

## Notice of New Contact or Representation Details

For use when a party, guardian or financial manager or their Representative, changes their contact details

**ACAT File Number:**

**Applicant/s Name:**

**Respondent/s Name:**

### NOTICE GIVEN BY (indicate which applies to you)

Applicant                      Respondent                      Party Joined                      Guardian                      Financial Manager  
Other (specify)

### NEW CONTACT DETAILS FOR: (complete all sections; for multiple changes attach details on a separate page)

Applicant                      Respondent                      Party Joined                      Guardian                      Financial Manager  
Other (specify)

**Name:**

**Address:**

**Preferred Phone Number:**

**Alternate Phone Number:**

**Email:**

**NEW REPRESENTATIVES DETAILS FOR: (complete all sections)**

Applicant

Respondent

Party Joined

Guardian

Financial Manager

Other (specify)

**Name:**

**Address:**

**Preferred Phone Number:**

**Alternate Phone Number:**

**Email:**

**DATE CHANGE HAPPENED:**

**Signature of person  
submitting this notice:**

**Name of person  
submitting this notice:**

**Date:**

**PLEASE NOTE: THE PERSON SUBMITTING THIS NOTICE MUST GIVE A COPY TO EVERY OTHER PARTY TO THE APPLICATION**