Lease/Site Details

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Block** |  | **Section**  |  | **Suburb** |  | **Division** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Unit No** |  | **Street Address** |  |

Building Approval Application and Site Work Details

This notice is issued in relation to the site work shown in the plans submitted as part of the application for a building approval dated made by the following applicants:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

on: *date*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This notice applies to all site work in that application for which there is there is no—

1. exemption assessment D notice stating that the site work is exempt development issued for the work not more than 3 months before the day the application was made;
2. exemption declaration under the *Planning (Exempt Development) Regulation 2023*, schedule 1, section 1.131 made by the Territory Planning Authority; or
3. current development approval issued in relation to the site work.

**NOTE:** Site work is development that is—

1. building work; and
2. work other than building work that—

(i) physically affects the place (the building site) where the building work is being carried out; and

(ii) if not carried out at the building site, is carried out near, and connected with, the building site.

Examples: putting up temporary fencing, installing measures for erosion control, building a house, damaging or removing a significant tree, laying paving for driveways and parking areas, installing landscaping, site clearing and excavation, erecting site signage, erecting a pergola

Building Certifier Details *Please Print*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Surname |  |  | **First Name** |  |
|  |  |
| **Company Name** |  |
|  |  |
| **Licence Number** |  |  | **Contact Number** |  |
|  |  |
| **Postal Address** |  |
|  |  |
| **Suburb** |  |  | **State** |  |  | **Postcode** |  |

# Building Certifier Statement

I state that:

* the plans for the building work to which the application for building approval relates show all the information necessary to establish that the site work is exempt development under the *Planning Act 2023*, section 145; and
* the site work is exempt development; and
* I have assessed that the site work is exempt development for the following reasons and in accordance with the following provisions of the *Planning (Exempt Development) Regulation 2023* including any relevant residential zones – single dwelling housing development controls.

Please include all relevant regulations and codes relied on for your assessment and an outline of your reasoning, such the assessment you undertook, advice from referral entities, compliance with lease and development conditions etc. You can attach additional information if needed and supporting documents including checklists or your own assessment documents. You do not need to attach a copy of the plans or building approval application.

|  |
| --- |
|  |
|  |
| In  |
|  |
|  |

|  |
| --- |
|  |
|  |
|  |
| *Please attach additional information if required* |

|  |  |  |  |
| --- | --- | --- | --- |
| **Building Certifier Signature (or nominee)** |  | **Date of Issue** |  |

**Giving false or misleading information is a serious offence**

***Privacy Notice***

*Access Canberra will collect personal and financial information (e.g. postal address and invoice numbers) where you choose to provide this information. The information requested in each case is required to complete the transaction. The information collected through the online version of the transaction is equivalent to the information collected using the alternate channels such as through an*[*Access Canberra Service Centre*](https://www.accesscanberra.act.gov.au/s/article/access-canberra-services-locations-and-opening-hours-tab-overview)*.*

*If you choose not to provide personal information when completing one or more of these activities, you may not be able to complete that activity. If you choose not to participate in these activities, your choice will in no way affect your ability to browse these websites and online facilities.*

*Access Canberra will not share information about you with other government agencies or other organisations without your permission unless:*

*• it is necessary to provide you with a service that you have requested;*

*• it is required or authorised by law;*

*• where permitted general situations exist, such as to lessen or prevent a threat to life, health or safety; to assist with the location of a missing person; or to investigate suspected unlawful activity or serious misconduct relating to our function.*

*For further information regarding Access Canberra, Chief Minister, Treasury and Economic Development Directorate Privacy policy, please visit:* [*https://www.act.gov.au/privacy/full\_privacy*](https://www.act.gov.au/privacy/full_privacy)

**CONTACT INFORMATION**

|  |  |  |
| --- | --- | --- |
|  **Email:** ACTPLAedevlopmentBA@act.gov.au | **Post:**Access CanberraBuilding Services Shopfront MitchellGPO Box 158Canberra, ACT 2601 | **In Person:**Please visit [www.act.gov.au/accessCBR](http://www.act.gov.au/accessCBR)Or call **132281** to find an Access Canberra Service Centre. |