

Annual return for a registered political party for the **[insert year]** financial year

Please refer to the *Election funding, expenditure and financial disclosure [insert year] handbook* when completing this form. The handbook is available at: [\[insert web address of handbook\]](#)

Authority for collecting information in this form is in section 230 of the *Electoral Act 1992*.

Information in the form will be made public from 7 September **[insert year]**, as required by section 243 of the Electoral Act.

What must be declared?

The party must provide details of receipts (both donations and other receipts), payments and debts relevant to the **[insert year]** financial year. Where the party was registered or deregistered during the year only details related to the period when the party was registered need to be shown.

If the party received a sum of amounts totalling \$1,000 or more from the same person or organisation during the year, the name and address of the payer and each individual amount received and the date it was received must also be shown.

Similarly, if a party is indebted for \$1,000 or more to the same person or organisation, the details of the person or organisation owed the debt must be shown.

If a sum or amount was received from, paid to or owed to, an unincorporated association, other than a registered industrial organisation, enter the name of the association in the "organisation name" column and provide the names and addresses of the members of the executive committee (however described) of the association as a separate list attached to this return.

If a sum or amount was paid out of or into, or incurred as a debt to, a trust fund or the funds of a foundation, enter the name, title or description of the trust fund or foundation in the "organisation name" column and provide the names and addresses of the trustees of the fund or foundation as a separate list attached to this return.

Enquiries and returns should be addressed to:

ACT Electoral Commission, **[insert postal address]**

[insert street address]

Phone: **[insert phone number]**

Fax: **[insert fax number]**

Email: **[insert email address]**

Web: www.elections.act.gov.au

The due date for lodging this return is 31 August **[insert year]**

Office use only: Political Parties : **[insert year]**

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Party details

Name of party:

Name of reporting agent:

(If a reporting agent has not been appointed, the Registered Officer of the party must complete the return)

Please enter X: I certify that the information contained in this return and its attachments is true and complete.

1. Receipts

	Total receipts	
Total gifts of money:	<input type="text"/>	
Total free facilities use:	<input type="text"/>	List the total value of all free facilities use received.
Total other gifts-in-kind:	<input type="text"/>	List the total value of all gifts-in-kind, other than free facilities use.
Total other receipts:	<input type="text"/>	
Total receipts:	\$0.00	If receipts of \$1,000 or more were received from the same person or organisation, complete the required details on the "receipts" tab.

2. Anonymous gifts

Total anonymous gifts: Of the receipts shown at 1 above, show the amount of anonymous gifts received.
An anonymous gift means a gift made anonymously that is less than \$1,000.

3. Payments

Total payments: If a payment made by a person on behalf of the party was a gift-in-kind (such as paid advertising), include the value of the payment in this total.

4. Outstanding debts as at 30 June

Total debts outstanding: For outstanding debts totalling \$1,000 or more owed to the same person or organisation, complete the required details on the "debts" tab.

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5. Receipts totalling \$1,000 or more

If the party received \$1,000 or more from a person or organisation during the year, the receipt date and type for each amount that contributed to the total sum must be shown on this tab.

If received from an organisation		If received from a person						Type of receipt (X in one column only)				If the receipt is free facilities use or other gift-in-kind			
Organisation name	ABN (if any)	Surname	Given names	Address	Suburb	State/ Territory	Postcode	Date received	Amount or value	Gift of money	Free facilities use	Other gift-in- kind	Other receipt	Description	How valued

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6. Outstanding debts as at 30 June totalling \$1,000 or more

Provide the details of persons and organisations to whom an amount totalling \$1,000 or more is owed.

If amount owed to an organisation		If amount owed to a person		Address	Suburb	State/ Territory	Postcode	Total amount owed
Organisation name	ABN (if any)	Surname	Given names					