



COUNTER SEARCH

Land Titles Act 1925

Form 013 - CSF

This form may be used to request searches of the land titles register. For multiple searches, please complete one form per search request.

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Email:			ODGEMENT AND CONTACT INFORMATION In Person:						
LTOSearches@act.gov.au			Environment, Planning and Land Shopfront						
General Enquiries: (02) 6207 3000			Ground Floor South, Dame Pattie Menzies House, 16 Challis Street, Dickson Opening hours - Monday to Friday 8:30am to 4:30pm (excluding public holidays)						
CUSTOMER DETAIL	S	·		·		· ·			
Name				Contact Telephone Number					
TITLE AND PARCEL	INDENTIFI	ER							
Volume & Folio (if known)	Division			Section	Block	(Unit		
INSTRUMENT / DEALING NUMBER				HISTORICAL SEARCH					
(Please provide number required)				(Please provide parcel/title details for search required)					
NAME SEARCH (Please provide name required)				PLAN SEARCH					
Fee is payable for Search regardless of search result				(provide plan number – if unknown please provide parcel details below)					
SEARCH REQUEST (Please tick applicable box)			FEE	SEARCH REQUEST (Please tick applicable box) FEE				FEE	
Name Search			\$28.00	Sublease Plan Database Search				\$8.00	
Instrument / Dealing Search			\$22.00	Deposited Plan Search				\$22.00	
Check Search			\$8.00	Units Plan Search				\$22.00	
Crown Lease Search			\$28.00	Units Plan – Common Property CT Search				\$28.00	
Certificate of Title (CT) Search			\$28.00	Common Property CT Search				\$28.00	
Historical Title Search			\$28.00	Community Title Scheme Search				\$22.00	
Sublease Plan Search			\$22.00					\$25 per	
Certified Copy (Instruments/Titles)			\$26 per page to a max					page to a max of \$80	
OFFICE LICE ONLY			of \$86						
OFFICE USE ONLY									
LTO Officer				Receipted by					