

For Section 28 (1A) of the *Building Act 2004*

To be completed by the appointed Building Certifier and submitted to the Construction Occupations Registrar within 7 days of issue

PART A - SITE DETAILS

Block		Section		Suburb		Unit No.	
Street Address							

PART B - OWNER DETAILS

This notice is issued in relation to the *site work* shown in the plans submitted as part of the application for a building approval made by the following applicants:

Company Details		ACN/ABN Number	
Owner 1		Owner 2	
Owner 3		Owner 4	

This notice applies to all site work in that application for which there is no—

- (a) exemption assessment D notice stating that the site work is exempt development issued for the work not more than 3 months before the day the application was made;
- (b) exemption declaration under the *Planning (Exempt Development) Regulation 2023*, schedule 1, section 1.131 made by the Territory Planning Authority; or
- (c) current development approval issued in relation to the site work.

Note: Site work is development that is –

- (a) building work; and
- (b) work other than building work that –
 - (i) physically affects the place (the building site) where the building work is being carried out; and
 - (ii) if not carried out at the building site, is carried out near, and connected with, the building site.

Examples: putting up temporary fencing, installing measures for erosion control, building a house, damaging or removing a significant tree, laying paving for driveways and parking areas, installing landscaping, site clearing and excavation, erecting site signage, erecting a pergola.

PART C - BUILDING CERTIFIER DETAILS

(*Construction Occupations (Licensing) Act 2004)

Company Details		*COLA Licence#	
Name of Certifier		*COLA Licence #	
Postal Address			
Suburb		State	
		Postcode	
Office Phone Number		Mobile	
Email Address			

PART D - BUILDING CERTIFIER STATEMENT

Per section 25AA of the *Building Act*, **site work notice** means a notice issued by a certifier under section 28 (1A).

As the building certifier for this building approval, I issue this *site work notice*:

(a) stating—

(i) that the plans for the building work to which the application for building approval relates show all the information necessary to establish that site work to which the building work relates is exempt development under the [Planning Act 2023](#), section 145; and

(ii) that the site work is exempt development; and

(iii) the certifier's reasons for assessing that the site work is exempt development; and

(b) including any document or information prescribed by regulation.

Please list below all relevant regulations, sections and codes relied on for your assessment to determine *site work* as exempt development, this must include all *site work* that is on the approved plans e.g. pergolas, decks, sheds, retaining walls, pools, fencing, driveways and landscaping.

Building Certifiers
Signature

Date

Giving false or misleading information is a serious offence

Privacy Notice

The personal information on this form is provided to Access Canberra to enable the processing of your application. The collection of personal information is authorised by the Building Act 2004. If all or some of the personal information is not collected Access Canberra cannot process your application. The personal information you provide may be disclosed to Australian Bureau of Statistics, ACT Revenue Office and the Taxation Office. The information may also be disclosed where authorised by law or court order, or where the Directorate reasonably believes that the use or disclosure of the information is reasonably necessary for enforcement-related activities conducted by, or on behalf of, an enforcement body. Access Canberra's Information Privacy Policy contains information about how you may access or seek to correct your personal information held by Access Canberra, and how you may complain about an alleged breach of the Territory Privacy Principles. Access Canberra Information Privacy Policy can be found at www.act.gov.au

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