

AUSTRALIAN CAPITAL TERRITORY

HEALTH ACT 1993

INSTRUMENT NO. 93 OF 1999

EXPLANATORY STATEMENT

**APPOINTMENT OF THE ACT MENTAL HEALTH SERVICES CLINICAL
INCIDENT REVIEW COMMITTEE**

The functions of the ACT Mental Health Service Clinical Incident Review Committee is to review incidents such as unexplained or suspicious client deaths, suicides or serious attempted suicides, involving a client currently under the care of Mental Health Services and other incidents deemed appropriate for review.

The appointment of the Committee is made under Section 7(a) of the *Health Act 1993*. The Committee will be educational rather than disciplinary and focus on processes and areas of clinical difficulty with the aim of continually improving clinical outcomes for Mental Health Service clients.

The proposed terms of reference and membership for the Mental Health Service Clinical Incident Review Committee are attached.

**ACT MENTAL HEALTH SERVICES (MHS)
CLINICAL INCIDENT REVIEW COMMITTEE
TERMS OF REFERENCE**

MEMBERSHIP:

Professor Cathy Owen	Clinical Director
Mr Richard Clarke	Executive Director
Mr Brian Jacobs	Professional Head, Nursing
Dr Hugh Daniels	Senior Registrar
Mr Paul Whyles	Professional Head, Social Work
Ms Anne Delahunty	Professional Head, Psychology
Melissa Lee	Professional Head, Occupational Therapy

OUTCOME

Improved clinical care within Mental Health Services

OBJECTIVES:

- The aim of the Committee is educational rather than disciplinary and focuses on processes and areas of clinical difficulty.
- To monitor, analyse, investigate and evaluate the clinical practice around specific incidents.
- To provide feedback and strategic direction to MHS staff.
- To review trends and patterns in critical incidents and monitor follow up activities.
- To report recommendations to the Chief Executive, The Canberra Hospital.
- To monitor implementation of recommendations.
- Case notes will be reviewed against set criteria (attachment A).
- An external facilitator will be co-opted when it is deemed necessary.

RESPONSIBILITY

Chief Executive The Canberra Hospital

An Annual Report is to be produced and reported to The Canberra Hospital Patient Care and Quality Improvement Committee.

FREQUENCY

As required, minimum biannually

QUORUM

6 members