

# Construction Occupations (Licensing) (Qualifications—Builder and Building Surveyor Licences) Declaration 2019 (No 2)

Disallowable instrument DI2019—181

made under the

**Construction Occupations (Licensing) Regulation 2004, s 13 (Eligibility for licence—  
suitability and financial requirements—Act, s 18 and s 24A)**

---

## 1 Name of instrument

This instrument is the *Construction Occupations (Licensing) (Qualifications—  
Builder and Building Surveyor Licences) Declaration 2019 (No 2)*.

## 2 Commencement

This instrument commences on the day after its notification day.

## 3 Declaration

I declare that for an individual to be eligible for a licence or endorsement specified in schedule 1 columns 1 (Occupation) and 2 (Class or Endorsement) respectively, it is necessary the individual meets the qualification requirements in the corresponding row for the occupation and class or endorsement in column 3 (Qualification requirements).

## 4 Eligibility where more than one method is prescribed

Where more than one method is prescribed for a particular occupation class or endorsement an applicant need only demonstrate eligibility in accordance with one of the methods.

## 5 Revocation

The *Construction Occupations (Licensing) (Qualifications—Builder and  
Building Surveyor Licences) Declaration 2019 (DI2019-14)* is revoked.

Mick Gentleman MLA  
A/g Minister for Building Quality Improvement  
5 July 2019

Schedule 1

(see s 3)

**Construction Occupations (Licensing) Regulation  
2004  
Qualifications  
Schedule –  
Builder and Building Surveyor Licences**

## Notes

1. An applicant is only required to meet one of the methods listed for a particular occupation class.
2. Terms in italics, for example *registered training organisation*, are defined in the dictionary at the end of this schedule.
3. A qualification is not limited to a formal academic qualification and may include a stated period or type of experience, a method of qualifying, or that the applicant has not been refused a licence under the Act within a stated period. An applicant must meet all qualification requirements in a method.

## Schedule 1 – Qualification requirements by construction occupation

Column 1 - Occupation	Column 2 - Class or Endorsement	Column 3 - Eligibility Requirements
Builder	Class A	<p><b>Method 1 – No previous class A licence or refusal for not passing a written examination</b></p> <p>The applicant—</p> <ul style="list-style-type: none"> <li>a) has not previously made an application for, or held, a class A builder licence; or</li> <li>b) has previously made an application for a class A builder licence and the application was not granted for a reason other than the applicant did not undertake and pass a written examination required for eligibility; and</li> <li>c) holds a <i>tertiary qualification in building</i> that the Australian Qualifications Framework Advisory Board has determined is a bachelor degree, graduate certificate, graduate diploma, masters degree or doctoral degree in the Australian Qualifications Framework System; and</li> <li>d) has undertaken and documented not less than <i>2 years full time building work experience</i> where <i>1 year full time building work experience</i> was undertaken after the date the qualification in c) was issued; and</li> <li>e) undertakes and passes a <i>written examination</i> set by the construction occupations registrar.</li> </ul>

Column 1 - Occupation	Column 2 - Class or Endorsement	Column 3 - Eligibility Requirements
		<p><b>Method 2 – No previous class A licence, one refusal for not passing a written examination</b> The applicant—</p> <ul style="list-style-type: none"> <li>a) has not previously held a class A builder licence;</li> <li>b) has made only one previous application for a class A builder licence, and the construction occupations registrar refused to issue the licence because the applicant did not pass a written examination required for eligibility; and</li> <li>c) made the current application (the second application) not less than six months from the date the registrar refused to issue the licence; and</li> <li>d) holds a <i>tertiary qualification in building</i> that the Australian Qualifications Framework Advisory Board has determined is a bachelor degree, graduate certificate, graduate diploma, masters degree or doctoral degree in the Australian Qualifications Framework System; and</li> <li>e) has undertaken and documented not less than <i>2 years full time building work experience</i> where <i>1 year full time building work experience</i> was undertaken after the date the qualification in d) was issued; and</li> <li>f) undertakes and passes a <i>written examination</i> set by the construction occupations registrar.</li> </ul> <p><b>Method 3 – No previous class A licence, two refusals for not passing a written examination</b> The applicant—</p> <ul style="list-style-type: none"> <li>a) has not previously held a class A builder licence; and</li> <li>b) has made two previous applications for a class A builder licence, and the construction occupations registrar refused to issue a licence in relation to both applications because the applicant did not pass a <i>written examination</i> required for eligibility; and</li> <li>c) made the current application (the third application) not less than 12 months from the date the registrar refused to issue a licence in relation to the second application; and</li> </ul>

Column 1 - Occupation	Column 2 - Class or Endorsement	Column 3 - Eligibility Requirements
		<p>d) holds a <i>tertiary qualification in building</i> that the Australian Qualifications Framework Advisory Board has determined is a bachelor degree, graduate certificate, graduate diploma, masters degree or doctoral degree in the Australian Qualifications Framework System; and</p> <p>e) has undertaken and documented not less than <i>2 years full time building work experience</i> where <i>1 year full time building work experience</i> was undertaken after the date the qualification in d) was issued; and</p> <p>f) undertakes and passes a <i>written examination</i> set by the construction occupations registrar.</p> <p><b>Method 4 – No previous class A licence, three or more refusals for not passing a written examination</b> The applicant—</p> <p>a) has not previously held a class A builder licence; and</p> <p>b) has made three or more previous applications for a class A builder licence, and the construction occupations registrar refused to issue a licence in relation to each application because the applicant did not pass a <i>written examination</i> required for eligibility; and</p> <p>c) made the current application not less than two years from the date the registrar refused to issue a licence in relation to the most recent previous application; and</p> <p>d) holds a <i>tertiary qualification in building</i> that the Australian Qualifications Framework Advisory Board has determined is a bachelor degree, graduate certificate, graduate diploma, masters degree or doctoral degree in the Australian Qualifications Framework System; and</p> <p>e) has undertaken and documented not less than <i>2 years full time building work experience</i> where <i>1 year full time building work experience</i> was undertaken after the date the qualification in d) was issued; and</p> <p>f) undertakes and passes a <i>written examination</i> set by the construction occupations registrar.</p>

Column 1 - Occupation	Column 2 - Class or Endorsement	Column 3 - Eligibility Requirements
		<p><b>Method 5 – Previous licence within 12 months if not cancelled, suspended, surrendered or expired because of, or to avoid, action against the licence</b></p> <p>The applicant—</p> <ul style="list-style-type: none"> <li>a) held a class A builder licence in the ACT within a one year period from the date of application that was not, or is not the subject of cancellation, suspension or refusal to renew, or surrendered or lapsed to avoid occupational discipline or another regulatory action, including an assessment of eligibility, against the licensee (however described); and</li> <li>b) undertakes and passes a <i>written examination</i> set by the construction occupations registrar.</li> </ul> <p><i>Note: Method 5 is available only to certain previous licensees. If the previous licence was, or is the subject of cancellation, suspension or refusal to renew, or surrendered or lapsed to avoid occupational discipline or another regulatory action, including an assessment of eligibility, against the licensee (however described), the applicant will need to use another method to demonstrate eligibility.</i></p> <p><b>Method 6 - Previously held licence, first application since end of licence</b></p> <p>The applicant—</p> <ul style="list-style-type: none"> <li>a) previously held a class A builder licence but is not currently licensed in that occupation class; and</li> <li>b) has not made another application for a new class A licence since the applicant became unlicensed; and</li> <li>c) for applicants that are excluded or ineligible to apply for a licence in the occupation or occupation class for a prescribed period, made the application after the period has ended; or</li> <li>d) for applicants to which c) does not apply, made the current application not less than six months from the date the applicant became unlicensed; and</li> <li>e) holds a <i>tertiary qualification in building</i> that the Australian Qualifications Framework Advisory Board has determined is a bachelor degree, graduate certificate, graduate diploma, masters degree or doctoral degree in the Australian Qualifications Framework System; and</li> <li>f) has undertaken and documented not less than <i>2 years full time building work experience</i> where <i>1 year full time building work experience</i> was undertaken after the date the qualification in e) was issued; and</li> </ul>

Column 1 - Occupation	Column 2 - Class or Endorsement	Column 3 - Eligibility Requirements
		<p data-bbox="554 264 1682 293">g) undertakes and passes a <i>written examination</i> set by the construction occupations registrar.</p> <p data-bbox="499 448 1896 513"><b>Method 7 – previously held licence and one previous application for new licence refused for not passing a written examination</b></p> <p data-bbox="499 526 695 555">The applicant—</p> <p data-bbox="554 561 1749 591">a) previously held a class A builder licence but is not currently licensed in that occupation class; and</p> <p data-bbox="554 634 1919 732">b) has made only one previous application for a class A builder licence since the applicant became unlicensed, and the construction occupations registrar refused to issue the licence because the applicant did not pass a written examination required for eligibility; and</p> <p data-bbox="554 776 1906 841">c) made the current application (the second application) not less than twelve months from the date the registrar refused to issue the licence; and</p> <p data-bbox="554 885 1955 982">d) holds a <i>tertiary qualification in building</i> that the Australian Qualifications Framework Advisory Board has determined is a bachelor degree, graduate certificate, graduate diploma, masters degree or doctoral degree in the Australian Qualifications Framework System; and</p> <p data-bbox="554 1026 1919 1091">e) has undertaken and documented not less than <i>2 years full time building work experience</i> where <i>1 year full time building work experience</i> was undertaken after the date the qualification in d) was issued; and</p> <p data-bbox="554 1135 1682 1164">f) undertakes and passes a <i>written examination</i> set by the construction occupations registrar.</p> <p data-bbox="499 1276 1896 1341"><b>Method 8 – previously held licence and two previous application for new licence refused for not passing a written examination</b></p> <p data-bbox="499 1354 695 1383">The applicant—</p> <p data-bbox="554 1390 1749 1419">a) previously held a class A builder licence but is not currently licensed in that occupation class; and</p>

Column 1 - Occupation	Column 2 - Class or Endorsement	Column 3 - Eligibility Requirements
		<p>b) has made two previous applications for a class A builder licence since the applicant became unlicensed, and the construction occupations registrar refused to issue a licence in relation to both applications because the applicant did not pass a <i>written examination</i> required for eligibility; and</p> <p>c) made the current application (the third application) not less than 12 months from the date the registrar refused to issue a licence in relation to the second application; and</p> <p>d) holds a <i>tertiary qualification in building</i> that the Australian Qualifications Framework Advisory Board has determined is a bachelor degree, graduate certificate, graduate diploma, masters degree or doctoral degree in the Australian Qualifications Framework System; and</p> <p>e) has undertaken and documented not less than <i>2 years full time building work experience</i> where <i>1 year full time building work experience</i> was undertaken after the date the qualification in d) was issued; and</p> <p>f) undertakes and passes a <i>written examination</i> set by the construction occupations registrar.</p> <p><b>Method 9 - previously held licence and three of more previous applications for new licence refused for not passing a written examination</b></p> <p>The applicant—</p> <p>a) previously held a class A builder licence but is not currently licensed in that occupation class; and</p> <p>b) has made three or more previous applications for a class A builder licence since the applicant became unlicensed, and the construction occupations registrar refused to issue a licence in relation to both applications because the applicant did not pass a <i>written examination</i> required for eligibility; and</p> <p>c) made the current application not less than two years from the date the registrar refused to issue a licence in relation to the most recent previous application; and</p> <p>d) holds a <i>tertiary qualification in building</i> that the Australian Qualifications Framework Advisory Board has determined is a bachelor degree, graduate certificate, graduate diploma, masters degree or doctoral degree in the Australian Qualifications Framework System; and</p>



Column 1 - Occupation	Column 2 - Class or Endorsement	Column 3 - Eligibility Requirements
		<p>e) has undertaken and documented not less than <i>2 years full time building work experience</i> where <i>1 year full time building work experience</i> was undertaken after the date the qualification in d) was issued; and</p> <p>f) undertakes and passes a <i>written examination</i> set by the construction occupations registrar.</p>
	Class B	<p><b>Method 1 – No previous class B licence or refusal for not passing a written examination</b> The applicant—</p> <p>a) has not previously made an application for, or held, a class B builder licence; or</p> <p>b) has previously made an application for a class B builder licence and the application was not granted for a reason other than the applicant did not undertake and pass a <i>written examination</i> required for eligibility; and</p> <p>c) holds:</p> <ul style="list-style-type: none"> <li>i. a Diploma of Building and Construction (Building) with a course code of CPC50210, CPC50208 or BCG50206; or</li> <li>ii. a <i>tertiary qualification in building</i> that the Australian Qualifications Framework Advisory Board has determined is a bachelor degree, graduate certificate, graduate diploma, masters degree or doctoral degree in the Australian Qualifications Framework System; and</li> </ul> <p>d) has undertaken and documented not less than <i>2 years full time building work experience</i> where <i>1 year full time building work experience</i> was undertaken after the date the qualification in c) was issued; and</p> <p>e) undertakes and passes a <i>written examination</i> set by the construction occupations registrar.</p>

**Method 2 – No previous class B licence, one refusal for not passing a written examination**

The applicant—

- a) has not previously held a class B builder licence; and
- b) has made only one previous application for a class B builder licence, and the construction occupations registrar refused to issue the licence because the applicant did not pass a *written examination* required for eligibility; and
- c) made the current application (the second application) not less than six months from the date the registrar refused to issue the licence; and
- d) holds:
  - i. a Diploma of Building and Construction (Building) with a course code of CPC50210, CPC50208 or BCG50206; or
  - ii. a *tertiary qualification in building* that the Australian Qualifications Framework Advisory Board has determined is a bachelor degree, graduate certificate, graduate diploma, masters degree or doctoral degree in the Australian Qualifications Framework System; and
- e) has undertaken and documented not less than *2 years full time building work experience* where *1 year full time building work experience* was undertaken after the date the qualification in d) was issued; and
- f) undertakes and passes a *written examination* set by the construction occupations registrar.

**Method 3 – No previous class B licence, two refusals for not passing a written examination**

The applicant—

- a) has not previously held a class B builder licence; and
- b) has made two previous applications for a class B builder licence, and the construction occupations registrar refused to issue a licence in relation to both applications because the applicant did not pass a written examination required for eligibility; and

Column 1 - Occupation	Column 2 - Class or Endorsement	Column 3 - Eligibility Requirements
		<p>c) made the current application (the third application) not less than 12 months from the date the registrar refused to issue a licence in relation to the second application; and</p> <p>d) holds:</p> <ul style="list-style-type: none"> <li>i. a Diploma of Building and Construction (Building) with a course code of CPC50210, CPC50208 or BCG50206; or</li> <li>ii. a <i>tertiary qualification in building</i> that the Australian Qualifications Framework Advisory Board has determined is a bachelor degree, graduate certificate, graduate diploma, masters degree or doctoral degree in the Australian Qualifications Framework System; and</li> </ul> <p>e) has undertaken and documented not less than <i>2 years full time building work experience</i> where <i>1 year full time building work experience</i> was undertaken after the date the qualification in c) was issued; and</p> <p>f) undertakes and passes a <i>written examination</i> set by the construction occupations registrar.</p> <p><b>Method 4 – No previous class B licence, three or more refusals for not passing a written examination</b> The applicant—</p> <ul style="list-style-type: none"> <li>a) has not previously held a class B builder licence; and</li> <li>b) has made three or more previous applications for a class B builder licence, and the construction occupations registrar refused to issue a licence in relation to each application because the applicant did not pass a <i>written examination</i> required for eligibility; and</li> <li>c) made the current application not less than two years from the date the registrar refused to issue a licence in relation to the most recent previous application; and</li> <li>d) holds:</li> </ul>

Column 1 - Occupation	Column 2 - Class or Endorsement	Column 3 - Eligibility Requirements
		<p>i. a Diploma of Building and Construction (Building) with a course code of CPC50210, CPC50208 or BCG50206; or</p> <p>ii. a <i>tertiary qualification in building</i> that the Australian Qualifications Framework Advisory Board has determined is a bachelor degree, graduate certificate, graduate diploma, masters degree or doctoral degree in the Australian Qualifications Framework System; and</p> <p>e) has undertaken and documented not less than <i>2 years full time building work experience</i> where <i>1 year full time building work experience</i> was undertaken after the date the qualification in e) was issued; and</p> <p>f) undertakes and passes a <i>written examination</i> set by the construction occupations registrar.</p> <p><b>Method 5 – Previous licence within 12 months if not cancelled, suspended, surrendered or expired because of, or to avoid, action against the licence</b>  The applicant—</p> <p>a) held a class B builder licence in the ACT within a one year period from the date of application that was not, or is not the subject of cancellation, suspension or refusal to renew, or surrendered or lapsed to avoid occupational discipline or another regulatory action, including an assessment of eligibility, against the licensee (however described); and</p> <p>b) undertakes and passes a <i>written examination</i> set by the construction occupations registrar.</p> <p><i>Note: Method 5 is available only to certain previous licensees. If the previous licence was, or is the subject of cancellation, suspension or refusal to renew, or surrendered or lapsed to avoid occupational discipline or another regulatory action, including an assessment of eligibility, against the licensee (however described), the applicant will need to use another method to demonstrate eligibility.</i></p> <p><b>Method 6 - Previously held licence, first application since end of licence</b>  The applicant—</p> <p>a) previously held a class B builder licence but is not currently licensed in that occupation class; and</p>

Column 1 - Occupation	Column 2 - Class or Endorsement	Column 3 - Eligibility Requirements
		<p>b) has not made another application for a new class B licence since the applicant became unlicensed; and</p> <p>c) for applicants that are excluded or ineligible to apply for licence in the occupation or occupation class for a prescribed period, made the application after the period has ended; or</p> <p>d) for applicants to which c) does not apply, made the current application not less than six months from the date the applicant became unlicensed; and</p> <p>e) holds:</p> <ul style="list-style-type: none"> <li>i. a Diploma of Building and Construction (Building) with a course code of CPC50210, CPC50208 or BCG50206; or</li> <li>ii. a <i>tertiary qualification in building</i> that the Australian Qualifications Framework Advisory Board has determined is a bachelor degree, graduate certificate, graduate diploma, masters degree or doctoral degree in the Australian Qualifications Framework System; and</li> </ul> <p>f) has undertaken and documented not less than <i>2 years full time building work experience</i> where <i>1 year full time building work experience</i> was undertaken after the date the qualification in e) was issued; and</p> <p>g) undertakes and passes a <i>written examination</i> set by the construction occupations registrar.</p> <p><b>Method 7 – previously held licence and one previous application for new licence refused for not passing a written examination</b></p> <p>The applicant—</p> <ul style="list-style-type: none"> <li>a) previously held a class B builder licence but is not currently licensed in that occupation class; and</li> <li>b) has made only one previous application for a class B builder licence since the applicant became unlicensed, and the construction occupations registrar refused to issue the licence because the applicant did not pass a <i>written examination</i> required for eligibility; and</li> </ul>

Column 1 - Occupation	Column 2 - Class or Endorsement	Column 3 - Eligibility Requirements
		<p>c) made the current application (the second application) not less than twelve months from the date the registrar refused to issue the licence; and</p> <p>d) holds:</p> <ul style="list-style-type: none"> <li>i. a Diploma of Building and Construction (Building) with a course code of CPC50210, CPC50208 or BCG50206; or</li> <li>ii. a <i>tertiary qualification in building</i> that the Australian Qualifications Framework Advisory Board has determined is a bachelor degree, graduate certificate, graduate diploma, masters degree or doctoral degree in the Australian Qualifications Framework System; and</li> </ul> <p>e) has undertaken and documented not less than <i>2 years full time building work experience</i> where <i>1 year full time building work experience</i> was undertaken after the date the qualification in d) was issued; and</p> <p>f) undertakes and passes a <i>written examination</i> set by the construction occupations registrar.</p> <p><b>Method 8 – previously held licence and two previous application for new licence refused for not passing a written examination</b></p> <p>The applicant—</p> <ul style="list-style-type: none"> <li>a) previously held a class B builder licence but is not currently licensed in that occupation class; and</li> <li>b) has made two previous applications for a class B builder licence since the applicant became unlicensed, and the construction occupations registrar refused to issue a licence in relation to both applications because the applicant did not pass a <i>written examination</i> required for eligibility; and</li> <li>c) made the current application (the third application) not less than 12 months from the date the registrar refused to issue a licence in relation to the second application; and</li> <li>d) holds: <ul style="list-style-type: none"> <li>i. a Diploma of Building and Construction (Building) with a course code of CPC50210, CPC50208 or BCG50206; or</li> </ul> </li> </ul>

Column 1 - Occupation	Column 2 - Class or Endorsement	Column 3 - Eligibility Requirements
		<p>ii. a <i>tertiary qualification in building</i> that the Australian Qualifications Framework Advisory Board has determined is a bachelor degree, graduate certificate, graduate diploma, masters degree or doctoral degree in the Australian Qualifications Framework System; and</p> <p>e) has undertaken and documented not less than <i>2 years full time building work experience</i> where <i>1 year full time building work experience</i> was undertaken after the date the qualification in d) was issued; and</p> <p>f) undertakes and passes a <i>written examination</i> set by the construction occupations registrar.</p> <p><b>Method 9 - previously held licence and three of more previous applications for new licence refused for not passing a written examination</b></p> <p>The applicant—</p> <p>a) previously held a class B builder licence but is not currently licensed in that occupation class; and</p> <p>b) has made three or more previous applications for a class B builder licence since the applicant became unlicensed, and the construction occupations registrar refused to issue a licence in relation to both applications because the applicant did not pass a <i>written examination</i> required for eligibility; and</p> <p>c) made the current application not less than two years from the date the registrar refused to issue a licence in relation to the most recent previous application; and</p> <p>d) holds:</p> <p>i. a Diploma of Building and Construction (Building) with a course code of CPC50210, CPC50208 or BCG50206; or</p> <p>ii. a <i>tertiary qualification in building</i> that the Australian Qualifications Framework Advisory Board has determined is a bachelor degree, graduate certificate, graduate diploma, masters degree or doctoral degree in the Australian Qualifications Framework System; and</p>

Column 1 - Occupation	Column 2 - Class or Endorsement	Column 3 - Eligibility Requirements
		<p>e) has undertaken and documented not less than <i>2 years full time building work experience</i> where <i>1 year full time building work experience</i> was undertaken after the date the qualification in d) was issued; and</p> <p>f) undertakes and passes a <i>written examination</i> set by the construction occupations registrar.</p> <p><b>Method 10 – hold qualifications for a higher class of licence</b> The applicant—</p> <p>a) holds the academic qualifications and has undertaken and documented the building work experience required to be eligible for the grant of an unconditional builders licence class A; and</p> <p>b) undertakes and passes a <i>written examination</i> set by the construction occupations registrar.</p>
	Class C	<p><b>Method 1 – No previous class C licence or refusal for not passing a written examination</b> The applicant—</p> <p>a) has not previously made an application for, or held, a class C builder licence; or</p> <p>b) has previously made an application for a class C builder licence and the application was not granted for a reason other than the applicant did not undertake and pass a <i>written examination</i> required for eligibility; and</p> <p>c) holds:</p> <ul style="list-style-type: none"> <li>i. Certificate IV in Building and Construction (Building) with a course code of CPC40110, CPC40108, or BCG40106; or</li> <li>ii. Diploma of Building and Construction (Building) with a course code of CPC50210, CPC50208 or BCG50206; or</li> <li>iii. a <i>tertiary qualification in building</i> that the Australian Qualifications Framework Advisory Board has determined is a bachelor degree, graduate certificate, graduate diploma, masters degree or doctoral degree in the Australian Qualifications Framework System; and</li> </ul>



Column 1 - Occupation	Column 2 - Class or Endorsement	Column 3 - Eligibility Requirements
		<p>d) has undertaken and documented not less than <i>2 years full time building work experience</i> where <i>1 year full time building work experience</i> was undertaken after the date the qualification in c) was issued; and</p> <p>e) undertakes and passes a <i>written examination</i> set by the construction occupations registrar.</p> <p><b>Method 2 – No previous class C licence, one refusal for not passing a written examination</b>  The applicant—</p> <p>a) has not previously held a class C builder licence; and</p> <p>b) has made only one previous application for a class C builder licence, and the construction occupations registrar refused to issue the licence because the applicant did not pass a <i>written examination</i> required for eligibility; and</p> <p>c) made the current application (the second application) not less than six months from the date the registrar refused to issue the licence; and</p> <p>d) holds:</p> <ul style="list-style-type: none"> <li>i. Certificate IV in Building and Construction (Building) with a course code of CPC40110, CPC40108, or BCG40106; or</li> <li>ii. Diploma of Building and Construction (Building) with a course code of CPC50210, CPC50208 or BCG50206; or</li> <li>iii. a <i>tertiary qualification in building</i> that the Australian Qualifications Framework Advisory Board has determined is a bachelor degree, graduate certificate, graduate diploma, masters degree or doctoral degree in the Australian Qualifications Framework System; and</li> </ul> <p>e) has undertaken and documented not less than <i>2 years full time building work experience</i> where <i>1 year full time building work experience</i> was undertaken after the date the qualification in d) was issued; and</p> <p>f) undertakes and passes a <i>written examination</i> set by the construction occupations registrar.</p>

Column 1 - Occupation	Column 2 - Class or Endorsement	Column 3 - Eligibility Requirements
		<p><b>Method 3 – No previous class C licence, two refusals for not passing a written examination</b> The applicant—</p> <ul style="list-style-type: none"> <li>a) has not previously held a class C builder licence; and</li> <li>b) has made two previous applications for a class C builder licence, and the construction occupations registrar refused to issue a licence in relation to both applications because the applicant did not pass a <i>written examination</i> required for eligibility; and</li> <li>c) made the current application (the third application) not less than 12 months from the date the registrar refused to issue a licence in relation to the second application; and</li> <li>d) holds: <ul style="list-style-type: none"> <li>i. Certificate IV in Building and Construction (Building) with a course code of CPC40110, CPC40108, or BCG40106; or</li> <li>ii. Diploma of Building and Construction (Building) with a course code of CPC50210, CPC50208 or BCG50206; or</li> <li>iii. a <i>tertiary qualification in building</i> that the Australian Qualifications Framework Advisory Board has determined is a bachelor degree, graduate certificate, graduate diploma, masters degree or doctoral degree in the Australian Qualifications Framework System; and</li> </ul> </li> <li>e) has undertaken and documented not less than <i>2 years full time building work experience</i> where <i>1 year full time building work experience</i> was undertaken after the date the qualification in d) was issued; and</li> <li>f) undertakes and passes a <i>written examination</i> set by the construction occupations registrar.</li> </ul> <p><b>Method 4 – No previous class C licence, three or more refusals for not passing a written examination</b> The applicant—</p>

Column 1 - Occupation	Column 2 - Class or Endorsement	Column 3 - Eligibility Requirements
		<p>a) has not previously held a class C builder licence; and</p> <p>b) has made three or more previous applications for a class C builder licence, and the construction occupations registrar refused to issue a licence in relation to each application because the applicant did not pass a <i>written examination</i> required for eligibility; and</p> <p>c) made the current application not less than two years from the date the registrar refused to issue a licence in relation to the most recent previous application; and</p> <p>d) holds:</p> <ul style="list-style-type: none"> <li>i. Certificate IV in Building and Construction (Building) with a course code of CPC40110, CPC40108, or BCG40106; or</li> <li>ii. Diploma of Building and Construction (Building) with a course code of CPC50210, CPC50208 or BCG50206; or</li> <li>iii. a tertiary qualification in Building that the Australian Qualifications Framework Advisory Board has determined is a bachelor degree, graduate certificate, graduate diploma, masters degree or doctoral degree in the Australian Qualifications Framework System; and</li> </ul> <p>e) has undertaken and documented not less than <i>2 years full time building work experience</i> where <i>1 year full time building work experience</i> was undertaken after the date the qualification in d) was issued; and</p> <p>f) undertakes and passes a <i>written examination</i> set by the construction occupations registrar.</p> <p><b>Method 5 – Previous licence within 12 months if not cancelled, suspended, surrendered or expired because of, or to avoid, action against the licence</b></p> <p>The applicant—</p> <p>a) held a class A builder licence in the ACT within a one year period from the date of application that was not, or is not the subject of cancellation, suspension or refusal to renew, or surrendered or lapsed to avoid occupational</p>

Column 1 - Occupation	Column 2 - Class or Endorsement	Column 3 - Eligibility Requirements
		<p>discipline or another regulatory action, including an assessment of eligibility, against the licensee (however described); and</p> <p>b) undertakes and passes a <i>written examination</i> set by the construction occupations registrar.</p> <p><b>Method 6 - Previously held licence, first application since end of licence</b> The applicant—</p> <p>a) previously held a class C builder licence but is not currently licensed in that occupation class; and</p> <p>b) has not made another application for a new class C licence since the applicant became unlicensed; and</p> <p>c) for applicants that are excluded or ineligible to apply for licence in the occupation or occupation class for a prescribed period, made the application after the period has ended; or</p> <p>d) for applicants to which c) does not apply, made the current application not less than six months from the date the applicant became unlicensed; and</p> <p>e) holds:</p> <ul style="list-style-type: none"> <li>i. Certificate IV in Building and Construction (Building) with a course code of CPC40110, CPC40108, or BCG40106; or</li> <li>ii. Diploma of Building and Construction (Building) with a course code of CPC50210, CPC50208 or BCG50206; or</li> <li>iii. a tertiary qualification in Building that the Australian Qualifications Framework Advisory Board has determined is a bachelor degree, graduate certificate, graduate diploma, masters degree or doctoral degree in the Australian Qualifications Framework System; and</li> </ul> <p>f) has undertaken and documented not less than <i>2 years full time building work experience</i> where <i>1 year full time building work experience</i> was undertaken after the date the qualification in e) was issued; and</p>

Column 1 - Occupation	Column 2 - Class or Endorsement	Column 3 - Eligibility Requirements
		<p data-bbox="554 264 1682 293">g) undertakes and passes a <i>written examination</i> set by the construction occupations registrar.</p> <p data-bbox="499 370 1896 440"><b>Method 7 – previously held licence and one previous application for new licence refused for not passing a written examination</b></p> <p data-bbox="499 451 695 480">The applicant—</p> <p data-bbox="554 524 1745 553">a) previously held a class C builder licence but is not currently licensed in that occupation class; and</p> <p data-bbox="554 597 1919 695">b) has made only one previous application for a class C builder licence since the applicant became unlicensed, and the construction occupations registrar refused to issue the licence because the applicant did not pass a <i>written examination</i> required for eligibility; and</p> <p data-bbox="554 738 1906 800">c) made the current application (the second application) not less than twelve months from the date the registrar refused to issue the licence; and</p> <p data-bbox="554 844 674 873">d) holds:</p> <ul style="list-style-type: none"> <li data-bbox="642 881 1854 943">i. Certificate IV in Building and Construction (Building) with a course code of CPC40110, CPC40108, or BCG40106; or</li> <li data-bbox="642 987 1934 1049">ii. Diploma of Building and Construction (Building) with a course code of CPC50210, CPC50208 or BCG50206; or</li> <li data-bbox="642 1092 1871 1190">iii. a tertiary qualification in Building that the Australian Qualifications Framework Advisory Board has determined is a bachelor degree, graduate certificate, graduate diploma, masters degree or doctoral degree in the Australian Qualifications Framework System; and</li> </ul> <p data-bbox="554 1234 1919 1300">e) has undertaken and documented not less than <i>2 years full time building work experience</i> where <i>1 year full time building work experience</i> was undertaken after the date the qualification in d) was issued; and</p> <p data-bbox="554 1344 1682 1373">f) undertakes and passes a <i>written examination</i> set by the construction occupations registrar.</p>

Column 1 - Occupation	Column 2 - Class or Endorsement	Column 3 - Eligibility Requirements
		<p><b>Method 8 – previously held licence and two previous application for new licence refused for not passing a written examination</b></p> <p>The applicant—</p> <ul style="list-style-type: none"> <li>a) previously held a class C builder licence but is not currently licensed in that occupation class; and</li> <li>b) has made two previous applications for a class C builder licence since the applicant became unlicensed, and the construction occupations registrar refused to issue a licence in relation to both applications because the applicant did not pass a <i>written examination</i> required for eligibility; and</li> <li>c) made the current application (the third application) not less than 12 months from the date the registrar refused to issue a licence in relation to the second application; and</li> <li>d) holds: <ul style="list-style-type: none"> <li>i. Certificate IV in Building and Construction (Building) with a course code of CPC40110, CPC40108, or BCG40106; or</li> <li>ii. Diploma of Building and Construction (Building) with a course code of CPC50210, CPC50208 or BCG50206; or</li> <li>iii. a tertiary qualification in Building that the Australian Qualifications Framework Advisory Board has determined is a bachelor degree, graduate certificate, graduate diploma, masters degree or doctoral degree in the Australian Qualifications Framework System; and</li> </ul> </li> <li>e) has undertaken and documented not less than <i>2 years full time building work experience where 1 year full time building work experience</i> was undertaken after the date the qualification in d) was issued; and</li> <li>f) undertakes and passes a <i>written examination</i> set by the construction occupations registrar.</li> </ul> <p><b>Method 9 - previously held licence and three or more previous applications for new licence refused for not passing a written examination</b></p> <p>The applicant—</p>

Column 1 - Occupation	Column2 - Class or Endorsement	Column 3 - Eligibility Requirements
		<p>a) previously held a class B builder licence but is not currently licensed in that occupation class; and</p> <p>b) has made three or more previous applications for a class B builder licence since the applicant became unlicensed, and the construction occupations registrar refused to issue a licence in relation to all applications because the applicant did not pass a <i>written examination</i> required for eligibility; and</p> <p>c) made the current application not less than two years from the date the registrar refused to issue a licence in relation to the most recent previous application; and</p> <p>d) holds:</p> <ul style="list-style-type: none"> <li>i. Certificate IV in Building and Construction (Building) with a course code of CPC40110, CPC40108, or BCG40106; or</li> <li>ii. Diploma of Building and Construction (Building) with a course code of CPC50210, CPC50208 or BCG50206; or</li> <li>iii. a tertiary qualification in Building that the Australian Qualifications Framework Advisory Board has determined is a bachelor degree, graduate certificate, graduate diploma, masters degree or doctoral degree in the Australian Qualifications Framework System; and</li> </ul> <p>e) has undertaken and documented not less than <i>2 years full time building work experience</i> where <i>1 year full time building work experience</i> was undertaken after the date the qualification in d) was issued; and</p> <p>f) undertakes and passes a <i>written examination</i> set by the construction occupations registrar.</p> <p><b>Method 10 – hold qualifications for a higher class of licence</b> The applicant—</p> <ul style="list-style-type: none"> <li>a) holds the academic qualifications and has undertaken and documented the building work experience required to be eligible for the grant of an unconditional builder licence of class A or class B; and</li> <li>b) undertakes and passes a <i>written examination</i> set by the construction occupations registrar.</li> </ul>

Column 1 - Occupation	Column 2 - Class or Endorsement	Column 3 - Eligibility Requirements
	Class D	<p><b><u>Method 1</u></b>  <b>Building work experience</b>  The applicant has undertaken and documented <i>3 years full time building work experience</i>.</p> <p><b><u>Method 2</u></b>  <b>Formerly held licence</b>  The applicant held a class A, class B, class C or class D builder licence in the ACT within a five year period the date of application that was not, or is not the subject of cancellation, suspension or refusal to renew, or surrendered or lapsed to avoid occupational discipline or another regulatory action, including an assessment of eligibility, against the licensee (however described).</p> <p><b><u>Method 3</u></b>  <b>Eligible for higher class</b>  The applicant holds the academic qualifications and has undertaken and documented the building work experience required to be eligible for the grant of an unconditional builder licence of class A, class B or class C.</p>
	Owner – Builder BCA Class 1 or 2	<p><b><u>Method One</u></b>  <b>Existing licence</b>  The applicant holds a builder licence of class A, class B or class C.</p> <p><b><u>Method Two</u></b>  <b>Educational qualifications</b>  The applicant—</p> <ul style="list-style-type: none"> <li>a) holds an owner builder course certificate recognised by the construction occupations registrar issued not greater than five years prior to the date of application; or</li> <li>b) completed an owner builder examination that is recognised by the construction occupations registrar no greater than five years prior to the date of application.</li> </ul>



Column 1 - Occupation	Column 2 - Class or Endorsement	Column 3 - Eligibility Requirements
	Owner – Builder BCA Class 10a	<p><b><u>Method One</u></b>  <b>Existing licence</b>  The applicant holds a builder licence of class A, B, C or D.</p> <p><b><u>Method Two</u></b>  <b>Educational qualifications</b>  The applicant—</p> <ul style="list-style-type: none"> <li>a) holds an owner builder course certificate recognised by the construction occupations registrar issued not greater than five years prior to the date of application; or</li> <li>b) completed an owner builder examination that is recognised by the construction occupations registrar no greater than five years prior to the date of application.</li> </ul>
<b>Building surveyor</b>	Principal Building Surveyor	<p><b><u>Method 1</u></b>  <b>Accreditation, online course and assessment</b>  The applicant—</p> <ul style="list-style-type: none"> <li>a) is currently accredited under the Australian Institute of Building Surveyors’ National Accreditation Scheme in the category Building Surveyor; and</li> <li>b) for applications made on or after 1 September 2019, has, within one year of making the application, successfully completed the online course <i>Introduction to the ACT Building Regulatory System</i> developed by the ACT Government and delivered by a course provider authorised by the ACT Government to provide the course; and</li> <li>c) for applications made on or after 1 November 2019, undertakes and passes an <i>assessment</i> set by the construction occupations registrar; and</li> <li>d) for applicants that have been excluded or ineligible to apply for a licence in the occupation or occupation class for a prescribed period, made the application after the period has ended; and</li> </ul>

Column 1 - Occupation	Column 2 - Class or Endorsement	Column 3 - Eligibility Requirements
		<p>e) for applicants that have been refused a licence in the principal building surveyor or principal building surveyor employee class once for failing to undertake and pass an <i>assessment</i> set by the construction occupations registrar, made the current application not less than six months from the date the registrar refused to issue the licence; or</p> <p>f) for applicants that have been refused a licence in the principal building surveyor or principal building surveyor employee class twice for failing to undertake and pass an <i>assessment</i> required for eligibility, made the current application not less than one year from the date of the registrar’s most recent refusal to issue the licence; or</p> <p>g) for applicants that have been refused a licence in the principal building surveyor or principal building surveyor employee class three or more times for failing to undertake and pass an <i>assessment</i> required for eligibility, made the current application not less than two years from the date of the registrar’s most recent refusal to issue the licence.</p> <p><b><u>Method 2</u></b>  <b>Formerly held licence, online course and assessment</b>  The applicant—</p> <p>a) held a Principal Building Surveyor licence in the ACT within a one year period from the date of application that was not, or is not, the subject of cancellation or suspension, or surrendered to avoid occupational discipline or another regulatory action against the licensee (however described); and</p> <p>b) for applications made on or after 1 September 2019, has, within one year of making the application, successfully completed the online course <i>Introduction to the ACT Building Regulatory System</i> developed by the ACT Government and delivered by a course provider authorised by the ACT Government to provide the course; and</p> <p>c) for applications made on or after 1 November 2019, undertakes and passes an <i>assessment</i> set by the construction occupations registrar; and</p> <p>d) for applicants that have been refused a licence in the principal building surveyor or principal building surveyor employee class once for failing to undertake and pass an <i>assessment</i> set by the construction occupations registrar, made the current application not less than six months from the date the registrar refused to issue the licence; or</p> <p>e) for applicants that have been refused a licence in the principal building surveyor or principal building surveyor employee class twice for failing to undertake and pass an <i>assessment</i> required for eligibility, made the current</p>

Column 1 - Occupation	Column 2 - Class or Endorsement	Column 3 - Eligibility Requirements
		<p>application not less than one year from the date of the registrar’s most recent refusal to issue the licence; or</p> <p>f) for applicants that have been refused a licence in the principal building surveyor or principal building surveyor employee class three or more times for failing to undertake and pass an <i>assessment</i> required for eligibility, made the current application not less than two years from the date of the registrar’s most recent refusal to issue the licence.</p>
	Principal Building Surveyor Employee	<p><b><u>Method 1</u></b>  <b>Accreditation, online course and assessment</b>  The applicant—</p> <p>a) is currently accredited under the Australian Institute of Building Surveyors’ National Accreditation Scheme in the category Building Surveyor; and</p> <p>b) for applications made on or after 1 September 2019, has, within one year of making the application, successfully completed the online course <i>Introduction to the ACT Building Regulatory System</i> developed by the ACT Government and delivered by a course provider authorised by the ACT Government to provide the course; and</p> <p>c) for applications made on or after 1 November 2019, undertakes and passes an <i>assessment</i> set by the construction occupations registrar; and</p> <p>d) for applicants that have been excluded or ineligible to apply for a licence in the occupation or occupation class for a prescribed period, made the application after the period has ended; and</p> <p>e) for applicants that have been refused a licence in the principal building surveyor class or principal building surveyor employee class once for failing to undertake and pass an <i>assessment</i> set by the construction occupations registrar, made the current application not less than six months from the date the registrar refused to issue the licence; or</p> <p>f) for applicants that have been refused a licence in the principal building surveyor or principal building surveyor employee class twice for failing to undertake and pass an <i>assessment</i> required for eligibility, made the current application not less than one year from the date of the registrar’s most recent refusal to issue the licence; or</p>

Column 1 - Occupation	Column 2 - Class or Endorsement	Column 3 - Eligibility Requirements
		<p data-bbox="554 337 1940 467">g) for applicants that have been refused a licence in the principal building surveyor or principal building surveyor employee class three or more times for failing to undertake and pass an <i>assessment</i> required for eligibility, made the current application not less than two years from the date of the registrar’s most recent refusal to issue the licence.</p> <p data-bbox="499 548 1199 618"><b><u>Method 2</u></b> <b>Formerly held licence, online course and assessment</b></p> <p data-bbox="499 630 701 656">The applicant—</p> <p data-bbox="554 667 1940 797">a) held a Principal Building Surveyor Employee licence or Principal Building Surveyor licence in the ACT within a one year period from the date of application that was not, or is not, the subject of cancellation or suspension, or surrendered to avoid occupational discipline or another regulatory action against the licensee (however described); and</p> <p data-bbox="554 846 1940 943">b) for applications made on or after 1 September 2019, has, within one year of making the application, successfully completed the online course <i>Introduction to the ACT Building Regulatory System</i> developed by the ACT Government and delivered by a course provider authorised by the ACT Government to provide the course; and</p> <p data-bbox="554 987 1940 1052">c) for applications made on or after 1 November 2019, undertakes and passes an <i>assessment</i> set by the construction occupations registrar; and</p> <p data-bbox="554 1096 1940 1193">d) for applicants that have been refused a licence in the principal building surveyor or principal building surveyor employee class once for failing to undertake and pass an <i>assessment</i> set by the construction occupations registrar, made the current application not less than six months from the date the registrar refused to issue the licence; or</p> <p data-bbox="554 1237 1940 1334">e) for applicants that have been refused a licence in the principal building surveyor or principal building surveyor employee class twice for failing to undertake and pass an <i>assessment</i> required for eligibility, made the current application not less than one year from the date of the registrar’s most recent refusal to issue the licence; or</p> <p data-bbox="554 1378 1940 1443">f) for applicants that have been refused a licence in the principal building surveyor or principal building surveyor employee class three or more times for failing to undertake and pass an <i>assessment</i> required for eligibility, made</p>

Column 1 - Occupation	Column 2 - Class or Endorsement	Column 3 - Eligibility Requirements
		the current application not less than two years from the date of the registrar’s most recent refusal to issue the licence.
	General Building Surveyor	<p><b><u>Method 1</u></b>  <b>Accreditation, online course and assessment</b>  The applicant—</p> <ul style="list-style-type: none"> <li>a) is currently accredited under the Australian Institute of Building Surveyors’ National Accreditation Scheme in the category— <ul style="list-style-type: none"> <li>i. Assistant Building Surveyor, if the certificate of accreditation was issued prior to 28 February 2011; or</li> <li>ii. Building Surveyor Limited; and</li> </ul> </li> <li>b) for applications made on or after 1 September 2019, has, within one year of making the application, successfully completed the online course <i>Introduction to the ACT Building Regulatory System</i> developed by the ACT Government and delivered by a course provider authorised by the ACT Government to provide the course; and</li> <li>c) for applications made on or after 1 November 2019, undertakes and passes an <i>assessment</i> set by the construction occupations registrar;</li> <li>d) for applicants that have been excluded or ineligible to apply for a licence in the occupation or occupation class for a prescribed period, made the application after the period has ended; and</li> <li>e) for applicants that have been refused a licence in the general building surveyor or general building surveyor employee class once for failing to undertake and pass an <i>assessment</i> set by the construction occupations registrar, made the current application not less than six months from the date the registrar refused to issue the licence; or</li> <li>f) for applicants that have been refused a licence in the general building surveyor or general building surveyor employee class twice for failing to undertake and pass an <i>assessment</i> required for eligibility, made the current application not less than one year from the date of the registrar’s most recent refusal to issue the licence; or</li> <li>g) for applicants that have been refused a licence in the general building surveyor or general building surveyor employee class three or more times for failing to undertake and pass an <i>assessment</i> required for eligibility, made</li> </ul>

Column 1 - Occupation	Column 2 - Class or Endorsement	Column 3 - Eligibility Requirements
		<p>the current application not less than two years from the date of the registrar’s most recent refusal to issue the licence.</p> <p><b><u>Method 2</u></b>  <b>Formerly held licence, online course and assessment</b>  The applicant—</p> <ul style="list-style-type: none"> <li>a) held a Principal Building Surveyor Employee licence, Principal Building Surveyor licence or General Building Surveyor in the ACT within a one year period from the date of application that was not, or is not, the subject of cancellation or suspension, or surrendered to avoid occupational discipline or another regulatory action against the licensee (however described); and</li> <li>b) for applications made on or after 1 September 2019, has, within one year of making the application, successfully completed the online course <i>Introduction to the ACT Building Regulatory System</i> developed by the ACT Government and delivered by a course provider authorised by the ACT Government to provide the course; and</li> <li>c) for applications made on or after 1 November 2019, undertakes and passes an <i>assessment</i> set by the construction occupations registrar; and</li> <li>d) for applicants that have been refused a licence in the general building surveyor or general building surveyor employee class once for failing to undertake and pass an <i>assessment</i> set by the construction occupations registrar, made the current application not less than six months from the date the registrar refused to issue the licence; or</li> <li>e) for applicants that have been refused a licence in the general building surveyor or general building surveyor employee class twice for failing to undertake and pass an <i>assessment</i> required for eligibility, made the current application not less than one year from the date of the registrar’s most recent refusal to issue the licence; or</li> <li>f) for applicants that have been refused a licence in the general building surveyor or general building surveyor employee class three or more times for failing to undertake and pass an <i>assessment</i> required for eligibility, made the current application not less than two years from the date of the registrar’s most recent refusal to issue the licence.</li> </ul>

Column 1 - Occupation	Column 2 - Class or Endorsement	Column 3 - Eligibility Requirements
	General Building Surveyor Employee	<p><b><u>Method 1</u></b>  <b>Accreditation, online course and assessment</b></p> <p>The applicant—</p> <ul style="list-style-type: none"> <li>a) is currently accredited under the Australian Institute of Building Surveyors’ National Accreditation Scheme in the category— <ul style="list-style-type: none"> <li>i. Assistant Building Surveyor, if the certificate of accreditation was issued prior to 28 February 2011; or</li> <li>ii. Building Surveyor Limited; and</li> </ul> </li> <li>b) for applications made on or after 1 September 2019, has, within one year of making the application, successfully completed the online course <i>Introduction to the ACT Building Regulatory System</i> developed by the ACT Government and delivered by a course provider authorised by the ACT Government to provide the course; and</li> <li>c) for applications made on or after 1 November 2019, undertakes and passes an <i>assessment</i> set by the construction occupations registrar; and</li> <li>d) for applicants that have been excluded or ineligible to apply for a licence in the occupation or occupation class for a prescribed period, made the application after the period has ended; and</li> <li>e) for applicants that have been refused a licence in the general building surveyor or general building surveyor employee class once for failing to undertake and pass an <i>assessment</i> set by the construction occupations registrar, made the current application not less than six months from the date the registrar refused to issue the licence; or</li> <li>f) for applicants that have been refused a licence in the general building surveyor or general building surveyor employee class twice for failing to undertake and pass an <i>assessment</i> required for eligibility, made the current application not less than one year from the date of the registrar’s most recent refusal to issue the licence; or</li> <li>g) for applicants that have been refused a licence in the general building surveyor or general building surveyor employee class three or more times for failing to undertake and pass an <i>assessment</i> required for eligibility, made the current application not less than two years from the date of the registrar’s most recent refusal to issue the licence.</li> </ul>

Column 1 - Occupation	Column 2 - Class or Endorsement	Column 3 - Eligibility Requirements
		<p><b><u>Method 2</u></b>  <b>Formerly held licence, online course and assessment</b>  The applicant—</p> <ul style="list-style-type: none"> <li>a) held a Principal Building Surveyor Employee licence, Principal Building Surveyor licence, General Building Surveyor or General Building Surveyor Employee licence in the ACT within a one year period from the date of application that was not, or is not, the subject of cancellation or suspension, or surrendered to avoid occupational discipline or another regulatory action against the licensee (however described); and</li> <li>b) for applications made on or after 1 September 2019, has, within one year of making the application, successfully completed the online course <i>Introduction to the ACT Building Regulatory System</i> developed by the ACT Government and delivered by a course provider authorised by the ACT Government to provide the course; and</li> <li>c) for applications made on or after 1 November 2019, undertakes and passes an <i>assessment</i> set by the construction occupations registrar; and</li> <li>d) for applicants that have been refused a licence in the general building surveyor or general building surveyor employee class once for failing to undertake and pass an <i>assessment</i> set by the construction occupations registrar, made the current application not less than six months from the date the registrar refused to issue the licence; or</li> <li>e) for applicants that have been refused a licence in the general building surveyor or general building surveyor employee class twice for failing to undertake and pass an <i>assessment</i> required for eligibility, made the current application not less than one year from the date of the registrar’s most recent refusal to issue the licence; or</li> <li>f) for applicants that have been refused a licence in the general building surveyor or general building surveyor employee class three or more times for failing to undertake and pass an <i>assessment</i> required for eligibility, made the current application not less than two years from the date of the registrar’s most recent refusal to issue the licence.</li> </ul>
	Principal Government Building Surveyor	<p><b><u>Method 1</u></b>  <b>Accreditation, online course and assessment</b>  The applicant—</p>



Column 1 - Occupation	Column 2 - Class or Endorsement	Column 3 - Eligibility Requirements
		<p>a) is currently accredited under the Australian Institute of Building Surveyors' National Accreditation Scheme in the category Building Surveyor; and</p> <p>b) for applications made on or after 1 September 2019, has, within one year of making the application, successfully completed the online course <i>Introduction to the ACT Building Regulatory System</i> developed by the ACT Government and delivered by a course provider authorised by the ACT Government to provide the course; and</p> <p>c) for applications made on or after 1 November 2019, undertakes and passes an <i>assessment</i> set by the construction occupations registrar; and</p> <p>d) for applicants that have been excluded or ineligible to apply for a licence in the occupation or occupation class for a prescribed period, made the application after the period has ended; and</p> <p>e) for applicants that have been refused a licence in the government principal building surveyor, principal building surveyor or principal building surveyor employee class once for failing to undertake and pass an <i>assessment</i> set by the construction occupations registrar, made the current application not less than six months from the date the registrar refused to issue the licence; or</p> <p>f) for applicants that have been refused a licence in the government principal building surveyor, principal building surveyor or principal building surveyor employee class twice for failing to undertake and pass an <i>assessment</i> required for eligibility, made the current application not less than one year from the date of the registrar's most recent refusal to issue the licence; or</p> <p>g) for applicants that have been refused a licence in the government principal building surveyor, principal building surveyor or principal building surveyor employee class three or more times for failing to undertake and pass an <i>assessment</i> required for eligibility, made the current application not less than two years from the date of the registrar's most recent refusal to issue the licence.</p> <p><b><u>Method 2</u></b>  <b>Formerly held licence, online course and assessment</b>  The applicant—</p>

Column 1 - Occupation	Column 2 - Class or Endorsement	Column 3 - Eligibility Requirements
		<ul style="list-style-type: none"> <li>a) held a Principal Government Building Surveyor licence in the ACT within a one year period from the date of application that was not, or is not, the subject of cancellation or suspension, or surrendered to avoid occupational discipline or another regulatory action against the licensee (however described); and</li> <li>b) for applications made on or after 1 September 2019, has, within one year of making the application, successfully completed the online course <i>Introduction to the ACT Building Regulatory System</i> developed by the ACT Government and delivered by a course provider authorised by the ACT Government to provide the course; and</li> <li>c) for applications made on or after 1 November 2019, undertakes and passes an <i>assessment</i> set by the construction occupations registrar; and</li> <li>d) for applicants that have been refused a licence in the principal building surveyor or principal building surveyor employee class once for failing to undertake and pass an <i>assessment</i> set by the construction occupations registrar, made the current application not less than six months from the date the registrar refused to issue the licence; or</li> <li>e) for applicants that have been refused a licence in the principal building surveyor or principal building surveyor employee class twice for failing to undertake and pass an <i>assessment</i> required for eligibility, made the current application not less than one year from the date of the registrar’s most recent refusal to issue the licence; or</li> <li>f) for applicants that have been refused a licence in the principal building surveyor or principal building surveyor employee class three or more times for failing to undertake and pass an <i>assessment</i> required for eligibility, made the current application not less than two years from the date of the registrar’s most recent refusal to issue the licence.</li> </ul>
	Government Building Surveyor	<p><b><u>Method 1</u></b>  <b>Accreditation, online course and assessment</b>  The applicant—</p> <ul style="list-style-type: none"> <li>a) is currently accredited under the Australian Institute of Building Surveyors’ National Accreditation Scheme in the category— <ul style="list-style-type: none"> <li>i. Assistant Building Surveyor, if the certificate of accreditation was issued prior to 28 February 2011; or</li> <li>ii. Building Surveyor Limited; and</li> </ul> </li> </ul>

Column 1 - Occupation	Column 2 - Class or Endorsement	Column 3 - Eligibility Requirements
		<p>b) for applications made on or after 1 September 2019, has, within one year of making the application, successfully completed the online course <i>Introduction to the ACT Building Regulatory System</i> developed by the ACT Government and delivered by a course provider authorised by the ACT Government to provide the course; and</p> <p>c) for applications made on or after 1 November 2019, undertakes and passes an <i>assessment</i> set by the construction occupations registrar; and</p> <p>d) for applicants that have been excluded or ineligible to apply for a licence in the occupation or occupation class for a prescribed period, made the application after the period has ended; and</p> <p>e) for applicants that have been refused a licence in the general building surveyor or general building surveyor employee class once for failing to undertake and pass an <i>assessment</i> set by the construction occupations registrar, made the current application not less than six months from the date the registrar refused to issue the licence; or</p> <p>f) for applicants that have been refused a licence in the general building surveyor or general building surveyor employee class twice for failing to undertake and pass an <i>assessment</i> required for eligibility, made the current application not less than one year from the date of the registrar’s most recent refusal to issue the licence; or</p> <p>g) for applicants that have been refused a licence in the general building surveyor or general building surveyor employee class three or more times for failing to undertake and pass an <i>assessment</i> required for eligibility, made the current application not less than two years from the date of the registrar’s most recent refusal to issue the licence.</p> <p><b><u>Method 2</u></b>  <b>Formerly held licence, online course and assessment</b>  The applicant—</p> <p>a) held a Principal Government Building Surveyor or Government Building Surveyor licence in the ACT within a one year period from the date of application that was not, or is not, the subject of cancellation or suspension, or surrendered to avoid occupational discipline or another regulatory action against the licensee (however described); and</p>

Column 1 - Occupation	Column2 - Class or Endorsement	Column 3 - Eligibility Requirements
		<ul style="list-style-type: none"> <li>b) for applications made on or after 1 September 2019, has, within one year of making the application, successfully completed the online course <i>Introduction to the ACT Building Regulatory System</i> developed by the ACT Government and delivered by a course provider authorised by the ACT Government to provide the course; and</li> <li>c) for applications made on or after 1 November 2019, undertakes and passes an <i>assessment</i> set by the construction occupations registrar; and</li> <li>d) for applicants that have been refused a licence in the general building surveyor or general building surveyor employee class once for failing to undertake and pass an <i>assessment</i> set by the construction occupations registrar, made the current application not less than six months from the date the registrar refused to issue the licence; or</li> <li>e) for applicants that have been refused a licence in the general building surveyor or general building surveyor employee class twice for failing to undertake and pass an <i>assessment</i> required for eligibility, made the current application not less than one year from the date of the registrar’s most recent refusal to issue the licence; or</li> <li>f) for applicants that have been refused a licence in the general building surveyor or general building surveyor employee class three or more times for failing to undertake and pass an <i>assessment</i> required for eligibility, made the current application not less than two years from the date of the registrar’s most recent refusal to issue the licence.</li> </ul>

## Dictionary

<p><b>1 year full time</b> means 1,825 hours undertaken over a period of not less than one year.</p>
<p><b>2 years full time</b> means 3,650 hours undertaken over a period of not less than two years.</p>
<p><b>3 years full time</b> means 5,472 hours undertaken over a period of not less than three years.</p>
<p><b>assessment</b> means an assessment of obligations, practices, capabilities and knowledge relevant to the occupation and class of licence being applied for and may include an examination which may have practical, written and oral aspects or the undertaking of a test, or series of tests approved by the construction occupations registrar</p>
<p><b>tertiary qualification in building</b> is a qualification primarily related to the undertaking, management and supervision of building work of the type regulated under the ACT <i>Building Act 2004</i>, and does not include qualifications primarily related to other building industry matters such as planning and development, economics, industrial relations, construction law, regulatory theory and the like.</p>
<p><b>basic building work</b> as defined under section 10 of the <i>Building Act 2004</i>.</p>
<p><b>building technology</b> means undertaking or supervising manual building work of the type identified in column 2 under schedule 3</p>
<p><b>building work experience</b> means:</p> <ol style="list-style-type: none"><li>1. The mandatory building work experience requirements identified in schedule 2 for the relevant class of licence applied for; and</li><li>2. <b>Building technology</b> that equates to not less than 1,825 hours of the <b>2 years full time</b> or 2,736 hours of the <b>3 years full time</b> and that is in relation to building projects that are relevant to the class of licence applied for as identified in column 1 in schedule 2.</li></ol>
<p><b>building work experience</b> does not include:</p> <ol style="list-style-type: none"><li>1. Experience obtained while performing unlawful work, including, but not limited to, work without a building approval, when a building approval is required;</li><li>2. Experience that has not been <b>independently verified</b>.</li><li>3. Quantity surveying, designing, drafting or off-site fabrication.</li><li>4. Experience obtained more than five years previous to the date of licence application.</li></ol>
<p><b>commencement notice</b> as described under section 37 of the <i>Building Act 2004</i> or the interstate equivalent.</p>
<p><b>competent person</b> means the licensed builder that was appointed as the builder and nominee on the <b>commencement notice</b> and was responsible for supervising the building work relevant to applicant's experience. A <b>competent person</b> does not include the building surveyor, architect or engineer for the project where the building work has been undertaken.</p>
<p><b>independently verified</b> means verification by a <b>competent person</b> who was responsible for the supervision of the <b>building work experience</b> being undertaken by the applicant. The verification must attest to the extent, quality, relevance and recency of the building work undertaken. The verification must detail the experience including confirming the number of hours and the <b>building work experience</b> undertaken by the applicant.</p>
<p><b>registered training organisation</b> means a training provider registered by ASQA or a state regulator, to deliver vocational education and training services within the scope of registration required for the relevant competency, course or qualification.</p>
<p><b>unconditional</b> means not subject to a condition specific to the licensee and imposed by the construction occupations registrar or a relevant tribunal or court of competent jurisdiction.</p>
<p><b>written examination</b> means an examination that includes assessment of obligations, practices and capabilities relevant to the occupation and class of licence being applied for</p>

## Schedule 2 – Mandatory building work experience requirements

Applicants must demonstrate experience against each of the standards of competency.

Column 1 – Class of licence	Column 2 Standards of competency
<p><b>Class A Builder</b></p> <p>Standards of competency to be demonstrated in relation to building projects that are greater than 3 storeys in height and are class 1, 2, 3, 4, 5, 6, 7, 8, 9 and 10 and include type A construction under the Building Code of Australia, excluding <b>basic building work</b>; and <b>specialist building work</b>.</p>	<ol style="list-style-type: none"> <li>1. Apply legal requirements in building laws, building codes and related standards to the construction process</li> <li>2. Construction management including:               <ol style="list-style-type: none"> <li>a. Identify and produce estimated costs for building and construction projects</li> <li>b. Produce labour and material schedules for ordering</li> <li>c. Plan building or construction work</li> <li>d. Select and manage building and construction contractors</li> <li>e. Establish, maintain and review contract administration procedures and frameworks</li> <li>f. Manage the procurement and acquisition of resources for building or construction projects</li> </ol> </li> <li>3. Structural principles</li> <li>4. <i>Building technology</i></li> <li>5. Read and interpret plans and specifications</li> <li>6. Develop, plan and implement an appropriate building or construction planning process</li> <li>7. Quality assurance processes and verification of building or construction work</li> </ol>
<p><b>Class B Builder</b></p> <p>Standards of Competency to be demonstrated in relation to building projects that are greater than 2 storeys and up to three storeys in height and are class 1, 2, 3, 4, 5, 6, 7, 8, 9 and 10 under the Building Code of Australia. Excluding <b>basic building work</b>; and <b>specialist building work</b>.</p>	<ol style="list-style-type: none"> <li>1. Apply legal requirements in building laws, building codes and related standards to the construction process</li> <li>2. Construction management including:               <ol style="list-style-type: none"> <li>a. Identify and produce estimated costs for building and construction projects</li> <li>b. Produce labour and material schedules for ordering</li> <li>c. Plan building or construction work</li> <li>d. Select and manage building and construction contractors</li> <li>e. Establish, maintain and review contract administration procedures and frameworks</li> <li>f. Manage the procurement and acquisition of resources for building or construction projects</li> </ol> </li> <li>3. Structural principles</li> <li>4. <i>Building technology</i></li> <li>5. Read and interpret plans and specifications</li> <li>6. Develop, plan and implement an appropriate building or construction planning process</li> <li>7. Quality assurance processes and verification of building or construction work</li> </ol>

<p><b>Class C Builder</b></p> <p>Standards of Competency to be demonstrated in relation to building projects that are 2 storeys or lower and are class 1, 2, 10 under the Building Code of Australia.</p> <p>Excluding <b>basic building work</b>; and <b>specialist building work</b>.</p>	<ol style="list-style-type: none"> <li>1. Apply legal requirements in building laws, building codes and related standards to the construction process</li> <li>2. Construction management including: <ol style="list-style-type: none"> <li>a. Identify and produce estimated costs for building and construction projects</li> <li>b. Produce labour and material schedules for ordering</li> <li>c. Plan building or construction work</li> <li>d. Select and manage building and construction contractors</li> <li>e. Establish, maintain and review contract administration procedures and frameworks</li> <li>f. Manage the procurement and acquisition of resources for building or construction projects</li> </ol> </li> <li>3. Structural principles</li> <li>4. <i>Building technology</i></li> <li>5. Read and interpret plans and specifications</li> <li>6. Develop, plan and implement an appropriate building or construction planning process</li> <li>7. Quality assurance processes and verification of building or construction work</li> </ol>
<p><b>Class D Builder</b></p> <p>Standards of Competency to be demonstrated in relation to <b>basic building work</b>.</p> <p>Excluding <b>specialist building work</b>.</p>	<ol style="list-style-type: none"> <li>1. Apply legal requirements in building laws, building codes and related standards to the construction process</li> <li>2. Construction management including: <ol style="list-style-type: none"> <li>a. Identify and produce estimated costs for building and construction projects</li> <li>b. Produce labour and material schedules for ordering</li> <li>c. Plan building or construction work</li> <li>d. Select and manage building and construction contractors</li> <li>e. Establish, maintain and review contract administration procedures and frameworks</li> <li>f. Manage the procurement and acquisition of resources for building or construction projects</li> </ol> </li> <li>3. Structural principles</li> <li>4. <i>Building technology</i></li> <li>5. Read and interpret plans and specifications</li> <li>6. Develop, plan and implement an appropriate building or construction planning process</li> <li>7. Quality assurance processes and verification of building or construction work</li> </ol>

### Schedule 3 – Building technology

This list is not exhaustive and is provided in order to advise applicants of the type of **building technology** an applicant must demonstrate. For a class A, class B or class C builder licence the applicant must demonstrate experience in more than 20 of the areas listed in column 2. For a class D builder licence the applicant must demonstrate experience in more than 8 of the areas listed in column 2.

Column 1	Column 2
<p><b>Class A, B &amp; C Builder</b></p>	<ul style="list-style-type: none"> <li>• Measure and calculate</li> <li>• Establish and implement site set-out</li> <li>• Excavate land</li> <li>• Levelling operations</li> <li>• Concreting works</li> <li>• Place and fix reinforcement materials</li> <li>• Erect and dismantle formwork for footings and slabs</li> <li>• Erect and dismantle formwork/false work for stairs, ramps, suspended slabs, columns, beams and walls</li> <li>• Construct bulkheads</li> <li>• Install timber/concrete stumps</li> <li>• Construct sub-floor and second floor framing</li> <li>• Install timber/manufactured flooring such as tongue and groove, sheet and parquetry</li> <li>• Construct wall and ceiling frames including pre-fabricated systems</li> <li>• Construct/install pitched, flat, cathedral style timber roofs</li> <li>• Erect roof trusses and roof battens</li> <li>• Construct eaves, fascias and barges</li> <li>• Construct and install timer external and internal stairs, steps, landings, handrails and balustrades</li> <li>• Install exterior claddings such as weatherboards, manufactured boards, sheeting and eaves lining</li> <li>• Install interior claddings/linings such as timber, plywood, manufactured sheets</li> <li>• Assemble partitions</li> <li>• Install underlay sheeting for tiles</li> <li>• Install architraves, skirting boards, moulding, trims and the like</li> <li>• Set out and install/replace/assemble windows and doors</li> <li>• Install reflective foil to walls and roofs/vapour barriers under slab membranes</li> <li>• Install flooring systems</li> <li>• Frame and fit wet area fixtures</li> <li>• Install trench support</li> <li>• Mix, test, place, finish and cure concrete</li> <li>• Repair, rectify and resurface concrete</li> <li>• Construct tilt panels</li> <li>• Place and fix reinforcement materials and apply reinforcements schedule</li> </ul>



	<ul style="list-style-type: none"> <li>• Establish datum for levelling</li> <li>• Prepare masonry walls for damp proof course</li> <li>• Install damp proof courses</li> <li>• Lay all types of brickwork including cutting, pointing and tuck pointing</li> <li>• Carry out masonry veneer and cavity brick construction</li> <li>• Construct masonry stairs, steps and arches</li> <li>• Lay masonry walls and corners</li> <li>• Lay multi-thickness walls and piers</li> <li>• Install flashing and damp proof courses</li> <li>• Install fire-rated masonry construction</li> </ul>
Class D Builder	<ul style="list-style-type: none"> <li>• Read and interpret plans and specifications</li> <li>• Measure and calculate</li> <li>• Establish and implement site set-out</li> <li>• Excavate land</li> <li>• Levelling operations</li> <li>• Concreting works</li> <li>• Place and fix reinforcement materials</li> <li>• Install timber/concrete stumps</li> <li>• Carry out joinery works e.g. decks, pergolas and the like</li> <li>• Install exterior claddings such as weatherboards, manufactured boards, sheeting and eaves lining</li> <li>• Install interior claddings/linings such as timber, plywood, manufactured sheets</li> <li>• Assemble partitions</li> <li>• Install underlay sheeting for tiles</li> <li>• Install architraves, skirting boards, moulding, trims and the like</li> </ul>