

## Annual return for an associated entity for the **[insert year]** financial year

Please refer to the *Election funding, expenditure and financial disclosure [insert year] handbook* when completing this form. The handbook is available at: [\[insert web address of handbook\]](#)

Authority for collecting information in this form is in section 231B of the *Electoral Act 1992*.

Information in the form will be made public from 7 September **[insert year]**, as required by section 243 of the Electoral Act.

### ***What must be declared?***

The associated entity must provide details of receipts (both donations and other receipts), payments and debts relevant to the **[insert year]** financial year. Where the entity was not an associated entity for the full year, only details relating to the period when the entity was an associated entity need to be shown.

The associated entity must, with some exceptions (see the handbook), provide details of all those from whom an amount of \$1,000 or more was received.

If the associated entity is indebted for \$1,000 or more to the same person or organisation, the details of the person or organisation owed the debt must be shown.

Details of those who deposited capital that was subsequently paid to, or used for the benefit of, a political party or MLA must also be shown (see the handbook for more information).

If a sum or amount was received from, paid to or owed to, an unincorporated association, other than a registered industrial organisation, enter the name of the association in the "organisation name" column and provide the names and addresses of the members of the executive committee (however described) of the association as a separate list attached to this return.

If a sum or amount was paid out of or into, or incurred as a debt to, a trust fund or the funds of a foundation, enter the name, title or description of the trust fund or foundation in the "organisation name" column and provide the names and addresses of the trustees of the fund or foundation as a separate list attached to this return.

### ***Enquiries and returns should be addressed to:***

ACT Electoral Commission, [\[insert postal address\]](#)

[\[insert street address\]](#)

Phone: [\[insert phone number\]](#)

Fax: [\[insert fax number\]](#)

Email: [\[insert email address\]](#)

Web: [www.elections.act.gov.au](http://www.elections.act.gov.au)

**The due date for lodging this return is 31 August **[insert year]****

Office use only: Associated Entities : **[insert year]**

# Annual return for an associated entity for the [insert year] financial year

## Associated entity details

Name of associated entity:

Name of person completing the return:

Please enter X:

I certify that the information contained in this return and its attachments is true and complete.

## 1. Receipts

	Total receipts
Total gifts of money:	<input type="text"/>
Total free facilities use:	<input type="text"/>
Total other gifts-in-kind:	<input type="text"/>
Total other receipts:	<input type="text"/>
<b>Total receipts:</b>	<b>\$0.00</b>

List the total value of all free facilities use received.

List the total value of all gifts-in-kind, other than free facilities use.

If receipts of \$1,000 or more were received from the same person or organisation, complete the required details on the "receipts" tab. (See the handbook for exceptions to this requirement.)

## 2. Anonymous gifts

Total anonymous gifts:

Of the receipts shown at 1 above, show the amount of anonymous gifts received. An anonymous gift means a gift made anonymously that is less than \$1,000.

## 3. Payments

Total payments:

If a payment made by a person on behalf of the associated entity was a gift-in-kind (such as paid advertising), include the value of the payment in this total.

## 4. Outstanding debts as at 30 June

Total debts outstanding:

For outstanding debts totalling \$1,000 or more owed to the same person or organisation, complete the required details on the "debts" tab.

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**5. Details of all receipts of \$1,000 or more \***

\* See the handbook for exceptions to this requirement.

If received from an organisation		If received from a person		Address	Suburb	State/ Territory	Postcode	Date received	Amount or value	Type of receipt (X in one column only)				If the receipt is free facilities use or other gift-in-kind		
Organisation name	ABN (if any)	Surname	Given names							Gift of money	Free facilities use	Other gift-in- kind	Other receipt	Description	How valued	

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**6. Outstanding debts as at 30 June totalling \$1,000 or more**

Provide the details of persons and organisations to whom an amount totalling \$1,000 or more is owed.

If amount owed to an organisation		If amount owed to a person		Address	Suburb	State/ Territory	Postcode	Total amount owed
Organisation name	ABN (if any)	Surname	Given names					

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**7. Persons and organisations who deposited capital**

Provide the details of persons and organisations who made capital deposits to the associated entity.

If amount deposited by an organisation		If amount deposited by a person		Address	Suburb	State/ Territory	Postcode	Total amount deposited
Organisation name	ABN (if any)	Surname	Given names					