HERITAGE REGISTER— URGENT PROVISIONAL REGISTRATION APPLICATION *Heritage Act 2004, s30*

<i>For ACT Heritage Use Only</i>	
Date received	
File No.	
Database ID	
Date to Council	
Decision date	
Accepted?	

The ACT Heritage Register contains details of places and objects of significance to the ACT. This urgent provisional registration application form is used to request that the ACT Heritage Council urgently decide whether to provisionally register a nominated place or object.

The Council may accept an application for urgent provisional registration only if the place or object is nominated to the ACT Heritage Register. If the place or object is not already nominated, you will need to submit a nomination application form in conjunction with this application.

Any person can request an urgent decision on provisional registration. In making this application, you are asked to identify why an urgent decision is needed.

If the Council accepts an application for urgent decision on provisional registration, they must, as far as practicable, make a decision about provisional registration within 20 working days. However, if the place is a precinct, this timeframe is extended to 60 working days.

The ACT Heritage Council will notify you as soon as possible about acceptance or dismissal of this application, and subsequent progress throughout the registration process.

A current heritage significance assessment of the place or object prepared by an appropriately qualified professional must accompany a request for urgent decision on provisional registration. Please see further information at the end of this form.

A fee is required for application for urgent decision on provisional registration and must be made within 5 working days of this application. A schedule of fees is available on the ACT Heritage website at www.environment.act.gov.au/heritage.

DO YOU REQUIRE MORE INFORMATION OR NEED HELP?

If you need help completing this form, contact ACT Heritage on 13 22 81 or email heritage@act.gov.au. Incomplete or inadequate forms will be returned with feedback.

More information about the ACT Heritage Council, the Heritage Register and the heritage registration process is available on the ACT Heritage website at www.environment.act.gov.au/heritage or by contacting ACT Heritage on 13 22 81 or by email at heritage@act.gov.au.

LODGING YOUR FORM

Please send this form

- **by mail to:** The ACT Heritage Council, PO Box 158, Canberra ACT 2601;
- **by hand to:** ACT Heritage, Dame Pattie Menzies House, 16 Challis Street, Dickson ACT
- **by email to:** heritage@act.gov.au

A request for urgent provisional registration will not be accepted unless signed and dated.

Approved form AF 2014-102 approved by Mick Gentleman MLA, Minister for Planning on 1 October 2014 under s119 Heritage Act 2004 (approved forms).

Authorised by the ACT Parliamentary Counsel—also accessible at www.legislation.act.gov.au

01 DETAILS OF PLACE OR OBJECT

Place Object

Type: natural Aboriginal historic other/combined

Name of place/object: _____

Other names if any: _____

Is the place/object already nominated to the ACT Heritage Register?

Yes No Unsure

If the place or object is not already nominated, you must also complete a nomination application form.

Location: _____
Address *Suburb*

Block/Section/District/Division (If multiple addresses or blocks and sections, list all)

Description of place's boundary or objects components

For Aboriginal places, natural or rural locations:

attach a sketch map, map references and/or GPS coordinates.

Exact locations of Aboriginal places are treated as restricted information and should not be divulged to other parties.

02 YOUR DETAILS

Name: _____
Title *First Name* *Surname*

Organisation _____
Organisation Name (if the organisation is the nominator) *Position*

Postal Address: _____
Postal Address *State* *Postcode*

Telephone: _____
Business Hours *After Hours* *Mobile*

Email

Do you have any personal association with the place or object? yes no

If **yes**, how would describe yourself:

owner tenant neighbour

a person with traditional (Aboriginal) affiliation with the place or object

other _____

05 AUTHORISATION

I wish to request that the ACT Heritage Council urgently make a decision about provisional registration for this place or object in accordance with the *Heritage Act 2004*.

The information provided here is accurate to the best of my knowledge and may be made publicly available for the purpose of registering this place or object unless otherwise indicated.

I understand that giving false or misleading information is a serious offence under the *Criminal Code 2002*.

06 PERSONAL INFORMATION DISCLOSURE STATEMENT

The personal information on this form is provided to the ACT Heritage Council and ACT Environment and Planning Directorate for the purpose of processing your application for urgent provisional registration to the ACT Heritage Register. If you do not provide your contact details, the Heritage Council will not be able to process your application. EPD's Information Privacy Policy contains information about how you may access or seek to correct your personal information held by EPD, and how you may complain about an alleged breach of the Territory Privacy Principles. The EPD Information Privacy Policy can be found at www.act.gov.au/epd/information_privacy.

By ticking this box I give my consent for my name/organisation to be disclosed as the applicant for this request for an urgent decision on provisional registration.

Signed: _____

Date: _____

Assessment by an appropriately qualified professional

An appropriately qualified professional means someone who has skills and experience directly relevant to the heritage significance of the place or object being assessed. There are many fields of expertise relevant to heritage significance assessment including knowledge of Aboriginal culture and history, archaeology, architecture, engineering, history, landscape architecture, nature conservation, object conservation, town planning and urban design.

It is expected that a person with skills related to the primary significance of the place or object will provide input into the assessment of heritage significance.

For example, an assessment of:

- the steel portal structure at the Bus Depot Market would require input from an engineer;
- a residential precinct would require input from an architect or town planner or both;
- an archaeological site or ruin would require input from an archaeologist;
- a place or object with significance primarily related to historical events or activities would require input from an historian;
- an Aboriginal place or object will require input from the local Aboriginal community;
- a natural heritage place would require input from a person with expertise in nature conservation; and
- a place important to the community would require assessment by a person with experience in conducting social values assessment.

Assessors should be honest about the limits of their own skills and experience.