

**[insert period] return showing  
the receipt of gifts of \$1,000 or more by a registered party grouping**

Please refer to the *Guidelines for reporting of gifts received* when completing this form. The guidelines are available at:

[\[insert web address of guidelines\]](#)

Authority for collecting information in this form is in section 216A of the *Electoral Act 1992*.

Information in the form will be made public as required by section 243A of the Electoral Act.

***What must be declared?***

**[For quarterly reporting]** All gifts received by the party grouping, from the same person or organisation, that total \$1,000 or more across the party grouping during a financial year, must be declared in relation to the quarter in which the amounts received equal or exceed \$1,000.

**[After 30 June in the capped expenditure period]**, all gifts received by the party grouping, from the same person or organisation, that total \$1,000 or more across the party grouping during a financial year, must be declared within 7 days after the total in which the amounts received equal or exceed \$1,000, if that total is reached after 30 June and before the end of polling day.

If a return has already been submitted in relation to amounts given by a person or organisation and that person or organisation makes additional gifts within the financial year, then details of those gifts must be declared when the total of the additional gifts is \$1,000 or more.

If a sum or amount was received from, paid to or owed to, an unincorporated association, other than a registered industrial organisation, enter the name of the association in the "organisation name" column and provide the names and addresses of the members of the executive committee (however described) of the association as a separate list attached to this return.

If a sum or amount was paid out of or into, or incurred as a debt to, a trust fund or the funds of a foundation, enter the name, title or description of the trust fund or foundation in the "organisation name" column and provide the names and addresses of the trustees of the fund or foundation as a separate list attached to this return.

***What is a party grouping?***

A party grouping consists of:

- A registered ACT political party;
- An MLA for the party; and
- Candidates and prospective candidates for the party.

***Enquiries and returns should be addressed to:***

ACT Electoral Commission, [\[insert postal address\]](#)

[\[insert street address\]](#)

Phone: [\[insert phone number\]](#)

Fax: [\[insert fax number\]](#)

Email: [\[insert email address\]](#)

Web: [www.elections.act.gov.au](http://www.elections.act.gov.au)

**[For quarterly reporting only] The due date for lodging this return is [insert date]**

Office use only: Political Parties : Regular reporting

