



ACT
Government

Environment, Planning and
Sustainable Development

Planning and Development Act 2007

EXEMPTION DECLARATION FORM

Form 1N

APPLICATION FOR APPROVAL OF MINOR DEPARTURE/S FROM THE SINGLE RESIDENTIAL HOUSING DEVELOPMENT CODE

Departures from the numerical controls in the Rules of the Single Residential Housing Development Code will only be considered in relation to building envelope controls, the minimum dimension for private open space and setbacks for proposed development on residential land. The Planning and Land Authority may only approve a minor departure/s where no-one other than the applicant will be adversely affected by the departure and the environmental impact caused by the approval of the departure will do no more than minimally increase the environmental impact of the development.

Lease/Site Details *Please Print*

If more than one lease/site, attach the following details for each lease/site

Block/s	<input type="text"/>	Section	<input type="text"/>	Suburb	<input type="text"/>	Unit No.	<input type="text"/>
		District	<input type="text"/>				
		Street Number	<input type="text"/>				
		Street Name	<input type="text"/>				
		Postcode	<input type="text"/>				

Applicant/Certifier Details *Please Print*

Surname	<input type="text"/>	First Name	<input type="text"/>		
Company Name	<input type="text"/>				
Position held in company	<input type="text"/>	Australian Company/Business Number (ACN/ABN)	<input type="text"/>		
Postal Address	<input type="text"/>				
Suburb	<input type="text"/>	State	<input type="text"/>	Postcode	<input type="text"/>
Phone Number Business Hours	<input type="text"/>	Mobile	<input type="text"/>		
EMAIL ADDRESS	<input type="text"/>				

Lessee (Property Owners) Details *Please Print*

1st Lessee's Details

Surname

First Name

Company Name

Position held in company

Australian
Company/Business
Number (ACN/ABN)

Postal Address

Suburb

State

Postcode

Phone Number Business
Hours

Mobile

EMAIL ADDRESS

2nd Lessee's Details

Surname

First Name

Company Name

Position held in company

Australian
Company/Business
Number (ACN/ABN)

Postal Address

Suburb

State

Postcode

Phone Number Business
Hours

Mobile

EMAIL ADDRESS

*All lessees **must** sign authorising the lodgement of this application. In doing so the lessee gives authority to the applicant to negotiate any dealings in relation to the application through to its determination. If there are more than two lessees please ensure that the details and authorisation are attached to the application.*

Decision and Plans

Unless otherwise specified your decision and plans will be returned via email please ensure your email address is provided.

Rule Departure/s – Residential Land ONLY

NOTE: An application for a departure from the requirements of a mandatory rule will not be approved

This application seeks approval for the following minor departure/s from the Single Residential Housing Development Code

Rule Number	Description of Departure

**Relevant plans and supporting documentation that clearly identify the rule departure/s must be provided at the time of lodgement*

- Is the work detailed in this application currently under construction? YES NO
- Is this application for an existing structure? YES NO
- Is the application being considered subject to a current Building Approval? YES NO
- If YES** – provide building approval project number **BA** _____
- Is the application subject to a completed Building Approval? YES NO
- Is this application currently subject to compliance action? YES NO

NOTE: There are penalties for deliberately giving false and misleading information.

The Planning and Land Authority or Minister may revoke an approval if satisfied that the approval was obtained by fraud or misrepresentation

Applicant Declaration *If there are more than two lessees please ensure that the details and authorisation are attached to the application.*

I/we declare that this application is accompanied by all of the required information or documents

I/we declare that all the information given on this form and its attachments is true and complete.

Applicant Signature (s)		Date	
Lessee 1 Signature		Date	
Lessee 2 Signature		Date	

Privacy Notice

The personal information on this form is being collected to enable processing of your application. Collection of personal information is authorised by Chapters 7, 8 and 9 of the *Planning and Development Act 2007*. The information that you provide may be disclosed to the ACT Revenue Office, the Australian Valuation Office and the Registrar-General’s Office. The information may be accessed by other government agencies, ACTEWAGL, ACTEW Corporation and other commercial organisations interested in development and building information.

Contact Details:

Environment, Planning and Sustainable Development Directorate
 Customer Service Centre
 GPO Box 158, Canberra City 2601
 16 Challis Street, Dickson ACT 2602
 Business Hours: 8.30am to 4.30pm weekdays (excluding Public Holidays)
 Phone: (02) 6207 1923

Email: epdcustomerservices@act.gov.au **Website:** www.planning.act.gov.au

OFFICE USE ONLY

**ASSESSMENT OF PROPOSAL
DETERMINATION UNDER SECTION 1.100A OF THE
PLANNING AND DEVELOPMENT REGULATION 2008**

Description of Extended Distance:

Assessment:

	<u>PASS</u>	<u>FAIL</u>
Is the non-compliance minor?	<input type="checkbox"/> YES	<input type="checkbox"/> NO

Will building the dwelling other than in accordance with the relevant rules:

- | | | |
|--|-----------------------------|------------------------------|
| ▪ adversely affect someone other than the applicant? | <input type="checkbox"/> NO | <input type="checkbox"/> YES |
| ▪ increase the environmental impact of the dwelling more than minimally? | <input type="checkbox"/> NO | <input type="checkbox"/> YES |

Plans provided adequately identify departures	<input type="checkbox"/> YES	<input type="checkbox"/> NO
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Comments:

Approved / Refused

Plans Stamped

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Delegate of the
Planning and Land Authority