



Australian Capital Territory

# Gazette

No. 24, Thursday 15 June, 2000

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**ACT Government Homepage: <http://www.act.gov.au>**

## GENERAL INFORMATION

### ACT GOVERNMENT GAZETTE

The ACT Government Gazette is published each Thursday. The sections included in the publication are:

- General Information;
- Employment
- Government Notices;
- Purchasing and Disposals;
- Invitations to Tender, Quote or Register Interest;
- Contracts arranged, and
- Private Notices

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### Notices for Publications

Notices for the Gazette are to be lodged by 12 noon on the Wednesday prior to publication. Notices can be lodged in advance in hard copy or facsimile, by electronic mail or diskette, with a brief message of instruction and a WORD compatible document attachment.

A Gazette Request Form must also be delivered to the Gazette Office, by hand, mail or fax. For copies of this form please telephone the Gazette Office or go to [www.publishing.act.gov.au/pub/gazreq.doc](http://www.publishing.act.gov.au/pub/gazreq.doc).

Signed notices must be sighted by the Gazette Office before gazettal can proceed.

**Purchasing and Disposal Codes** may be accessed on the ACT Government Website: [www.publishing.act.gov.au/pub/gazette/p&d.pdf](http://www.publishing.act.gov.au/pub/gazette/p&d.pdf). Alternatively, you may obtain a hard copy listing by contacting the gazette office.

### Private Notices

The fee for a private notice is as follows:

- minimum charge \$1.00 per word or \$100.00 whichever is the greater.

Cheques are to be made payable to 'Publishing Services' and are to be forwarded to the Gazette office with a copy of the notice (Either on a PC formatted disk in WORD, or if the notice has already been emailed, a hard copy of the notice) and Gazette Request Form. Payment can be made by EFTPOS (Bankcard, Visa or Mastercard) by telephoning the Gazette Office. Payment must be received before gazettal can proceed.

### Purchasing and Subscriptions

Copies of the ACT Government Gazette may be purchased at a cost of \$5.00 (or \$2.00 for a Special Gazette) from the ACT Government shopfront, Legislation/Gazette sales counter, East Row, Canberra City. Subscriptions to the Gazette may be arranged through the Gazette Office at a price of \$360.00 (1 July 1999 - 30 June 2000) or part thereof, including postage. Refunds will not be given for cancellations. Claims for missing items will be recognised as valid if lodged within 28 days of publication.

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## EMPLOYMENT

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### ACT Public Service

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### Executive Contracts

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#### CHIEF MINISTER'S DEPARTMENT

##### Appointments

Robert Tonkin  
Chief Executive (C12)

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### General Information

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#### Eligibility to apply for advertised vacancies

All permanent vacancies advertised in the Gazette are open to all Australian citizens or permanent residents of Australia except where:

- the Chief Executive has decided that because of cost or operational efficiency a vacancy should be advertised as open only to permanent officers and groups with eligibility rights. Restricted positions will be marked #
- a former officer is restricted from re-employment under section 114 of the Public Sector Management Act 1994.

Groups with eligibility rights are:

- an officer of the Australian Public Service (APS) applying for appointment (see section 115 of the Act)
- a former officer of the APS or ACTPS who has resigned, if:

\*they resigned to rear a child, after taking at least three months maternity or parental leave; and

\*they resigned within two years of the date of birth of the child for which the period of maternity leave was granted;

\*the position for which they are applying is advertised in the gazette within six years from the date of the birth of the child for which the maternity or parental leave was granted; and

\* they have a statement from the relevant Chief Executive of the details of their resignation which was obtained at the time of resignation;

- an 'officer' of an approved organisation listed in Standard 4, Part 6, Mobility with Approved Organisations, employed on other than a temporary basis, applying for appointment;

- a temporary employee who has been employed by the ACTPS in one job for six months continuously, may apply for appointment to an advertised vacancy:

\* if still employed in that temporary job; and

\* the six months eligibility period is reached before the applications close.

Excess Officers – ACTPS Officers who have been formally declared excess and who apply for transfer to any advertised permanent

vacancy must be considered for in isolation from, and not in competition with, other applicants. Where more than one excess officer applies, a merit selection process should first be conducted between the excess officers.

Excess officers applying for transfer to advertised vacancies are not to be considered in competition with applicants who are not excess.

The consideration of the excess officer(s) should be a genuine assessment of whether the officer is suitable for the vacancy, including with reasonable training, and should be conducted in a manner demonstrably similar to that which would apply to other officers if no excess officer had applied.

Should you have any queries in regard to this matter please contact your Personnel Section.

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### Vacancies

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#### DEPARTMENT OF HEALTH AND COMMUNITY CARE

##### Population Health Health Protection Service Environmental Health

**Senior Professional Officer C \$55,514 - \$59,857, Canberra (PN. 29624)**

**Closing date:** 29 June 2000

**Duties:** Undertake specialised research, analysis and policy development, as directed, with a particular emphasis on food issues.

Provide advice and prepare reports and submissions on public health and environmental health (including food policy), related legislation and policies. Provide high level administrative and policy support to the General Manager, Health Protection Service. Eligibility/other requirements: Bachelor of Science, Applied Science or recognised qualification in Environmental Health. Current drivers licence.

**Contact Officer:** John Woollard (02) 620551722  
Selection documentation may be obtained from Lisa Needham (02) 62058700

Apply: 20

CC: 148 – 9011 -16943

##### Population Health Healthpact

**Administrative Service Officer 5 \$40,598 - \$43, 048, Canberra (PN. 24366)**

**Closing date:** 29 June 2000

**Duties:** Under limited direction undertake negotiations with other government and community agencies and other organisations with regard to grants for activities through Healthpact. To assist in the development of sponsorships with community agencies and other organisations. To assist in the production of health promotion material and displays

## EMPLOYMENT (Continued)

and the organisation of meetings, workshops and conferences.

Note: Position is a six month contract.

**Contact Officer:** Nick Hillman (02) 62051325  
 Selection documentation may be obtained from Nick Hillman (02) 62051325  
 Apply: 20  
 CC: 148 – 9011 16943

### THE CANBERRA HOSPITAL

**Clinical School**  
**Library and multimedia Services**  
**Administrative Service Officer Class 2**  
**\$28,110 - \$31,171, Canberra (PN. 21542)**

**Closing date:** 29 May 2000  
**Duties:** Assist with Interlibrary Loans, loan and technical services. Shelve library collection and maintain it in correct classified order.  
 Eligibility/other requirements: Associate Diploma of Library and Information Studies or library experience desirable but not essential.  
 Note: Applications must address the selection criteria and the names and phones numbers of two referees must be provided with your application.

**Contact Officer:** Saroj Bhatia (02) 6244 2588  
 Selection documentation may be obtained from Human Resource Management Unit (02) 6244 3139  
 Apply: 16  
 CC: 148-9010-16875 (1512)

**Clinical School**  
**Emergency Medicine**  
**Research Assistant \$31,550-42,815, Canberra (PN. 91902)**

**Closing date:** 22 June 2000  
**Duties:** The Australasian Trauma Registry Amalgamation Exercise (ATRAX), based in the Canberra Clinical School, is seeking a Database Manager for the Australasian Trauma Registry. This represents a major position in trauma care research, currently funded for the next three years. The successful applicant will have skills in database design and scripting, and would ideally have a knowledge of medical statistics and of trauma care.  
 Note: This is a temporary position for three years with the possibility of extension.

**Contact Officer:** A/Prof Drew Richardson (02) 6244 2418  
 Selection documentation may be obtained from Laurette Gerholt (02) 6244 2418  
 Apply: 16  
 CC: 148-9010-16875 (1589)

### ACT COMMUNITY CARE

**Integrated Health Care Program**  
**Physiotherapy TCH**  
**Administrative Service Officer Class 2**  
**\$28,110-\$31,171, Canberra (PN. 20104)**

**Closing date:** 29 June 2000  
**Duties:** The successful applicant will undertake reception and administrative duties for the busy Physiotherapy department at The Canberra Hospital. Applicants should have experience in customer service and possess relevant computer skills.

**Contact Officer:** June Gunning (02) 6244 2154  
 Selection documentation may be obtained from: Amanda Twaite (02) 6244 2154  
 Apply: 21  
 CC: 148-9009-16863

**Dental Health Program**  
**Administration**  
**Administrative Service Officer Class 6**  
**\$42,986-\$49,378, Canberra (PN. 28403)**  
**Information Quality Manager**

**Closing date:** 29 June 2000  
**Duties:** The Dental Health Program is seeking an energetic and flexible person to manage the information quality needs of the program. The position is responsible for the management of the information management system, Dental Exact, used in the program, and for providing statistical and other management information. This position also produces the monthly newsletter.

We are looking for a person experienced in information systems management, database management, people management and contract management. Demonstrated experience in the use and application of these systems is essential.

Applications are to include two referees reports addressing the selection criteria as interviews may not be held.

Eligibility/other requirements: Relevant tertiary qualifications and/or experience in information systems, data management and/or in a discipline with significant quantitative numeracy components desirable.

**Contact Officer:** Brian Dorning (02) 6205 0989  
 Selection documentation may be obtained from: Jantsen Lam (02) 6205 1088  
 Apply: 21  
 CC: 148-9009-16863

## EMPLOYMENT (Continued)

**Child, Youth and Women's Health Program  
Breast Screening  
Administrative Service Officer Class 3  
\$32,017-\$34,554, Canberra (PN. 29003)**

**Closing date:** 29 June 2000  
**Duties:** The program is looking for a motivated and energetic person to join the BreastScreen team. The duties include PA to the director, operation of a confidential computerised client record system, typing of reports, general office duties and preparation of routine monitoring and evaluation reports in a range of formats for the program.

**Contact Officer:** Alice Jones (02) 6205 1540  
Selection documentation may be obtained from: Kylie Clark (02) 6205 2143  
Apply: 21  
CC: 148-9009-16863

### CALVARY HOSPITAL INC.

**Nursing Services  
Psychiatric Unit  
Registered Nurse 3/Calvary Professional  
Officer 2 \$42,986 - 50,147, Canberra (PN. 8660)**

**Closing date:** 23 June 2000  
**Duties:** Project Officer to implement the National Mental Health Standards at Calvary Hospital. Eligibility/other requirements: Qualifications in Mental Health  
Note: Temporary position for 12 months. TTY 6201 6127

**Contact Officer:** Sue Minter (02) (02) 6201 6162  
Selection documentation may be obtained from Sue Minter (02) (02) 6201 6162  
Apply: 07  
CC: 148-9094-17781

**Nursing Services  
Ward 2N  
Registered Nurse Level 3 \$ 47,110 - 50,147,  
Canberra (PN. 8203)**

**Closing date:** 23 June 2000  
**Duties:** Lead and manage a clinical team in the application of the National Mental Health Standards to patient care. Eligibility/other requirements: Registered as a Mental Health Nurse with the ACT Nurses Board.  
Note: TTY 6201 6127

**Contact Officer:** Sue Minter (02) (02) 6201 6162  
Selection documentation may be obtained from Sue Minter (02) (02) 6201 6162  
Apply: 07  
CC: 148-9094-17781

### CHIEF MINISTER'S DEPARTMENT

**Corporate Services  
Administrative Service Officer Class 5,  
\$40,598-\$43,048p.a (PN: 55375), Canberra**

**Closing date:** 29 June 2000  
**Duties:** Facilitate business re-engineering of key corporate services including the development and implementation of innovative electronic service delivery solutions. Develop and implement key strategic policies relating to Corporate Service.

**Contact Officer:** Jason Field (02)62050238  
Selection documentation: Carolyn Philpot (02)62076196 and is also available from the following Internet address: [www.act.gov.au/recruitment/cmd](http://www.act.gov.au/recruitment/cmd)  
Apply: 06 or via email: [recruitment.officer@act.gov.au](mailto:recruitment.officer@act.gov.au)  
CC: 148-9031-17429

**Cabinet Coordination  
Administrative Service Officer Class 6,  
\$43,846-\$50,366p.a (PN: 43307), Canberra**

**Closing date:** 29 June 2000  
**Duties:** Under the direction of the Manager, Cabinet Coordination, to oversee and manage, in consultation with other agencies, the day to day secretariat functions of the office including: proposing and effecting the arrangement for cabinet meetings; the management (including coordination and security) and quality appraisal of Cabinet documents; monitoring of relevant processes; and the development and implementation of continuous improvement initiatives.

**Contact Officer:** Mark Kwiatkowski (02)62050230  
Selection documentation: Cuc Lam (02)62050232 and is also available from the following Internet address: [www.act.gov.au/recruitment/cmd](http://www.act.gov.au/recruitment/cmd)  
Apply: 06 or via email: [recruitment.officer@act.gov.au](mailto:recruitment.officer@act.gov.au)  
CC: 148-9031-17370

**Government Support Unit  
Senior Officer Grade C, \$55,514-\$59,857p.a  
(PN: 55066), Canberra**

**Closing date:** 29 June 2000  
**Duties:** The position is responsible for the co-ordination of advice on a whole-of-government level on intergovernmental relations and related issues for key meetings, including the Council of Australian Governments, Leaders' Forum and related Senior Officials' meetings.

**Contact Officer:** Meredith Whitten (02)62050459  
Selection documentation: Sharon Steele (02)62050474 and is also available from the following Internet address:

## EMPLOYMENT (Continued)

www.act.gov.au/recruitment/cmd  
 Apply: 06 or via email:  
 recruitment.officer@act.gov.au  
 CC: 148-9031-17370

### **DEPARTMENT OF EDUCATION AND COMMUNITY SERVICES**

Information for applicants including duty statements, selection criteria are accessible on the Internet at the following address:  
<http://www.decs.act.gov.au/department/departm ent.htm> or may be requested using email to [decs.jobs@act.gov.au](mailto:decs.jobs@act.gov.au).

All vacancies for teaching positions will be considered by a Joint Selection Committee (JSC) under Section 88 of the Public Sector Management Act 1994.

### **GAMBLING AND RACING COMMISSION**

**Administrative Service Officer Class 5, \$40,598-\$43,048p..a (PN: 55419), Canberra**

**Closing date:** 29 June 2000

**Duties:** The position is responsible for the delivery of administrative and secretarial support to the Commission including the preparation of agenda papers, minuting the proceedings of Commission Meetings and facilitating liaison with community, industry and stakeholders.

**Contact Officer:/ Selection documentation:**  
 David Spencer (02) 62070089  
 Apply: 06 or via email:  
 recruitment.officer@act.gov.au  
 CC: 148-9031-17429

### **DEPARTMENT OF JUSTICE AND COMMUNITY SAFETY**

Applications and referee reports, from applicants for positions in the department, should address the selection criteria comprehensively, as selection decisions may be made only on the basis of the documentation provided, without formal interview. Full application should be sent to: The Recruitment Officer, Human Services Unit, Department of Justice and Community Safety, PO Box 921, Civic Square ACT 2608

### **ACT CORRECTIVE SERVICES**

#### **Youth Justice Services**

#### **Community Service Officer**

**Administrative Service Officer Class 3, \$32,017 - \$34,554, Canberra (PN. 11462)**

**Closing date:** 28 June 2000

**Duties:** Supervise a caseload of young offenders on community service orders as directed by the courts; assess, recruit and support community agencies in the provision of suitable work for young people within the system. Maintain files, records and statistical

data necessary for the efficient administration of the unit.  
 Eligibility/other requirements: Qualifications in youth work, social work, psychology or related disciplines are considered desirable.

**Contact Officer:** Bobby Pawagi (02) 6207 0703  
 Call after 2 pm  
 Selection documentation may be obtained from Monique Mewburn (02) 6207 0987  
 Apply: 28  
 CC: 148-9012-16898

### **POLICY & REGULATORY DIVISION**

#### **OFFICE OF FAIR TRADING**

#### **Client Services**

#### **Canberra**

**Administrative Service Officer Class 3 (Several)**  
**Administrative Service Officer Class 4 (Several)**

**Closing date:** 28/6/00

The ACT Office of Fair Trading, formerly known as the ACT Consumer Affairs Bureau, is seeking a highly motivated person to work in an interesting and diverse area. Applications are being sought to fill a number of vacancies at the Administrative Service Officer Class 3 \$32,017 - \$34,554 and the Administrative Service Officer Class 4 (\$35,685 - \$38,745).

Duties include providing consumers and businesses with information about their rights and obligations under Fair Trading laws; intervening in disputes between consumers and businesses; and investigating breaches of Fair Trading laws. Previous experience in the area is not essential, although an understanding of the principles of fair trading, consumer protection and the legal process in general would be an advantage.

**Contact Officer:** Client Services Manager (02) 6207 0412

Selection documentation may be obtained from (02) 6207 0422  
 Apply: 28  
 CC: 148-9012-17170

### **DEPARTMENT OF URBAN SERVICES**

#### **Operations Group**

#### **Information Planning and Services Branch**

#### **Information Management and Libraries Section**

**Senior Officer Grade C \$55,514-\$59,857, Canberra (PN. 14141)**

**Closing date:** 29/6/2000

**Duties:** Under limited direction: Perform day to day accounting, administration functions, develop policies and undertake special projects in accordance with ACT government accounting principles. Prepare financial reports, analyse and monitor expenditure, revenue and performance in accrual budget, output/outcome based environment.

## EMPLOYMENT (Continued)

Eligibility/other requirements: Tertiary qualifications in accounting commerce/business or finance would be an advantage.

Contact Officer and Selection documentation:  
Yvette Jacob (02) 62075496  
Apply: 34  
CC: 148-9032 16952

**Planning and Land Management Group  
Corporate Services Section  
Senior Officer Grade C \$55,514-\$59,857,  
Canberra (PN. 3089)**

**Closing date:** 22/6/2000  
**Duties:** Manage Planning and Land Management's corporate accommodation including all associated building infrastructure issues associated with day to day operations. Manage office furniture and equipment and IT related hardware products, asset acquisition, asset disposal, stocktakes and maintenance of Assets Register. Control office furniture and equipment and IT related hardware leases, including reconciliation of lease payments and the preparation of associated financial statements.

**Contact Officer:** Stephen Stanton (02) 62071650  
Selection documentation may be obtained from Glenys Tetley (02) 62071689  
Apply: 34  
CC: 148-9020 17450

**Policy Coordination Group  
ACT WorkCover Section  
Occupational Health and Safety Subsection  
Technical Officer Level 4 \$43,846-\$49,001,  
Canberra (PN. Several Positions)**

**Closing date:** 29/6/2000  
**Duties:** As an inspector, improve workplace safety through advice, inspections, audits, investigations and compliance and where appropriate prepare briefs for prosecutions. Eligibility/other requirements: A diploma or equivalent qualifications or experience in OH&S or related discipline, essential. Knowledge of the OH&S Act 1989 and other ACT OH&S legislation desirable. Knowledge of dangerous goods, transport, storage and handling, boiler and pressures vessels, construction industry an advantage. Investigation skills desirable. Current drivers licence.  
Note: Applications for these positions will be assessed by an internal Joint Selection Committee established in accordance with current EBA provisions.

**Contact Officer:** Richard Hook (02) 62050200  
Selection documentation may be obtained from Margaret Firth (02) 62050333  
Apply: 34  
CC: 148-9020 17088

**Technical Officer Level 3 \$37,808-\$42,895,  
Canberra (PN. Several Positions)**

**Closing date:** 29/6/2000  
**Duties:** As an inspector, improve workplace safety through advice, inspections, safety audits, investigations and compliance. Eligibility/other requirements: A diploma or equivalent qualifications or experience in OH&S or related discipline essential. Knowledge of the OH&S Act 1989 and other ACT OH&S legislation desirable. Knowledge of dangerous goods, transport, storage and handling, boiler and pressure vessels, construction industry and advantage. Current drivers licence.  
Note: Applications for these positions will be assessed by an internal Joint Selection Committee established in accordance with current EBA provisions.

**Contact Officer:** Richard Hook (02) 62050200  
Selection documentation may be obtained from Margaret Firth (02) 62050333  
Apply: 34  
CC: 148-9020 17088

**Policy Coordination Group  
Infrastructure Policy Branch  
ACT Waste Section  
Contracts and Commissioning Subsection  
Administrative Service Officer Class 6  
\$43,846-\$50,366, Canberra  
(PN. 44089 Expected Vacancy)**

**Closing date:** 29/6/2000  
**Duties:** Under limited direction: Contribute to the development of concepts for new contracts and prepare contract documentation. Commission contracts. Conduct ongoing liaisons with contractors. Eligibility/other requirements: Certificate III in Public Procurement highly desirable. Current drivers licence.

**Contact Officer:** Bill Mitchell (02) 62076337  
Selection documentation may be obtained from Des Clayton (02) 62076343  
Apply: 34  
CC: 148-9019 17026

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## Appointments

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**THE CANBERRA HOSPITAL**

**Administrative Service Officer Class 2  
\$28,110-31,171**  
Lisa Rawle: 762-90964, Section 68, 6/6/00  
CC:148-9010-16875 3111

## EMPLOYMENT (Continued)

### ACT COMMUNITY CARE

**Disability Support Officer Level 1**  
**\$26,716-27,786**

Jacqueline Stead : 740-99189, Section 68(1) and 70(1), 25 May 2000  
 CC: 148-9009-16863

**Disability Support Officer Level 1**  
**\$26,716-27,786**

Kylie Buck: 740-93676 Section 68(1) and 70(1), 25 May 2000  
 CC: 148-9009-16863

**Disability Support Officer Level 1**  
**\$26,716-27,786**

Antoinette Black: 740-93756 Section 68(1) and 70(1), 25 May 2000  
 CC: 148-9009-16863

**Disability Support Officer Level 1**  
**\$26,716-27,786**

Shaun Gambrell: 740-99226 Section 68(1) and 70(1), 25 May 2000  
 CC: 148-9009-16863

**Administrative Service Officer Class**  
**\$28,110 - \$31,171**

Ian James Sneddon: 517-79616, Section 68 and 70(2), 1 June 2000  
 CC: 148-9009-16863

### ACTION

**General Service Officer Level 4 \$26589-\$27808**

Alan Bailey: AGS No 609-13098, Section 68, 3 June 2000  
 CC: 148-9127-17791

**General Service Officer Level 4 \$26589-\$27808**

Paul O'Sullivan: AGS No 609-13100, Section 68, 24 May 2000  
 CC: 148-9127-17791

**General Service Officer Level 4 \$26589-\$27808**

David Handan: AGS No 609-13071, Section 68, 24 May 2000  
 CC: 148-9127-17791

**Administrative Service Officer Class 6**  
**\$43631-50118**

Diana Bryan: AGS No 765-48611, Section 68, 12 June 2000  
 CC: 148-9127-17791

### CHIEF MINISTER'S DEPARTMENT

**Office of Information Technology and Multimedia**

Senior Officer Grade B \$65,593-\$73,841p.a  
 Yinan Yang, 760-75543, Enter Section 68, 01/06/00  
 CC: 148-9031-17208

### The InTACT Group

Senior Officer Grade C \$59,857p.a  
 Peter Miller, 760-75199, Enter Section 68, 08/06/00  
 CC: 148-9043-17177

### INDEPENDENT COMPETITION AND REGULATORY COMMISSION

Administrative Service Officer Class 4  
 \$36,399-\$39,520p.a  
 Katie Elizabeth Tsiagalis, 760-74583, Section 68, 05/06/00  
 CC: 148-9042-14979

### DEPARTMENT OF EDUCATION AND COMMUNITY SERVICES

**Senior Officer Grade C \$55514-59857**

Robert Douglas Long: 747-87360, Office of Youth Section, Section 68(1), 5 June 2000  
 CC: 148-9013-16917

**Senior Professional Officer Grade B**  
**\$65593-73841**

Deborah Leigh Winkler: 749-27677, Section 68(1), 5 June 2000  
 CC: 148-9013-16917

### DEPARTMENT OF JUSTICE AND COMMUNITY SAFETY

**Administrative Service Officer Class 6,**  
**\$42,986 - \$49,378**

Anthony Richard Rutkin, 710-31349, 68 5/6/00  
 CC: 148-9012-17170

### DEPARTMENT OF URBAN SERVICES

**Administrative Service Officer Class 2**  
**\$28,672-\$31,794**

Jane Elizabeth Fielding: AGS No 757-51239, Section 68(1), 1/6/2000  
 CC: 148-9020 17776

**Senior Officer Grade B \$65,593-\$73,841**

Kerry Adrian Webb: AGS No 735-75219, Section 68(1), 31/5/2000  
 CC: 148-9016 16920

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## Transfer

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### ACT COMMUNITY CARE

Ian James Sneddon: 517-79616  
 From: DoFA Band D \$24,720-\$47,380  
 Dept of Finance and Administration  
 To: Administrative Service Officer Level 2  
 \$28,110 - \$31,171  
 ACT Community Care Corporate and Business Development, Canberra (PN. 21839)  
 CC: 148-9009-16863



## EMPLOYMENT (Continued)

### Promotions

#### Promotions under the *Public Sector Management Act 1994*

The 'date of notification' of a promotion is the date of publication of the *Gazette* in which it is notified. This appears in a box towards the front of the *Gazette*. This date is used to calculate the 'date of effect' and 'eligibility for salary on promotion' and to determine when the time for lodging an appeal or requesting a review commences.

#### A. APPEALS

All promotions made under section 83 of the *Public Sector Management Act 1994* are subject to appeal except:

- \* 'non-appealable promotions' which generally are promotions to classifications where the maximum salary of the position is equal to or greater than the minimum salary of a Senior Officer Grade C (these should be identified with a dagger symbol (†) in the 'Promotions' section of the *Gazette*);
- \* promotions made in accordance with the recommendation of a Joint Selection Committee (JSC) established under section 88 of the Act, or the unanimous recommendation of a JSC established under section 89 of the Act; or
- \* promotions made as a result of officers passing certain exams or completing certain training, as defined in section 97 or 98 of the Act.

As a general rule, you may appeal if you were an applicant for promotion to an advertised position that **was not** 'non-appealable'.

#### YOU MAY ALSO APPEAL IF:

- \* the vacancy that has been filled was not advertised and you are eligible for promotion to that position (generally identified by a footnote in the *Gazette*); or
- \* you are an excess officer, the advertised position is at a classification equivalent to or lower than your own and you were an applicant for that position; or
- you applied for the position and you are an officer or former officer of the ACTPS or APS and you are engaged in eligible public employment under the officers' mobility provisions in section 115 of the Act, or you are still covered by the provisions of the repealed Officers' Rights Declaration Act. However, you may only appeal if the position applied for is higher than the last position you held in the ACTPS or APS.

#### YOU CAN NOT APPEAL WHEN:

- \* the position is filled from outside the ACTPS, i.e. an appointment (including filling the position by appointing a temporary employee);
- \* the position is filled by the transfer of an officer already at that or a higher level;
- \* you are not a **permanent** officer of the ACTPS; or

\* you filling the position would not constitute a promotion (except in the case of excess officers).

Unless you are an excess officer, you can only appeal if the person selected by the department would fill the position on **promotion** and, if successful, you would fill the position on **promotion**.

If you are a promotee, where your promotion is one of a number of promotions at the same level made in a selection exercise, and you feel someone may lodge an appeal against your promotion, you may appeal against all or any of the **other** promotees. These appeals are usually called '**protective appeals**', and are treated the same as other appeals. You must still make sure you are eligible to appeal, and that you can show that you are more efficient than those against whom you have appealed. For further information on eligibility to appeal, contact your departmental Personnel Unit or the Office of the Merit Protection Commissioner (MPC) at the address listed below.

#### ADVICE TO POTENTIAL APPELLANTS

The following procedures will apply to all appeals unless other appeal procedures are in place as part of a Department's Enterprise Bargaining Agreement. Potential appellants should check with the relevant Personnel Unit as to the appeal procedures applying in that particular Department.

#### GROUND OF APPEAL

The only ground of appeal is **greater efficiency**.

#### EFFICIENCY

The Promotion Appeal Committee (PAC) is required to determine the relative efficiency of the parties to an appeal. The definition of efficiency is set out in subsection 85 of the PSMA, which states:

- (2) For the purpose of forming an opinion as to the most efficient of the officers concerned, the Committee shall have regard to:
  - (a) the abilities, qualifications, experience, standard of work performance and personal qualities of each officer, to the extent that the Committee considers that those matters are relevant to the performance of the duties of the office; and
  - (b) if and only if the Chief Executive who made the promotion has indicated that, for the purpose of forming an opinion under section 83, the Chief Executive had regard to the potential of officers for further career developments in the Service, or the ability of officers to perform the duties of other offices in the Department of the same or equal classification-that matter.
- (3) A reference in subsection (2) to the abilities, qualifications, experience, standard of work performance and personal qualities, potential for further career development in the Service, or ability to perform the duties of other offices in a Department is, in relation to an officer who is a returned soldier or who is

## EMPLOYMENT (Continued)

or has been absent on specified defence service, a reference to the abilities, qualifications, experience, standard of work performance, personal qualities, potential for future career development in the Service, or ability to perform the duties of the offices concerned that, in the opinion of the Committee, the officer would have had but for the absence of the officer on active service or on specified defence service.

Normally, the selection criteria used by the department in the selection and by the PAC in the appeal will incorporate the matters referred to in the definition of efficiency to the extent that they are relevant to the duties of the job.

### ADVICE TO POTENTIAL APPELLANTS - PROMOTIONS AND TEMPORARY PERFORMANCE

The following advice applies to appeals against both promotions and temporary performance directions. Before lodging an appeal, you should consider carefully whether you can demonstrate that you are more efficient at doing the job than the person(s) you are appealing against. To help you determine whether you can demonstrate your greater efficiency, it is important that you obtain from the promoting department:

\* available written reports and oral feedback explaining the selection, especially the comparison between you and the promotee.

The PAC will consider the appeal only on the basis of who is the **more efficient**. PACs should not be used as a forum to air grievances about how a selection was conducted. If you decide to appeal, you must comply with the following instructions.

### FORM OF APPEAL

The most convenient form of appeal is by use of Form PAC4, available through your Personnel Unit. Alternatively you may write a letter, detailing the following:

- Date of *Gazette*/notice;
- Name of promotee/selectee;
- Department in which promotion/selection made;
- Your full name;
- Your **private** postal address, as well as your work address and telephone number;
- Classification and salary scale of your substantive (i.e. your permanent) ACTPS position (and if you are a former officer or an APS officer or someone working for a statutory authority, details of your former ACTPS position, the current position you hold in the APS or the statutory authority);
- Office/branch and department or agency; and
- AGS number.

Where you intend to appeal against more than one promotion/selection, a separate appeal should be lodged against each one, **unless** all the promotions have been notified in the one *Gazette*, and the positions are all of the same classification and all in the same state, department and branch, in which case, one

letter of appeal listing all promotees appealed against will be accepted.

### WHEN TO LODGE APPEALS

Appeals must be received by the Office of the Merit Protection Commission (MPC) at the address below, **by 4.51 p.m. on the 14th day after** the date of notification in the *Gazette*. (In the case of temporary performance appeals, the 14 day deadline relates to the date on which the direction was first notified in the department.)

Appeals not lodged by the prescribed time **cannot be accepted**. Delays can occur in departmental mail systems, and you are advised to use Australia Post, facsimile, or better still, hand delivery if possible, to be sure of meeting the deadline.

Hearing or speech impaired staff can make inquiries via the TTY telephone located in MPC's Melbourne office, on 1800 812 578 (free call) from anywhere in Australia, but only from another TTY phone. These **must** be clearly marked as "ACTPS appeal – for transfer to the MPC Office in Canberra".

### WHERE TO LODGE APPEALS

**Merit Protection Commissioner, Level 4, Core 1, Wing 2, Edmund Barton Building corner of Kings Avenue and Blackall St, Barton ACT 2600. Tel. (02) 6272 3254, fax (02) 6272 3026.**

### ADVICE TO PROMOTEES AND APPELLANTS

All parties to an appeal are required to submit **written statements** supporting their case, to the MPC, within fourteen (14) days of the close of the appeal period, or by such other date as the MPC may determine.

If a party fails to provide a statement, MPC staff will remind the party or department of this requirement, and may, on request and in exceptional circumstances grant an extension of time. However, the PAC has the discretion to determine the case even if the statement is not provided.

Your statement in support of your case is a significant document in PAC deliberations, and is used to decide whether personal hearings will be necessary. If you fail to make a reasonable case for greater efficiency in your statement, you may find that the PAC proceeds to determine your case without interviews. As a party to an appeal, you are entitled to access to:

- (i) the departmental statement (which consists of all material sent to the PAC by the promoting department); and
- (ii) the written material submitted by other parties to the appeal which addresses their claims to superior efficiency.

However, you are not entitled to access to the private contact details supplied by any other party as a part of their statement.

The departmental statement will be available for you to see in the promoting department, generally at least seven (7) days before the

## EMPLOYMENT (Continued)

date scheduled for the appeal hearing. It is up to you to seek access, but the department should advise you (and the other parties) when and where the statement is available for viewing. The statements of parties are available at the MPC generally at least seven (7) days prior to the hearing date, and you should telephone the MPC to make an appointment to view them, once you have submitted your own statement. The responsibility for seeking access rests with each party, and PAC hearings will not be deferred if you fail to exercise your right of access. If for very good reason (e.g. geographical distance, illness etc.) you are unable to visit the MPC office, alternative access arrangements may be possible, and you should discuss this with MPC staff. You may take notes, but may not photocopy or retain material.

After reading the statements of the other parties, you may wish to submit a supplementary statement in support of your claims. All supplementary material (including additional referee reports) must reach the MPC at least two (2) working days before any scheduled hearing. It is preferable to submit a supplementary statement (after viewing the statements of other parties) rather than to delay your initial statement, but bear in mind the need to provide access for all parties to all statements prior to any hearing. Unreasonably late supplementary statements may not be accepted.

### CONTENT OF STATEMENTS

You should provide **four** copies of your statement, which should contain the following:

- (a) at the top:
    - (i) PAC reference number;
    - (ii) full name;
    - (iii) both your private and work address and telephone number. If you do not wish this information to be available to other parties it should be included with your statement in a severable sheet which clearly indicates that it is to be kept confidential;
    - (iv) date of permanent appointment; and
    - (v) educational and other qualifications.
  - (b) the names and telephone numbers of your supervisor and any other referee(s) (see section below for further advice on who should be nominated);
  - (c) a brief outline of your employment history;
  - (d) a statement of claims to the position addressing the selection criteria;
  - (e) any views you may have about the departmental assessment of you; *and most importantly*.
  - (f) **reasons for your claim that you are more efficient than the other party or parties.**
- If you feel it is necessary to make any unfavourable comments about a party to the appeal, you should include these comments in your written statement. Parties to an appeal must have an opportunity to comment on any unfavourable observations. You should also note that your statement should not include material that breaches privacy requirements or any similar legislation.

### PAC PROCEDURES

The PAC does not have to interview all or any of the parties to an appeal. Therefore, you should not rely on being granted an interview as the main opportunity to make your case. You should instead state your case as fully and as openly as possible in your written statement. If a PAC decides that parties are to be interviewed, you will be advised as early as possible of the date and place, usually through the recruitment/personnel area of your department. Once you have lodged an appeal or are aware an appeal has been lodged against your promotions, you will be considered available for interview at any time. Wherever possible, at least seven-(7) days notice of the interview will be given. As a general rule the PAC will expect you to attend for any interview at the time it determines, and will not delay or reschedule hearings without good reason.

The PAC will determine its procedures according to the circumstances of the case before it, but will normally consider the following:

- (a) the departmental statement;
- (b) the written statements of the parties;
- (c) the cases put to the PAC by the parties at any oral hearing or under any alternative arrangements;
- (d) an assessment of the parties at any hearing before the Committee;
- (e) relevant views expressed by supervisors, referees or other persons contacted; and
- (f) any other written information about a party requested by the MPC from the promoting/selecting department under the Merit Protection (Australian Government Employees) regulations.

At the hearing, you may be asked to clarify points from your statement, to respond to questions which test you against the requirements of the position, and to summarise why you are the more efficient officer. You should use this opportunity to elaborate on the claims in your written statement as to why you believe you are more efficient.

Promotees and selectees **must** be prepared to discuss their own efficiency compared with that of the appellant(s). It is not enough to take refuge in the fact that the department chose you in the selection exercise.

If the PAC becomes aware of new material which relates to your work, which is significantly adverse to you, and could affect your success in the appeal adversely, the PAC will inform you of the substance of the material and give you the chance to comment.

If the PAC decides that it needs more information, it may also contact the department, any of the parties to the appeal, or referees or supervisors of the parties.

### SUPERVISORS/REFEREES

As mentioned above, each PAC is free to determine its own procedures, and may or may not feel a need to consult with supervisors, referees, or other people. If you wish the PAC to have regard to the comments of a particular person, it is in your best interests to obtain such

## EMPLOYMENT (Continued)

comments in writing and submit them with your statement. You should also speak to anyone you intend to nominate as a referee, to find out what they will say about you if contacted, and how they rate you against the other party/parties if they know them.

The most appropriate person to nominate as your referee is your current supervisor, provided that he/she has supervised you for a reasonable period. Past supervisors are also appropriate if their knowledge of you is reasonably recent. The PAC will also be particularly interested in the views of referees who can give well-founded comments comparing two or more of the parties. You are not limited to nominating your supervisors for referee comments (and indeed you may nominate anyone you wish to) but supervisor's opinions are usually perceived as most useful by PACs.

Additional information on lodging appeals is contained in the MPRA brochure, *Appeals against promotions and temporary performance directions*, which you should be able to obtain from your Personnel section.

### B. REVIEW OF NON-APPEALABLE PROMOTIONS UNDER SECTION 87

An unsuccessful applicant for a non-appealable promotion who believes that the promotion should not stand because there was:

- (a) patronage, favouritism or unlawful discrimination in the making of the promotion (prescribed by section 8 of the PSMA); and/or
- (b) a serious defect in the selection process (a breach of section 65 of the PSMA), may apply to the MPC for a review of that promotion.

A request for review must be made in writing to the Director, MPC, at the address given below and must be received by the end of the 13th day after the day on which the promotion appeared in the *Gazette*.

An applicant must provide the following details:

- \* full name and AGS number;
- \* classification, position number and location of the promotion in question;
- \* date and number of the *Gazette* in which the promotion was notified;
- \* the basis on which the request is made with supporting information.

It is important to provide details to support your claim of patronage, favouritism, unlawful discrimination and/or serious defect in the process. A reasonable time will be allowed, after the lodging of an application for review, for the provision of such documentation. However, the grounds for an application for review are required in the initial application.

Before lodging an application for review of a non-appealable promotion, you should:

- (1) consider carefully the basis on which the application is to be made and your reasons for believing that the promotion should be reviewed; and
- (2) obtain feedback from the convener of the selection advisory committee and discuss your concerns with the delegate who made the promotion.

Note that the review process is not a means by which the merits of applicants for a promotion can be reviewed. It is not comparable with the right of appeal to a PAC. Section 87 provides for a review of a promotion solely on the ground that it would be unreasonable for the promotion to stand because of a breach of section 8 or a serious defect under section 65, and is **directed at the process and not the merits of the decision**.

Additional information on lodging an application for review is contained in the MPC brochure, *Review of non-appealable promotions*, which you should be able to obtain from your Personnel Section.

### WHERE TO LODGE AN APPLICATION FOR REVIEW

Office of the Merit Protection Commissioner  
Level 4, Core 1, Wing 2, Edmund Barton Building, cnr Kings Avenue and Blackall Street, Barton ACT 2600. Tel. (02) 6272 3254, fax (02) 6272 3026

### THE CANBERRA HOSPITAL

#### Deputy CEO Corporate Business and Infrastructure Support

##### Julian Clarke: 739-63721

From: General Service Officer Level 2  
\$12,400-24,945

The Canberra Hospital

To: General Service Officer Level 4 \$26,689-27,759

Business and Infrastructure Support The Canberra

Hospital, Canberra (PN. 23490) (20/4/00)

Note: This position was advertised as several positions.

CC: 148-9010-16875 1372

#### Deputy CEO Corporate Business and Infrastructure Support

##### Michella Bertrand: 607-73902

From: General Service Officer Level 2  
\$12,400 - \$24,945

The Canberra Hospital

To: Administrative Service Officer Class 2  
\$28,110 - \$31,171

Business and Infrastructure Support The Canberra

Hospital, Canberra (PN. 20238) (13/4/00)

CC: 148-9010-16875 (1371)

#### Mental Health Services

##### Lorraine Brookhouse: 311-46571

From: Administrative Service Officer Class 3  
\$32,017 - \$34,554

The Canberra Hospital

To: Administrative Service Officer Class 4  
\$35,685 - \$38,745

Mental Health Services The Canberra Hospital, Canberra (PN 26226) (16/12/99)

CC: 148-9010-16875 (2252),

## EMPLOYMENT (Continued)

### DEPARTMENT OF EDUCATION AND COMMUNITY SERVICES

#### **Mount Roger Primary School**

##### **Anne Simpson: 031-05510**

From: Teacher Level 1 \$32415-49186  
Department of Education and Community Services

To: † Teacher Level 2 \$52456-54390  
Mount Rogers Primary School, Department of Education and Community Services, Canberra (PN. 33686) (PS 7, 17 February 2000)  
CC: 148-9013-16917

### DEPARTMENT OF JUSTICE AND COMMUNITY SAFETY

#### **ACT Corrective Services Court Liaison**

##### **Louise Chia 738-48555**

From: Administrative Service Officer Class 5 \$39,802 – 42,204  
Department of Justice and Community Safety  
To: Administrative Service Officer Class 6 \$42,986 – 49,378

Court Liaison, Department of Justice and Community Safety, Canberra (PN 11921) (15 of 13/4/00) CC: 148-9012-16898

#### **Office of the Community Advocate Child Advocacy**

##### **Monique Machutta 755-66949**

From: Administrative Service Officer Class 5 \$40,598 – 43,048  
Department of Education and Community Services  
To: Administrative Service Officer Class 6 \$42,986 – 49,378

Child Advocacy, Department of Justice and Community Safety Canberra (PN. 1727) (19 11/5/00)  
CC: 148-9012-16912

### DEPARTMENT OF URBAN SERVICES

#### **Corporate Group**

#### **Human Resources Corporate Section**

##### **S. A. Moyssey: AGS No. 747-50693**

From: Administrative Service Officer Class 5 \$40,598-\$43,048  
Urban Services

To: Administrative Service Officer Class 6 \$43,846-\$50,366  
Human Resources Corporate Section Urban Services, Canberra (PN. 33445) (Gazette No 17, 27/4/2000)

Note: In accordance with current EBA provisions, appeals must be received at the Personnel counter on Level 1 Annexe Macarthur House 12 Wattle Street Lyneham by close of business on the 7<sup>th</sup> day after notification in the Gazette.  
CC: 148-9017 16954

### DEPARTMENT OF TREASURY AND INFRASTRUCTURE

#### **Economic Management**

##### **A.L.G. Philip 705-37241**

From: CMD Senior Officer, \$57,361-\$61,791P.A  
From: Department of Treasury and Infrastructure Manager \$71,797p.a

Intergovernmental Financial Policy Section  
To: CMD Manager Level 2  
Department of Treasury and Infrastructure (Canberra ) (PN: 4344)  
Gazette No: 15(13 April 2000)

CC: 148-9042-14979

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## Retirements and dismissals

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### ACTION

*Section 147 Public Sector Management Act:*  
Azizur Bhuiya, Professional Officer Class 2, 23 May 2000  
CC: 148-9027-17791

*Section 147 Public Sector Management Act:*  
Garry Gowing, General Service Officer Level 7, 12 June 2000  
CC: 148-9027-17791

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## ACT Public Service Index of addresses

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- 05 The Recruitment Officer, Director of Public Prosecutions, GPO Box 595, Canberra ACT 2601
- 06 Recruitment Officer, Chief Minister's Department, GPO Box 158, Level 3, Canberra Nara Centre, Canberra ACT 2601
- 07 Recruitment Officer, Calvary Public Hospital. PO Box 254, Jamison Centre, ACT 2614
- 08 Personnel Manager, ACTION, PO Box 1155, Tuggeranong, ACT 2901
- 09 Personnel Officer, Totalcare, PO Box 56, Mitchell ACT 2911
- 11 The Recruitment Officer, Canberra Institute of Technology, GPO Box 826, Canberra City ACT 2601
- 12 Customer Service Supervisor, Department of Education and Community Services, PO Box 1584, Tuggeranong ACT 2901
- 13 Recruitment Officer, Administrative Branch, Emergency Services Bureau, PO Box 104, Curtin ACT 2605
- 16 Human Resource Management Unit, The Canberra Hospital, PO Box 11, Woden ACT 2606

**EMPLOYMENT (Continued)**

- 17 Resource Advisor, Business Services  
Bureau, Department of Health and  
Community Care, PO  
Box 11, Woden ACT 2606
- 18 The Administrative Officer, Legislative  
Assembly for the ACT, GPO Box 1020,  
Canberra ACT 2601
- 20 Administrative Officer, Health Protection  
Service, Locked Bag 5, Weston Creek  
ACT 2611
- 21 Recruitment Officer, ACT Community  
Care, GPO Box 825, Canberra City ACT  
2601
- 23 Administrative Officer, Central Office,  
Department of Health and Community  
Care, GPO Box 825, Canberra City ACT  
2601
- 28 Recruitment Officer, Human Services  
Unit, Department of Justice and  
Community Safety, PO Box 921, Civic  
Square ACT 2608
- 30 The Secretary, Milk Authority of the ACT,  
GPO Box 1110, Canberra ACT 2601
- 31 The Recruitment Officer, Auditor-  
General's Office ACT, PO Box 275  
Civic Square ACT 2608
- 32 Canberra Theatre Trust, PO Box 226,  
Civic Square ACT 2608
- 34 Applications Officer, Urban Services,  
GPO Box 158, Canberra ACT 2601
- 35 Recruitment Officer, Department of  
Treasury and Infrastructure, GPO Box  
158, Canberra ACT 2601.
- 36 Recruitment/Executive Officer  
Community and Health Services  
Complaints Commissioner's Office, GPO  
Box 1321, Canberra ACT 2601.

## GAZETTE INFORMATION

### ISSUE OF ACT SPECIAL GAZETTES

The following issues of the ACT Special Gazettes have been published since the last Weekly Gazette. For listings of previous ACT Special Gazettes please refer to this internet site

<http://www.publishing.act.gov.au>

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Gazette Number	Date	Title		
<b>S20</b>	8 June	Instrument No. 144 to 146 of 2000 ~ <i>Roads and Public Places Act 1937</i>		
		Instrument No. 149 of 2000 ~ <i>Road Transport (General) Act 1999</i>		
		Instrument No. 151 of 2000 ~ <i>Road Transport (General) Act 1999</i>		
		Instrument No. 152 of 2000 ~ <i>Road Transport (General) Act 1999</i>		
		Instrument No. 154 of 2000 ~ <i>Energy and Water Act 1988</i>		
		Instrument No. 155 of 2000 ~ <i>Workers' Compensation Act 1951</i>		
		Instrument No. 156 of 2000 ~ <i>Scaffolding and Lifts Act 1957</i>		
		Instrument No. 157 of 2000 ~ <i>Machinery Act 1949</i>		
		Instrument No. 158 of 2000 ~ <i>Dangerous Goods Act 1984</i>		
		Instrument No. 159 of 2000 ~ <i>Hawkers Act 1936</i>		
		Instrument No. 160 of 2000 ~ <i>Dangerous Goods Act 1984</i>		
		Instrument No. 161 of 2000 ~ <i>Building and Services Act 1924</i>		
		Instrument No. 162 of 2000 ~ <i>Unit Titles Act 1970</i>		
		Instrument No. 163 of 2000 ~ <i>Surveyors Act 1967</i>		
		Instrument No. 164 of 2000 ~ <i>Plumbers, Drainers and Gasfitters Board Act 1982</i>		
		Instrument No. 165 of 2000 ~ <i>Land (Planning and Environment) Act 1991</i>		
		Instrument No. 166 of 2000 ~ <i>Electricity Act 1971</i>		
		Instrument No. 167 of 2000 ~ <i>Building Act 1972</i>		
		Instrument No. 168 of 2000 ~ <i>Architects Act 1959</i>		
		Instrument No. 169 of 2000 ~ <i>Stock Act 1991</i>		
		Instrument No. 170 of 2000 ~ <i>Pounds Act 1928</i>		
		Instrument No. 171 of 2000 ~ <i>Nature Conservation Act 1980</i>		
		Instrument No. 172 of 2000 ~ <i>Lakes Act 1976</i>		
		Instrument No. 173 of 2000 ~ <i>Dog Control Act 1975</i>		
		Instrument No. 174 of 2000 ~ <i>Animal Welfare Act 1992</i>		
		Instrument No. 175 of 2000 ~ <i>Animal Diseases Act 1993</i>		
		Instrument No. 176 of 2000 ~ <i>Water Resources Act 1998</i>		
		Instrument No. 177 of 2000 ~ <i>Dog Control Act 1975</i>		
		Instrument No. 178 of 2000 ~ <i>Stock Act 1991</i>		
		Instrument No. 179 of 2000 ~ <i>Construction Practitioners Registration Act 1998</i>		
		Instrument No. 180 of 2000 ~ <i>Road Transport (General) Act 1999</i>		
				Administratively Charged Fees – Planning and Land Management Information Management and Libraries ACT Waste Planning and Land Management Planning and Land Management

**GAZETTE INFORMATION (Continued)****ISSUE OF ACT SPECIAL GAZETTES**

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<b>Gazette Number</b>	<b>Date</b>	<b>Title</b>
<b>S21</b>	8 June	Administratively Charged Fees – Planning and Land Management ACT Forests Planning and Land Management ACT WorkCover Canberra Urban Parks and Places Environment ACT Corporate Group
<b>S22</b>	7 June	Instrument No. 147 of 2000 ~ <i>Road Transport (General) Act 1999</i>



## GOVERNMENT NOTICES

### AUSTRALIAN CAPITAL TERRITORY *INTERPRETATION ACT 1967* NOTIFICATION OF ENACTMENT BY LEGISLATIVE ASSEMBLY

UNDER subsection 8(1) of the *Interpretation Act 1967*, I GIVE NOTICE that the following laws have been passed by the Australian Capital Territory Legislative Assembly. Copies of the laws will be made available for purchase at the ACT Government Civic Shopfront on the corner of East Row and City Walk, Canberra City.

Date: 7/6/00

***Kate Carnell***  
Chief Minister

#### Short Title

#### No. and Year

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<b>Gambling Legislation (GST) Amendment Act 2000</b>	<b>19 of 2000</b>
<b>Occupational Health and Safety Amendment Act 2000</b>	<b>20 of 2000</b>
<b>Territory Superannuation Provision Protection Act 2000</b>	<b>21 of 2000</b>
<b>Subsidies (Liquor and Diesel) Repeal Act 2000</b>	<b>22 of 2000</b>
<b>First Home Owner Grant Act 2000</b>	<b>23 of 2000</b>
<b>Milk Authority (Repeal) Act 2000</b>	<b>24 of 2000</b>
<b>Health Professionals (Special Events Exemptions) Act 2000</b>	<b>25 of 2000</b>
<b>Rates and Land Tax Amendment Act 2000</b>	<b>26 of 2000</b>

**GOVERNMENT NOTICES (Continued)****NOTIFICATION OF THE MAKING OF AN INSTRUMENT**

NOTICE is hereby given that the undermentioned Instrument of the Australian Capital Territory has been made. Copies of the Instrument may be purchased from Publishing Services, Legislation and Sales Counter, ACT Government Shopfront, Corner of City Walk and East Row Canberra City ACT 2601.

<b>Act under which Instrument made</b>	<b>Description of Instrument</b>	<b>Number and year of Instrument</b>
<i>Remuneration Tribunal Act 1995</i>	Determination of Fees and Allowances.	No. 148 of 2000
<i>Justices of the Peace Act 1989</i>	Appointment of Cheryl Angel to be a Justice of the Peace.	No. 150 of 2000
<i>Cemeteries Act 1933</i>	Revocation and Determination of Fees.	No. 153 of 2000

## GOVERNMENT NOTICES (Continued)

### NOTIFICATION OF AN INSTRUMENT MADE UNDER THE PUBLIC ROADS ACT 1902 (NSW)

NOTICE is hereby given that the undermentioned Instruments have been made under the Public Roads Act 1902 (NSW). Copies of the Instruments are available from the ACT Land Information Centre, Planning and Land Management, 16 Challis Street, Dickson, ACT; Telephone 6207 1601.

Act under which Instrument made	Description of Instrument	Number and year of Instrument
<i>Public Roads Act 1902 (NSW)</i>	Notice of Declaration of Public Roads – Division of Amaroo.	No. R26/00 of 2000
<i>Public Roads Act 1902 (NSW)</i>	Notice of Intention to Close Part of a Public Road – Division of Gungahlin.	No. R27/00 of 2000
<i>Public Roads Act 1902 (NSW)</i>	Notification of Road Closure – Division of Kaleen.	No. R28/00 of 2000

**GOVERNMENT NOTICES (Continued)**

**AUSTRALIAN CAPITAL TERRITORY**

**HEALTH PROFESSIONS BOARDS (PROCEDURES) ACT 1981**

**MEDICAL PRACTITIONERS ACT 1930**

**APPOINTMENT**

Pursuant to the powers conferred on the Minister, by subsection 5(1) of the *Health Professions Boards (Procedures) Act 1981* and in accordance with the provisions of paragraph 8(1)(a) of the *Medical Practitioners Act 1930*, I, **MICHAEL MOORE**, the Minister for Health and Community Care, **HEREBY APPOINT:**

**HEATHER MAY MUNRO**

to be Chairperson of the Medical Board of the ACT as established under section 7 of the *Medical Practitioners Act 1930* for a period commencing the date of gazettal of this instrument to and including 5 June 2003.

**DATED** this 2<sup>nd</sup> day of June 2000.

**MICHAEL MOORE**

Minister for Health and Community Care

**AUSTRALIAN CAPITAL TERRITORY**

**HEALTH PROFESSIONS BOARDS (PROCEDURES) ACT 1981**

**MEDICAL PRACTITIONERS ACT 1930**

**APPOINTMENT**

Pursuant to the powers conferred on the Minister, by subsection 5(1) of the *Health Professions Boards (Procedures) Act 1981* and in accordance with the provisions of paragraph 8(1)(a) of the *Medical Practitioners Act 1930*, I, **MICHAEL MOORE**, the Minister for Health and Community Care, **HEREBY APPOINT:**

**LYBUS HILLMAN**

to be a Member of the Medical Board of the ACT as established under section 7 of the *Medical Practitioners Act 1930* for a period commencing the date of gazettal of this instrument to and including 5 June 2003.

**DATED** this 2<sup>nd</sup> day of June 2000.

**MICHAEL MOORE**

Minister for Health and Community Care

**GOVERNMENT NOTICES (Continued)**

**AUSTRALIAN CAPITAL TERRITORY**

**HEALTH PROFESSIONS BOARDS (PROCEDURES) ACT 1981**

**MEDICAL PRACTITIONERS ACT 1930**

**APPOINTMENT**

Pursuant to the powers conferred on the Minister, by subsection 5(1) of the *Health Professions Boards (Procedures) Act 1981* and in accordance with the provisions of paragraph 8(1)(a) of the *Medical Practitioners Act 1930*, I, **MICHAEL MOORE**, the Minister for Health and Community Care, **HEREBY APPOINT:**

**BRENDA TAIT**

to be a Member of the Medical Board of the ACT as established under section 7 of the *Medical Practitioners Act 1930* for a period commencing the date of gazettal of this instrument to and including 5 June 2003.

**DATED** this 2<sup>nd</sup> day of June 2000.

**MICHAEL MOORE**

Minister for Health and Community Care

**AUSTRALIAN CAPITAL TERRITORY**

**HEALTH PROFESSIONS BOARDS (PROCEDURES) ACT 1981**

**MEDICAL PRACTITIONERS ACT 1930**

**APPOINTMENT**

Pursuant to the powers conferred on the Minister, by subsection 5(1) of the *Health Professions Boards (Procedures) Act 1981* and in accordance with the provisions of paragraph 8(1)(a) of the *Medical Practitioners Act 1930*, I, **MICHAEL MOORE**, the Minister for Health and Community Care, **HEREBY APPOINT:**

**TONY SANGSTER**

to be a Member of the Medical Board of the ACT as established under section 7 of the *Medical Practitioners Act 1930* for a period commencing the date of gazettal of this instrument to and including 5 June 2003.

**DATED** this 2<sup>nd</sup> day of June 2000.

**MICHAEL MOORE**

Minister for Health and Community Care

**GOVERNMENT NOTICES (Continued)****AUSTRALIAN CAPITAL TERRITORY****HEALTH PROFESSIONS BOARDS (PROCEDURES) ACT 1981****MEDICAL PRACTITIONERS ACT 1930****EXPLANATORY STATEMENT**

The *Medical Practitioners Act 1930* (the Act) provides for the registration of persons engaged in medical practice and for other purposes. Section 7 of the Act establishes the Board and section 8 provides for the constitution of the Board. Paragraph 8(1)(a) of the Act requires that the chairperson and three (3) other members be appointed in accordance with the *Health Professions Boards (Procedures) Act 1981* (Procedures Act).

The terms of office of Dr Angus McIntosh as Chair, and Dr Lybie Hillman, Dr John Donovan and Dr Sashi Kumar as members, came to an end on 5 June 2000.

After consideration of the applicants to fill these positions, it was recommended that Dr Heather Munro be appointed as Chair, Dr Lybus Hillman be re-appointed as a member, and Dr Tony Sangster and Dr Brenda Tait be appointed as members on the Board. The Instruments of Appointment are considered to be disallowable instruments, as none of those being appointed are ACT Public Servants.

The Standing Committee for Health and Community Care are currently being consulted on the appointments.

**GOVERNMENT NOTICES (Continued)****Environment ACT*****Environment Protection Act 1997*****Environmental Authorisations**

Notice is hereby given that under Section 49 of the *Environment Protection Act 1997* (the Act), environmental authorisations to conduct activities have been granted to the organisations set out below:

<b>Organisation</b>	<b>Brief Description of Activity</b>	<b>Location</b>
Dr Maks Pest Control and Carpet Cleaning	Pest Control	4 Thomas PI Macgregor

Under Section 135 of the Act, an application may be made to the Administrative Appeals Tribunal for a review of these decisions. The Administrative Appeals Tribunal can be contacted on telephone 6217 4277.

Copies of environmental authorisations and review documents are available for public inspection, during business hours, at the office of the Environment Management Authority, Level 2, South Wing, Macarthur House, Wattle Street Lyneham ACT.

Dated the 1st day of June 2000  
Environment Management Authority

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