

Form 4.14 Magistrates Court—claim for expenses by witness

Court Procedures Rules 2006

(see r 4330 (Magistrates Court witness—informant may request attendance))

In the Magistrates Court of the Australian Capital Territory

No *[MC/CC] of (year)

(name of prosecuting entity)

and

(name of defendant)

I, *(name of witness)*, of *(address)* claim the following expenses incurred in attending the hearing of this matter in the Magistrates Court on *(set out dates witness attended the hearing)*:

(set out expenses claimed in accordance with the Court Procedures Rules 2006, schedule 4 (Scale of costs). Attach receipts if available)

Date:

(signature of witness)

Receipt

I have received \$(*amount*) in payment of expenses incurred in attending the hearing of this matter.

Date:

(*signature of witness*)