

Form 1 Originating application

Leases (Commercial and Retail) Act 2001

(see s 145)

In the Magistrates Court of the Australian Capital Territory

No MC of (year) (Court to complete)

(name)

Applicant

(name)

Respondent

*To: (name of respondent) of (address)

*And to: (name and address of anyone else the court directs to be served)

Take notice that the Court will hear an application by (party) on (date) at (time) (or as soon after that as this application can be heard) to make the following orders:

- 1 (set out briefly orders or other relief sought for each cause of action with all necessary or appropriate particulars and name each party affected by the relief);

Filed for the applicant by:

(the applicant's address for service and telephone number (if any) or, if the applicant is represented by a solicitor and the solicitor is the agent of another solicitor, the name and place of business of the other solicitor)

- *2 that the return date be expedited;
(*if applying for an expedited hearing the applicant must file a supporting affidavit*)
- 3 any other orders that the Court considers appropriate.

Grounds for application

*[The orders are sought on the following grounds:

(*set out briefly, but specifically, the legislative provisions relied on and the grounds relied on for the orders*)]

Note 1 A copy of the lease must be attached to this application.

Note 2 A copy of the relevant practice direction must be served with this application.

Applicant

(*if the applicant is an individual*)

Full name:

*[Home/Business] address:

(*if the applicant is a corporation*)

Name:

(*if the corporation is a company or a registered body within the meaning of the Corporations Act 2001 (Cwlth)*)

*[Australian Company Number/Australian Registered Body Number]:

Type of body:

Address of *[registered office/public officer]:

*Representative capacity in which applicant sues:

**(if the applicant is represented by a solicitor)*

Solicitor's full name:

(if the solicitor practises in a firm of solicitors)

*Solicitor's firm:

Solicitor's full business address:

Solicitor's telephone no:

*Name, address and telephone no of solicitor's agent:

Address for service of documents

(set out applicant's address for service)

(if represented by a solicitor the following information may be given)

*Document exchange box no:

(if postal address different from address for service)

*Postal address:

*Email address:

Date:

(signature of applicant or applicant's solicitor)

(name of applicant or applicant's solicitor)

**omit if, or whichever is, inapplicable*

Notice to respondent

Before taking any further steps in this proceeding, you must file a notice of response in the Court.

If you do not attend the Court at the time this originating application is listed for hearing, either in person or by a lawyer—

- this application may be heard in your absence; and
- orders made against you.