



Australian Capital Territory

Gazette

No. 39, Thursday 28 September, 2000

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ACT Government Homepage: <http://www.act.gov.au>

GENERAL INFORMATION

ACT GOVERNMENT GAZETTE

The ACT Government Gazette is published each Thursday. The sections included in the publication are:

- General Information;
- Employment
- Government Notices;
- Purchasing and Disposals;
- Invitations to Tender, Quote or Register Interest;
- Contracts arranged, and
- Private Notices

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Notices for Publications

Notices for the Gazette are to be lodged by 12 noon on the Wednesday prior to publication. Notices can be lodged in advance in hard copy or facsimile, by electronic mail or diskette, with a brief message of instruction and a WORD compatible document attachment.

A Gazette Request Form must also be delivered to the Gazette Office, by hand, mail or fax. For copies of this form please telephone the Gazette Office or go to www.publishing.act.gov.au/pub/gazreq.doc.

Signed notices must be sighted by the Gazette Office before gazettal can proceed.

Purchasing and Disposal Codes may be accessed on the ACT Government Website: www.publishing.act.gov.au/pub/gazette/p&d.pdf. Alternatively, you may obtain a hard copy listing by contacting the gazette office.

Private Notices

The fee for a private notice is as follows:

- minimum charge \$1.10 per word or \$110.00 whichever is the greater.

Cheques are to be made payable to 'Publishing Services' and are to be forwarded to the Gazette office with a copy of the notice (Either on a PC formatted disk in WORD, or if the notice has already been emailed, a hard copy of the notice) and Gazette Request Form. Payment can be made by EFTPOS (Bankcard, Visa or Mastercard) by telephoning the Gazette Office. Payment must be received before gazettal can proceed.

Purchasing and Subscriptions

Copies of the ACT Government Gazette may be purchased at a cost of \$5.50 (or \$2.20 for a Special Gazette) from the ACT Government shopfront, Legislation/Gazette sales counter, Ground Floor, FAI House, Corner of London Circuit and Akuna Street, Canberra City. Subscriptions to the Gazette maybe arranged through the Gazette Office at a price of \$420.00 (1 July 2000 - 30 June 2001) or part thereof, including postage. Refunds will not be given for cancellations. Claims for missing items will be recognised as valid if lodged within 28 days of publication.

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EMPLOYMENT

ACT Public Service

General Information

Eligibility to apply for advertised vacancies

All permanent vacancies advertised in the Gazette are open to all Australian citizens or permanent residents of Australia except where:

- the Chief Executive has decided that because of cost or operational efficiency a vacancy should be advertised as open only to permanent officers and groups with eligibility rights. Restricted positions will be marked #
- a former officer is restricted from re-employment under section 114 of the Public Sector Management Act 1994.

Groups with eligibility rights are:

- an officer of the Australian Public Service (APS) applying for appointment (see section 115 of the Act)
- a former officer of the APS or ACTPS who has resigned, if:
 - *they resigned to rear a child, after taking at least three months maternity or parental leave; and
 - *they resigned within two years of the date of birth of the child for which the period of maternity leave was granted;
 - *the position for which they are applying is advertised in the gazette within six years from the date of the birth of the child for which the maternity or parental leave was granted; and
- * they have a statement from the relevant Chief Executive of the details of their resignation which was obtained at the time of resignation;
- an 'officer' of an approved organisation listed in Standard 4, Part 6, Mobility with Approved Organisations, employed on other than a temporary basis, applying for appointment;
- a temporary employee who has been employed by the ACTPS in one job for six months continuously, may apply for appointment to an advertised vacancy:
 - * if still employed in that temporary job; and
 - * the six months eligibility period is reached before the applications close.

Excess Officers – ACTPS Officers who have been formally declared excess and who apply for transfer to any advertised permanent vacancy must be considered for in isolation from, and not in competition with, other applicants. Where more than one excess officer applies, a merit selection process should first be conducted between the excess officers.

Excess officers applying for transfer to advertised vacancies are not to be considered in competition with applicants who are not excess.

The consideration of the excess officer(s) should be a genuine assessment of whether the officer is suitable for the vacancy, including with reasonable training, and should be conducted in a manner demonstrably similar to that which would apply to other officers if no excess officer had applied.

Should you have any queries in regard to this matter please contact your Personnel Section.

Vacancies

DEPARTMENT OF HEALTH AND COMMUNITY CARE

**Central Office
Consumer and Community Priorities
Disability Priorities**

Several Positions – Permanent Vacancies

Closing date: 12 October 2000

Group Profile: The Consumer and Community Priorities Group is responsible for policy development and the purchasing of services from government and non government organisations to best meet the needs of specific population groups.

Unit Profile: Responsible for the policy development, planning and purchasing services for people with disabilities. Has the major responsibility for the implementation of the "Strategic Plan for Disability Services in the ACT 1999".

**Position Numbers 14046 and 23029
Senior Officer Grade C \$56,346-60,755 DH**

Duties: Assist the Manager to plan, develop and implement policies and programs for effective delivery of disability services. Liaise and negotiate with Government and non-Government Agencies and provide high level advice on operational policy development and implementation issues for the delivery of human services to optimise productivity of purchase agreements. Prepare briefings, correspondence, minutes, discussion papers and reports as required.

Other Qualifications and Experience:

Experience in administration and project development and/or tertiary qualifications in behavioural science or financial management desirable. A knowledge and understanding of the principles of Workplace Diversity, a Participative Workplace, a Safe Working Environment and Access and Equity.

EMPLOYMENT (Continued)

Position Number 33227
Administrative Service Officer Class 6
\$44,503-51,121 DH

Duties: As a senior project officer, manage the purchase of services from the community sector and reporting of outputs and financial accountability. Provide high level strategic advice on the purchase of services. Implement Government and departmental policy in respect of the purchasing function. Undertake specific project work related to corporate goals and the purchasing of health services from the community sector.

Other Qualifications and Experience: A knowledge and understanding of the principles of Workplace Diversity, a Participative Workplace, a Safe Working Environment and Access and Equity.

Contact Officer: Cate Thomas, telephone 02-6205 1566

Selection documentation from Alison Colebrook, telephone 02-6205 0880

Applications forwarded to:

Recruitment/Administrative Officer
 Consumer and Community Priorities Group
 Central Office
 ACT Department of Health and Community Care
 GPO Box 825
 CANBERRA ACT 2601
 CC: 148-9011-17913

Population Health Division
Health Protection Service
Communicable Diseases Control

Registered Nurse Level 2, \$44231-47026,
Canberra (PN. 23654)
Expected Vacancy

Closing date: 12/10/00

Duties: Assist with the planning, implementation, coordination and evaluation of disease prevention and control programs. Assist with the follow up of vaccine preventable and other notifiable diseases. As a member of a team assist in investigations of acute outbreaks or clusters of disease. Eligibility/other requirements: Registered as a Nurse within the ACT.

Contact Officer: Louise Carter (02) 62051943
 Selection documentation may be obtained from Cathie McIntosh (02) 62051710
 Apply: 20

CULTURAL FACILITIES CORPORATION

ACT Museums and Galleries
Canberra Museum and Gallery

Professional Officer Class 1, \$34,994-\$44,774,
Canberra (PN. 10441)
Local Title: Assistant Curator (specialising in Australian visual arts)

Closing date: 12 October 2000

Duties: Under direction: Participate in planning, development and delivery of exhibitions, and provide advice on related public programs. Assist in the management of collections including research and cataloguing. Assist in liaison with community, professional and other institutions and groups. Eligibility/other requirements: A degree or diploma of an Australian tertiary institution, or a comparable overseas qualification; or eligibility for membership of, or registration by, a professional body.

Contact Officer: Peter Haynes (02) 620 72694
 Selection documentation may be obtained from Jody Newett (02) 620 50340
 Apply: The Recruitment Officer, Cultural Facilities Corporation, PO Box 226, Civic Square, ACT, 2608
 CC: 148-9008-16850

ACT Museums and Galleries
Canberra Museum and Gallery

Professional Officer Class 1, \$34,994-\$44,774,
Canberra (PN. 13973)
Local Title: Assistant Curator (specialising in Australian social/cultural history)

Closing date: 12 October 2000

Duties: Under direction: Participate in planning, development and delivery of exhibitions, and provide advice on related public programs. Assist in the management of collections including research and cataloguing. Assist in liaison with community, professional and other institutions and groups. Eligibility/other requirements: A degree or diploma of an Australian tertiary institution, or a comparable overseas qualification; or eligibility for membership of, or registration by, a professional body.

Contact Officer: Margot Harker (02) 620 75885
 Selection documentation may be obtained from Jody Newett (02) 620 50340
 Apply: The Recruitment Officer, Cultural Facilities Corporation, PO Box 226, Civic Square, ACT, 2608
 CC: 148-9008-16850

EMPLOYMENT (Continued)**THE CANBERRA HOSPITAL****Deputy CEO Corporate
Information Management****Information Technology officer Class 2
\$42,986-\$49,378, Canberra (PN.23676)****Closing date:** 12 October 2000**Duties:** As a member of an IM/IT project team, provide project management support.

Eligibility/other requirements: Appropriate tertiary qualifications and/or experience in information systems would be an advantage.

Contact Officer Peter Brayshaw (02) 6244 2975
Selection documentation may be obtained from Human Resource Management Group (02) 6244 3134
Apply: 16
CC: 148-9010-16875 8312**Pathology Services
Customer Services
Customer Service Officer****Professional Officer Class 2/Technical Officer
Level 4 \$43,416 - \$48,520, Canberra (PN. 21536)****Closing date:** 12 October 2000**Duties:** This is a challenging and dynamic role and we are seeking a self-motivated and innovative person with a commitment to providing a high quality customer focused service. You will require an extensive knowledge of pathology services at a professional level with good analytical and problem solving skills. You will need a high level of oral and written communication skills with an ability to liaise effectively with a wide range of people. Excellent presentation and organisational skills are of utmost importance to the position. The position will require you to travel around the ACT and region promoting ACT Pathology services to our clients. Attendance at meetings outside normal business hours will be required.

Eligibility/other requirements: An approved Degree or Diploma in Pathology or related discipline or other approved relevant qualification.

Note: The position will be filled dependant on qualifications of successful applicant

Contact Officer: Charmaine Gray (02) 6244 2932
Selection documentation may be obtained from Human Resource Management Unit (02) 6244 3139
Apply: 16
CC: 148-9010-16875 (3141)**La Trobe University, Bendigo, in conjunction
with Mental Health services
The Canberra Hospital
Post Graduate Diploma in Community
Psychiatric Nursing**

The School of Health and Human Science would like to invite registered nurses to apply for enrolment in the Post Graduate Diploma in Community Mental Health Nursing. The course is offered collaboratively between the Discipline of Nursing at La Trobe University, Bendigo and Mental Health Services, The Canberra Hospital.

Up to six part-time employment opportunities are available though ACT Mental Health Services for a period of 12 months. For further convenience, the course is offered in flexible delivery mode with a combination of Distance Education directed learning packages, face to face teaching sessions, tele-tutorials, video-conferencing and a range of other support mechanisms aimed at maximising student learning experiences. The content includes a consideration of in-patient care as well as community mental health. In addition, the student is directed towards the nature of practice in various specialist settings.

Interested registered nurses are invited to apply directly to:

Kathryn Barton
Administration Officer
PO Box 199La Trobe University
BENDIGO 3552, for academic admission to the program, and also to:Mr Brian Jacobs
Professional Head of Nursing
ACT Mental Health Services
PO Box 11

WODEN ACT 2606, for employment related acceptance into the program.

Applications to both institutions are required.

Further information regarding the academic requirements of the program can be obtained by contacting Ms Sue McConnachie on 0354 447422 or via email

s.mcconnachie@bendigo.latrobe.edu.au.

Further information regarding employment conditions can be obtained by contacting Keith McCulloch on 02 6244 3223 or via email

keith.mcculloch@act.gov.au.

Final date for enrolment for the theoretical component of the programme is 31 October 2000.

Applications to both institutions must be received by 31 October 2000.

EMPLOYMENT (Continued)**ACT COMMUNITY CARE****Disability Program**

Closing date: 12 October 2000
12 Month full time contract on National Training
Wage award – Skill level A

Have you considered a Traineeship in Disability Support Work?

The Disability Program is offering traineeship positions that can lead to a Certificate III in Community Services (Disability Work). This is an entry level qualification (from the Community Services Training Package) that is nationally recognised and can articulate into other Certificate III and IV Community Service courses. The course is delivered in a combination of both on and off the job training. ACT Community Care, Disability Program provides support services to those with a disability. If you are interested in a vocation in this industry you will support clients with independence skills, improving lifestyle options and helping to build personal networks. To be successful you will need to demonstrate your interest in promoting the valued status of people with disabilities through a respectful approach to support that acknowledges individual rights.

Note: You must also be prepared to work shift work on a 24 hour rotating roster. **All applicants must satisfy the Selection Criteria and provide a certified copy of their current manual driver's licence.**

Contact Officer: Gerry McKeon (02) 62077416
 Selection documentation may be obtained from (Answering Machine) (02) 6205 0971
 Apply: 21
 CC: 148-9009-16861

**Dental Health Program
Child and Youth Dental Service**

Professional Officer Class 2, Dental Therapist
\$44,018-\$49,193, Canberra (PN. various)

Closing date: 12 October 2000
Duties: We are seeking dental therapists to provide clinical and oral health promotion services with the ACT Dental Health Program. Experience in teamwork is desirable. Several part time and full time positions are available. NB There is an expected part time vacancy. Eligibility/other requirements: Completion of a course of training approved by ACT Community Care.

Contact Officer: Amanda Blyton (02) 6205 2768 (M-W) or Charlotte Wheeler (02) 6205 1511 (W-F)
 Selection documentation may be obtained from Amanda Blyton (02) 6205 2768 (M-W) or Charlotte Wheeler (02) 6205 1511 (W-F)
 Apply: 21
 CC: 148-9009-16860

**CLINICAL EFFECTIVENESS AND QUALITY
MANAGEMENT SECTION
COMMUNITY HEALTH PROMOTION**

Administrative Service Officer Class 6
\$ 44,018- \$ 50,563 Canberra (PN27624)

Closing date: 12 October 2000
Duties: Community Health Promotion is a small sub-unit within Clinical Effectiveness and Quality Management, ACT Community Care. It is responsible for supporting health promotion activity across the organisation. Community Health Promotion is seeking an experienced Health Promotion Officer to work as part of a small team on a range of new and exciting projects including the maintenance and on-going development of the Health Promotion Gateway, management of the Health Promotion Network and other strategies supporting health promotion in ACT Community Care. The successful officer will have skills in health promotion, project management including research and development of resources.

Contact Officer: Anna Perkins: 02 6205 3311
 Selection documentation may be obtained from Administration officer on 6205 3311
 Apply: 21
 CC: 148-9009-18270

**Corporate and Business Development, Finance
and Contract Management**

Senior Officer Grade C \$55,731-\$60,091,
Canberra (PN. 11201)

Closing date: 12 October 2000
Duties: ACT Community Care is a major provider of community based health and disability services in the ACT. The organisation is looking for a suitably qualified person to join its Finance and Contract Management team. This is a key position that offers opportunities to participate in purchaser-provider negotiations, financial management and improvement in the organisation. The successful applicant will manage the organisation's Purchase Contract, budget development and allocation of resources. He/she will coordinate financial and other reports to management and Government and will have a lead role in promoting improvements in financial processes and systems.
Note: (Previous applicants for this position will be considered and need not reapply).

Contact Officer: Robyn Toohey (02) 62051641
 Selection documentation may be obtained from Irene Heugh (02) 62051432
 Apply: 21
 CC: 148-9009-18270

EMPLOYMENT (Continued)

CHIEF MINISTER'S DEPARTMENT

Corporate Services

Administrative Service Officer Class 6
\$44,503-\$51,121.p.a (PN: 55125) Canberra

Closing Date: 12 October 2000

Duties: Facilitate business re-engineering of key corporate services including the development and implementation of innovative electronic service delivery solutions. Develop and implement key strategic policies relating to Corporate Services.

Contact Officer: Jason Field (02) 62050238

Selection Documentation: Carmen Cassar (02) 620 50610 or via the web site

www.act.gov.au/recruitment/cmdindex.asp

CC 148-9031-17429

Apply 06 or via email:

recruitment.officer@act.gov.au

**ADMINISTRATIVE SERVICE OFFICER CLASS 6
 SEVERAL POSITIONS – MANAGEMENT
 ACCOUNTANT, PN 14312
 PERMANENT**

SALARY \$44,503 to \$51,121

LOCATION: CALLAM OFFICES, WODEN, ACT

Applications Close:

12 October 2000

Applications to be forwarded to:

Recruitment Officer

GPO Box 158

Canberra City ACT 2601

or email to: intact.recruitment@act.gov.au

Position Description

InTACT is seeking an enthusiastic person to join the organisation to fill the position of Management Accountant who is responsible to the Senior Management Accountant, SOGB, for the day to day operations of InTACT's financial management and accounting areas.

Specifically the person will need to manage the General Ledger Accounting Team, including ensuring that development and training of staff is provided, prepare timely, relevant and accurate financial and management reports and all associated correspondence for both internal and external stakeholders.

In addition they will need to ensure all relevant reconciliations are undertaken and performed accurately and timely including GL, FBT, GST, Modernisation etc, prepare and manage InTACT's external and internal budgets and forecasts, assist the SMA in the performance of his/her duties and responsibilities as directed including ensuring InTACT meets its financial responsibilities (i.e. FBT, GST, etc.) and assist in the development, documentation and management of financial models.

Candidates should have the ability to work effectively and contribute to the outcomes of a team, be practical, have initiative and drive and be genuinely motivated and interested in the position. In addition they should have a comprehensive knowledge and experience in financial management, including accrual accounting principles, standards and practices, applicable to public sector and commercial environments and demonstrated experience in, and a sound knowledge of, financial management systems and procedures, particularly Oracle Financials.

Contact Officer's name and telephone number for queries regarding position Arron Scolnik, Finance Mgr on (02) 62076198 or via www.intact.act.gov.au

Selection Documentation may be obtained from Donna Burns on (02) 62076791
 CC 148-9043-17177

**ADMINISTRATIVE SERVICE OFFICER CLASS 3
 SEVERAL POSITIONS – MANAGEMENT
 ACCOUNTANT, PN 14389
 PERMANENT
 SALARY \$33,147 to \$35,774
 LOCATION: CALLAM OFFICES, WODEN, ACT**

Applications Close:

12 October 2000

Applications to be forwarded to:

Recruitment Officer

GPO Box 158

Canberra City ACT 2601

or email to: intact.recruitment@act.gov.au

Position Description

The Acquisitions Officer is responsible to the Acquisitions Manager, ASO5, for the effective maintenance and operation of InTACT's acquisition systems and processes.

The incumbent of this position may also be required to assist the Assets team as directed. The successful candidate should have the ability to liaise with a variety of clients and have a sound understanding of Acquisitions and Asset processing, including relevant information systems.

Contact Officer's name and telephone number for queries regarding position Arron Scolnik, Finance Mgr on (02) 62076198 or via www.intact.act.gov.au

Selection Documentation may be obtained from Donna Burns on (02) 62076791

CC: 148-9043-17177

EMPLOYMENT (Continued)

DEPARTMENT OF EDUCATION AND COMMUNITY SERVICES

Information for applicants including duty statements, selection criteria are accessible on the Internet at the following address:

<http://www.decs.act.gov.au/department/departm ent.htm> or may be requested using email to decs.jobs@act.gov.au.

All vacancies for teaching positions will be considered by a Joint Selection Committee (JSC) under Section 88 of the Public Sector Management Act 1994.

Children's, Youth and Family Services Division Child Health and Development Service Section

Professional Officer Class 2 Occupational Therapist \$44504-51121, Canberra (PN. 27424)

Closing date: 12 October 2000

Duties: Undertake the provision of Occupational Therapy Services to clients referred to and attending Child Health and Development Services (CHADS), reflecting the unique role of family/caregiver in the growth and development of the child in this service. Assess, plan and provide appropriate forms of management and intervention for clients and their families which reflect current philosophy and practices in Occupational Therapy. Provide the lifting, handling and positioning required for clinical intervention and the trial of equipment.

Eligibility/other requirements: Degree or Diploma in Occupational Therapy.

Note: This is a temporary part time position at 18:22 hours per week available immediately for a period of six months.

Contact Officer: Rosalie Hardy (02) 62059009
Selection documentation may be obtained from Kim Gardiner (02) 62051276

Apply: 12 or via email:
decs.employment@act.gov.au
CC: 148-9013-16917

Children's Youth and Family Services Bureau Child Health and Development Service Section

Professional Officer Class 1 Occupational Therapist \$36945-43694, Canberra (PN. 27500)

Closing date: 12 October 2000

Duties: Provide Occupational Therapy Services to clients referred to Child Health and Development Services (CHADS), reflecting the unique role of family/caregiver in the growth and development of the child in the provision of this service. Assess, plan and provide appropriate forms of treatment for individuals and groups including advice on the purchase, construction and utilisation of adaptive equipment and appliances. Work with children and provide the lifting, handling and positioning

required for clinical intervention and the trial of equipment.

Eligibility/other requirements: Degree or Diploma in Occupational Therapy or equivalent qualification.

Contact Officer: Rosalie Hardy (02) 62059009
Selection documentation may be obtained from Kim Gardiner (02) 62051277
Apply: 12 or via email:
decs.employment@act.gov.au
CC: 148-9013-16917

DEPARTMENT OF JUSTICE AND COMMUNITY SAFETY

Applications and two referee reports, from applicants for positions in the department, should address the selection criteria comprehensively, as selection decisions may be made only on the basis of the documentation provided, without formal interview. Full application should be sent to: The Recruitment Officer, Human Services Unit, Department of Justice and Community Safety, PO Box 921, Civic Square ACT 2608

PN: 14166

Classification: CO4

Branch: ACT Corrective Services

Section: Belconnen Remand Centre

Local Title: Deputy Superintendent

Position nominally vacant, requires stability of a long-term (2 yrs) occupant
(Re-advertised)

Contact Officer: Howard Jones (02) 6207 0767
Selection Documentation: Jeanette Atkins (02) 6207 0853

Deputy Superintendent Custodial Operations

Duties: ACT Corrective Services is seeking an experienced and appropriately qualified person to assist the Superintendent in managing the daily operations of the Belconnen Remand Centre (BRC), the Court Transport Unit (CTU) and the Periodic Detention Centre (PDC).

The successful applicant will have a good understanding of correctional trends, issues and programs, including security and duty of care issues. Well-developed communication skills will be needed to liaise with the police, government bodies and correctional institutions, both in the ACT and interstate. The position requires a thorough knowledge of management practices in relation to personnel, finance and other resources together with the ability to manage the BRC in the absence of the Superintendent.

Salary and Conditions of Services: The successful applicant will be offered an attractive salary package in the order of \$70,000.00 p.a. including employer's contribution to superannuation and benefits

EMPLOYMENT (Continued)

commensurate with the role and structure of the position.

Qualifications: Formal qualifications as a custodial officer are essential

This position has been re-advertised.

Closing date: Thursday, 12 October 2000.

CC: 148-9012-16898

PN: 42602

Classification: ASO2

Branch: Government Solicitor

Section: Civil Litigation

Local Title: Legal Assistant

The position is nominally vacant and will be advertised and filled as a permanent vacancy

The successful applicant will be required to provide administrative support including word and data processing, maintenance of records management, assisting with the preparation of briefs and other court documentation.

Qualifications: Dictaphone experience would be an advantage

Contact Officer: Cathy Tighe (02) 6207 0631

Selection Documentation: Colleen Peters (02) 6207 0655

Closing date: Thursday, 12 October 2000

CC: 148-9012-16909

**Corporate Group
ACT Registry**

**Administrative Service Officer Class 4
\$36,945-\$40,113, Canberra (PN. 1265)**

Closing date: 12/10/2000

Duties: Under general direction supervise staff and manage the day to day operations of the mailroom. Coordinate, monitor and review the work of the mailroom and advise management on improvements to work procedures and customer service initiatives. Maintain and update the organisational structure of the Department as it relates to the operation of the mailroom.

Eligibility/other requirements: Possession of a current drivers' licence. Experience in using advanced functions of Excel '97 or similar desirable.

Contact Officer: Jenny Sheard (02) 62075798
Selection documentation may be obtained from Olwen Conran (02) 62075780
Apply: 34
CC: 148-9017 17032

**Human Resources Branch
Personnel Operations Section**

**Administrative Service Officer Class 6
\$44,504-\$51,121, Canberra
(PN. 12739 Expected Vacancy)**

Closing date: 12/10/2000

Duties: Manage the day to day operations of the Personnel section. Provide timely and accurate professional advice on conditions of service matters to management and staff. Investigate and review human resource procedures to ensure processes comply with current legislation and are efficient and easy for management and staff to use. Assist with the development of human resource management policy in Urban Services.

Eligibility/other requirements: Experience with PERSPECT or a similar automated Human Resource Management System is desirable.

Contact Officer: Peter Devine (02) 62076210
Selection documentation may be obtained from Katherine McMahon (02) 62075857
Apply: 34
CC: 148-9017 17224

**Operations Group
Information Planning and Services Branch
ACT Library and Information Services Section
ACT Government and Assembly Library
Subsection**

**Administrative Service Officer Class 2
\$29,102-\$32,271, Canberra (PN. 42110)**

Closing date: 12/10/2000

Duties: Be responsible for all incoming serial material; maintaining the automated and manual collections and records for legislation, annual reports, parliamentary reports, newspapers and serials. Assist clients in the use of the library. Eligibility/other requirements: Appropriate qualifications and/or experience in Library services.

Contact Officer: Margaret McGeehan (02) 62050390
Selection documentation may be obtained from Siew Chin Scholar (02) 62050397
Apply: 34
CC: 148-9037 17018

**Planning and Land Management Group
Building and Services Branch
Executive Section**

**Administrative Service Officer Class 6
\$44,504-\$51,121, Canberra (PN. 23391)**

Closing date: 12/10/2000

Duties: Undertake financial resource management and reporting requirements for Building and Services Branch. Coordinate Branch financial information for analysis and reporting and provide ongoing analysis and

EMPLOYMENT (Continued)

monitoring of financial performance. Coordinate the preparation and analysis of the Branch budget estimates and related information, prepare reports and explain budget variances. Eligibility/other requirements: Appropriate tertiary qualifications in accounting, commerce and/or relevant experience.

Contact Officer: John Kearns (02) 62071703 or john.kearns@act.gov.au
Selection documentation may be obtained from Kevin Dye (02) 62071704 or kevin.dye@act.gov.au
Apply: 34
CC: 148-9020 16925

ACT Land Information Centre

Senior Information Technology Officer Grade C & Senior Professional Officer Grade C
\$56,347-\$60,755, Canberra (PN. 41750 & 41751)

Closing date: 12/10/2000

Duties: The ACT Land Information Centre (ACTLIC) is looking for two key people to develop an exciting e.Service initiative. ACTLIC is the key ACT Government's land information, surveying and mapping agency, with a focus on providing services to other areas of Urban Services, ACT Government generally and to external customers.

ACTLIC maintains the land information system and fundamental spatial data infrastructure, ACTMAP. ACTLIC is replacing ACTMAP with a new system based on Oracle RDBMS and Intergraph GIS software. This new system is called the Spatial Data Management System (SDMS).

There are two vacancies in the SDMS Project Team at the Senior Officer Grade C level. The SITO(C) position has responsibility for overseeing and undertaking web and client application development, managing and coordinating new application development and contributing as a member of a project team. The SPOC position has responsibility for overseeing and undertaking client application development, data modelling and contributing as a member of a project team.

Eligibility/other requirements: Appropriate qualifications in IT or land related discipline desirable.

Note: Additional information is available at www.palm.gov.au/actlic

Contact Officer and Selection documentation: Grace Binoya (02) 62050094 or grace.binoya@act.gov.au
Apply: 34
CC: 148-9020 16925

**Policy Coordination Group
Infrastructure Policy Branch
ACT Waste Section**

Administrative Service Officer Class 5
\$41,207-\$43,694, Canberra (PN. 44090)

Closing date: 12/10/2000

Duties: Under general direction, respond to, investigate and report on disputes concerning waste issues. Perform contract inspections as directed. Provide input to monitoring and auditing of contractors' performance.

Eligibility/other requirements: Certificate III in Public Procurement highly desirable. Current drivers licence.

Note: This was advertised in the Gazette of 7/9/2000 incorrectly as an ASO 3.

Contact Officer: Mark de Kleuver (02) 62055406
Selection documentation may be obtained from Heather Roach (02) 62076343

Apply: 34
CC: 148-9019 17026

Appointments

CHIEF MINISTER'S DEPARTMENT

Policy Group

Senior Officer Grade C, \$60,755p.a
Adam Stankevicius, 742-40023, Section 68
14 September 2000
CC: 148-9031-17884

The InTACT Group

Information Technology Officer Class 1,
\$35,774-\$40,904p.a
Gianna Bagnara, 757-47782, Section 68
13 September 2000
CC: 148-9043-17177

Information Technology Officer Class 2,
\$44,503-\$51,121p.a
Chris Wehlau, 757-47686, Section 68
18 September 2000
CC: 148-9043-17177

Information Technology Officer Class 1,
\$35,774-\$40,904p.a
Bianca Da Silva, 757-47731, Section 68
21 September 2000
CC: 148-9043-17177

DEPARTMENT OF EDUCATION AND COMMUNITY SERVICES

Professional Officer Class 1 \$36945-43694
Emma Reid: 761-25467, Section 68(1),
13 September 2000
CC: 148-9013-16917

EMPLOYMENT (Continued)

Administrative Service Officer Class 6 \$44504-51121

Nicholas David Oswald Hunter: 761-25125,
Section 68(1), 13 September 2000
CC: 148-9013-16917

Building Services Officer 2 \$26940-28175

Ian Lyle Cottrell: 745-74728, Section 68(1),
19 September 2000
CC: 148-9013-16917

DEPARTMENT OF URBAN SERVICES

Administrative Service Officer Class 6 \$44,504-\$51,121

Kenneth James Herne: AGS No 757-53648,
Section 68(1), 18/9/2000
CC: 148-9019 17026

Promotions

Promotions under the *Public Sector Management Act 1994*

The 'date of notification' of a promotion is the date of publication of the *Gazette* in which it is notified. This appears in a box towards the front of the *Gazette*. This date is used to calculate the 'date of effect' and 'eligibility for salary on promotion' and to determine when the time for lodging an appeal or requesting a review commences.

A. APPEALS

All promotions made under section 83 of the *Public Sector Management Act 1994* are subject to appeal except:

- * 'non-appealable promotions' which generally are promotions to classifications where the maximum salary of the position is equal to or greater than the minimum salary of a Senior Officer Grade C (these should be identified with a dagger symbol (†) in the 'Promotions' section of the *Gazette*);
- * promotions made in accordance with the recommendation of a Joint Selection Committee (JSC) established under section 88 of the Act, or the unanimous recommendation of a JSC established under section 89 of the Act; or
- * promotions made as a result of officers passing certain exams or completing certain training, as defined in section 97 or 98 of the Act.

As a general rule, you may appeal if you were an applicant for promotion to an advertised position that **was not** 'non-appealable'.

YOU MAY ALSO APPEAL IF:

- * the vacancy that has been filled was not advertised and you are eligible for promotion to that position (generally identified by a footnote in the *Gazette*); or
- * you are an excess officer, the advertised position is at a classification equivalent to or lower than your own and you were an applicant for that position; or

- * you applied for the position and you are an officer or former officer of the ACTPS or APS and you are engaged in eligible public employment under the officers' mobility provisions in section 115 of the Act, or you are still covered by the provisions of the repealed Officers' Rights Declaration Act. However, you may only appeal if the position applied for is higher than the last position you held in the ACTPS or APS.

YOU CAN NOT APPEAL WHEN:

- * the position is filled from outside the ACTPS, i.e. an appointment (including filling the position by appointing a temporary employee);
- * the position is filled by the transfer of an officer already at that or a higher level;
- * you are not a **permanent** officer of the ACTPS; or
- * you filling the position would not constitute a promotion (except in the case of excess officers).

Unless you are an excess officer, you can only appeal if the person selected by the department would fill the position on **promotion** and, if successful, you would fill the position on **promotion**.

If you are a promotee, where your promotion is one of a number of promotions at the same level made in a selection exercise, and you feel someone may lodge an appeal against your promotion, you may appeal against all or any of the **other** promotees. These appeals are usually called '**protective appeals**', and are treated the same as other appeals. You must still make sure you are eligible to appeal, and that you can show that you are more efficient than those against whom you have appealed. For further information on eligibility to appeal, contact your departmental Personnel Unit or the Office of the Merit Protection Commissioner (MPC) at the address listed below.

ADVICE TO POTENTIAL APPELLANTS

The following procedures will apply to all appeals unless other appeal procedures are in place as part of a Department's Enterprise Bargaining Agreement. Potential appellants should check with the relevant Personnel Unit as to the appeal procedures applying in that particular Department.

GROUND OF APPEAL

The only ground of appeal is **greater efficiency**.

EFFICIENCY

The Promotion Appeal Committee (PAC) is required to determine the relative efficiency of the parties to an appeal. The definition of efficiency is set out in subsection 85 of the PSMA, which states:

- (2) For the purpose of forming an opinion as to the most efficient of the officers concerned, the Committee shall have regard to:
 - (a) the abilities, qualifications, experience, standard of work performance and personal qualities of each officer, to the extent that the Committee considers that those matters are relevant to the performance of the duties of the office; and

EMPLOYMENT (Continued)

(b) if and only if the Chief Executive who made the promotion has indicated that, for the purpose of forming an opinion under section 83, the Chief Executive had regard to the potential of officers for further career developments in the Service, or the ability of officers to perform the duties of other offices in the Department of the same or equal classification-that matter.

(3) A reference in subsection (2) to the abilities, qualifications, experience, standard of work performance and personal qualities, potential for further career development in the Service, or ability to perform the duties of other offices in a Department is, in relation to an officer who is a returned soldier or who is or has been absent on specified defence service, a reference to the abilities, qualifications, experience, standard of work performance, personal qualities, potential for future career development in the Service, or ability to perform the duties of the offices concerned that, in the opinion of the Committee, the officer would have had but for the absence of the officer on active service or on specified defence service.

Normally, the selection criteria used by the department in the selection and by the PAC in the appeal will incorporate the matters referred to in the definition of efficiency to the extent that they are relevant to the duties of the job.

ADVICE TO POTENTIAL APPELLANTS - PROMOTIONS AND TEMPORARY PERFORMANCE

The following advice applies to appeals against both promotions and temporary performance directions. Before lodging an appeal, you should consider carefully whether you can demonstrate that you are more efficient at doing the job than the person(s) you are appealing against. To help you determine whether you can demonstrate your greater efficiency, it is important that you obtain from the promoting department:

* available written reports and oral feedback explaining the selection, especially the comparison between you and the promotee.

The PAC will consider the appeal only on the basis of who is the **more efficient**. PACs should not be used as a forum to air grievances about how a selection was conducted. If you decide to appeal, you must comply with the following instructions.

FORM OF APPEAL

The most convenient form of appeal is by use of Form PAC4, available through your Personnel Unit. Alternatively you may write a letter, detailing the following:

- Date of *Gazette*/notice;
- Name of promotee/selectee;
- Department in which promotion/selection made;

- Your full name;
- Your **private** postal address, as well as your work address and telephone number;
- Classification and salary scale of your substantive (i.e. your permanent) ACTPS position (and if you are a former officer or an APS officer or someone working for a statutory authority, details of your former ACTPS position, the current position you hold in the APS or the statutory authority);
- Office/branch and department or agency; and
- AGS number.

Where you intend to appeal against more than one promotion/selection, a separate appeal should be lodged against each one, **unless** all the promotions have been notified in the one *Gazette*, and the positions are all of the same classification and all in the same state, department and branch, in which case, one letter of appeal listing all promotees appealed against will be accepted.

WHEN TO LODGE APPEALS

Appeals must be received by the Office of the Merit Protection Commission (MPC) at the address below, **by 4.51 p.m. on the 14th day after** the date of notification in the *Gazette*. (In the case of temporary performance appeals, the 14 day deadlines relates to the date on which the direction was first notified in the department.)

Appeals not lodged by the prescribed time **cannot be accepted**. Delays can occur in departmental mail systems, and you are advised to use Australia Post, facsimile, or better still, hand delivery if possible, to be sure of meeting the deadline.

Hearing or speech impaired staff can make inquiries via the TTY telephone located in MPC's Melbourne office, on 1800 812 578 (free call) from anywhere in Australia, but only from another TTY phone. These **must** be clearly marked as "ACTPS appeal – for transfer to the MPC Office in Canberra".

WHERE TO LODGE APPEALS

Merit Protection Commissioner, Level 4, Core 1, Wing 2, Edmund Barton Building corner of Kings Avenue and Blackall St, Barton ACT 2600. Tel. (02) 6272 3254, fax (02) 6272 3026.

ADVICE TO PROMOTEES AND APPELLANTS

All parties to an appeal are required to submit **written statements** supporting their case, to the MPC, within fourteen (14) days of the close of the appeal period, or by such other date as the MPC may determine.

If a party fails to provide a statement, MPC staff will remind the party or department of this requirement, and may, on request and in exceptional circumstances grant an extension of time. However, the PAC has the discretion to determine the case even if the statement is not provided.

Your statement in support of your case is a significant document in PAC deliberations, and is used to decide whether personal hearings will be necessary. If you fail to make a

EMPLOYMENT (Continued)

reasonable case for greater efficiency in your statement, you may find that the PAC proceeds to determine your case without interviews. As a party to an appeal, you are entitled to access to:

- (i) the departmental statement (which consists of all material sent to the PAC by the promoting department); and
- (ii) the written material submitted by other parties to the appeal which addresses their claims to superior efficiency.

However, you are not entitled to access to the private contact details supplied by any other party as a part of their statement.

The departmental statement will be available for you to see in the promoting department, generally at least seven (7) days before the date scheduled for the appeal hearing. It is up to you to seek access, but the department should advise you (and the other parties) when and where the statement is available for viewing. The statements of parties are available at the MPC generally at least seven (7) days prior to the hearing date, and you should telephone the MPC to make an appointment to view them, once you have submitted your own statement. The responsibility for seeking access rests with each party, and PAC hearings will not be deferred if you fail to exercise your right of access. If for very good reason (e.g. geographical distance, illness etc.) you are unable to visit the MPC office, alternative access arrangements may be possible, and you should discuss this with MPC staff. You may take notes, but may not photocopy or retain material.

After reading the statements of the other parties, you may wish to submit a supplementary statement in support of your claims. All supplementary material (including additional referee reports) must reach the MPC at least two (2) working days before any scheduled hearing. It is preferable to submit a supplementary statement (after viewing the statements of other parties) rather than to delay your initial statement, but bear in mind the need to provide access for all parties to all statements prior to any hearing. Unreasonably late supplementary statements may not be accepted.

CONTENT OF STATEMENTS

You should provide **four** copies of your statement, which should contain the following: (a) at the top:

- (i) PAC reference number;
 - (ii) full name;
 - (iii) both your private and work address and telephone number. If you do not wish this information to be available to other parties it should be included with your statement in a severable sheet which clearly indicates that it is to be kept confidential;
 - (iv) date of permanent appointment; and
 - (v) educational and other qualifications.
- (b) the names and telephone numbers of your supervisor and any other referee(s) (see

section below for further advice on who should be nominated);

- (c) a brief outline of your employment history;
- (d) a statement of claims to the position addressing the selection criteria;
- (e) any views you may have about the departmental assessment of you; *and most importantly*;
- (f) **reasons for your claim that you are more efficient than the other party or parties.**

If you feel it is necessary to make any unfavourable comments about a party to the appeal, you should include these comments in your written statement. Parties to an appeal must have an opportunity to comment on any unfavourable observations.

You should also note that your statement should not include material that breaches privacy requirements or any similar legislation.

PAC PROCEDURES

The PAC does not have to interview all or any of the parties to an appeal. Therefore, you should not rely on being granted an interview as the main opportunity to make your case. You should instead state your case as fully and as openly as possible in your written statement. If a PAC decides that parties are to be interviewed, you will be advised as early as possible of the date and place, usually through the recruitment/personnel area of your department.

Once you have lodged an appeal or are aware an appeal has been lodged against your promotions, you will be considered available for interview at any time. Wherever possible, at least seven-(7) days notice of the interview will be given. As a general rule the PAC will expect you to attend for any interview at the time it determines, and will not delay or reschedule hearings without good reason.

The PAC will determine its procedures according to the circumstances of the case before it, but will normally consider the following:

- (a) the departmental statement;
- (b) the written statements of the parties;
- (c) the cases put to the PAC by the parties at any oral hearing or under any alternative arrangements;
- (d) an assessment of the parties at any hearing before the Committee;
- (e) relevant views expressed by supervisors, referees or other persons contacted; and
- (f) any other written information about a party requested by the MPC from the promoting/selecting department under the Merit Protection (Australian Government Employees) regulations.

At the hearing, you may be asked to clarify points from your statement, to respond to questions which test you against the requirements of the position, and to summarise why you are the more efficient officer. You should use this opportunity to elaborate on the claims in your written statement as to why you believe you are more efficient. Promotees and selectees **must** be prepared to discuss their own efficiency compared with that

EMPLOYMENT (Continued)

of the appellant(s). It is not enough to take refuge in the fact that the department chose you in the selection exercise.

If the PAC becomes aware of new material which relates to your work, which is significantly adverse to you, and could affect your success in the appeal adversely, the PAC will inform you of the substance of the material and give you the chance to comment.

If the PAC decides that it needs more information, it may also contact the department, any of the parties to the appeal, or referees or supervisors of the parties.

SUPERVISORS/REFEREES

As mentioned above, each PAC is free to determine its own procedures, and may or may not feel a need to consult with supervisors, referees, or other people. If you wish the PAC to have regard to the comments of a particular person, it is in your best interests to obtain such comments in writing and submit them with your statement. You should also speak to anyone you intend to nominate as a referee, to find out what they will say about you if contacted, and how they rate you against the other party/parties if they know them.

The most appropriate person to nominate as your referee is your current supervisor, provided that he/she has supervised you for a reasonable period. Past supervisors are also appropriate if their knowledge of you is reasonably recent. The PAC will also be particularly interested in the views of referees who can give well-founded comments comparing two or more of the parties. You are not limited to nominating your supervisors for referee comments (and indeed you may nominate anyone you wish to) but supervisor's opinions are usually perceived as most useful by PACs.

Additional information on lodging appeals is contained in the MPRA brochure, *Appeals against promotions and temporary performance directions*, which you should be able to obtain from your Personnel section.

B. REVIEW OF NON-APPEALABLE PROMOTIONS UNDER SECTION 87

An unsuccessful applicant for a non-appealable promotion who believes that the promotion should not stand because there was:

- (a) patronage, favouritism or unlawful discrimination in the making of the promotion (prescribed by section 8 of the PSMA); and/or
- (b) a serious defect in the selection process (a breach of section 65 of the PSMA), may apply to the MPC for a review of that promotion.

A request for review must be made in writing to the Director, MPC, at the address given below and must be received by the end of the 13th day after the day on which the promotion appeared in the *Gazette*.

An applicant must provide the following details:

- * full name and AGS number;
- * classification, position number and location of the promotion in question;

- * date and number of the *Gazette* in which the promotion was notified;

- * the basis on which the request is made with supporting information.

It is important to provide details to support your claim of patronage, favouritism, unlawful discrimination and/or serious defect in the process. A reasonable time will be allowed, after the lodging of an application for review, for the provision of such documentation. However, the grounds for an application for review are required in the initial application.

Before lodging an application for review of a non-appealable promotion, you should:

- (1) consider carefully the basis on which the application is to be made and your reasons for believing that the promotion should be reviewed; and
- (2) obtain feedback from the convener of the selection advisory committee and discuss your concerns with the delegate who made the promotion.

Note that the review process is not a means by which the merits of applicants for a promotion can be reviewed. It is not comparable with the right of appeal to a PAC. Section 87 provides for a review of a promotion solely on the ground that it would be unreasonable for the promotion to stand because of a breach of section 8 or a serious defect under section 65, and is **directed at the process and not the merits of the decision**.

Additional information on lodging an application for review is contained in the MPC brochure, *Review of non-appealable promotions*, which you should be able to obtain from your Personnel Section.

WHERE TO LODGE AN APPLICATION FOR REVIEW

Office of the Merit Protection Commissioner
Level 4, Core 1, Wing 2, Edmund Barton Building, cnr Kings Avenue and Blackall Street, Barton ACT 2600. Tel. (02) 6272 3254, fax (02) 6272 3026

DEPARTMENT OF HEALTH AND COMMUNITY CARE

Health Outcomes and Service Performance Health Outcomes Policy Unit

S. Lawton AGS No. 742 41018

From: Administrative Service Officer Class 6
\$44,503-\$51,888

ACT Health and Community Care

To: Senior Officer Grade C \$56,346-\$60,755
Health Outcomes Policy Unit, ACT Health and Community Care, Canberra (PN.27254)

(Gazette No 30, 27.7.00)

148-9011 16888

EMPLOYMENT (Continued)

THE CANBERRA HOSPITAL

**The Canberra Hospital
Nursing Branch
Pain Management Service**

Heather Shirley Collin: 261-49380
From: Registered Nurse Level 1 \$32,245 - \$41,789
Pain Management Service
To: Registered Nurse Level 3 \$47,581 – 50,648
Surgical SMT, Pain Management Service, Canberra (PN. 26321) (17.8.00)

CC: 148-9010-16875 (1969)

**The Canberra Hospital
Mental Health Services**

Jaelyn Murray: 739-65751
From: Registered Nurse Level 1 \$32,245 - \$41,789
The Canberra Hospital
To: Registered Nurse Level 2 \$43,150 - \$45,877
Mental Health Services The Canberra Hospital, Canberra (PN. 22450)
CC: 148-9010-16875 (2254)

**The Canberra Hospital
Mental Health Services**

Rosemary Tristram: 755-61398
From: Registered Nurse Level 1 \$32,245 - \$41,789
The Canberra Hospital
To: Registered Nurse Level 2 \$43,150 - \$45,877
Mental Health Services The Canberra Hospital, Canberra (PN. 22466)

CC: 148-9010-16875 (2254)

**The Canberra Hospital
Mental Health Services**

Martin O'Brien: 756-32731
From: Registered Nurse Level 1 \$32,245 - \$41,789
The Canberra Hospital
To: Registered Nurse Level 2 \$43,150 - \$45,877
Mental Health Services The Canberra Hospital, Canberra (PN. 22497)

CC: 148-9010-16875 (2254)

**The Canberra Hospital
Mental Health Services**

Erica Berry: 756-34163
From: Registered Nurse Level 1 \$32,245 - \$41,789
The Canberra Hospital
To: Registered Nurse Level 2 \$43,150 - \$45,877
Mental Health Services The Canberra Hospital, Canberra (PN. 22542)

CC: 148-9010-16875 (2254)

**The Canberra Hospital
Mental Health Services**

Dawn Barnes: 762-88557
From: Registered Nurse Level 1 \$32,245 - \$41,789
The Canberra Hospital
To: Registered Nurse Level 2 \$43,150 - \$45,877
Mental Health Services The Canberra Hospital, Canberra (PN. 22519)

CC: 148-9010-16875 (2252)

**The Canberra Hospital
Communications
Front Desk Enquires**

Carol Joyce Duvall: 607-74198
From: General Service Officer Level 3 \$25,084 - \$29,014
The Canberra Hospital
To †: Administrative Service Officer Class 2 \$28,391 - \$31,483
Reception & Enquires The Canberra Hospital, Canberra (PN. 25142) (27/7/00)
Note: These positions were considered by a joint Selection Committee formed under Clause 30 of The Canberra Hospital (Clerical, Technical, Professional and General Service Officers) Agreement 1999-2002. The JSC consists of union and management nominees as set out in Clause 30. Promotions made on the basis of a unanimous decision of a JSC under Clause 30 of the agreement are not subject to appeal.

CC: 148-9010-16875 (8314)

**The Canberra Hospital
Communications
Front Desk Enquires**

Lyn Moore: 261-03438
From: Administrative Service Officer Class 1 \$15,051- \$27,725
Reception & Enquires
To: Administrative Service Officer Class 2 \$28,391-\$31,483
Reception & Enquires The Canberra Hospital, Canberra (PN. 25181) (27/7/00)
CC: 148-9010-16875 (8314)

**The Canberra Hospital
Communications
Front Desk Enquires**

Kerry Casey: 261-25557
From: Administrative Service Officer Class 1 \$15,051- \$27,725
Reception & Enquires
To: Administrative Service Officer Class 2 \$28,391-\$31,483

Reception & Enquires The Canberra Hospital, Canberra (PN. 25143) (27/7/00)
CC: 148-9010-16875 (8314)

EMPLOYMENT (Continued)**ACT COMMUNITY CARE****Disability Program****Vanessa Bannink-Frend: 736-37125**

From: Professional Officer Class 1 \$30,695-43,063

Educations and Community Services

To: Professional Officer Class 2 \$44,018-\$49,193

Disability Program ACT Community Care, Canberra

(PN. 27023) (12 August 2000)

CC: 148-9009-16861

CHIEF MINISTER'S DEPARTMENT**N. C. Pritchard AGS No: 735-15160**

From: Administrative Service Officer Class 5, \$41,207-\$43,694p.a

Chief Minister's Department

To: Administrative Service Officer Class 6

(PN: 10543), \$44,503-\$51,121p.a

Human Resource, Chief Minister's Department

Gazette No: 30. 27 July 2000

CC: 148-9031-17429

All appeal applications should be addressed to:

Convener of the Appeal Panel

PO Box 749

Civic Square ACT 2608

J. B. Anderson AGS No: 738-46306

From: CMD Officer Class 6 \$44,723-\$51,373p.a

Chief Minister's Department

To: CMD Senior Officer (PN: 42300),

\$57,361-\$61,791p.a

Public Sector Management Group,

Chief Minister's Department

Gazette No: 32. 10 August 2000

CC: 148-9031-17884

R. G. Piani AGS No: 544-82367

From: Administrative Service Officer Class 6

\$44,503-\$51,121p.a

Chief Minister's Department

To: Senior Officer Grade C, (PN: 10535),

\$56,346-\$60,755p.a

artsACT, Chief Minister's Department

Gazette No: 32. 10 August 2000

CC: 148-9031-17204

D. J. Collett AGS No: 739-39198

From: Senior Officer Grade B, \$66,577-

\$74,948p.a

Chief Minister's Department

To: Senior Officer Grade A, (PN: 55345)

\$77,321p.a

Policy Group, Chief Minister's Department

Gazette No: 13. 30 March 2000

CC 148-9031-17429

H. C. Hill AGS No: 033-41484

From: Senior Officer Grade B, \$66,577-

\$74,948p.a

Department of Education and Community Services

To: Senior Officer Grade A, (PN: 55383)

\$77,321p.a

Policy Group, Chief Minister's Department

Gazette No: 13. 30 March 2000

CC 148-9031-17429

DEPARTMENT OF URBAN SERVICES

In accordance with current Urban Services

E.B.A provisions, appeals against Urban

Service promotions must be lodged at the

personnel counter on Level 1 Annexe Macarthur

House, 12 Wattle Street Lyneham by close of

business on the 7th day after notification in the

Gazette.

Corporate Group**Personnel Operations Section****K. M. McMahon: AGS NO 710-39789**

From: Administrative Service Officer Class 5

\$41,207-\$43,694

Urban Services

To: Administrative Service Officer Class 6

\$44,504-\$51,121

Personnel Operations Section Urban Services,

Canberra (PN. 12739) (Gazette PS 50,

16/12/1999)

Note: In accordance with current EBA

provisions, appeals must be received at the

Personnel counter on Level 1 Annexe

Macarthur House 12 Wattle Street Lyneham by

close of business on the 7th day after

notification in the Gazette.

CC: 148-9017 17224

Operations Group**City Operations Branch****Road User Services Section****V. R. Osborne: AGS No 715-95507**

From: Administrative Service Officer Class 3

\$33,147-\$35,774

Urban Services

To: Administrative Service Class 4

\$36,399-\$39,520

Road User Services Section Urban Services,

Canberra (PN. 15000) (Gazette No. 24, 8/6/2000)

Note: In accordance with current EBA

provisions, appeals must be received at the

Personnel counter on Level 1 Annexe

Macarthur House 12 Wattle Street Lyneham by

close of business on the 7th day after

notification in the Gazette.

CC: 148-9015 17013

Retirements and dismissals

CULTURAL FACILITIES CORPORATION

Section 141 Public Sector Management Act:

Barbara Dowse,

Administrative Service Officer Class 5,

18/8/2000

CC: 148-9008-16850

EMPLOYMENT (Continued)

Corrigenda

ACT COMMUNITY CARE

Career Medical Officer Grade 2 \$74,305

Raghavendra Parige: 752-25917, Section 68(1) & 70(1), 14 September 2000
 Incorrect AGS number and salary.
 CC: 148-9009-16852

ACT Public Service Index of addresses

- 05 The Recruitment Officer, Director of Public Prosecutions, GPO Box 595, Canberra ACT 2601
- 06 Recruitment Officer, Chief Minister's Department, GPO Box 158, Level 3, Canberra Nara Centre, Canberra ACT 2601
- 07 Recruitment Officer, Calvary Public Hospital. PO Box 254, Jamison Centre, ACT 2614
- 08 Personnel Manager, ACTION, PO Box 1155, Tuggeranong, ACT 2901
- 09 Personnel Officer, Totalcare, PO Box 56, Mitchell ACT 2911
- 11 The Recruitment Officer, Canberra Institute of Technology, GPO Box 826, Canberra City ACT 2601
- 12 Customer Service Supervisor, Department of Education and Community Services, PO Box 1584, Tuggeranong ACT 2901
- 13 Recruitment Officer, Administrative Branch, Emergency Services Bureau, PO Box 104, Curtin ACT 2605
- 16 Human Resource Management Unit, The Canberra Hospital, PO Box 11, Woden ACT 2606
- 17 Resource Advisor, Business Services Bureau, Department of Health and Community Care, PO Box 11, Woden ACT 2606
- 18 The Administrative Officer, Legislative Assembly for the ACT, GPO Box 1020, Canberra ACT 2601
- 20 Administrative Officer, Health Protection Service, Locked Bag 5, Weston Creek ACT 2611
- 21 Recruitment Officer, ACT Community Care, GPO Box 825, Canberra City ACT 2601
- 23 Administrative Officer, Central Office, Department of Health and Community Care, GPO Box 825, Canberra City ACT 2601
- 28 Recruitment Officer, Human Services Unit, Department of Justice and Community Safety, PO Box 921, Civic Square ACT 2608

- 30 The Secretary, Milk Authority of the ACT, GPO Box 1110, Canberra ACT 2601
- 31 The Recruitment Officer, Auditor-General's Office ACT, PO Box 275 Civic Square ACT 2608
- 32 Canberra Theatre Trust, PO Box 226, Civic Square ACT 2608
- 34 Applications Officer, Urban Services, GPO Box 158, Canberra ACT 2601
- 35 Recruitment Officer, Department of Treasury and Infrastructure, GPO Box 158, Canberra ACT 2601.
- 36 Recruitment/Executive Officer Community and Health Services Complaints Commissioner's Office, GPO Box 1321, Canberra ACT 2601.

GAZETTE INFORMATION

ISSUE OF ACT SPECIAL GAZETTES

The following issues of the ACT Special Gazettes have been published since the last Weekly Gazette. For listings of previous ACT Special Gazettes please refer to this internet site

<http://www.publishing.act.gov.au>

Gazette Number	Date	Title
S54	22 September	Podiatrists Registered in the ACT under the <i>Podiatrists Act 1994</i>
S55	22 September	Dentists, Dental Specialists and Dental Hygienists Registered in the ACT under the <i>Dentists Act 1931</i>
S56	22 September	Psychologists Registered in the ACT under the <i>Psychologists Act 1994</i>
S57	22 September	Regulation No. 37 of 2000 ~ <i>Children and Young People Act 1999</i>

GOVERNMENT NOTICES

AUSTRALIAN CAPITAL TERRITORY *INTERPRETATION ACT 1967* NOTIFICATION OF ENACTMENT BY LEGISLATIVE ASSEMBLY

UNDER subsection 8(1) of the *Interpretation Act 1967*, I GIVE NOTICE that the following laws have been passed by the Australian Capital Territory Legislative Assembly. Copies of the laws will be made available for purchase at the ACT Government Civic Shopfront on the ground floor of FAI House, corner of London Circuit and Akuna Street, Canberra City, ACT 2601.

Date 20/9/00

Kate Carnell
 Chief Minister

Short Title	No. and Year
Transplantation and Anatomy Amendment Act 2000	45 of 2000
Duties Amendment Act 2000 (No 3)	46 of 2000
Taxation Administration Amendment Act 2000	47 of 2000
Spent Convictions Act 2000	48 of 2000
Land (Planning and Environment) Amendment Act 2000 (No 4)	49 of 2000
Electoral Amendment Act 2000	50 of 2000
Artificial Conception Amendment Act 2000	51 of 2000

GOVERNMENT NOTICES (Continued)**NOTIFICATION OF THE MAKING OF AN INSTRUMENT**

NOTICE is hereby given that the undermentioned Instrument of the Australian Capital Territory has been made. Copies of the Instrument may be purchased from Publishing Services, Legislation and Sales Counter, ACT Government Shopfront, Ground Floor, FAI House, Corner of London Circuit and Akuna Street, Canberra City ACT 2601.

Act under which Instrument made	Description of Instrument	Number and year of Instrument
<i>Public Place Names Act 1989</i>	Determination of one Street Name in the Division of Nicholls.	No. 307 of 2000
<i>Public Place Names Act 1989</i>	Determination of two Street Name in the Division of Russell.	No. 308 of 2000
<i>Parole Act 1976</i>	Appointment of Federal Agent Audrey Fagan as a Member of the Parole Board of the Australian Capital Territory.	No. 309 of 2000
<i>Subordinate Laws Act 1989; Agents Act 1968; and Agents Amendment Act 2000</i>	Supplementary Determination of Fees.	No. 310 of 2000

NOTIFICATION OF THE MAKING OF A REGULATION

NOTICE is hereby given that the undermentioned Regulation of the Australian Capital Territory has been made. Copies of the Regulation may be purchased from Publishing Services, Legislation and Sales Counter, ACT Government Shopfront, Ground Floor, FAI House, Corner of London Circuit and Akuna Street, Canberra City ACT 2601.

Act under which Regulation made	Description of Regulation	Number and year of Regulation
<i>Liquor Act 1975</i>	Liquor Regulations Amendment	No. 38 of 2000

GOVERNMENT NOTICES (Continued)

ACT GOVERNMENT PLANNING AND LAND MANAGEMENT GROUP

DRAFT VARIATION NO.118 TO THE TERRITORY PLAN HERITAGE PLACES REGISTER – YARRALUMLA BRICKWORKS, YARRALUMLA AND FEDERAL CAPITAL COMMISSION (FCC) TYPE 15 HOUSE, FORREST

In accordance with Section 24(2) of the *Land (Planning and Environment) Act 1991*, the Planning and Land Management Group of Urban Services is making available for public inspection the documents submitted to the Minister in relation to:

- **draft Variation No.118 to the Territory Plan relating to Heritage Places Register – Yarralumla Brickworks, Yarralumla and Federal Capital Commission (FCC) Type 15 House, Forrest.**

The documents relating to this draft Variation are now available for perusal:

- at libraries of the ACT Government Library Service at Belconnen, Civic, Dickson, Erindale, Griffith, Kippax, Tuggeranong and Woden during normal opening hours; and
- at the PALM Shopfront at 16 Challis Street, Dickson during normal office hours.

GOVERNMENT NOTICES (Continued)

Environment ACT

Environment Protection Act 1997

Application for an Environmental Authorisation

Notice is hereby given that under Section 48 of the *Environment Protection Act 1997*, environmental authorisations to conduct activities have been received from the organisations set out below:

Organisation	Brief Description of Activity	Location
Parkwood Eggs Pty Ltd	Keeping of Poultry	266 Parkwood Road MACGREGOR ACT 2615
Barry Petroleum	Petroleum Storage	11 Barrier Street FYSHWICK ACT 2609

Under Section 48(1) of the *Environment Protection Act 1997*, any person who wishes to make a written submission to the Environment Management Authority concerning the above application may do so by close of business on 19 October 2000. Submissions should be addressed to:

Environment Management Authority, PO Box 144, Lyneham ACT 2602

Copies of the application may be obtained from the Environment Management Authority by telephoning the Environment ACT Helpline on (02) 62079777 or at Level 2, South Wing, Macarthur House, Wattle Street Lyneham ACT.

Granting of an Environmental Authorisation

Notice is hereby given that under Section 49 of the *Environment Protection Act 1997* (the Act), environmental authorisations to conduct activities have been granted to the organisations set out below:

Organisation	Brief Description of Activity	Location
Munro Refrigeration and Air Conditioning	Use of CFCs and HCFCs	114 Munro Rd Queanbeyan

Under Section 135 of the Act, an application may be made to the Administrative Appeals Tribunal for a review of these decisions. The Administrative Appeals Tribunal can be contacted on telephone 6217 4277.

Copies of environmental authorisations are available for public inspection, during business hours, at the office of the Environment Management Authority, Level 2, South Wing, Macarthur House, Wattle Street Lyneham ACT.

Dated the 28 day of September 2000
Environment Management Authority

GOVERNMENT NOTICES (Continued)**AUSTRALIAN CAPITAL TERRITORY****RADIATION ACT 1983****Section 73****NOTIFICATION OF DECISIONS**

Pursuant to Section 73 of the Australian Capital Territory Radiation Act 1983, the Radiation Council hereby gives notice of the particulars of the following decisions of Council, made on 20th September 2000

REGISTRATION OF IRRADIATING APPARATUS (paragraph 73(1)(d))

Owner	W K McDonald
Description	Watson Victor model WV30 90/30 veterinary x-ray machine 90kVp, 30mA S/No 570411
Location	Woden Animal Hospital 176 Dixon Drive Holder
Conditions	Veterinary radiography.
Owner	Gilbert Labour
Description	Gendex Densomat dental x-ray machine with Oralix 65S tube, 65 kVp, 7.5mA Serial Nos 011416, 050932
Location	Unit 4, Heard Street Mawson Place Mawson
Conditions	Diagnostic dental examinations.
Owner	ACT Community Care, Dental Services
Description	Gendex Densomat dental x-ray machine with Oralix 65s tube S/Nos 811611, 950704 65kVp 7.5mA
Location	room 10 Dental Services Clinic Phillip Health Centre
Conditions	Diagnostic dental examinations.
Owner	Dr Colin Seaniger
Description	Sirona model 4684606D3302 dental x-ray machine with Siemens Heliodont DS tube S/Nos 12004/13173, 18770/298432 60kVp, 7mA
Location	Room 2 Chisholm Dental Surgery Chisholm Shopping Centre 72 Halley Street Chisholm
Conditions	Diagnostic dental examinations.

GOVERNMENT NOTICES (Continued)

GRANTING OF LICENCE (paragraph 73(1)(b))

Licensee Ronald William Boulton
 Address Canberra Institute of Technology
 Faculty of Science and Technology
 Bruce Campus
 Authorised Activities Purchase, own or have in possession, use, cause or permit to use, unsealed radioactive materials, irradiating apparatus
 Conditions Educational uses of:
 * X-ray equipment & sealed source analysis equipment including XRD & XRF.
 * Unsealed radioactive materials: P-32.
 • Sealed radioactive sources: Cs-137, Cd-109, Ba-133, Co-60, Co-57, Na-22, Mn-54, Tc-99, H-3, C-14, Am-241, Am-241/Be.

Licensee Dr Raymond Alan Heffer
 Address Kapooka Dental Company
 Blamey Barracks
 Kapooka Milpo NSW 2661
 Authorised Activities use, cause or permit to use, irradiating apparatus
 Conditions Diagnostic dental radiography.

Licensee Dr Ian Michael Jeffery
 Address The Canberra Hospital
 Cardiology Unit
 PO Box 11
 Woden ACT 2606
 Authorised Activities Use irradiating apparatus
 Conditions Use of irradiating apparatus for diagnostic medical purposes. Restricted to fluoroscopy directly related to cardiology. This licence does not permit the supervision or direction of any other person in the use of fluoroscopy except a registrar in your speciality. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.

APPROVAL FOR ALTERATION OR MODIFICATION OF REGISTERED IRRADIATING APPARATUS (paragraph 73(1)(e))

Owner Dr Stephen K Lising
 Description Dental x-ray unit Trophex,
 S/Nos 82998, 11732 65kVp, 8mA
 Location Suite 1
 McKay Gardens
 Turner
 Conditions Diagnostic dental examinations.

GOVERNMENT NOTICES (Continued)

Owner ACT Community Care, Dental Services
 Description Philips Densomat digital ET dental x-ray machine with Oralix 65S tube.
 S/Nos 8620348, 8600563 65kVp, 7.5mA
 Location Dental Clinic - Room 1
 1 Moore Street
 Canberra City
 Conditions Diagnostic dental examinations.

Owner Dr David Y Chan
 Description Trophy Trophex dental x-ray unit
 S/Nos 86840, 73621 65kVp, 8mA
 Location Room 4, Suite 3, Level 2
 Lakeview House
 Cowlshaw Street, Tuggeranong
 Conditions Diagnostic dental examinations.

VARIATION OF CONDITIONS SPECIFIED IN A LICENCE
(paragraph 73(1)(c))

Licensee Dr Frederick Earl Lomas
 Address Unit 4, George Turner Building
 11 Mackay Street
 Turner
 Authorised Activities Purchase, own or have in possession, use, cause or permit to
 use, unsealed radioactive materials.
 Conditions * Nuclear medicine procedures involving diagnostic and therapeutic
 uses of:
 Mo-99, Tc-99m, I-131, Ga-67, Tl-201.
 * Sealed sources, Cs-137, Co-57.

Licensee Bill Mouratidis
 Address Department Of Nuclear Medicine
 The Canberra Hospital
 Garran
 Authorised Activities Purchase, own or have in possession, use, cause or permit to
 use, unsealed radioactive materials.
 Conditions Nuclear medicine procedures involving diagnostic and therapeutic uses
 of:
 Mo-99, Tc-99m, Ga-67, Tl-201, In-111, I-123, I-125, I-131, P-32, Y-90,
 Cr-51, Co-57, C-14, Sr-89, Ga-66, Ga-68, F-18, Ge-68.
 Sealed sources: Co-57, Cs-137.

GOVERNMENT NOTICES (Continued)

- Licensee Paul Joseph Sullivan
 Address Department of Nuclear Medicine
 The Canberra Hospital
 Authorised Activities Purchase, own or have in possession, use, cause or permit to use, unsealed radioactive materials.
 Conditions Nuclear medicine procedures involving diagnostic & therapeutic medical uses of:
 * Tc-99m, Ga-67, Tl-201, I-131, I-125, Cr-51, C-14, Y-90, P-32, In-111, Mo-99, Co-57, I-123, Sr-89, Ga-66, Ga-68, F-18, Ge-68.
 * Sealed sources: Cs-137, Co-57.
- Licensee Dr Robert Allen
 Address The Canberra Hospital
 Radiology Department
 PO Box 11
 Woden ACT 2606
 Authorised Activities: Own or have in possession, use, cause or permit to use, irradiating apparatus.
 Conditions Diagnostic radiology. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.
- Licensee Christopher Roberts
 Address 1 Hayes Crescent
 Griffith ACT 2603
 Authorised Activities: Use, irradiating apparatus.
 Conditions Use of irradiating apparatus for diagnostic medical purposes. Restricted to fluoroscopy directly related to orthopaedic surgery. This licence does not permit the supervision or direction of any other person in the use of fluoroscopy except a registrar in your specialty. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.
- Licensee Dr Charles Hoy
 Address 2 Mclean Place
 Curtin ACT 2605
 Authorised Activities: Own or have in possession, use, cause or permit to use, irradiating apparatus.
 Conditions Diagnostic radiology. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.
- Licensee Anthony W Griffin
 Address Uriarra Station
 Uriarra ACT 2611
 Authorised Activities: Own or have in possession, use, cause or permit to use, irradiating apparatus.
 Conditions Diagnostic radiology. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.
- Licensee Dr Graham Utleigh
 Address 6 Mathieson Crescent
 Weetangera ACT 2614
 Authorised Activities: Purchase, own or have in possession, use, cause or permit to use, irradiating apparatus.
 Conditions Diagnostic radiology. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.

GOVERNMENT NOTICES (Continued)

- Licensee Gael Brook
Address 10 Hutt Street
Yarralumla ACT 2600
Authorised Activities: Use, cause or permit to use, irradiating apparatus.
Conditions Diagnostic radiology. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.
- Licensee Anthony C Clarke
Address Brindabella Specialists Centre
7/5 Dann Close
Garran ACT 2605
Authorised Activities: Use, irradiating apparatus.
Conditions Use of irradiating apparatus for diagnostic medical purposes.
Restricted to fluoroscopy directly related to gastroenterology. This licence does not permit the supervision or direction of any other person in the use of fluoroscopy except a registrar in your specialty. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.
- Licensee Dr David McNicol
Address Suite 5
Corinna Chambers
36-38 Corinna Street
Woden ACT 2606
Authorised Activities: Use, irradiating apparatus.
Conditions Use of irradiating apparatus for diagnostic medical purposes.
Restricted to fluoroscopy directly related to orthopaedic surgery. This licence does not permit the supervision or direction of any other person in the use of fluoroscopy except a registrar in your specialty. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.
- Licensee Dr Norval S Smith
Address ACT X-ray Services Pty Ltd
PO Box 55
Deakin West ACT 2600
Authorised Activities: Own or have in possession, use, cause or permit to use, irradiating apparatus.
Conditions Diagnostic radiology. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.
- Licensee Dr Nicholas Kringas
Address ACT X-ray Services Pty Ltd
PO Box 55
Deakin West ACT 2600
Authorised Activities: Own or have in possession, use, cause or permit to use, irradiating apparatus.
Conditions Diagnostic radiology. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.

GOVERNMENT NOTICES (Continued)

- Licensee Dr Anthony W A Davis
 Address ACT X-ray Services Pty Ltd
 PO Box 55
 Deakin West ACT 2600
 Authorised Activities: Own or have in possession, use, cause or permit to use,
 irradiating apparatus.
 Conditions Diagnostic radiology. You are required to enter the total radiation
 exposure time of each fluoroscopic procedure into the patient's record.
- Licensee Dr Kenneth Reginald Cramer
 Address ACT X-ray Services Pty Ltd
 PO Box 55
 Deakin West ACT 2600
 Authorised Activities: Own or have in possession, use, cause or permit to use,
 irradiating apparatus
 Conditions Diagnostic radiology. You are required to enter the total radiation
 exposure time of each fluoroscopic procedure into the patient's record.
- Licensee Geoffrey Stubbs
 Address Suite 4
 Corinna Chambers
 Corinna Street
 Phillip ACT 2606
 Authorised Activities: Use, irradiating apparatus.
 Conditions Use of irradiating apparatus for diagnostic medical purposes.
 Restricted to fluoroscopy directly related to orthopaedic surgery. This
 licence does not permit the supervision or direction of any other
 person in the use of fluoroscopy except a registrar in your specialty.
 You are required to enter the total radiation exposure time of each
 fluoroscopic procedure into the patient's record.
- Licensee Ross Alan O'Neil
 Address Radiology Department
 The Canberra Hospital
 PO Box 11
 Woden ACT 2606
 Authorised Activities: Purchase, own or have in possession, use, cause or permit to
 use, irradiating apparatus.
 Conditions Diagnostic radiology. You are required to enter the total radiation
 exposure time of each fluoroscopic procedure into the patient's record.
- Licensee Lybus C Hillman
 Address Brindabella Specialists Centre
 7/5 Dann Close
 Garran ACT 2605
 Authorised Activities: Use, irradiating apparatus.
 Conditions Use of irradiating apparatus for diagnostic medical purposes.
 Restricted to fluoroscopy directly related to gastroenterology. This
 licence does not permit the supervision or direction of any other
 person in the use of fluoroscopy except a registrar in your specialty.
 You are required to enter the total radiation exposure time of each
 fluoroscopic procedure into the patient's record.

GOVERNMENT NOTICES (Continued)

- Licensee Dr S J O'Connor
 Address Canberra Specialists Centre
 B10/161 Strickland Crescent
 Deakin ACT 2600
- Authorised Activities: Use, irradiating apparatus.
 Conditions Use of irradiating apparatus for diagnostic medical purposes. Restricted to fluoroscopy directly related to cardiology. This licence does not permit the supervision or direction of any other person in the use of fluoroscopy except a registrar in your specialty. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.
- Licensee Dr Susan Bell
 Address ACT X-ray Services Pty Ltd
 PO Box 55
 Deakin West ACT 2600
- Authorised Activities: Own or have in possession, use, cause or permit to use, irradiating apparatus.
 Conditions Diagnostic radiology. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.
- Licensee Dr David J W Morewood
 Address ACT X-ray Services Pty Ltd
 PO Box 55
 Deakin West ACT 2600
- Authorised Activities: Purchase, own or have in possession, use, cause or permit to use, irradiating apparatus.
 Conditions Diagnostic radiology. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.
- Licensee Dr Mark Edward Pierce
 Address ACT X-ray Services Pty Ltd
 PO Box 55
 Deakin West ACT 2600
- Authorised Activities: Own or have in possession, use, cause or permit to use, irradiating apparatus.
 Conditions Diagnostic radiology. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.
- Licensee Dr Iain Jeffrey Steward Duncan
 Address PO Box 79
 Garran ACT 2605
- Authorised Activities: Purchase, own or have in possession, use, cause or permit to use, irradiating apparatus.
 Conditions * Use of irradiating apparatus for diagnostic medical purposes. Restricted to fluoroscopy directly related to rheumatology. This licence does not permit the supervision or direction of any other person in the use of fluoroscopy except in your specialty. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.
 * Diagnostic and therapeutic nuclear medicine using: Mo-99, Tc-99m, Ga-67, Tl-201, I-131, I-125, Sr-89, P-32, C-14, Cr-51, In-111, Y-90, Co-57.

GOVERNMENT NOTICES (Continued)

- Licensee Dr Kathleen Tymms
 Address 10th Floor Canberra House
 40 Marcus Clarke Street
 Canberra City ACT 2601
 Authorised Activities: Use, irradiating apparatus.
 Conditions Use of irradiating apparatus for diagnostic medical purposes.
 Restricted to fluoroscopy directly related to rheumatology. This licence does not permit the supervision or direction of any other person in the use of fluoroscopy except a registrar in your specialty. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.
- Licensee Dr Maurice J Mulcahy
 Address PO Box 3834
 Manuka ACT 2603
 Authorised Activities: Use, irradiating apparatus.
 Conditions Use of irradiating apparatus for diagnostic medical purposes.
 Restricted to fluoroscopy directly related to urology. This licence does not permit the supervision or direction of any other person in the use of fluoroscopy except a registrar in your specialty. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.
- Licensee Howard Richard Galloway
 Address Medical Imaging
 The Canberra Hospital
 Garran ACT 2605
 Authorised Activities: Purchase, own or have in possession, use, cause or permit to use, irradiating apparatus.
 Conditions Diagnostic radiology. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.
- Licensee Dr Jeremy Price
 Address PO Box 1401
 Woden ACT 2606
 Authorised Activities: Purchase, own or have in possession, use, cause or permit to use, irradiating apparatus.
 Conditions Diagnostic radiology. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.
- Licensee John Dominic Connors
 Address ACT X-ray Services Pty Ltd
 PO Box 55
 Deakin West ACT 2600
 Authorised Activities: Sell, purchase, own or have in possession, use, cause or permit to use, irradiating apparatus.
 Conditions Diagnostic radiology. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.

GOVERNMENT NOTICES (Continued)

Licensee Dr Nancy Aun
 Address ACT X-ray Services Pty Ltd
 PO Box 55
 Deakin West ACT 2600
 Authorised Activities: Own or have in possession, use, cause or permit to use,
 irradiating apparatus.
 Conditions Diagnostic radiology. You are required to enter the total radiation
 exposure time of each fluoroscopic procedure into the patient's record.

Licensee Dr Graham Kaye
 Address Brindabella Specialists Centre
 7/5 Dann Close
 GARRAN ACT 2605
 Authorised Activities: Use, irradiating apparatus.
 Conditions Use of irradiating apparatus for diagnostic medical purposes.
 Restricted to fluoroscopy directly related to gastroenterology. This
 licence does not permit the supervision or direction of any other
 person in the use of fluoroscopy except a registrar in your specialty.
 You are required to enter the total radiation exposure time of each
 fluoroscopic procedure into the patient's record.

Licensee Dr Phillip Jeans
 Address Brindabella Specialists Centre
 7/5 Dann Close
 Garran ACT 2605
 Authorised Activities: Use, irradiating apparatus.
 Conditions Use of irradiating apparatus for diagnostic medical purposes.
 Restricted to fluoroscopy directly related to gastroenterology. This
 licence does not permit the supervision or direction of any other
 person in the use of fluoroscopy except a registrar in your specialty.
 You are required to enter the total radiation exposure time of each
 fluoroscopic procedure into the patient's record.

Licensee Dr Ian E T Stewart
 Address National Capital Diagnostic Imaging,
 Nuclear Medicine Laboratory
 Corinna Chambers, WODEN
 Authorised Activities: Purchase, own or have in possession, use, cause or permit to
 use, unsealed radioactive materials, irradiating apparatus.
 Conditions * Diagnostic radiology. You are required to enter the total radiation
 exposure time of each fluoroscopic procedure into the patient's record.
 * Sealed sources: Co-57, Cs-137.
 * Nuclear medicine procedures involving diagnostic and therapeutic
 uses of:
 Mo-99, Tc-99m, TI-201, Ga-67, I-131.

Licensee Kevin Osborn
 Address ACT X-ray Services Pty Ltd
 PO Box 55
 DEAKIN WEST ACT 2600
 Authorised Activities: use, cause or permit to use, irradiating apparatus.
 Conditions Diagnostic radiology. You are required to enter the total radiation
 exposure time of each fluoroscopic procedure into the patient's record.

GOVERNMENT NOTICES (Continued)

Licensee Brendan Geoffrey Cranney
 Address PO Box 55
 Deakin West ACT 2600
 Authorised Activities: Use, cause or permit to use, irradiating apparatus.
 Conditions Diagnostic radiology. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.

Licensee Deborah Hayes
 Address PO Box 4463
 Kingston ACT 2604
 Authorised Activities: Use, irradiating apparatus.
 Conditions Use of irradiating apparatus for diagnostic medical purposes. Restricted to fluoroscopy directly related to cardiology. This licence does not permit the supervision or direction of any other person in the use of fluoroscopy except a registrar in your specialty. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.

Licensee Dr Geoffrey Charles Speldewinde
 Address B6/161 Strickland Crescent
 Deakin ACT 2600
 Authorised Activities: Purchase, own or have in possession, use, irradiating apparatus.
 Conditions Use of irradiating apparatus for diagnostic medical purposes. Restricted to fluoroscopy directly related to rehabilitation medicine. This licence does not permit the supervision or direction of any other person in the use of fluoroscopy except a registrar in your specialty. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.

Licensee Dr David Miller Coles
 Address PO Box 195
 Deakin West ACT 2600
 Authorised Activities: Use, irradiating apparatus.
 Conditions Use of irradiating apparatus for diagnostic medical purposes. Restricted to fluoroscopy directly related to cardiology. This licence does not permit the supervision or direction of any other person in the use of fluoroscopy except a registrar in your specialty. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.

Licensee Dr Daryl A McGill
 Address Cardiology Department
 The Canberra Hospital
 PO Box 11
 Woden ACT 2606
 Authorised Activities: Use, irradiating apparatus.
 Conditions Use of irradiating apparatus for diagnostic medical purposes. Restricted to fluoroscopy directly related to cardiology. This licence does not permit the supervision or direction of any other person in the use of fluoroscopy except a registrar in your specialty. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.

GOVERNMENT NOTICES (Continued)

- Licensee Ahmad Farshid
 Address 8 Woolls Street
 Yarralumla ACT 2600
 Authorised Activities: Use, irradiating apparatus.
 Conditions Use of irradiating apparatus for diagnostic medical purposes.
 Restricted to fluoroscopy directly related to cardiology. This licence does not permit the supervision or direction of any other person in the use of fluoroscopy except a registrar in your speciality. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.
- Licensee Peter French
 Address PO Box 156
 Jamieson Centre ACT 2614
 Authorised Activities: Use, irradiating apparatus.
 Conditions Use of irradiating apparatus for diagnostic medical purposes.
 Restricted to fluoroscopy directly related to cardiology. This licence does not permit the supervision or direction of any other person in the use of fluoroscopy except a registrar in your speciality. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.
- Licensee Dr Elizabeth Anderson
 Address Attn: Beth Macauley,
 National Capital Private Hospital
 PO Box 8
 Garran ACT 2605
 Authorised Activities: Use, irradiating apparatus.
 Conditions Use of irradiating apparatus for diagnostic medical purposes.
 Restricted to fluoroscopy directly related to cardiology. This licence does not permit the supervision or direction of any other person in the use of fluoroscopy except a registrar in your speciality. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.
- Licensee Dr Paul Smith
 Address Suite 15, Corinna Chambers
 Corinna Street
 Phillip ACT 2606
 Authorised Activities: Use, irradiating apparatus
 Conditions Use of irradiating apparatus for diagnostic medical purposes.
 Restricted to fluoroscopy directly related to orthopaedic surgery. This licence does not permit the supervision or direction of any other person in the use of fluoroscopy except a registrar in your speciality. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.
- Licensee Dr Murali Guduguntla
 Address Department of Medical Imaging
 The Canberra Hospital
 PO Box 11
 Woden ACT 2606
 Authorised Activities: Use, cause or permit to use, irradiating apparatus.
 Conditions Diagnostic radiology. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.

GOVERNMENT NOTICES (Continued)

Licensee Dr Malcolm Thomson
 Address Department of Medical Imaging
 The Canberra Hospital
 PO Box 11
 Woden ACT 2606

Authorised Activities: Use, cause or permit to use, irradiating apparatus.
 Conditions Diagnostic radiology. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.

Licensee Dr Morry Silberstein
 Address Department of Medical Imaging
 The Canberra Hospital
 PO Box 11
 Woden ACT 2606

Authorised Activities: Use, cause or permit to use, irradiating apparatus.
 Conditions Diagnostic radiology. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.

Licensee Dr Jo-Anne Benson
 Address PO Box 124
 Garran ACT 2605

Authorised Activities: Use, irradiating apparatus.
 Conditions Use of irradiating apparatus for diagnostic medical purposes. Restricted to fluoroscopy directly related to paediatric surgery. This licence does not permit the supervision or direction of any other person in the use of fluoroscopy except a registrar in your specialty. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.

Licensee Linda Susan Weber
 Address PO Box 304
 Mawson ACT 2607

Authorised Activities: Use, irradiating apparatus.
 Conditions Use of irradiating apparatus for diagnostic medical purposes. Restricted to fluoroscopy directly related to anaesthesia. This licence does not permit the supervision or direction of any other person in the use of fluoroscopy except a registrar in your specialty. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.

Licensee Dr Peter D Hughes
 Address 22/175 Strickland Crescent
 Deakin ACT 2600

Authorised Activities: Use, irradiating apparatus.
 Conditions Use of irradiating apparatus for diagnostic medical purposes. Restricted to fluoroscopy directly related to urology. This licence does not permit the supervision or direction of any other person in the use of fluoroscopy except a registrar in your specialty. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.

GOVERNMENT NOTICES (Continued)

Licensee Peter Yorke
 Address PO Box 62
 Garran ACT 2605
 Authorised Activities: Use, irradiating apparatus.
 Conditions Use of irradiating apparatus for diagnostic medical purposes. Restricted to fluoroscopy directly related to anaesthesia. This licence does not permit the supervision or direction of any other person in the use of fluoroscopy except a registrar in your specialty. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.

GRANTING OF A DISPOSAL PERMIT (paragraph 73(1)(g))

Permit Holder Allan Hahn
 Licensed Premises Australian Institute of Sport
 Department of Physiology
 Leverrier Crescent, Bruce

Radionuclide contained in the material for disposal	Physical and chemical form of the material	Annual quantity of material for which approval is granted	Disposal method approved
Carbon-14	Contaminated lab waste - solid	20 MBq	Incineration-Mitchell

* **W.B.L.C. = West Belconnen Landfill Centre**

GRANTING OF LICENCE (paragraph 73(1)(b))

Licensee Dr Kushlani Kumari Heenetigala
 Address 39/30 Cunningham Street
 Kingston ACT 2604
 Authorised Activities Use, cause or permit to use, irradiating apparatus
 Conditions Diagnostic dental radiography.

Licensee Dr Gary Martin Verdickt
 Address 39/30 Cunningham Street
 Kingston ACT 2604
 Authorised Activities Use, cause or permit to use, irradiating apparatus
 Conditions Diagnostic dental radiography.

Review by the ACT Administrative Appeals Tribunal - Any Persons whose interests are adversely affected by this decision may apply to the Tribunal to have the decision reviewed.

Reasons - If you wish to obtain a statement of reasons to explain why the decision was made you should write within 28 days of this notice to the ACT Radiation Council, GPO Box 825, Canberra 2601.

GOVERNMENT NOTICES (Continued)

Location of the ACT Administrative Appeals Tribunal - The Tribunal is located on the 4th Floor, Canberra House, 40 Marcus Clarke Street, Canberra City.
Postal Address: GPO Box 9955, Canberra 2601. Telephone: 6243 4611. Facsimile: 6247 0962. Document Exchange: DX 5727.

Powers of the ACT Administrative Appeals Tribunal - The Tribunal is an independent body. The Tribunal can agree with, change or reject the original decision, substitute its own decision or send the matter back to the decision maker for reconsideration in accordance with Tribunal recommendations.

How to apply to the ACT Administrative Appeals Tribunal - Simply write within 28 days explaining the details to the decision and the reasons for asking for a review.

Cost - To lodge an application there is a fee. You may apply to have the fee waived on the grounds of hardship. No fee is payable if you are receiving legal assistance.

Access to documents - You may apply for access to any documents relevant to this decision under the ACT *Freedom of Information Act 1989*. For more information contact the Freedom of Information Officer, Department of Health and Community Care, on phone 62051340.

Dated this 20th day of September 2000

Joseph Lising
Chairperson
Radiation Council

