

## **AUTHORITY TO ACT FOR A CORPORATION**

Please refer to the notes on the back of this form to assist in its completion.

### **Authority to Act on behalf of**

**(the Corporation)**

The Corporation authorises the following people:

(name of representative)

signature

(name of representative)

signature

(name of representative)

signature

to jointly/severally<sup>i</sup> represent the Corporation, with full authority to settle or compromise actions and enter into consent orders binding on the Corporation, in the following proceedings<sup>ii</sup> :

1. all proceedings in which the Corporation is a party in:

- a) ACT Civil and Administrative Appeals Tribunal;
- b) ACT Magistrates Court;

2. the following proceedings only:  
number ).

(please specify proceedings name and

This authority expires on (insert date)/when revoked in writing by the Corporation.<sup>iii</sup>

Attached is a copy of the Company Search obtained on (date)<sup>iv</sup>

### **Signed on behalf of the Corporation<sup>v vi</sup>**

Name: Office:

Signature: Date:

Name: Office:

Signature: Date:

This form may be used by a corporation or incorporated association to authorise a person to act on its behalf in proceedings before the ACT Civil and Administrative Tribunal and the ACT Magistrates Court.

**Notes:**

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- <sup>i</sup> Only an individual can be authorised to represent the Corporation. One or more persons can be authorised. Where more than one person is authorised the persons are authorised to act separately unless it is indicated that they are to act jointly.
- <sup>ii</sup> Please complete item 1 or 2. Either name the Courts/Tribunal in which the Corporation may be represented, or identify specific proceedings by name and matter number.
- <sup>iii</sup> Please enter the date the authority will expire. If no date is entered the authority will continue until it is revoked in writing by the Corporation.
- <sup>iv</sup> You should attach the ASIC company extract which shows the current Corporation name and office holders. For an incorporated association, please attach an extract from the Register of Incorporated Associations which shows the current Association name and office holders.
- <sup>v</sup> This authority may be executed on behalf of a Corporation in accordance with section 127(1) of the Corporations Act 2001 (Cth), as set out below:
  - (1) A company may execute a document without using a common seal if the document is signed by:
    - (a) two directors of the company; or
    - (b) a director and a company secretary of the company; or
    - (c) for a proprietary company that has a sole director who is also the sole company secretary--that director.
- <sup>vi</sup> This authority must be executed on behalf of an Association incorporated under the *Associations Incorporation Act 1991* by two members of the Committee, or one member of the Committee and the Secretary. The Common Seal of the Association must be attached.