



Application for a Controlled Activity Order

The *Planning and Development Act 2007* requires that the following information be kept on a public register:

- the place to which an order relates; and
- should the order be made, the directions in the order and whom the order is directed;

The name of the applicant for a controlled activity order will not be placed on the public register. However a copy of your application and any attachments will be sent to the lessee/occupier of the land on which the activity is occurring and to other appropriate Government agencies. The lessee/occupier of the land on which the activity is occurring may make submissions to Access Canberra.

Lease/Site Details *Please Print*

Block	<input type="text"/>	Section	<input type="text"/>	Suburb	<input type="text"/>	Unit No.	<input type="text"/>
Street Address	<input type="text"/>						

Applicant Details *Please Print*

Surname	<input type="text"/>	First Name	<input type="text"/>
Company Name if applicable	<input type="text"/>		
Postal Address	<input type="text"/>		
Suburb	<input type="text"/>	State	<input type="text"/>
		Postcode	<input type="text"/>
Phone Number Business Hours	<input type="text"/>	Mobile	<input type="text"/>
EMAIL ADDRESS	<input type="text"/>		

Details of the Person/s on whom the Order is to be Directed *Please Print*

Surname	<input type="text"/>	First Name	<input type="text"/>
Postal Address	<input type="text"/>		
Surname	<input type="text"/>	First Name	<input type="text"/>
Postal Address	<input type="text"/>		

If more than two people please provide details on a separate sheet

Controlled Activity

Schedule 2 of the *Planning and Development Act 2007* provides that the following controlled activities are activities subject to order. Please tick the relevant box for the activity you wish a controlled activity order to be made.

- | | |
|---|--|
| <input type="checkbox"/> Failure to comply with:
(a) a lease; or
(b) if a lease is granted subject to the lessee entering into a development agreement and the lessee has entered into such an agreement – the development agreement. | <input type="checkbox"/> Undertaking a development for which development approval is required
(a) without development approval; or
(b) other than in accordance with the development approval. |
| <input type="checkbox"/> Managing land held under a rural lease other than in accordance with the land management agreement that applies to it. | <input type="checkbox"/> Having a building or structure that was constructed without approval required by the <i>Planning and Development Act 2007</i> , Chapter 7 (Development Approvals). |
| <input type="checkbox"/> Using unleased Territory land in a way that is not authorised by a licence under the <i>Planning and Development Act 2007</i> or permit under the <i>Roads and Public Places Act 1937</i> . | <input type="checkbox"/> Failing to enter into a land management agreement as required under Section 286 of the <i>Planning and Development Act 2007</i> . |
| <input type="checkbox"/> Failing to keep a leasehold clean | |

Controlled Activity Order Direction

The directions below are those which the Planning and Land Authority can make. Please tick the space adjacent to the order you are seeking in relation to the activity selected in part 4.

- | | |
|---|---|
| <input type="checkbox"/> Not to begin a development without development approval. | <input type="checkbox"/> To clean up a leasehold and keep it clean. |
| <input type="checkbox"/> Not to carry out a development without development approval. | <input type="checkbox"/> Not to undertake a controlled activity other than a development. |
| <input type="checkbox"/> To carry out a development in accordance with a condition under the development approval that approved the development. | <input type="checkbox"/> If the person to whom the order is directed is bound by a land management agreement – to comply with the land management agreement. |
| <input type="checkbox"/> To demolish a building or structure, or a part of a building or structure, that has been constructed without development approval or permission required under a territory law. | <input type="checkbox"/> To apply for development approval for a building or structure, or part of a building or structure, that has been constructed without development approval. |
| <input type="checkbox"/> To demolish a building or structure, or a part of a building or structure, that encroaches onto, over or under unleased territory land without approval granted under a Territory law. | <input type="checkbox"/> To restore any land, building or structure that has been altered without development approval or permission required under a territory law |
| <input type="checkbox"/> To replace with an identical building or structure any Building or structure that has been demolished without development approval or permission required under a territory law. | <input type="checkbox"/> To comply with the terms of a development approval to undertake development. |

Activity Description

Fully describe the activity that is occurring and why you believe the Authority should make the controlled activity order.

Applicant Declaration

I/we declare that all the information given on this form and its attachments is true and correct.

If signing on behalf of a company, organisation or Government agency:-

I/we the undersigned, declare I/we have the appropriate delegation or authority to sign on behalf of the company, organisation or Government agency.

Applicant Name(s)

Applicant Signature (s)

Date

An application fee is payable at the time of lodgement. The current Fees and Charges booklet can be found on the Access Canberra website www.accesscanberra.act.gov.au

Privacy Notice

The personal information on this form is provided to Access Canberra to enable the processing of your application. The collection of personal information is authorised by the *Building Act 2004*. If all or some of the personal information is not collected Access Canberra cannot process your application. The personal information you provide may be disclosed to Australian Bureau of Statistics, ACT Revenue Office and the Taxation Office. The information may also be disclosed where authorised by law or court order, or where the Directorate reasonably believes that the use or disclosure of the information is reasonably necessary for enforcement-related activities conducted by, or on behalf of, an enforcement body. Access Canberra's Information Privacy Policy contains information about how you may access or seek to correct your personal information held by Access Canberra, and how you may complain about an alleged breach of the Territory Privacy Principles. Access Canberra Information Privacy Policy can be found at www.act.gov.au/accessCBB

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