



Australian Capital Territory

Gazette

No. 16, Thursday 20 April, 2000

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ACT Government Homepage: <http://www.act.gov.au>

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GENERAL INFORMATION

ACT GOVERNMENT GAZETTE

The ACT Government Gazette is published each Thursday. The sections included in the publication are:

- General Information;
- Employment
- Government Notices;
- Purchasing and Disposals;
- Invitations to Tender, Quote or Register Interest;
- Contracts arranged, and
- Private Notices

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Notices for Publications

Notices for the Gazette are to be lodged by 12 noon on the Wednesday prior to publication. Notices can be lodged in advance in hard copy or facsimile, by electronic mail or diskette, with a brief message of instruction and a WORD compatible document attachment.

A Gazette Request Form must also be delivered to the Gazette Office, by hand, mail or fax. For copies of this form please telephone the Gazette Office or go to www.publishing.act.gov.au/pub/gazreq.doc.

Signed notices must be sighted by the Gazette Office before gazettal can proceed.

Purchasing and Disposal Codes may be accessed on the ACT Government Website: www.publishing.act.gov.au/pub/gazette/p&d.pdf. Alternatively, you may obtain a hard copy listing by contacting the gazette office.

Private Notices

The fee for a private notice is as follows:

- minimum charge \$1.00 per word or \$100.00 whichever is the greater.

Cheques are to be made payable to 'Publishing Services' and are to be forwarded to the Gazette office with a copy of the notice (Either on a PC formatted disk in WORD, or if the notice has already been emailed, a hard copy of the notice) and Gazette Request Form. Payment can be made by EFTPOS (Bankcard, Visa or Mastercard) by telephoning the Gazette Office. Payment must be received before gazettal can proceed.

Purchasing and Subscriptions

Copies of the ACT Government Gazette may be purchased at a cost of \$5.00 (or \$2.00 for a Special Gazette) from the ACT Government shopfront, Legislation/Gazette sales counter, East Row, Canberra City. Subscriptions to the Gazette may be arranged through the Gazette Office at a price of \$360.00 (1 July 1999 - 30 June 2000) or part thereof, including postage. Refunds will not be given for cancellations. Claims for missing items will be recognised as valid if lodged within 28 days of publication.

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EMPLOYMENT

ACT Public Service

General Information

Eligibility to apply for advertised vacancies

All permanent vacancies advertised in the Gazette are open to all Australian citizens or permanent residents of Australia except where:

- the Chief Executive has decided that because of cost or operational efficiency a vacancy should be advertised as open only to permanent officers and groups with eligibility rights. Restricted positions will be marked #
- a former officer is restricted from re-employment under section 114 of the Public Sector Management Act 1994.

Groups with eligibility rights are:

- an officer of the Australian Public Service (APS) applying for appointment (see section 115 of the Act)

- a former officer of the APS or ACTPS who has resigned, if:

*they resigned to rear a child, after taking at least three months maternity or parental leave; and

*they resigned within two years of the date of birth of the child for which the period of maternity leave was granted;

*the position for which they are applying is advertised in the gazette within six years from the date of the birth of the child for which the maternity or parental leave was granted; and

* they have a statement from the relevant Chief Executive of the details of their resignation which was obtained at the time of resignation;

- an 'officer' of an approved organisation listed in Standard 4, Part 6, Mobility with Approved Organisations, employed on other than a temporary basis, applying for appointment;

- a temporary employee who has been employed by the ACTPS in one job for six months continuously, may apply for appointment to an advertised vacancy;

* if still employed in that temporary job; and

* the six months eligibility period is reached before the applications close.

Excess Officers – ACTPS Officers who have been formally declared excess and who apply for transfer to any advertised permanent vacancy must be considered for in isolation from, and not in competition with, other applicants. Where more than one excess officer applies, a merit selection process should first be conducted between the excess officers.

Excess officers applying for transfer to advertised vacancies are not to be considered in competition with applicants who are not excess.

The consideration of the excess officer(s) should be a genuine assessment of whether the officer is suitable for the vacancy, including with reasonable training, and should be conducted in a manner demonstrably similar to that which would apply to other officers if no excess officer had applied.

Should you have any queries in regard to this matter please contact your Personnel Section.

Vacancies

DEPARTMENT OF HEALTH AND COMMUNITY CARE

Central Office

Structural Reform Group

Health Information Services Unit

Sub-Section: Health Informatics and Business Systems Sub-Unit

Senior Officer Grade C \$54,425-58,683

PN. 23770 Permanent Vacancy

Closing date: 4 May 2000

Unit Profile: The Health Information Services Unit is responsible for data collection, data management, health informatics, telehealth, consumer access centre, departmental business systems support and epidemiology and health status monitoring.

Duties: Assist with the development and implementation of the IM/IS/IT Strategic Plan for the Department of Health and Community Care Portfolio. Provide consultancy services to users on information system development and assist with business analysis and project proposal development. Develop and implement information management policy and standards to meet national, state and departmental requirements. Evaluate risks associated with information systems/management and develop appropriate security standards, guidelines and contingency plans. Provide management with policy advice on issues and the trends in health information management. Coordinate IM/IS/IT committees and working parties activities and provide secretariat support. Provide support for the DIO's role and functions and undertake activities as directed.

Eligibility/other requirements: A knowledge and understanding of the principles of Workplace Diversity, a Participative Workplace, a Safe Working Environment and Access and Equity.

Contact Officer: Gary Hill-Steiner 02-6205 0919
Selection documentation may be obtained from Susanna Dorrell 02-6207 1122

Apply: 23

CC: 148-9011-16897

EMPLOYMENT (Continued)

Central Office

Structural Reform Group

Health Information Services Unit

Sub-Section Health Informatics and Business Systems Sub-Unit

Administrative Service Officer Class 6

\$42,986-49,378 (PN 23898 Temporary Vacancy (12 Months))

Closing date: 4 May 2000

Unit Profile: The Health Information Services Unit is responsible for data collection, data management, health informatics, telehealth, consumer access centre, departmental business systems support and epidemiology and health status monitoring.

Duties: Carry out a range of administrative responsibilities supporting the effective and efficient operation of a project office, including development and implementation of project plans, resource management and stakeholder relationships. Conduct consultations, investigations and research in support of project objectives. Develop and manage systems (manual and computer based) to compile, organise, analyse and report on information supporting achievement of project objectives. Assist the project manager and contractor as required to carry out project activities.

Eligibility/other requirements: A sound practical knowledge of the principles and practices of project management. An ability to use technology based tools for project management, including MS Office products, web publishing software and project management methodologies. A knowledge and understanding of the principles of Workplace Diversity, a Participative Workplace, a Safe Working Environment and Access and Equity. Note: This is a temporary position and is available for a 12 months period.

Contact Officer: Gary Hill-Steiner 02-6205 0919
Selection documentation may be obtained from Susanna Dorrell 02-6207 1122

Apply: 23

CC: 148-9011-16897

Population Health Division

Health Protection Service

Communicable Diseases and Sexual Health

Administrative Service Officer Class 6

\$42,986-49,378, Canberra (PN 27628)

Closing Date: 4 May 2000

Duties: Undertake policy, planning, purchasing, statistical and research work including developing, reviewing or implementing policy instructions, administrative, technical or professional procedures, contract management and the preparation of reports and publications. Provide policy, planning and financial advice to senior officers.

Contact Officer: Helen Bedford (02) 62051561

Selection Documentation may be obtained from

Kirstie Clarke (02) 62051729

Apply: 20

CC: 148-9011-16943

THE CANBERRA HOSPITAL

Mental Health Services

THIS IS AN IDENTIFIED POSITION

Administrative Service Officer Class 6

\$42,986-49,378, Canberra (PN. 28971)

Closing date: 4 May 2000

Duties: This position provides counselling and support to Aboriginal and Torres Strait Islander people who are using the ACT Mental Health Service. The major duties are to assist in the development and delivery of appropriate Mental Health Service for indigenous people. Establish and maintain effective liaison and consultation with appropriate community and government agencies, in particular with the Aboriginal Health Service, Winnunga Nimmityjah, and provide direct case management services where appropriate.

Eligibility/other requirements: A recognised tertiary qualification in a health field desirable, with experience in a mental health setting would be an advantage. Knowledge of local Aboriginal communities and health issues

Note: Applicants will be short listed on the basis of written applications and referee reports which should address the selection criteria, and applicants are asked to supply current curriculum vitae. Short listed applicants will be required to attend for further assessment.

Aboriginal or Torres Strait Islander people are encouraged to apply. Documentation will not be faxed.

Contact Officer: David Althorp (02) 6205 2777 or 0418 220 345

Selection documentation may be obtained from Human Resource Management Group (02) 6244 2566

Apply: 16

CC: 148-9010-16875 2211

Medical Imaging

Professional Officer Class 2 \$42,986- 48,040, Canberra (PN. 28818)

Closing date: 4 May 2000

Duties: A new position has been created for tutor radiographer in the Medical Imaging Department at The Canberra Hospital, the major trauma centre for the ACT and South Eastern NSW. The department is a fully integrated imaging department with all imaging modalities, General Radiography, Ultrasound, MRI, CT Scanning, Nuclear medicine and Interventional Angiography. It is expected that the successful candidate will be a General Radiographer with experience in the supervision of undergraduates as well as experienced in the development of clinical training programs for

EMPLOYMENT (Continued)

both undergraduate and post graduate radiographers. The tutor radiographer would be expected to have experience in the areas of quality and performance management as well as having an interest in research. This role is predicated to be 50% clinical and 50% in tutor role.

Eligibility/other requirements: Eligibility for membership of the Australian Institute of Radiography

Contact Officer: Vicki Ollenich/Vicki Oats
(02) 6244 3342 or 6244 2566

Selection documentation may be obtained from Vicki Ollenich/Vicki Oats (02) 6244 3342 or 6244 2566

Apply: 16

CC: 148-9010-16875 2713

**Deputy CEO Corporate
Business & Infrastructure Support
Food Services**

**General Service Officer Level 4
\$26,689 – 27,759, Canberra (PN. Several)**

Closing date: 4 May 2000

Duties: Vacancies exist within the Food Service Department for (4) experienced Storeman/Drivers:-

The successful applicants will be required:

- ☐ Receipt and store goods under National Food Safety and HACCP guidelines:
- ☐ Dispatch and deliver meals and goods to external clients.

Applicants must have current Australian recognised Drivers Licence and ForkLift licence is desirable.

Note: Selection will be subjected to a streamlined process therefore applicants must submit detailed applications and referee reports addressing selection criteria, as their primary claim to the position. Interviews will be held the week commencing 8 May 2000.

Contact Officer: Sue Denton (02) 6244 3929
Selection documentation may be obtained from Ric Della-Torre (02) 6244 3932

Apply: 16

CC: 148-9010-16875 1372

**Deputy CEO Corporate
Business & Infrastructure Support
Food Services**

**General Service Officer Level 6 \$29,636-30,964,
Canberra (PN. Several)**

Closing date: 4 May 2000

Duties: Co-ordinate and organise activities in the Patient Services area, oversee and co-ordinate rosters for all Patient Services staff and Menu Monitors and accept responsibility for all staff employed within the Patient Service area. Supervise and effectively utilise all resources under control. Ensure the inspection and quality control of all meals is performed during meal assembly in accordance with HACCP and departmental Food Safety standards.

Note: Selection will be subjected to a streamlined process therefore applicants must submit detailed applications and referee reports addressing selection criteria, as their primary claim to the position. Interviews will be held the week commencing 8 May 2000.

Contact Officer Sue Denton (02) 6244 3929

Selection documentation may be obtained from Ric Della-Torre (02) 6244 3932

Apply: 16

CC: 148-9010-16875 1372

**Deputy CEO Corporate
Business & Infrastructure Support
Food Services**

**General Service Officer Level 7 \$31,899-33,564,
Canberra (PN. Several)**

Closing date: 4 May 2000

Duties: Seven vacancies exist within the Food Service Department for qualified Chefs to prepare and cook meals for patients and external clients. Successful applicants will be required to:

- ☐ Prepare and Cook meals using standardised recipes in accordance with National Food Safety Standards and
- ☐ Demonstrated capability to adapt to a Cook-Chill production environment and HACCP guidelines.

Note: Selection will be subjected to a streamlined process therefore applicants must submit detailed applications and referee reports addressing selection criteria, as their primary claim to the position. Interviews will be held the week commencing 8 May 2000.

Contact Officer Sue Denton (02) 6244 3929

Selection documentation may be obtained from Ric Della-Torre (02) 6244 3932

Apply: 16

CC: 148-9010-16875 1372

**Deputy CEO Corporate
Business & Infrastructure Support
Food Services**

**General Service Officer Level 8
\$34,386 – 36,211, Canberra (PN. NP)**

Closing date: 4 May 2000

Duties: A vacancy exist within Food Service Department for a qualified Supervising Chef to oversee the preparation and cooking of meals for patients and external clients. The successful applicant will be required to:

- ☐ Oversee the preparation and cooking of meals using standardised recipes in accordance with National Food safety Standards and HACCP guidelines: and
- ☐ Demonstrated capability to oversee the implementation of a Cook-Chill production environment.

Note: Selection will be subjected to a streamlined process therefore applicants must submit detailed applications and referee reports addressing selection criteria, as their primary

EMPLOYMENT (Continued)

claim to the position. Interviews will be held the week commencing 8 May 2000.

Contact Officer: Sue Denton (02) 6244 3929
Selection documentation may be obtained from Ric Della-torre (02) 6244 3932
Apply: 16
CC: 148-9010-16875 1372

**Deputy CEO Corporate
Business & Infrastructure Support
Food Services
General Service Officer Level 9 \$36,873-41,385,
Canberra (PN. NP)**

Closing date: 4 May 2000

Duties: A vacancy exists in the Food Service Department for a HACCP officer to implement and oversee the departments HACCP program. The successful applicant requires:

- ☐ Knowledge and experience of National Food Safety Standards and HACCP guidelines: and
- ☐ Demonstrated capability to oversee the implementation of a Cook-Chill production environment.

Note: Selection will be subjected to a streamlined process therefore applicants must submit detailed applications and referee reports addressing selection criteria, as their primary claim to the position. Interviews will be held the week commencing 8 May 2000.

Contact Officer: Sue Denton (02) 6244 3929
Selection documentation may be obtained from Ric Della Torre (02) 6244 3932
Apply: 16
CC: 148-9010-16875 1372

**Deputy CEO Corporate
Business & Infrastructure Support
Food Services
General Service Officer Level 10 \$42,229-46,801, Canberra (PN. NP)**

Closing date: 4 May 2000

Duties: A vacancy exists within the Food Service Department for an experienced Food Service Operations Manager to oversee the day to day running of the departments preparation, cooking and delivery/dispatch areas. The successful applicant will be responsible for:

- ☐ Overseeing the production and delivery of meals to patients and outstations;
- ☐ Oversee function co-ordination; and.
- ☐ Customer Liaison and contract tender performance.

Note: Selection will be subjected to a streamlined process therefore applicants must submit detailed applications and referee reports addressing selection criteria, as their primary claim to the position. Interviews will be held the week commencing 8 May 2000.

Contact Officer: Sue Denton (02) 6244 3929

Selection documentation may be obtained from Ric Della Torre (02) 6244 3932
Apply: 16
CC: 148-9010-16875 1372

**Mental Health Services
Crisis Assessment and Treatment Service
Professional Officer Class 2 / Registered Nurse
Level 3, \$42,986 - \$50,147, Canberra
(expected vacancy)
Professional Officer Class 1 / Registered Nurse
Level 2, \$29,976 - \$45,423, Canberra
(expected vacancy)**

Closing date: 4 May 2000

Duties: ACT Mental Health Services is seeking enthusiastic mental health professionals to work in the Crisis Assessment and Treatment Service (CATS). CATS provides a twenty-four hour triage, assessment and mobile treatment service to people with serious mental illness and also provides assessment and consultation to people with mental dysfunction while in a community mental health setting.

The successful mental health professionals are required to have a background in mental health nursing, psychology, social work or occupational therapy. A strong commitment to delivering a high quality mental health service with a multi-disciplinary team environment, participation in a twenty-four hour and on call roster is essential.

Eligibility and other requirements: Mandatory tertiary qualifications do apply.

Note: Documentation will not be faxed.

Contact Officer: Athol Webb (02) 6205 1979
Selection documentation may be obtained from: Human Resource Management Group (02) 6244 4168
Apply: 16
CC: 148-9010-16875 (2233)

**Deputy CEO Corporate
Information Management
Information Systems Business Development
Administrative Service Officer Class 3
\$32,017 - \$34,554, Canberra (PN 26434)**

Closing Date: 4 May 2000

Develop and maintain sound office processes to the services of the Information Management Group. Liase with InTACT to manage the user account process. Coordinate, track and manage the acquisition of computer hardware under lease with InTACT or direct purchase through the Private Practice Trust Fund.

Note: Selection may be based on written applications and referee reports, all of which should be in writing and address the selection criteria.

Documentation will not be faxed.

Contact Officer: Sue Chicchio (02) 6244-4132
Selection Documentation may be obtained from Human Resource Management Group (02) 6244 2566

EMPLOYMENT (Continued)

Apply: 16
CC: 148-9010-16875 (1327)

ACT COMMUNITY CARE

**Alcohol and Drug Program
Administrative Service Officer Class 6
\$42,986 - \$49,378, Canberra (PN. 28452)**

Closing date: 3 May 2000

Duties: The Alcohol and Drug Program is seeking applications from suitably qualified individuals to fill a newly created case manager temporary position. This position involves conducting immediate assessments, in the ACT Magistrates Court, for clients who have alcohol and other drug related crimes. Other duties include the developing of treatment plans and negotiating access to services for clients. The position will initially be for a period of 12 months with the possibility of extension.

Eligibility/other requirements: A degree in a relevant field is highly desirable as well as a sound knowledge of issues surrounding alcohol and other drug use.

Contact Officer: Julie Perrin on (02) 6205 0947
Selection documentation may be obtained from Tanya Woods on (02) 6205 2121
Apply: 21
CC: 148-9009-16863

**Child, Youth and Women's Health Program
Registered Nurse Level 2, \$42,723 - 45,423
Canberra (PN. 22680 & 22675)**

Closing date: 4 May 2000

Duties: ACT Community Care's Child, Youth and Women's Health Program provides a range of services to meet the health needs of families, children and youth aged from birth to 25 years of age.

The service is provided within Canberra from a number of different locations including community health centres, child health clinics, family care centres, school settings and the home. We are seeking highly motivated registered nurses interested in pursuing a career within our Program. Experience in either paediatrics, midwifery or early childhood nursing would be an advantage, including a desire to work with families with complex needs.

Eligibility/other requirements: A minimum of three years recent post registration experience. Holds or is working towards, a relevant post basic qualification

Contact Officer: Trish Mason (02) 62050892
Selection documentation may be obtained from Gayle Galpin (02) 62051197
Apply: 21
CC: 148-9009-16863

**Integrated Health Care Program,
Community Care Link team
Professional Officer Class 2 Physiotherapist
\$42,986-\$48,040, Canberra (PN. 28864)**

Closing date: 4 May 2000

Duties: The Link Team is a multidisciplinary discharge planning and post acute care service for clients who are being discharged from The Canberra Hospital. We are seeking an enthusiastic, flexible and innovative physiotherapist to provide a comprehensive physiotherapy service based on primary health care principles to these clients. Duties will include providing, rapid response intake, assessment and treatment to assist client discharge from hospital or to prevent admission to hospital.

Eligibility/other requirements: Appropriate Qualifications in Physiotherapy. Eligibility for registration as a physiotherapist in the ACT. Current drivers licence.
Note: Part time position 22:03 hours per week.

Contact Officer: Gerda Caunt (02)62051332
Selection documentation may be obtained from Anne Douglas (02) 62443308
Apply: 21
CC: 148-9009-16863

**Integrated Health Care Program –
Community Care Link Team
Professional officer Class 2
Occupational Therapist \$42,986-\$48,040,
Canberra (PN 28271)**

Closing date: 4 May 2000

Duties: The Link team is a multidisciplinary discharge planning and post acute care service for clients who are being discharged from The Canberra Hospital. We are seeking an enthusiastic, flexible and innovative occupational therapist who can provide a comprehensive OT service based on the principles of primary care to these clients. Duties will include providing rapid response intake, assessment and treatment to assist safe client discharge from hospital or to prevent admission.

Eligibility/other requirements: Degree or Diploma in Occupational Therapy. Eligibility for membership of the Australian Association of Occupational Therapists. A minimum of three years recent post qualifications experience with community health experience.
Note: Part time position, 18:22 hours per week. Expected vacancy.

Contact Officer: Prue Campbell (02) 62443286
Selection documentation may be obtained from Anne Douglas (02) 62443308
Apply: 21
CC: 148-9009-16863

EMPLOYMENT (Continued)

CULTURAL FACILITIES CORPORATION

Canberra Theatre Trust
Administrative Service Officer Class 5
\$39,802-\$42,204p.a. (PN: 55390), Canberra

Closing date: 4 May 2000

Duties: Overall management and co-ordination of the Centre's marketing operations, including, development and implementation of marketing plans, campaign strategies, publicity and promotions programs, for performing arts presentations; development and co-ordination of budgets/expenditures to meet marketing objectives.

Eligibility/other requirements: Tertiary qualifications in marketing or related studies, preferably with an arts/cultural elements desirable.

Contact Officer/Selection documentation
 David Whitney(02)62435711
 Apply: 06 or via email:
 recruitment.officer@act.gov.au
 CC: 148-9008-17267

Canberra Theatre Trust
Administrative Service Officer Class 3
\$32,017-\$34,554 p.a. (PN: 55255), Canberra

Closing date: 4 May 2000

Duties: Assist in the development and implementation of the Centre's media publicity and promotional campaigns for performing arts presentations; develop, maintain, and expand media relations locally, regionally, and nationally with emphasis on performing arts/cultural, including media briefings and news releases, show promotions and launches, media advertising, and production of marketing materials.

Eligibility/other requirements: Tertiary qualifications in marketing or related studies, preferably with an arts/cultural elements or significant progress towards same desirable.

Contact Officer/Selection documentation
 David Whitney(02)62435711
 Apply: 06 or via email:
 recruitment.officer@act.gov.au
 CC: 148-9008-17267

CHIEF MINISTER'S DEPARTMENT

Office of Multicultural Affairs
Administrative Service Officer Class 5
\$40,598-\$43,048p.a. (PN: 44302)Canberra

Closing date: 4 May 2000

Duties: Administer the Multicultural Grants Program and the work Experience Program. Coordinate and facilitate events and activities undertaken by the Office.

Contact Officer Victor Duranti (02)62050324
 Selection documentation : Effie Poulos
 (02) 62070555

Apply: 06 or via email:
 recruitment.officer@act.gov.au
 CC: 148-9031-17025

DEPARTMENT OF EDUCATION AND COMMUNITY SERVICES

Information for applicants including duty statements, selection criteria are accessible on the Internet at the following address:
<http://www.decs.act.gov.au/departments/departments.htm> or may be requested using email to decs.jobs@act.gov.au.

All vacancies for teaching positions will be considered by a Joint Selection Committee (JSC) under Section 88 of the Public Sector Management Act 1994.

Children's, Youth and Family Services Bureau
Child Health and Development Service
Professional Officer Class 1 \$36399-43048,
Canberra (PN. 26008, expected vacancy)

Closing date: 4 May 2000

Duties: Under limited supervision provide speech pathology services. Carry out assessment, diagnosis and management of clients with communication and oromotor impairments both individually and/or within a team setting maximising family involvement in the process. Provide a consultative and educational service to schools and other relevant groups.

Eligibility/other requirements: Degree or Diploma of Speech Pathology or Speech Science. Eligibility for membership of Speech Pathology Australia.

Contact Officer: Wendy Saclier (02) 6205 1277
 Selection documentation may be obtained from Kim Gardiner (02) 6205 1277
 Apply: 12
 CC: 148-9013-16917

Applications for the above positions should be forwarded to the Workforce Planning and Management Section, Level 2, Manning Clark Offices.

CANBERRA INSTITUTE OF TECHNOLOGY

Division of Learning Services
Education Development Centre
Research and Evaluation
Senior Officer Grade C, \$54,425 - \$58,683,
Canberra (PN. 54996)

Closing date: 4.5.00

Duties: Undertake the design, analysis and reporting of complex surveys including student outcome surveys and employer satisfaction surveys which require the manipulation of large data sets. Respond to information needs, conduct statistical enquiries and provide reports for senior manager.

EMPLOYMENT (Continued)

Eligibility/other requirements: Appropriate tertiary qualifications with a quantitative research focus would be an advantage.

Contact Officer: Berwyn Clayton (02) 6207 4844
Selection documentation may be obtained from
Amita Chatterjee (02) 6207 4838
Apply: 11
CC: 148-9024-17904

DEPARTMENT OF JUSTICE AND COMMUNITY SAFETY

Applications and referee reports, from applicants for positions in the department, should address the selection criteria comprehensively, as selection decisions may be made only on the basis of the documentation provided, without formal interview. Full application should be sent to: The Recruitment Officer, Human Services Unit, Department of Justice and Community Safety, PO Box 921, Civic Square ACT 2608

ACT GOVERNMENT SOLICITOR'S OFFICE

Civil Litigation Section

Debt Recovery Clerk

Administrative Service Officer Class 4;
\$35,685 - \$38,745, Canberra (PN 44004)

Closing date: 4/5/00

Duties: The successful applicant will manage the work of the Debt Recovery Unit. This includes preparing to point of hearing Supreme Court proceedings in recovery matters. It involves liaising with client departments, courts and members of the public.

Note: This is an expected vacancy.

Contact Officer: Hugh Jorgensen (02) 6207 0678
Selection documentation may be obtained from
Jenny Borg (02) 6207 0664
Apply: 28
CC: 148-9012-16909

EMERGENCY SERVICES BUREAU

Corporate Services

Human Resources

Administrative Service Officer Class 3 –
\$32017 - \$34554, Canberra (Expected Vacancy)

Closing date: 4 May 2000

Duties: Calculate and process variations affecting salary status and leave entitlements for ACTPS employees and maintain personnel records on the Human Resource Management System (Perspect). Interpret conditions of service and make decisions or recommendations regarding entitlements within delegated powers. Respond to enquiries and advise payees on personnel matters.

Eligibility/other requirements: Experience with Perspect or similar automated HRM system would be an advantage

Note: Selection may be based on applications and referee reports and interviews may not be conducted. Applications not addressing the selection criteria will not be considered.

Contact Officer: Lyndal Dunn (02) 62075875
Selection documentation may be obtained from
Alan Carpenter (02) 62078418
Apply: 13
CC: 148-9007-16846

DEPARTMENT OF URBAN SERVICES

ACT Housing

Housing Services Group

Business Services Section

Financial Services Subsection

Administrative Service Officer Class 4
\$36,399 - \$39,520, Canberra (PN. 3342)

Closing date: 4/5/2000

Duties: The successful applicant will be responsible for the provision of accommodation and office services functions for ACT Housing
Eligibility/other requirements: Current drivers licence and the ability to drive.

Note: This is a pooled position, the successful applicant will be required to rotate between positions within the Financial Services Subsection. Applications for this position will be assessed by an internal Joint Selection Committee established in accordance with current EBA provisions. This position is available for temporary filling for the period 22 May 2000 until 23 February 2001.

Contact Officer: Margeurite Bateman
(02)62071123

Selection documentation may be obtained from
Kay Power (02) 62071188
Apply: 34
CC: 148-9021 16944

Environment ACT

Business Development and Marketing Section

Administrative Service Officer Class 6
\$42,986 - \$49,378, Canberra (PN. 15217)

Closing date: 4/5/2000

Duties: Manage the development and implementation of marketing campaigns for Environment ACT. Prepare material for publications, advertisements, displays and exhibits. Organise events and other promotional activities. Provide professional advice and support to Environment ACT staff in marketing and promotional activities.

Note: This position is a contract position for twelve months in the first instance, with possible extensions in twelve month periods for two additional years.

Contact Officer: Brian Weir (02) 62076090 or
brian.weir@act.gov.au

EMPLOYMENT (Continued)

Selection documentation may be obtained from Raylea Rudov (02) 62079777 or EnvironmentACT@act.gov.au
Apply: 34
CC: 148-9028 17768

**Operations Group
Information Planning and Services Branch
eServices Section
Senior Officer Grade B \$65,593-\$73,841,
Canberra (PN. 46133)**

Closing date: 4/5/2000

Duties: The successful applicant will be responsible for: Managing the Urban Services Website, including contracts with organisations that provide Website hosting and creation services and providing overall direction for the development and management of electronic services facilities (Websites, kiosks and other channels) and associated systems. Eligibility/other requirements: Tertiary qualifications in computing, information systems essential.

Contact Officer: Peter Jones (02) 62050218 or peter.jones@act.gov.au
Selection documentation may be obtained on the eServices Website_ <http://www.act.gov.au/actinfo/vacancies/SPO-MESD.html>
Apply: 34
CC: 148-9071 17574

DIRECTOR OF PUBLIC PROSECUTIONS

PROSECUTOR – MAJOR CASE

A short term contract is offered to a suitably qualified lawyer to work in the Office of the Director of Public Prosecution. The successful applicant will be tasked with the responsibility of acting as instructing solicitor in a major trial that is likely to be heard late in the year 2000.

The position will involve the following duties:

- ☐ compiling briefs for Counsel;
- ☐ arranging and collating exhibits;
- ☐ liaising with witnesses;
- ☐ conducting legal research;
- ☐ appearing in directions hearings as required; and
- ☐ acting as instructing solicitor during the trial

Applicants for the position will either be admitted to practice in or be eligible for admission to practice in the ACT. A sound knowledge of the criminal law and the laws of evidence is essential. Experience in litigation would be an advantage.

The term of the contract will be from 15 May 2000 to 31 December 2000. The salary offered will be between \$43000 and approximately

\$55,000 depending on the experience of the successful applicant.

Contact Officer: Ken Archer (02) 6247 3800
Selection documentation may be obtained from Peta Herring (02) 6247 3800
Apply: cc 148-9012-16906

DEPARTMENT OF TREASURY AND INFRASTRUCTURE

Economic Management Branch

**Senior Policy Advisors,
Economists/Accountants,
Manager (Senior officer Grade A), Assistant
Manager (Senior Officer Grade C)
\$57,361-\$79,208p.a, Canberra**

Closing date: 4 May 2000

This is a unique opportunity for professional practitioners to join the ACT Public Service on a permanent basis. Working with a dynamic and intellectually challenging environment, it will provide successful applicants with the opportunity to work at a strategic level on matters affecting the administration of Canberra, its economy and financial well being. There will direct involvement in a diverse range of economic and financial issues, as well as the opportunity to further the ACT's financial interest at a national level. These positions offered are in the following fields:

- Commonwealth/State Financial Relations
- Economic Analysis
- Micro Economic Reform

These key roles will involve the successful candidates in managing complex research and investigation and the provision of policy Advice directly to Government. To this end applicants must possess high level conceptual, analytical and communication skills. As you will be called upon to represent the Department in various State and National forums, demonstrable presentation skills are essential.

Eligibility/other requirements: A tertiary qualification in Economics, Accounting, Commerce or related discipline is desirable.

NOTE: The terms and conditions of these positions will be regulated under an Australian Workplace Agreement.

Contact Officer : Josephine Cornell (02)62098700 or visit our Website to obtain a detailed Duty Statement, Selection Criteria and Information Package. Responses can be sent to mthompson@adecco.com.au or post your application to PO Box 300 Fyshwick ACT 2609
CC: 148-9042-14979

EMPLOYMENT (Continued)

Economic Management Administrative Service Officers Class 5 & 6 \$41,410-\$51,373p.a Canberra

Closing date: 4 May 2000

There are several positions available within the Department which will provide the successful candidates with the opportunity of developing a career base within the ACT Public service. Roles are varied but require candidates to apply their Accounting and Economics skills in a practical and professional manner to develop policy advice.

NOTE: The terms and conditions of these positions will be regulated under an Australian Workplace Agreement.

Contact Officer : Josephine Cornell
(02)62098700 or visit our Website to obtain a detailed Duty Statement, Selection Criteria and Information Package. Responses can be sent to mthompson@adecco.com.au or post your application to PO Box 300 Fyshwick ACT 2609
CC: 148-9042-14979

Appointments

ACT COMMUNITY CARE

Professional Officer Class 2 \$42,986-\$48,040
Ansu Boyd: 740-91769, Section 68(1), 4 April 2000
CC: 148-9009-16863

Dental Officer Level 2 \$54,425 -\$72,393
Aissa Meynier De Salinelles: 740-97706, Section 68(1), 14 February 2000
CC: 148-9009-16863

CANBERRA INSTITUTE OF TECHNOLOGY

Administrative Service Officer Class 2, \$28,110 - \$31,171
Suzi Kircher: 744-93186, Section 68(1), 3.4.00
CC: 148-9024-17904

EMERGENCY SERVICES BUREAU

Senior Officer Grade B; \$64,307 - \$72,393
Brett Gerald Phillips: 747-87088 Section 68, 7/4/00
CC: 148-9012-17170

DEPARTMENT OF URBAN SERVICES

General Service Officer Level 5 \$27,450-\$29,067
Alex Richard Hoy: AGS No 757-51028, Section 68(1), 6/4/2000
CC: 148-9015 17800

General Service Officer Level 6 \$29,648-\$31,147
Kieran Paul Gerard Hitchenson:
AGS No 757-51845, Section 68(1), 6/4/2000
CC: 148-9015 17028

General Service Officer Level 6 \$29,648-\$31,147

Jolyon Richard Taber: AGS No 757-51853, Section 68(1), 6/4/2000
CC: 148-9015 17028

Administrative Service Officer Class 3 \$32,657-\$35,245

Natalie Suzanne McNally: AGS No 757-51925, 68(1), 6/4/2000
CC: 148-9015 17013

General Service Officer Level 6 \$29,684-\$31,147

Matthew Raymond Barham: AGS No 757-51861, Section 68(1), 11/4/2000
CC: 148-9015 17028

DEPARTMENT OF TREASURY AND INFRASTRUCTURE

Administrative Service Officer Class 6 \$43,846-\$50,366p.a

Richard Bartholemew Hutch, 760-74268, Section 68, 10/04/2000
CC: 148-9042-17765

Transfer

DEPARTMENT OF TREASURY AND INFRASTRUCTURE

N. Chami: 545-06736

From: Administrative Service Officer Class 4 \$35,685-\$38,745p.a
Department of Justice and Community Safety
To: Administrative Service Officer Class 4 \$36,399-\$39,520
Compliance Section,
Department of Treasury and Infrastructure
Canberra (PN. 5766)) (Gazette No .9)
2 March 2000
CC: 148-9041-17429

Promotions

Promotions under the *Public Sector Management Act 1994*

The 'date of notification' of a promotion is the date of publication of the *Gazette* in which it is notified. This appears in a box towards the front of the *Gazette*. This date is used to calculate the 'date of effect' and 'eligibility for salary on promotion' and to determine when the time for lodging an appeal or requesting a review commences.

A. APPEALS

All promotions made under section 83 of the *Public Sector Management Act 1994* are subject to appeal except:

* 'non-appealable promotions' which generally are promotions to classifications where the maximum salary of the position is equal to or greater than the minimum salary of a Senior Officer Grade C (these should be

EMPLOYMENT (Continued)

identified with a dagger symbol (†) in the 'Promotions' section of the *Gazette*;

- * promotions made in accordance with the recommendation of a Joint Selection Committee (JSC) established under section 88 of the Act, or the unanimous recommendation of a JSC established under section 89 of the Act; or
- * promotions made as a result of officers passing certain exams or completing certain training, as defined in section 97 or 98 of the Act.

As a general rule, you may appeal if you were an applicant for promotion to an advertised position that **was not** 'non-appealable'.

YOU MAY ALSO APPEAL IF:

- * the vacancy that has been filled was not advertised and you are eligible for promotion to that position (generally identified by a footnote in the *Gazette*); or
- * you are an excess officer, the advertised position is at a classification equivalent to or lower than your own and you were an applicant for that position; or
- you applied for the position and you are an officer or former officer of the ACTPS or APS and you are engaged in eligible public employment under the officers' mobility provisions in section 115 of the Act, or you are still covered by the provisions of the repealed Officers' Rights Declaration Act. However, you may only appeal if the position applied for is higher than the last position you held in the ACTPS or APS.

YOU CAN NOT APPEAL WHEN:

- * the position is filled from outside the ACTPS, i.e. an appointment (including filling the position by appointing a temporary employee);
- * the position is filled by the transfer of an officer already at that or a higher level;
- * you are not a **permanent** officer of the ACTPS; or
- * you filling the position would not constitute a promotion (except in the case of excess officers).

Unless you are an excess officer, you can only appeal if the person selected by the department would fill the position on **promotion** and, if successful, you would fill the position on **promotion**.

If you are a promotee, where your promotion is one of a number of promotions at the same level made in a selection exercise, and you feel someone may lodge an appeal against your promotion, you may appeal against all or any of the **other** promotees. These appeals are usually called '**protective appeals**', and are treated the same as other appeals. You must still make sure you are eligible to appeal, and that you can show that you are more efficient than those against whom you have appealed. For further information on eligibility to appeal, contact your departmental Personnel Unit or the

Office of the Merit Protection Commissioner (MPC) at the address listed below.

ADVICE TO POTENTIAL APPELLANTS

The following procedures will apply to all appeals unless other appeal procedures are in place as part of a Department's Enterprise Bargaining Agreement. Potential appellants should check with the relevant Personnel Unit as to the appeal procedures applying in that particular Department.

GROUND OF APPEAL

The only ground of appeal is **greater efficiency**.

EFFICIENCY

The Promotion Appeal Committee (PAC) is required to determine the relative efficiency of the parties to an appeal. The definition of efficiency is set out in subsection 85 of the PSMA, which states:

- (2) For the purpose of forming an opinion as to the most efficient of the officers concerned, the Committee shall have regard to:
 - (a) the abilities, qualifications, experience, standard of work performance and personal qualities of each officer, to the extent that the Committee considers that those matters are relevant to the performance of the duties of the office; and
 - (b) if and only if the Chief Executive who made the promotion has indicated that, for the purpose of forming an opinion under section 83, the Chief Executive had regard to the potential of officers for further career developments in the Service, or the ability of officers to perform the duties of other offices in the Department of the same or equal classification-that matter.
- (3) A reference in subsection (2) to the abilities, qualifications, experience, standard of work performance and personal qualities, potential for further career development in the Service, or ability to perform the duties of other offices in a Department is, in relation to an officer who is a returned soldier or who is or has been absent on specified defence service, a reference to the abilities, qualifications, experience, standard of work performance, personal qualities, potential for future career development in the Service, or ability to perform the duties of the offices concerned that, in the opinion of the Committee, the officer would have had but for the absence of the officer on active service or on specified defence service.

Normally, the selection criteria used by the department in the selection and by the PAC in the appeal will incorporate the matters referred to in the definition of efficiency to the extent that they are relevant to the duties of the job.

EMPLOYMENT (Continued)

ADVICE TO POTENTIAL APPELLANTS - PROMOTIONS AND TEMPORARY PERFORMANCE

The following advice applies to appeals against both promotions and temporary performance directions. Before lodging an appeal, you should consider carefully whether you can demonstrate that you are more efficient at doing the job than the person(s) you are appealing against. To help you determine whether you can demonstrate your greater efficiency, it is important that you obtain from the promoting department:

- * available written reports and oral feedback explaining the selection, especially the comparison between you and the promotee.

The PAC will consider the appeal only on the basis of who is the **more efficient**. PACs should not be used as a forum to air grievances about how a selection was conducted. If you decide to appeal, you must comply with the following instructions.

FORM OF APPEAL

The most convenient form of appeal is by use of Form PAC4, available through your Personnel Unit. Alternatively you may write a letter, detailing the following:

- Date of *Gazette*/notice;
- Name of promotee/selectee;
- Department in which promotion/selection made;
- Your full name;
- Your **private** postal address, as well as your work address and telephone number;
- Classification and salary scale of your substantive (i.e. your permanent) ACTPS position (and if you are a former officer or an APS officer or someone working for a statutory authority, details of your former ACTPS position, the current position you hold in the APS or the statutory authority);
- Office/branch and department or agency; and
- AGS number.

Where you intend to appeal against more than one promotion/selection, a separate appeal should be lodged against each one, **unless** all the promotions have been notified in the one *Gazette*, and the positions are all of the same classification and all in the same state, department and branch, in which case, one letter of appeal listing all promotees appealed against will be accepted.

WHEN TO LODGE APPEALS

Appeals must be received by the Office of the Merit Protection Commission (MPC) at the address below, **by 4.51 p.m. on the 14th day after** the date of notification in the *Gazette*. (In the case of temporary performance appeals, the 14 day deadline relates to the date on which the direction was first notified in the department.)

Appeals not lodged by the prescribed time **cannot be accepted**. Delays can occur in departmental mail systems, and you are

advised to use Australia Post, facsimile, or better still, hand delivery if possible, to be sure of meeting the deadline.

Hearing or speech impaired staff can make inquiries via the TTY telephone located in MPC's Melbourne office, on 1800 812 578 (free call) from anywhere in Australia, but only from another TTY phone. These **must** be clearly marked as "ACTPS appeal – for transfer to the MPC Office in Canberra".

WHERE TO LODGE APPEALS

Merit Protection Commissioner, Level 4, Core 1, Wing 2, Edmund Barton Building corner of Kings Avenue and Blackall St, Barton ACT 2600. Tel. (02) 6272 3254, fax (02) 6272 3026.

ADVICE TO PROMOTEES AND APPELLANTS

All parties to an appeal are required to submit **written statements** supporting their case, to the MPC, within fourteen (14) days of the close of the appeal period, or by such other date as the MPC may determine.

If a party fails to provide a statement, MPC staff will remind the party or department of this requirement, and may, on request and in exceptional circumstances grant an extension of time. However, the PAC has the discretion to determine the case even if the statement is not provided.

Your statement in support of your case is a significant document in PAC deliberations, and is used to decide whether personal hearings will be necessary. If you fail to make a reasonable case for greater efficiency in your statement, you may find that the PAC proceeds to determine your case without interviews.

As a party to an appeal, you are entitled to access to:

- (i) the departmental statement (which consists of all material sent to the PAC by the promoting department); and
- (ii) the written material submitted by other parties to the appeal which addresses their claims to superior efficiency.

However, you are not entitled to access to the private contact details supplied by any other party as a part of their statement.

The departmental statement will be available for you to see in the promoting department, generally at least seven (7) days before the date scheduled for the appeal hearing. It is up to you to seek access, but the department should advise you (and the other parties) when and where the statement is available for viewing. The statements of parties are available at the MPC generally at least seven (7) days prior to the hearing date, and you should telephone the MPC to make an appointment to view them, once you have submitted your own statement. The responsibility for seeking access rests with each party, and PAC hearings will not be deferred if you fail to exercise your right of access. If for very good reason (e.g. geographical distance, illness etc.) you are unable to visit the MPC office, alternative access arrangements may be possible, and

EMPLOYMENT (Continued)

you should discuss this with MPC staff. You may take notes, but may not photocopy or retain material.

After reading the statements of the other parties, you may wish to submit a supplementary statement in support of your claims. All supplementary material (including additional referee reports) must reach the MPC at least two (2) working days before any scheduled hearing. It is preferable to submit a supplementary statement (after viewing the statements of other parties) rather than to delay your initial statement, but bear in mind the need to provide access for all parties to all statements prior to any hearing. Unreasonably late supplementary statements may not be accepted.

CONTENT OF STATEMENTS

You should provide **four** copies of your statement, which should contain the following:

- (a) at the top:
 - (i) PAC reference number;
 - (ii) full name;
 - (iii) both your private and work address and telephone number. If you do not wish this information to be available to other parties it should be included with your statement in a severable sheet which clearly indicates that it is to be kept confidential;
 - (iv) date of permanent appointment; and
 - (v) educational and other qualifications.
- (b) the names and telephone numbers of your supervisor and any other referee(s) (see section below for further advice on who should be nominated);
- (c) a brief outline of your employment history;
- (d) a statement of claims to the position addressing the selection criteria;
- (e) any views you may have about the departmental assessment of you; *and most importantly*.
- (f) **reasons for your claim that you are more efficient than the other party or parties.**

If you feel it is necessary to make any unfavourable comments about a party to the appeal, you should include these comments in your written statement. Parties to an appeal must have an opportunity to comment on any unfavourable observations.

You should also note that your statement should not include material that breaches privacy requirements or any similar legislation.

PAC PROCEDURES

The PAC does not have to interview all or any of the parties to an appeal. Therefore, you should not rely on being granted an interview as the main opportunity to make your case. You should instead state your case as fully and as openly as possible in your written statement. If a PAC decides that parties are to be interviewed, you will be advised as early as possible of the date and place, usually through the recruitment/personnel area of your department.

Once you have lodged an appeal or are aware an appeal has been lodged against your promotions, you will be considered available for interview at any time. Wherever possible, at

least seven-(7) days notice of the interview will be given. As a general rule the PAC will expect you to attend for any interview at the time it determines, and will not delay or reschedule hearings without good reason.

The PAC will determine its procedures according to the circumstances of the case before it, but will normally consider the following:

- (a) the departmental statement;
- (b) the written statements of the parties;
- (c) the cases put to the PAC by the parties at any oral hearing or under any alternative arrangements;
- (d) an assessment of the parties at any hearing before the Committee;
- (e) relevant views expressed by supervisors, referees or other persons contacted; and
- (f) any other written information about a party requested by the MPC from the promoting/selecting department under the Merit Protection (Australian Government Employees) regulations.

At the hearing, you may be asked to clarify points from your statement, to respond to questions which test you against the requirements of the position, and to summarise why you are the more efficient officer. You should use this opportunity to elaborate on the claims in your written statement as to why you believe you are more efficient.

Promotees and selectees **must** be prepared to discuss their own efficiency compared with that of the appellant(s). It is not enough to take refuge in the fact that the department chose you in the selection exercise.

If the PAC becomes aware of new material which relates to your work, which is significantly adverse to you, and could affect your success in the appeal adversely, the PAC will inform you of the substance of the material and give you the chance to comment.

If the PAC decides that it needs more information, it may also contact the department, any of the parties to the appeal, or referees or supervisors of the parties.

SUPERVISORS/REFEREES

As mentioned above, each PAC is free to determine its own procedures, and may or may not feel a need to consult with supervisors, referees, or other people. If you wish the PAC to have regard to the comments of a particular person, it is in your best interests to obtain such comments in writing and submit them with your statement. You should also speak to anyone you intend to nominate as a referee, to find out what they will say about you if contacted, and how they rate you against the other party/parties if they know them.

The most appropriate person to nominate as your referee is your current supervisor, provided that he/she has supervised you for a reasonable period. Past supervisors are also appropriate if their knowledge of you is reasonably recent. The PAC will also be particularly interested in the views of referees who can give well-founded comments comparing two or more of the parties. You are

EMPLOYMENT (Continued)

not limited to nominating your supervisors for referee comments (and indeed you may nominate anyone you wish to) but supervisor's opinions are usually perceived as most useful by PACs.

Additional information on lodging appeals is contained in the MPRA brochure, *Appeals against promotions and temporary performance directions*, which you should be able to obtain from your Personnel section.

B. REVIEW OF NON-APPEALABLE PROMOTIONS UNDER SECTION 87

An unsuccessful applicant for a non-appealable promotion who believes that the promotion should not stand because there was:

- (a) patronage, favouritism or unlawful discrimination in the making of the promotion (prescribed by section 8 of the PSMA); and/or
- (b) a serious defect in the selection process (a breach of section 65 of the PSMA), may apply to the MPC for a review of that promotion.

A request for review must be made in writing to the Director, MPC, at the address given below and must be received by the end of the 13th day after the day on which the promotion appeared in the *Gazette*.

An applicant must provide the following details:

- * full name and AGS number;
- * classification, position number and location of the promotion in question;
- * date and number of the *Gazette* in which the promotion was notified;
- * the basis on which the request is made with supporting information.

It is important to provide details to support your claim of patronage, favouritism, unlawful discrimination and/or serious defect in the process. A reasonable time will be allowed, after the lodging of an application for review, for the provision of such documentation. However, the grounds for an application for review are required in the initial application.

Before lodging an application for review of a non-appealable promotion, you should:

- (1) consider carefully the basis on which the application is to be made and your reasons for believing that the promotion should be reviewed; and
- (2) obtain feedback from the convener of the selection advisory committee and discuss your concerns with the delegate who made the promotion.

Note that the review process is not a means by which the merits of applicants for a promotion can be reviewed. It is not comparable with the right of appeal to a PAC. Section 87 provides for a review of a promotion solely on the ground that it would be unreasonable for the promotion to stand because of a breach of section 8 or a serious defect under section 65, and is **directed at the process and not the merits of the decision**.

Additional information on lodging an application for review is contained in the MPC brochure, *Review of non-appealable promotions*, which you should be able to obtain from your Personnel Section.

WHERE TO LODGE AN APPLICATION FOR REVIEW

Office of the Merit Protection Commissioner
Level 4, Core 1, Wing 2, Edmund Barton Building, cnr Kings Avenue and Blackall Street, Barton ACT 2600. Tel. (02) 6272 3254, fax (02) 6272 3026

ACT COMMUNITY CARE

Integrated Health Care Program Community Care Link Team

Deborah Booth: 260-85145

From: Registered Nurse Level 3.5 \$51,393
ACT Community Care
To: Registered Nurse Level 4.2 \$59,484
Community Care Link Team Act Community Care,
Canberra (PN. 28594)
CC: 148-9009-16863

Disability Program

Johanna Davidson: 740-92542

From: Disability Support Officer Level 1
\$26,716-\$27,786
ACT Community Care
To: Disability Support Officer Level 2
\$33,340-\$37,321
Disability Program ACT Community Care,
Canberra
(PN. 27779) (4 November 1999)
CC: 148-9009-16863

Francis McGrane: 607-91772

From: Disability Support Officer Level 1
\$26,716-\$27,786
ACT Community Care
To: Disability Support Officer Level 2
\$33,340-\$37,321
Disability Program ACT Community Care,
Canberra
(PN. 27791) (4 November 1999)
CC: 148-9009-16863

Rex Bulmer: 740-92876

From: Disability Support Officer Level 1
\$26,716-\$27,786
ACT Community Care
To: Disability Support Officer Level 2
\$33,340-\$37,321
Disability Program ACT Community Care,
Canberra
(PN. 28352) (4 November 1999)
CC: 148-9009-16863

Child, Youth and Women's Health Program Women's Health Program

Peter Couvee 261-64126

From: Administrative Service Officer Class 3
\$32,017-\$34,554
The Canberra Hospital
To: Administrative Service Officer Class 6
\$42,986-\$49,378
Child, Youth and Women's Health Program ACT
Community Care, Canberra (PN. 21547)

EMPLOYMENT (Continued)

(1 March 2000)
CC: 148-9009-16863

CHIEF MINISTER'S DEPARTMENT

Corporate Services

R. J. Bollard 545-64872

From: Senior Officer Grade C \$55,514-\$59,857p.a

Chief Minister's Department

CMD Manager \$76,800p.

Chief Minister's Department (Canberra)

(PN: 55299)

Gazette No: 8 (24 February 2000)

CC: 148-9031-17429

DEPARTMENT OF EDUCATION AND COMMUNITY SERVICES

Promotions which are marked with a dagger (†) are non-appealable. Information regarding appeals can be found in the ACT Government Gazette.

Sport and Corporate Resources Division Budget and Facilities Branch Information Technology Support Section

Mark Divett: 710-43905

From: Information Technology Officer Class 1 \$35245-40299

Department of Education and Community Services

To: Information Technology Officer Class 2 \$43846-50366

Information Technology Support Section,
Department of Education and Community Services,

Canberra (PN. 33191) (P.S.7, 17/02/00)

CC: 148-9013-16917

Office of Executive Director Education and Training Division

Marie Antoinette McCormack: 517-35146

From: Administrative Service Officer Class 3 \$32657-35245

Education and Community Services

To: Administrative Service Officer Class 4 \$36399-39520

Office of Executive Director, Education and Community Services, Canberra (PN. 454)

(PS 34, 26/08/1999)

CC: 148-9013-16917

DEPARTMENT OF URBAN SERVICES

In accordance with current Urban Services E.B.A provisions, appeals against Urban Service promotions must be lodged at the personnel counter on Level 1 Annexe Macarthur House, 12 Wattle Street Lyneham by close of business on the 7th day after notification in the Gazette.

ACT Housing Housing Services Group Legal and Debt Management Unit

D. Sannazzaro: AGS No 261-26787

From: Administrative Service Officer Class 3 \$32,657-\$35,245

Urban Services

To: Administrative Service Officer Class 4

\$36,399-\$39,520

Legal and Debt Management Unit Urban Services,

Canberra (PN. 3354) (PS 34, 26/8/1999)

Note: This promotion is to a non-advertised vacancy but is identical to PN. 3356 which was advertised in the Gazette of 26/8/1999.

In accordance with current EBA provisions, appeals must be received at the Personnel counter on Level 1 Annexe Macarthur House 12 Wattle Street Lyneham by close of business on the 7th day after notification in the Gazette.

CC: 148-9021 16944

DEPARTMENT OF TREASURY AND INFRASTRUCTURE

Promotions to non-advertised vacancies

Government Business Enterprises Management

B. Berryman: 735-15232, CMD Graduate

Administrative Assistant \$24,744-\$31,794p.a

From, Department of Treasury and Infrastructure

To: CMD Officer Class 5, \$41,410-\$43,909p.a

Department of Treasury and Infrastructure

Duties: Undertake research and analysis of GBE accounting policy and financial management projects. Monitor and report on the financial performance of GBE's. Facilitate GBE compliance with statutory requirements. Represent the Department in negotiating with other government and non-government agencies.

Note: This promotion is made under section 83 of the Public Sector Management Act 1994 and is to an non-advertised vacancy. Any suitable qualified officers may appeal.

All appeal applications should be addressed to:

Convenor of the Appeal Panel

PO Box 749

Civic Square ACT 2608

CC: 148-9042-17578

Retirements and dismissals

DEPARTMENT OF URBAN SERVICES

Section 143 Public Sector Management Act:

David Richard Fitzpatrick,

Administrative Service Officer Class 4, 3/4/2000

CC: 148-9015 17719

Section 143 Public Sector Management Act

Francesco Ciancio,

General Service Officer Level 3 6/4/2000

CC: 148-9015 17777

EMPLOYMENT (Continued)

Section 143 Public Sector Management Act:
Songyod Phoumirath,
General Service Officer Level 5, 24/3/2000
CC: 148-9015 17777

Section 143 Public Sector Management Act:
Gail Vida Young,
Administrative Service Officer Class 4,
31/3/2000
CC: 148-9020 16925

ACT Public Service Index of addresses

- 05 The Recruitment Officer, Director of
Public Prosecutions, GPO Box 595,
Canberra ACT 2601
- 06 Recruitment Officer, Chief Minister's
Department, GPO Box 158, Level 3,
Canberra Nara Centre, Canberra ACT
2601
- 07 Recruitment Officer, Calvary Public
Hospital. PO Box 254, Jamison Centre,
ACT 2614
- 08 Personnel Manager, ACTION, PO Box
1155, Tuggeranong, ACT 2901
- 09 Personnel Officer, Totalcare, PO Box 56,
Mitchell ACT 2911
- 11 The Recruitment Officer, Canberra
Institute of Technology, GPO Box 826,
Canberra City ACT 2601
- 12 Customer Service Supervisor,
Department of Education and
Community Services, PO Box 1584,
Tuggeranong ACT 2901
- 13 Recruitment Officer, Administrative
Branch, Emergency Services Bureau,
PO Box 104, Curtin ACT 2605
- 16 Human Resource Management Unit,
The Canberra Hospital, PO Box 11,
Woden ACT 2606
- 17 Resource Advisor, Business Services
Bureau, Department of Health and
Community Care, PO
Box 11, Woden ACT 2606
- 18 The Administrative Officer, Legislative
Assembly for the ACT, GPO Box 1020,
Canberra ACT 2601
- 20 Administrative Officer, Health Protection
Service, Locked Bag 5, Weston Creek
ACT 2611
- 21 Recruitment Officer, ACT Community
Care, GPO Box 825, Canberra City ACT
2601
- 23 Administrative Officer, Central Office,
Department of Health and Community
Care, GPO Box 825, Canberra City ACT
2601

- 28 Recruitment Officer, Human Services
Unit, Department of Justice and
Community Safety, PO Box 921, Civic
Square ACT 2608
- 30 The Secretary, Milk Authority of the ACT,
GPO Box 1110, Canberra ACT 2601
- 31 The Recruitment Officer, Auditor-
General's Office ACT, PO Box 275
Civic Square ACT 2608
- 32 Canberra Theatre Trust, PO Box 226,
Civic Square ACT 2608
- 34 Applications Officer, Urban Services,
GPO Box 158, Canberra ACT 2601
- 35 Recruitment Officer, Department of
Treasury and Infrastructure, GPO Box
158, Canberra ACT 2601.

GOVERNMENT NOTICES

AUSTRALIAN CAPITAL TERRITORY *INTERPRETATION ACT 1967* NOTIFICATION OF ENACTMENT BY LEGISLATIVE ASSEMBLY

UNDER subsection 8(1) of the *Interpretation Act 1967* and pursuant to sections 6 and 44 of the *Australian Capital Territory (Self-Government) Act 1988*, I GIVE NOTICE that the following laws have been passed by the Australian Capital Territory Legislative Assembly. Copies of the laws will be made available for purchase at the ACT Government Civic Shopfront on the corner of East Row and City Walk, Canberra City.

Date 12th April 2000

Gary Humphries
Acting Chief Minister

Short Title

No. and Year

Land (Planning and Environment) Amendment Act 2000 (No 2)	15 of 2000
Tobacco Amendment Act 2000	16 of 2000

GOVERNMENT NOTICES (Continued)

NOTIFICATION OF AN INSTRUMENT MADE UNDER THE PUBLIC ROADS ACT 1902 (NSW)

NOTICE is hereby given that the undermentioned Instruments have been made under the Public Roads Act 1902 (NSW). Copies of the Instruments are available from the ACT Land Information Centre, Planning and Land Management, 16 Challis Street, Dickson, ACT; Telephone 6207 1601.

Act under which Instrument made	Description of Instrument	Number and year of Instrument
<i>Public Roads Act 1902 (NSW)</i>	Notification of Road Closure – Division of Phillip.	No. R14/00 of 2000
<i>Public Roads Act 1902 (NSW)</i>	Notice of Declaration of Public Roads – Division of Phillip.	No. R15/00 of 2000
<i>Public Roads Act 1902 (NSW)</i>	Notification of Intention to Close Part of a Public Road – Division of Tharwa.	No. R16/00 of 2000
<i>Public Roads Act 1902 (NSW)</i>	Notice of Declaration of Public Roads – Division of Amaroo.	No. R17/00 of 2000

NOTIFICATION OF THE MAKING OF AN INSTRUMENT

NOTICE is hereby given that the undermentioned Instrument of the Australian Capital Territory has been made. Copies of the Instrument may be purchased from Publishing Services, Legislation and Sales Counter, ACT Government Shopfront, Corner of City Walk and East Row Canberra City ACT 2601.

Act under which Instrument made	Description of Instrument	Number and year of Instrument
<i>Road Transport (General) Act 1999</i>	Revocation and Determination of Taxi Fares, including provision for toll at the Canberra International Airport.	No. 115 of 2000

GOVERNMENT NOTICES (Continued)

Remuneration of Directors

ACTTAB LIMITED

I Kate Carnell, Chief Minister of the Australian Capital Territory, hereby declare that the Directors of ACTAB Limited are appointments specified for the purpose of paragraph 10(1)(w) of the *Remuneration Tribunal Act 1995*.

Kate Carnell

Dated: 30 day of March 2000

GOVERNMENT NOTICES (Continued)

AUSTRALIAN CAPITAL TERRITORY

MENTAL HEALTH (TREATMENT AND CARE) ACT 1994

APPOINTMENT

MENTAL HEALTH OFFICER

Under subsection 119(1) of the *Mental Health (Treatment and Care) Act 1994* I, **Michael John Moore** Minister for Health and Community Care hereby appoint:

JON WELLS

to be a Mental Health Officer.

Dated this Fifth day of April 2000

MICHAEL JOHN MOORE
MINISTER FOR HEALTH AND COMMUNITY CARE

AUSTRALIAN CAPITAL TERRITORY

MENTAL HEALTH (TREATMENT AND CARE) ACT 1994

APPOINTMENT

MENTAL HEALTH OFFICER

Under subsection 119(1) of the *Mental Health (Treatment and Care) Act 1994* I, **Michael John Moore** Minister for Health and Community Care hereby appoint:

KAY MARTENS

to be a Mental Health Officer.

Dated this Fifth day of April 2000

MICHAEL JOHN MOORE
MINISTER FOR HEALTH AND COMMUNITY CARE

GOVERNMENT NOTICES (Continued)

AUSTRALIAN CAPITAL TERRITORY

MENTAL HEALTH (TREATMENT AND CARE) ACT 1994

APPOINTMENT

MENTAL HEALTH OFFICER

Under subsection 119(1) of the *Mental Health (Treatment and Care) Act 1994* I, **Michael John Moore** Minister for Health and Community Care hereby appoint:

DEBORAH PLAN

to be a Mental Health Officer.

Dated this Fifth day of April 2000

MICHAEL JOHN MOORE
MINISTER FOR HEALTH AND COMMUNITY CARE

AUSTRALIAN CAPITAL TERRITORY

MENTAL HEALTH (TREATMENT AND CARE) ACT 1994

APPOINTMENT OF MENTAL HEALTH OFFICERS

EXPLANATORY STATEMENT

Part X Section 119(1) of the *Mental Health (Treatment and Care) Act 1994* allows the Minister for Health and Community Care to appoint Mental Health Officers.

The signed appointments of three Mental Health Officers are attached. These appointments are required to enable the Crisis Assessment and Treatment Team to have Mental Health Officer coverage on each shift. These officers are required to be appointed as a Mental Health Officers to enable them to perform their duties at the Crisis Assessment and Treatment Team.

The three appointed Mental Health Officers are public servants, and therefore, under paragraph 6 (a) of the *Statutory Appointments Act 1994*, the instruments appointing the Mental Health Officers are not disallowable instruments.

GOVERNMENT NOTICES (Continued)

AUSTRALIAN CAPITAL TERRITORY

HEALTH ACT 1993

APPOINTMENT OF MORBIDITY AND MORTALITY COMMITTEE

Pursuant to Section 7(b) of the *Health Act 1993*, I, MICHAEL MOORE, Minister for Health and Community Care, hereby appoint:

Professor David Ellwood, Academic Head of Obstetrics and Gynaecology, Canberra Clinical School as Chair and Dr Graham Reynolds, Academic Head of Paediatrics, Canberra Clinical School as a member of a committee which shall be known as **THE ACT MATERNAL AND PERINATAL MORBIDITY AND MORTALITY COMMITTEE.**

Dated this 28th day of March 2000

MICHAEL MOORE
MINISTER FOR HEALTH AND COMMUNITY CARE

GOVERNMENT NOTICES (Continued)

AUSTRALIAN CAPITAL TERRITORY

HEALTH ACT 1993

EXPLANATORY STATEMENT

APPOINTMENT OF THE ACT MATERNAL AND PERINATAL MORBIDITY AND MORTALITY COMMITTEE.

The functions of the ACT Maternal and Perinatal Morbidity and Mortality Committee is to consider, investigate and report on the patterns and causation of maternal and perinatal morbidity and mortality in the Australian Capital Territory so that action may be taken to reduce preventable death and disability.

The appointment of the Chair and member of the Committee is made under Section 7 (b) of the Health Act 1993, which states that:

The Minister may by instrument appoint 1 or more persons as a committee-

(b) to conduct research or investigations into morbidity and mortality in the Territory and to report, and make recommendations, to the Chief Executive in relation to that research or those investigations;

The Committee will provide an annual report to the Chief Executive, Department of Health and Community Care and report on issues as requested by the Chief Health Officer. The reports will provide recommendations that will enable the Department of Health and Community Care to:

- develop and review policies that impact on maternal and perinatal morbidity and mortality;
- reduce or minimise avoidable factors associated with maternal and perinatal deaths and implement measures that could assist with the prevention of such deaths, including improvements to health services; and
- provide information and guidance for members of the health professions and the community, to assist in the reduction of maternal and perinatal morbidity and mortality.

GOVERNMENT NOTICES (Continued)

AUSTRALIAN CAPITAL TERRITORY

HEALTH ACT 1993

APPOINTMENT OF MORBIDITY AND MORTALITY COMMITTEE

Pursuant to Section 7(b) of the *Health Act 1993*, I, MICHAEL MOORE, Minister for Health and Community Care, hereby appoint:

Dr Graham Reynolds, Academic Head of Paediatrics, Canberra Clinical School as Chair and Professor David Ellwood, Academic Head of Obstetrics and Gynaecology, Canberra Clinical School as a member of a committee which shall be known as **THE ACT CHILDHOOD MORBIDITY AND MORTALITY COMMITTEE**.

Dated this 28th day of March 2000

MICHAEL MOORE
MINISTER FOR HEALTH AND COMMUNITY CARE

GOVERNMENT NOTICES (Continued)

AUSTRALIAN CAPITAL TERRITORY

HEALTH ACT 1993

EXPLANATORY STATEMENT

APPOINTMENT OF THE ACT CHILDHOOD MORBIDITY AND MORTALITY COMMITTEE.

The functions of the ACT Childhood Morbidity and Mortality Committee is to consider, investigate and report on the patterns and causation of childhood morbidity and mortality in the Australian Capital Territory so that action may be taken to reduce preventable death and disability.

The appointment of the Chair and member of the Committee is made under Section 7 (b) of the Health Act 1993, which states that:

The Minister may by instrument appoint 1 or more persons as a committee-

(b) to conduct research or investigations into morbidity and mortality in the Territory and to report, and make recommendations, to the Chief Executive in relation to that research or those investigations;

The Committee will provide an annual report to the Chief Executive, Department of Health and Community Care and report on issues as requested by the Chief Health Officer. The reports will provide recommendations that will enable the Department of Health and Community Care to:

- develop and review policies that impact on childhood morbidity and mortality;
- reduce or minimise avoidable factors associated with childhood deaths and implement measures that could assist with the prevention of such deaths , including improvements to health services; and
- provide information and guidance for members of the health professions and the community, to assist in the reduction of childhood morbidity and mortality.

GOVERNMENT NOTICES (Continued)

ACT GOVERNMENT PLANNING AND LAND MANAGEMENT GROUP

DRAFT VARIATION NO.146 TO THE TERRITORY PLAN CALLAM STREET REALIGNMENT – WODEN TOWN CENTRE

In accordance with Section 24(2) of the *Land (Planning and Environment) Act 1991*, the Planning and Land Management Group of Urban Services is making available for public inspection the documents submitted to the Minister in relation to **draft Variation No.146 to the Territory Plan relating to the Callam Street Realignment – Woden Town Centre.**

The documents relating to this draft Variation are now available for perusal:

- at libraries of the ACT Government Library Service at Belconnen, Civic, Dickson, Erindale, Griffith, Kippax, Tuggeranong and Woden during normal opening hours; and
- at the PALM Shopfront at 16 Challis Street, Dickson during normal office hours.

GOVERNMENT NOTICES (Continued)

Environment ACT

Environment Protection Act 1997

Annual Review of Environmental Authorisations

Notice is hereby given that the following environmental authorisations have been reviewed under Section 57 of the Act and the Environment Management Authority decided not to take any action under the Act in respects of these authorisations.

Organisation	Brief Description of Activity	Location
The Canberra Hospital	Use of CFC's and HCFC's	Yamba Drive Garran
John Francis Stephenson	Use of CFC's and HCFC's	7 Woolls Street Yarralumla
John William Southwell	Use of CFC's and HCFC's	19 Mackinolty Street Scullin
Bell-Air Conditioning Pty Ltd	Use of CFC's and HCFC's	10/61 Townsville Street Fyshwick
Allcare Fridge and Freezer Repairs	Use of CFC's and HCFC's	77 Gouger Street Torrens
Coca-Cola Amatil (Aust) Pty Ltd	Use of CFC's and HCFC's	90-92 Yass Road Queanbeyan
West-Smash Pty Ltd	Use of CFC's and HCFC's	2 Johns Place Hume
Building Facility Services	Use of CFC's and HCFC's	20 Mirrabucca Crescent Giralang
Vager Pty Ltd trading as Gerald Slaven	Use of CFC's and HCFC's	2 Josephson Street Belconnen
M & R Air	Use of CFC's and HCFC's	23 Saggars Close Gordon

Under Section 135 of the Act, an application may be made to the Administrative Appeals Tribunal for a review of these decisions. The Administrative Appeals Tribunal can be contacted on telephone 6217 4277.

Copies of review documents are available for public inspection, during business hours, at the office of the Environment Management Authority, Level 2, South Wing, Macarthur House, Wattle Street Lyneham ACT.

Dated the 10th day of April 2000
Environment Management Authority

GOVERNMENT NOTICES (Continued)
DEPARTMENT OF URBAN SERVICES
ENVIRONMENT ACT, ENVIRONMENT PROTECTION
AUSTRALIAN CAPITAL TERRITORY
ENVIRONMENT PROTECTION ACT 1997
ENVIRONMENT PROTECTION AGREEMENTS

Notice is hereby given that under Section 41 of the Environment Protection Act 1997, environment protection agreements to conduct activities have been reached with the organisations set out below:

Organisation	Brief Description of Activity	Location
MOSTAR PTY LTD	Land development	6 Medworth Cres LYNEHAM ACT 2602
PAC BLUE PTY LTD	Land development	1 Wyatt St TORRENS ACT 2607

A copy of the environment protection agreements is available for public inspection, during business hours, at the office of the Environment Management Authority, Level 2, South Wing, Macarthur House, Wattle Street Lyneham ACT.

Dated the 10th day of April 2000
Environment Management Authority

GOVERNMENT NOTICES (Continued)

AUSTRALIAN CAPITAL TERRITORY

RADIATION ACT 1983

Section 73

NOTIFICATION OF DECISIONS

Pursuant to Section 73 of the Australian Capital Territory Radiation Act 1983, the Radiation Council hereby gives notice of the particulars of the following decisions of Council, made on 11 April 2000.

REGISTRATION OF IRRADIATING APPARATUS (paragraph 73(1)(d))

Owner	Stuart M Steele
Description	Bennett model HFQ 300 SE diagnostic x-ray machine with model BXT 151W tube - 125kVp, 150mA S/Nos 67, 9J272(insert 9J230)
Location	Suite 6 & 7, Second Floor Dickson Chambers Dickson
Conditions	Diagnostic radiography.
Owner	Dr Lan Nguyen
Description	Gendex Densomat dental x-ray machine with Oralix 65S tube 65kVp, 7.5mA S/Nos 911224, 65S952008
Location	1st Floor, Union Building Australian National University University Avenue Acton
Conditions	Diagnostic dental examinations.
Owner	National Capital Diagnostic Imaging
Description	Philips Optimus 989000002021 diagnostic x-ray machine (II) with ROT350 tube S/Nos 996101, 639789 150kVp, 580mA
Location	Screening Room Corinna Chambers Woden
Conditions	Diagnostic radiography.
Owner	Dr Michael Tucker
Description	Gendex Oralix dental x-ray machine, S/Nos 922417, 953897 65kVp, 7.5mA
Location	Suite 1 Green Square Centre Kingston
Conditions	Diagnostic dental examinations.

GRANTING OF LICENCE (paragraph 73(1)(b))

Licensee	Dr Shivanthie Nandakoban
Address	3 Meares Place Wanniassa ACT 2903
Authorised Activities	Use, cause or permit to use, irradiating apparatus.
Conditions	Diagnostic dental radiography.

GOVERNMENT NOTICES (Continued)

Licensee	Dr Linhlán Trinh
Address	10 Cantor Crescent Higgins ACT 2615
Authorised Activities	Use, cause or permit to use, irradiating apparatus.
Conditions	Diagnostic dental radiography.
Licensee	Dr Van Trinh
Address	Shop 1 Charnwood Shopping Centre Charnwood ACT 2615
Authorised Activities	Use, cause or permit to use, irradiating apparatus.
Conditions	Diagnostic dental radiography.
Licensee	Kwee Keong Low
Address	9 Richards Street Hackett ACT 2602
Authorised Activities	Use, cause or permit to use, irradiating apparatus.
Conditions	Diagnostic dental radiography.
Licensee	Felicity Edwards
Address	26 Florence Taylor Street Greenway ACT 2900
Authorised Activities	Use, cause or permit to use, irradiating apparatus.
Conditions	Diagnostic dental radiography.
Licensee	Dr N B Litchfield
Address	PO Box 1142 Dickson ACT 2602
Authorised Activities	Own or have in possession, use, cause or permit to use, irradiating apparatus.
Conditions	Diagnostic dental radiography.

**APPROVAL FOR ALTERATION OR MODIFICATION OF REGISTERED
IRRADIATING APPARATUS (paragraph 73(1)(e))**

Owner	Dr D Y Chan
Description	Dental x-ray unit Tokyo Kogyo Man. Co. Lumix 65 OSR-21 type WK. S/No KO2175 Tokyo Shibaur COD-082BSA, S/No 13683 65kVp, 10mA
Location	Suite 3, Level 2, Lakeview House Cowlshaw Street Tuggeranong ACT
Conditions	Diagnostic dental examinations.
Owner	Chris Martin Andersen
Description	Veterinary x-ray unit Showa SP104 100kVp, 35mA S/No 7906123
Location	87 Langdon Avenue Wanniassa ACT
Conditions	Veterinary radiography.

GOVERNMENT NOTICES (Continued)**VARIATION OF CONDITIONS SPECIFIED IN A LICENCE**
(paragraph 73(1)(c))

Licensee	ACT Department of Health & Community Care
Address	Radioactive Materials Store Howard Florey Centenary House 25 Mulley Street Holder
Authorised Activities	Own or have in possession, unsealed radioactive materials, irradiating apparatus.
Conditions	The facility at the above location is approved for the storage of radioactive materials in accordance with Sections 66 & 67 of the Radiation Act.

Review by the ACT Administrative Appeals Tribunal - Any Persons whose interests are adversely affected by this decision may apply to the Tribunal to have the decision reviewed.

Reasons - If you wish to obtain a statement of reasons to explain why the decision was made you should write within 28 days of this notice to the ACT Radiation Council, GPO Box 825, Canberra 2601.

Location of the ACT Administrative Appeals Tribunal - The Tribunal is located on the 4th Floor, Canberra House, 40 Marcus Clarke Street, Canberra City.

Postal Address: GPO Box 9955, Canberra 2601. Telephone: 6243 4611. Facsimile: 6247 0962. Document Exchange: DX 5727.

Powers of the ACT Administrative Appeals Tribunal - The Tribunal is an independent body. The Tribunal can agree with, change or reject to the original decision, substitute its own decision or send the matter back to the decision maker for reconsideration in accordance with Tribunal recommendations.

How to apply to the ACT Administrative Appeals Tribunal - Simply write within 28 days explaining the details to the decision and the reasons for asking for a review.

Cost - To lodge an application there is a fee. You may apply to have the fee waived on the grounds of hardship. No fee is payable if you are receiving legal assistance.

Access to documents - You may apply for access to any documents relevant to this decision under the ACT *Freedom of Information Act 1989*. For more information contact the Freedom of Information Officer, Department of Health and Community Care, on phone 62051340.

Dated this 11th day of April 2000

Joseph Lising
Chairperson
Radiation Council

GOVERNMENT NOTICES (Continued)**AUSTRALIAN CAPITAL TERRITORY****STOCK ACT 1991****DETERMINATION OF STOCK CARRYING CAPACITY**

Under Section 14 of the Stock Act 1991, I hereby DETERMINE the stock carrying capacities in terms of stock units set out in column 2 of the Schedule for each of the blocks of land described and set opposite in Column 1 of the Schedule.

Dated this 7th day of April 2000

William Woodruff
Controller of Stock

COLUMN 1.		COLUMN 2
Description of Land		Stock Units
BELCONNEN	1422 & 1514	2976
BOOTH	77	600
GUNGAHLIN	612	18
GUNGAHLIN	558,583,584,621	2305
GUNGAHLIN	620	367
GUNGAHLIN	442, 431	1012
MAJURA&GUNGAH.	571,572,573 (449)	1083
MAJURA	513	25
MAJURA	629,666	178
PADDYS RIVER	119	260
PADDYS RIVER	199,237	1100
PADDYS RIVER	125	1232
PADDYS RIVER	126	650
PADDYS RIVER	22	900
PADDYS RIVER	220,221	2168
PADDYS RIVER	224,225,251	1000
PADDYS RIVER	291	980
PADDYS RIVER	34	2876
PADDYS RIVER	120	210
PIALLIGO	34/2	50
PIALLIGO	32\2, 35/36, 30\2	244
SYMONSTON	6/103	172
SYMONSTON	7/103	30
SYMONSTON	8/103	60
TENNENT	98,99,100,101,102	2651
TUGGERANONG	1524,1525	45
TUGGERANONG	1547	1017
TUGGERANONG	1607	600
TUGGERANONG	1609	265
TUGGERANONG	14,141,461	728
TUGGERANONG	1546	881
TUGGERANONG	2	12

GOVERNMENT NOTICES (Continued)

Redistribution Committee for the Australian Capital Territory

ACT Legislative Assembly

Proposed Redistribution of Electoral Boundaries

The 2000 ACT Redistribution Committee has prepared a proposed redistribution of the ACT Legislative Assembly electoral boundaries. This notice shows a map of the proposed electorates. Members of the public, political parties and other organisations may make objections to the proposed electoral boundaries to the ACT Electoral Commission.

Proposed Redistribution

The Committee proposes that the current electoral boundaries for the Australian Capital Territory Legislative Assembly be amended as follows:

- the suburb of Nicholls be transferred from Molonglo to Ginninderra;
- the Ginninderra/Molonglo boundary be adjusted so that all of the village of Hall is in Ginninderra; and
- the Brindabella/Molonglo boundary be adjusted so that all of the suburb of Hume is in Molonglo.

The proposed electorates are as follows:

BRINDABELLA, a five member electorate comprising the district of Tuggeranong (excluding the suburb of Hume), the Woden Valley suburbs of Chifley, Pearce and Torrens and the southern remainder of the ACT;

GINNINDERRA, a five member electorate comprising the districts of Belconnen and Hall (including the entire village of Hall) and the Gungahlin suburb of Nicholls; and

MOLONGLO, a seven member electorate comprising the districts of Gungahlin (excluding the suburb of Nicholls), Canberra Central, Weston Creek, Woden Valley (excluding the suburbs of Chifley, Pearce and Torrens), Jerrabomberra (including the entire suburb of Hume), Kowen, Majura, and Stromlo.

The redistribution is being carried out in accordance with the *Electoral Act 1992*.

More detailed information, including a statement by the Committee giving reasons for its proposed redistribution, a map showing the names and boundaries of the proposed electorates and a statistical summary showing the composition of each proposed electorate can be obtained from the office of the ACT Electoral Commission, or from the Commission's website at **www.elections.act.gov.au** Also available are copies of the suggestions and comments provided to the Committee by members of the public.

GOVERNMENT NOTICES (Continued)

Objections

Interested persons or organisations may lodge written objections to the proposed redistribution with the ACT Electoral Commission. Objections must be lodged with the Commission by **18 May 2000** at:

ACT Electoral Commission

Plaza Level, Allara House, 50 Allara St, CANBERRA ACT 2601

Postal Address: PO Box 272, CIVIC SQUARE ACT 2608

Phone: (02) 6205 0033, Fax: (02) 6205 0382

Email: elections@act.gov.au

Who considers objections?

Objections to the Redistribution Committee's proposal will be considered by the augmented ACT Electoral Commission. The augmented Commission consists of the Chairperson of the ACT Electoral Commission (Mr Graham Glenn), the Electoral Commissioner (Mr Phillip Green, who is chairperson of the Redistribution Committee), the third member of the ACT Electoral Commission (Dr Christabel Young) and the other members of the Redistribution Committee: the ACT Planning Authority (Mr Lincoln Hawkins), the Chief Surveyor (Mr Rod Menzies) and the Regional Director, ACT Office, Australian Bureau of Statistics (Ms Dalma Jacobs). The augmented Commission may hold public hearings into objections to the proposed redistribution.

**Redistribution Committee for the Australian Capital Territory
Phillip Green — Lincoln Hawkins — Rod Menzies — Dalma Jacobs**

GOVERNMENT NOTICES (Continued)

