



Australian Capital Territory

Gazette

No. 50, Thursday 14 December, 2000

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ACT Government Homepage: <http://www.act.gov.au>

GENERAL INFORMATION

ACT GOVERNMENT GAZETTE

The ACT Government Gazette is published each Thursday. The sections included in the publication are:

- General Information;
- Employment
- Government Notices;
- Purchasing and Disposals;
- Invitations to Tender, Quote or Register Interest;
- Contracts arranged, and
- Private Notices

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Notices for Publications

Notices for the Gazette are to be lodged by 12 noon on the Wednesday prior to publication. Notices can be lodged in advance in hard copy or facsimile, by electronic mail or diskette, with a brief message of instruction and a WORD compatible document attachment.

A Gazette Request Form must also be delivered to the Gazette Office, by hand, mail or fax. For copies of this form please telephone the Gazette Office or go to www.publishing.act.gov.au/pub/gazreq.doc.

Signed notices must be sighted by the Gazette Office before gazettal can proceed.

Purchasing and Disposal Codes may be accessed on the ACT Government Website: www.publishing.act.gov.au/pub/gazette/p&d.pdf. Alternatively, you may obtain a hard copy listing by contacting the gazette office.

Private Notices

The fee for a private notice is as follows:

- minimum charge \$1.10 per word or \$110.00 whichever is the greater.

Cheques are to be made payable to 'Publishing Services' and are to be forwarded to the Gazette office with a copy of the notice (Either on a PC formatted disk in WORD, or if the notice has already been emailed, a hard copy of the notice) and Gazette Request Form. Payment can be made by EFTPOS (Bankcard, Visa or Mastercard) by telephoning the Gazette Office. Payment must be received before gazettal can proceed.

Purchasing and Subscriptions

Copies of the ACT Government Gazette may be purchased at a cost of \$5.50 (or \$2.20 for a Special Gazette) from the ACT Government shopfront, Legislation/Gazette sales counter, Ground Floor, FAI House, Corner of London Circuit and Akuna Street, Canberra City. Subscriptions to the Gazette maybe arranged through the Gazette Office at a price of \$420.00 (1 July 2000 - 30 June 2001) or part thereof, including postage. Refunds will not be given for cancellations. Claims for missing items will be recognised as valid if lodged within 28 days of publication.

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EMPLOYMENT

ACT Public Service

General Information

Eligibility to apply for advertised vacancies

All permanent vacancies advertised in the Gazette are open to all Australian citizens or permanent residents of Australia except where:

- the Chief Executive has decided that because of cost or operational efficiency a vacancy should be advertised as open only to permanent officers and groups with eligibility rights. Restricted positions will be marked #
- a former officer is restricted from re-employment under section 114 of the Public Sector Management Act 1994.

Groups with eligibility rights are:

- an officer of the Australian Public Service (APS) applying for appointment (see section 115 of the Act)
- a former officer of the APS or ACTPS who has resigned, if:

*they resigned to rear a child, after taking at least three months maternity or parental leave; and

*they resigned within two years of the date of birth of the child for which the period of maternity leave was granted;

*the position for which they are applying is advertised in the gazette within six years from the date of the birth of the child for which the maternity or parental leave was granted; and

* they have a statement from the relevant Chief Executive of the details of their resignation which was obtained at the time of resignation;

- an 'officer' of an approved organisation listed in Standard 4, Part 6, Mobility with Approved Organisations, employed on other than a temporary basis, applying for appointment;

- a temporary employee who has been employed by the ACTPS in one job for six months continuously, may apply for appointment to an advertised vacancy:

* if still employed in that temporary job; and

* the six months eligibility period is reached before the applications close.

Excess Officers – ACTPS Officers who have been formally declared excess and who apply for transfer to any advertised permanent vacancy must be considered for in isolation from, and not in competition with, other applicants. Where more than one excess officer applies, a merit selection process should first be conducted between the excess officers.

Excess officers applying for transfer to advertised vacancies are not to be considered in competition with applicants who are not excess.

The consideration of the excess officer(s) should be a genuine assessment of whether the officer is suitable for the vacancy, including with reasonable training, and should be conducted in a manner demonstrably similar to that which would apply to other officers if no excess officer had applied.

Should you have any queries in regard to this matter please contact your Personnel Section.

Vacancies

DEPARTMENT OF HEALTH, HOUSING AND COMMUNITY CARE

ACT PUBLIC SERVICE

ACT HEALTH HOME PAGE:

<http://www.health.act.gov.au>

DEPARTMENT OF HEALTH, HOUSING AND COMMUNITY CARE

Executive Director

Health Strategy and Acute Services Remuneration Package \$157,625

The Department: The Department's core business is to lead policy, planning and the purchasing of health, housing and community care services on behalf of the Territory Government and the community. The organisation has an ambitious and challenging agenda for change to ensure the ACT region is a healthy community and has access to excellent primary health care services in the community and in people's homes, supported by a strong hospital system.

The Job: This position will drive policy in a number of critical areas such as strengthening health services planning, integration of acute health service provision, health information systems, service contracting and performance and intergovernmental initiatives.

You will need:

Extensive management experience in politically sensitive environments

Knowledge of health services contracting and performance management

Considerable know how in consultation, negotiation, and conflict resolution

Superior skills in the allocation and use of resources

An enthusiasm to work as part of the Executive team and the ability to motivate and lead staff.

Remuneration: The position attracts a package of \$157,625 per annum which includes a cash component of \$119,362. Employer provided benefits include generous superannuation, spouse travel, a privately plated car and parking.

EMPLOYMENT (Continued)

Contracts: The successful applicant will be engaged under a performance based contract for a period of up to five years.

Contacts: Enquiries about the position to Dr Penny Gregory, Chief Executive, 02 6205 0825 and selection criteria and information pack from John Oberdorf on 02 6205 0908

Applications: Should be forwarded to John Oberdorf, Corporate Administration, ACT Department of Health and Community Care, GPO Box 825, CANBERRA CITY ACT 2601

APPLICATIONS CLOSE Friday 12 January 2001

CC: 148-9011-168888

**Population Health Division
Office of the Chief Health Officer**

**Finance Officer
Senior Officer Grade C \$56346-60755, Canberra
(PN. 24750)**

Closing date: 4/1/01

Duties: The Population Health Division is a developing dynamic area of the ACT Department of Health, Housing and Community Care and has a mixture of policy development and service delivery. The team is looking for a Finance Officer who would coordinate and manage the budget development processes within the Division with them. The position will require high level financial and accounting advice be given to the Executive Director, Population Health and Program Managers and oversee the development and implementation of financial processes and systems.

Eligibility/other requirements: Analytical and management ability of a high order together with ability to liaise with all levels of management. Tertiary qualifications in business or finance management or related is desirable.

Contact Officer: Jenny Berrill (02) 62050900
**Selection documentation may be obtained from
Cathie McIntosh (02) 62051710**

Apply: 20

CC: 148-9011-16943

**CANBERRA TOURISM AND EVENTS
CORPORATION**

**Administration
Tourism and Events Officer Class 5, \$41,410-
\$43,909p.a
(PN: 42426) Canberra**

Closing Date: 28 December 2000

Duties: Administer, maintain and troubleshoot approximately 80 PC's and four Windows NT file servers across three separate networks located in different buildings, SAP House, the Canberra Visitors Centre and the Multicultural Festivals. Contact Officer: Sarah Hitchcock (02)62050012

Selection Documentation: Fiona Apps
(02)62077281

CC:148-9005-16840

Apply 06 email: recruitment.officer@act.gov.au

Events

**Tourism and Events Officer Class 6,
\$44,723-\$51,373p.a
(PN: 43248) Canberra**

Closing Date: 28 December 2000

Duties: Responsibility for production management of an event including site management where applicable. Liaise with governments and non government organisations regarding the use of the site, roads and traffic arrangements, security and parking arrangements.

Contact Officer: Cathy Winters (02)62075751

Selection Documentation:

Veronica Collins(02)62050635

CC:148-9005-16840

Apply 06 email: recruitment.officer@act.gov.au

ACT COMMUNITY CARE

**Community Rehabilitation Programme
Registered Nurse Level 1, \$32,341-\$41,913,
Canberra (PN. 24447)**

Closing date: 21st December 2000

Duties: The Rehabilitation Independent Living Unit (RILU) is a Rehabilitation Unit where Nursing staff work within a multi-discipline team, to assist people to relearn skills after injury or illness. Clients admitted to RILU may include those with, CVA, musculo-skeletal problems, amputations, chronic or progressive neurological disorders, and acquired Brain Injury

Eligibility/other requirements: Registration as a General Nurse and Drivers License are essential.

Previous experience in a similar environment and comprehensive knowledge of issues surround the Rehabilitation Process are highly desirable.

Note: **This part-time position is available from 29th January 2001 and is on a rotational roster that includes morning and evening shifts.**

Debra Jones on (02) 6244 4144 or Cherie Howard (02) 6244 2855 for further information and selection documentation

Apply: 21

CC: 148-9009-18269

**Child Youth & Women's Health Program
Administrative Service Officer Class 6,
\$43,545-\$50,020, Canberra (PN. 27404)**

Closing date: 21 December 2000

Duties: The Cervical Screening Program requires a recruitment & education officer for the program. We are looking for an individual who is able to work within a primary health care framework to achieve the aims and goals of the program.

Contact Officer: Alice Jones (02) 62051540

EMPLOYMENT (Continued)

Selection documentation may be obtained from Nanette Bonato (02)(62052141)
Apply: 21
CC: 148-9009-16857

CHIEF MINISTER'S DEPARTMENT

artsACT

Administrative Service Officer Class 3, (PN: 13521), \$33,147-\$35,774p.a Canberra

Closing Date: 28 December 2000

Duties: The position facilitates the work of artsACT by providing general assistance and support including: Reception and administration duties. Assist with monitoring of monthly expenditure reports (including excel spreadsheets).

Contact Office/Selection Documentation

Karen Elsom (02) 620 70348
and also from

www.act.gov.au/recruitment/cmdindex.asp

Apply: 06 or via email:

recruitment.officer@act.gov.au

CC: 148-9031-17204

DEPARTMENT OF EDUCATION AND COMMUNITY SERVICES

Information for applicants including duty statements, selection criteria are accessible on the Internet at the following address:

<http://www.decs.act.gov.au/department/department.htm> or may be requested using email to decs.jobs@act.gov.au.

All vacancies for teaching positions will be considered by a Joint Selection Committee (JSC) under Section 88 of the Public Sector Management Act 1994.

Children's, Youth and Family Services Division Child Health and Development Services Section

Professional Officer Class 2 \$44504-51121, Canberra (PN. 21710)

Closing date: 28 December 2000

Duties: Provide a clear point of contact for the community that will take responsibility for general enquiries and for providing information about Child Health and Development Service [CHADS] and other agencies as appropriate. Identify appropriate referrals for CHADS Early Intervention Service and regional teams and provide information on speech pathology and physiotherapy drop-in clinics. Register all new referrals on the Children and Young Person's System, Case Management System [CHYPS] database.

Eligibility/other requirements: Tertiary qualifications in one of the following allied health disciplines: Occupational Therapy, Physiotherapy, Speech Pathology, Social Work or Psychology. Eligibility for registration in the ACT.

Note: This is a temporary vacancy available from 2 January 2001 to 21 December 2001. This position may be filled as one full-time position or two part time positions at 18:22 hours per week.

Contact Officer: Pauline Brown (02) 6205 1277
Selection documentation may be obtained from Kim Gardiner (02) 6205 1277
Apply: 12 or via email:
decs.employment@act.gov.au
CC: 148-9013-16917

Sport and Corporate Resources Division Bureau of Sport and Recreation Branch ACT Academy of Sport Section

Senior Officer Grade B \$66577-74949, Canberra (PN. 13850)

Closing date: 28 December 2000

Duties: Manage all aspects of the ACT Academy of Sport and the ACT Coaching Centre, including use of its human and financial resources, setting of priorities and exercising delegations. As a member of the Bureau's senior staff, formulate and develop strategy and programs relating to high performance sport in the ACT.
Eligibility/other requirements: Tertiary qualifications with a background in sports management, coaching and /or sports science are highly desirable.

Contact Officer: Sue Marriage (02) 6207 2070
Selection documentation may be obtained from Joanne Brown (02) 6207 4408
Apply: 12 or via email:
decs.employment@act.gov.au
CC: 148-9013-16917

Applications for the above positions should be forwarded to the Workforce Planning and Management Section, Level 2, Manning Clark Offices or via email:
decs.employment@act.gov.au

CANBERRA INSTITUTE OF TECHNOLOGY

Education Delivery Faculty of Business and Information Technology National Office of the Australian Network of Practice Firms

**Senior Teaching Post 1 \$56,104
Canberra (PN. 51975)**

Closing date: 10 January 2001

Duties: Provide high level educational advice and support in relation to the delivery, management, and assessment of competencies and curricula to teachers and students undertaking training in a virtual business environment. Prepare training resources relating to working in a virtual business environment for publication in a variety of formats (textual, web, multimedia). Organise and deliver training programs that support the activities of the key players in virtual business environments. Maintain regular liaison with

EMPLOYMENT (Continued)

clients and potential clients of the Australian Network of Practice Firms to ensure best practice standards in business and education processes are demonstrated.

Eligibility/other requirements: EITHER, appropriate tertiary qualifications with at least two years of recent business experience OR Possess such other qualifications and/or experience acceptable for the position.

Note: This position is available for temporary employment or temporary transfer from 29 January 2001 to 31 December 2005.

Contact Officer: Donna Reid (02) 62073360
Selection documentation may be obtained from Patricia Johnstone (02) 62073116 or via email: steve.greig@act.gov.au. Selection documentation is available up to 22 December 2000.

Apply: 11
CC: 148/9024/18554

**Education Delivery
Faculty of Business and Information
Management
National Office of the Australian Network of
Practice Firms**

**Administrative Service Officer Class 4
\$36,945 to \$40,113
Canberra (PN. 54949)**

Closing date: 10 January 2001

Duties: Provide a help-desk service to the Australian Network of Practice Firm clients. Manage the central office and prepare financial reports for all projects and monitor project expenses. Liaise with CIT staff in relation to claims, invoices, audits and other financial database issues. Supervise and roster part-time staff. Handle general enquiries about practice firms within a context of exceptional client service and promotion of Australian Network of Practice Firms.

Note: This position is available for temporary employment or temporary transfer from 29 January 2001 to 31 December 2005.

Contact Officer: Donna Reid (02) 62073360
Selection documentation may be obtained from Patricia Johnstone (02) 62073116 or via email: steve.greig@act.gov.au. Selection documentation is available up to 22 December 2000.

Apply: 11
CC: 148/9024/18554

DEPARTMENT OF JUSTICE AND COMMUNITY SAFETY

Applications and two referee reports, from applicants for positions in the department, should address the selection criteria comprehensively, as selection decisions may be made only on the basis of the documentation provided, without formal interview. Full application should be sent to: The Recruitment Officer, Human Services Unit, Department of Justice and Community Safety, PO Box 921, Civic Square ACT 2608

Department of Justice and Community Safety Emergency Service Bureau Mechanical Work Shop

**GSO Level 7 \$35,528- \$37,947, Canberra
(PN. 3866)**

Closing date: 5th January 2001

Duties: Manage and Coordinate the activities of a small team involved in mechanical repair functions including fleet Inspections, equipment inspections, mechanical and body repairs and maintenance, ensuring high standards of Customer focus, service and safety.

Eligibility/other requirements: Appropriate and relevant Trade qualifications (min 5 years experience), With a good working knowledge of Hydraulics, pneumatics, and auto electrics. HR licence or equivalent.

Contact Officer: W Willimott (02) 6207 8404
Selection documentation may be obtained from P Evers (02) 62078412

Apply: 13
CC: 148-9007-16846

Office of the Community Advocate Guardianship Forensic Mental health

**Administrative Service Officer Class 6
\$44,503 – 51,121, Canberra (PN. 1737)**

Closing date: 28 December 2000

Duties: Assist the Community Advocate administer functions relating to Guardianship, forensic, mental health. Preparation and presentation of reports for tribunals and courts. Uphold the rights and best interest of people with disabilities (as defined under the Community Advocate Act 1991).

Eligibility/other requirements: Tertiary qualifications in/or social sciences, law, social work, psychiatric nursing, psychology and research, is desirable.

Contact Officer: Brian McLeod (02) 6207 0707
Selection documentation may be obtained from Jacinta Telford (02) 6207 0707

Apply: 28
CC: 148-9012-16912

EMPLOYMENT (Continued)

DEPARTMENT OF URBAN SERVICES

Environment ACT Environment Planning and Legislation Section

Administrative Service Officer Class 6

\$44,723-\$51,373

PN15259

Canberra

Closing Date: 28-Dec-00

Duties: An exciting opportunity exists for an officer to publicise the ACT's Integrated Catchment Management (ICM) philosophy and provide support for the development, by community groups, of sub-catchment management plans and catchment health and project monitoring programs. The success applicant will be a positive and highly motivated person with an understanding of natural resource management and demonstrated experience in the implementation of ICM.

Other requirements / Qualifications

Current driver's licence and a preparedness to work outside normal business hours are essential. Experience in using ArcView Geographical Information Systems is desirable.

Notes This position is available for a 12 month period with possible extension for a further 12 months. Two referees' reports addressing the selection criteria will be requested from candidates selected for interview.

Contact Officer: Jinnie Lovett
jinnie.lovett@act.gov.au (02) 6207 2349

Selection documentation may be obtained from Nicole McGuire (02)62072159

nicole.mcguire@act.gov.au.

Or from the recruitment home page:

(www.act.gov.au/urbanservices/recruit)

CC: 148-9028 17030

Policy Coordination Group Procurement and Projects Branch ACT Projects Section

Senior Professional Officer Grade C

\$56,819-\$64,854

PN25008

Canberra

Closing Date: 28-Dec-00

Duties:

Manage and coordinate a wide range of construction projects from the preparation of briefs to financial completion, including:

- Prepare projects briefs:
- Monitor the progress of project investigation, design, documentation and construction and monitor budget, time and quality assurance requirements:

- Liaise with agency staff, clients, contractors, agents, regulatory authorities and the public:
- Prepare and record recommendations, reports and submissions, correspondence, approvals, certifications and evaluations:
- Assist and advise on related project matters.

Other requirements / Qualifications

A degree or diploma in Civil Engineering or related field and eligibility for membership of the Australian Institute of Engineers.

Contact Officer: Fred Watman (02) 6207 5418

Selection documentation may be obtained from Jenny Marincic (02)62075590.

Or from the recruitment home page:

(www.act.gov.au/urbanservices/recruit)

CC: 148-9018 16922

ACT LEGISLATIVE ASSEMBLY

Corporate Services

Administrative Service Officer Class 3

\$33202 – 35832 (part-time pro-rata), Canberra (PN. CORP407)

Closing date: 28/12/00

Duties: The Corporate Services Office provides financial, human resources, payroll, IT and facilities management services to the Secretariat and Assembly Members and their staff. The key responsibilities of this position include: Provide general administrative and office support to the Corporate Services Office; Coordinate records management arrangements for the Secretariat, including the administration of a file management database; Use desktop applications at an advanced level to manage information and undertake publication of newsletters, handbooks and reports, including publication and delivery of information on-line; Maintain accurate records and update systems that register and track the Secretariat's assets and inventory of property and equipment; Liaise with Members and their staff and Secretariat staff on matters related to the operations of the Corporate Services Office. Note: Permanent part-time position – 24 hours per week.

Contact Officer: Ian Duckworth (02) 620 50181

Selection documentation may be obtained from Gabrielle Woods (02) 620 50151

Apply: 18

CC: 148-9014-17021

EMPLOYMENT (Continued)**Appointments****DEPARTMENT OF HEALTH, HOUSING AND COMMUNITY CARE****Professional Officer Class 2 \$44503-49736**

Linda Trompf: 741-20267, Section 68, 14/12/00
CC: 148-9011-16943

ACT GAMBLING AND RACING COMMISSION

Senior Officer Grade B, \$74,948p.a
Gavan Patrick Desmond, 026-26306
Section 115, 30 November 2000
CC: 148-9085-17763

THE CANBERRA HOSPITAL**Registered Nurse Level 1 \$32,245-41,789**

Robert Milos: 762-87589, Section 68, 30/11/00
CC: 148-9010-16875 2254

Professional Officer Class 1 \$30,276-42,475

Julia Mansour: 762-87917, Section 68, 7/12/00
CC: 148-9010 -16875 2132

ACT COMMUNITY CARE**Technical Officer Level 1 \$30,110-\$31,459**

Kathleen Taylor: 740-96404,
Section 68(1) & 70 (1), 29 November 2000
CC: 148-9009-17798

Administrative Service Officer Class 3 \$32,785-\$35,383

Patricia Thomson: 740-98362,
Section 68(1) & 70(1), 4 December 2000
CC: 148-9009-18270

Registered Nurse Level 2 \$43,278-\$46,013

Pamela Jones: 741-00119, Section 68(2) & 70(1), 5 December 2000
CC: 148-9009-17798

DEPARTMENT OF EDUCATION AND COMMUNITY SERVICES**School Assistant 2 \$24747-27442**

Gillian Straatsma: 751-79914,
Monash Primary School, Section 68(1),
4 December 2000
CC: 148-9013-16917

DEPARTMENT OF JUSTICE AND COMMUNITY SAFETY**Administrative Service Officer Class 1 \$15,428 – 28,419**

Alison Reid: 747-87563, Section 68/70, 5/12/00
CC: 148-9012-17170

Administrative Service Officer Class 5 \$41,207 – 43,694

Aasha Swift: 742-55452, Section 68/70, 9/11/00
CC: 148-9012-17345

Promotions**Promotions under the *Public Sector Management Act 1994***

The 'date of notification' of a promotion is the date of publication of the *Gazette* in which it is notified. This appears in a box towards the front of the *Gazette*. This date is used to calculate the 'date of effect' and 'eligibility for salary on promotion' and to determine when the time for lodging an appeal or requesting a review commences.

A. APPEALS

All promotions made under section 83 of the *Public Sector Management Act 1994* are subject to appeal except:

- * 'non-appealable promotions' which generally are promotions to classifications where the maximum salary of the position is equal to or greater than the minimum salary of a Senior Officer Grade C (these should be identified with a dagger symbol (†) in the 'Promotions' section of the *Gazette*);
- * promotions made in accordance with the recommendation of a Joint Selection Committee (JSC) established under section 88 of the Act, or the unanimous recommendation of a JSC established under section 89 of the Act; or
- * promotions made as a result of officers passing certain exams or completing certain training, as defined in section 97 or 98 of the Act.

As a general rule, you may appeal if you were an applicant for promotion to an advertised position that **was not** 'non-appealable'.

YOU MAY ALSO APPEAL IF:

- * the vacancy that has been filled was not advertised and you are eligible for promotion to that position (generally identified by a footnote in the *Gazette*); or
- * you are an excess officer, the advertised position is at a classification equivalent to or lower than your own and you were an applicant for that position; or
- you applied for the position and you are an officer or former officer of the ACTPS or APS and you are engaged in eligible public employment under the officers' mobility provisions in section 115 of the Act, or you are still covered by the provisions of the repealed Officers' Rights Declaration Act. However, you may only appeal if the position applied for is higher than the last position you held in the ACTPS or APS.

YOU CAN NOT APPEAL WHEN:

- * the position is filled from outside the ACTPS, i.e. an appointment (including filling the position by appointing a temporary employee);
- * the position is filled by the transfer of an officer already at that or a higher level;
- * you are not a **permanent** officer of the ACTPS; or
- * you filling the position would not constitute a promotion (except in the case of excess officers).

EMPLOYMENT (Continued)

Unless you are an excess officer, you can only appeal if the person selected by the department would fill the position on **promotion** and, if successful, you would fill the position on **promotion**.

If you are a promotee, where your promotion is one of a number of promotions at the same level made in a selection exercise, and you feel someone may lodge an appeal against your promotion, you may appeal against all or any of the **other** promotees. These appeals are usually called '**protective appeals**', and are treated the same as other appeals. You must still make sure you are eligible to appeal, and that you can show that you are more efficient than those against whom you have appealed. For further information on eligibility to appeal, contact your departmental Personnel Unit or the Office of the Merit Protection Commissioner (MPC) at the address listed below.

ADVICE TO POTENTIAL APPELLANTS

The following procedures will apply to all appeals unless other appeal procedures are in place as part of a Department's Enterprise Bargaining Agreement. Potential appellants should check with the relevant Personnel Unit as to the appeal procedures applying in that particular Department.

GROUND OF APPEAL

The only ground of appeal is **greater efficiency**.

EFFICIENCY

The Promotion Appeal Committee (PAC) is required to determine the relative efficiency of the parties to an appeal. The definition of efficiency is set out in subsection 85 of the PSMA, which states:

- (2) For the purpose of forming an opinion as to the most efficient of the officers concerned, the Committee shall have regard to:
 - (a) the abilities, qualifications, experience, standard of work performance and personal qualities of each officer, to the extent that the Committee considers that those matters are relevant to the performance of the duties of the office; and
 - (b) if and only if the Chief Executive who made the promotion has indicated that, for the purpose of forming an opinion under section 83, the Chief Executive had regard to the potential of officers for further career developments in the Service, or the ability of officers to perform the duties of other offices in the Department of the same or equal classification-that matter.
- (3) A reference in subsection (2) to the abilities, qualifications, experience, standard of work performance and personal qualities, potential for further career development in the Service, or ability to perform the duties of other offices in a Department is, in relation to an officer who is a returned soldier or who is or has been absent on specified defence service, a reference to the abilities, qualifications, experience, standard of work performance, personal qualities, potential for future career development in the Service, or ability to perform the duties

of the offices concerned that, in the opinion of the Committee, the officer would have had but for the absence of the officer on active service or on specified defence service.

Normally, the selection criteria used by the department in the selection and by the PAC in the appeal will incorporate the matters referred to in the definition of efficiency to the extent that they are relevant to the duties of the job.

ADVICE TO POTENTIAL APPELLANTS - PROMOTIONS AND TEMPORARY PERFORMANCE

The following advice applies to appeals against both promotions and temporary performance directions. Before lodging an appeal, you should consider carefully whether you can demonstrate that you are more efficient at doing the job than the person(s) you are appealing against. To help you determine whether you can demonstrate your greater efficiency, it is important that you obtain from the promoting department:

- * available written reports and oral feedback explaining the selection, especially the comparison between you and the promotee.

The PAC will consider the appeal only on the basis of who is the **more efficient**. PACs should not be used as a forum to air grievances about how a selection was conducted. If you decide to appeal, you must comply with the following instructions.

FORM OF APPEAL

The most convenient form of appeal is by use of Form PAC4, available through your Personnel Unit. Alternatively you may write a letter, detailing the following:

- Date of *Gazette*/notice;
- Name of promotee/selectee;
- Department in which promotion/selection made;
- Your full name;
- Your **private** postal address, as well as your work address and telephone number;
- Classification and salary scale of your substantive (i.e. your permanent) ACTPS position (and if you are a former officer or an APS officer or someone working for a statutory authority, details of your former ACTPS position, the current position you hold in the APS or the statutory authority);
- Office/branch and department or agency; and
- AGS number.

Where you intend to appeal against more than one promotion/selection, a separate appeal should be lodged against each one, **unless** all the promotions have been notified in the one *Gazette*, and the positions are all of the same classification and all in the same state, department and branch, in which case, one letter of appeal listing all promotees appealed against will be accepted.

WHEN TO LODGE APPEALS

Appeals must be received by the Office of the Merit Protection Commission (MPC) at the address below, **by 4.51 p.m. on the 14th day after** the date of notification in the *Gazette*.

EMPLOYMENT (Continued)

(In the case of temporary performance appeals, the 14 day deadlines relates to the date on which the direction was first notified in the department.)

Appeals not lodged by the prescribed time **cannot be accepted**. Delays can occur in departmental mail systems, and you are advised to use Australia Post, facsimile, or better still, hand delivery if possible, to be sure of meeting the deadline.

Hearing or speech impaired staff can make inquiries via the TTY telephone located in MPC's Melbourne office, on 1800 812 578 (free call) from anywhere in Australia, but only from another TTY phone. These **must** be clearly marked as "ACTPS appeal – for transfer to the MPC Office in Canberra".

WHERE TO LODGE APPEALS

Merit Protection Commissioner, Level 4, Core 1, Wing 2, Edmund Barton Building corner of Kings Avenue and Blackall St, Barton ACT 2600. Tel. (02) 6272 3254, fax (02) 6272 3026.

ADVICE TO PROMOTEES AND APPELLANTS

All parties to an appeal are required to submit **written statements** supporting their case, to the MPC, within fourteen (14) days of the close of the appeal period, or by such other date as the MPC may determine.

If a party fails to provide a statement, MPC staff will remind the party or department of this requirement, and may, on request and in exceptional circumstances grant an extension of time. However, the PAC has the discretion to determine the case even if the statement is not provided.

Your statement in support of your case is a significant document in PAC deliberations, and is used to decide whether personal hearings will be necessary. If you fail to make a reasonable case for greater efficiency in your statement, you may find that the PAC proceeds to determine your case without interviews. As a party to an appeal, you are entitled to access to:

- (i) the departmental statement (which consists of all material sent to the PAC by the promoting department); and
- (ii) the written material submitted by other parties to the appeal which addresses their claims to superior efficiency.

However, you are not entitled to access to the private contact details supplied by any other party as a part of their statement.

The departmental statement will be available for you to see in the promoting department, generally at least seven (7) days before the date scheduled for the appeal hearing. It is up to you to seek access, but the department should advise you (and the other parties) when and where the statement is available for viewing. The statements of parties are available at the MPC generally at least seven (7) days prior to the hearing date, and you should telephone the MPC to make an appointment to view them, once you have submitted your own statement.

The responsibility for seeking access rests with each party, and PAC hearings will not be deferred if you fail to exercise your right of access. If for very good reason (e.g. geographical distance, illness etc.) you are unable to visit the MPC office, alternative access arrangements may be possible, and you should discuss this with MPC staff. You may take notes, but may not photocopy or retain material.

After reading the statements of the other parties, you may wish to submit a supplementary statement in support of your claims. All supplementary material (including additional referee reports) must reach the MPC at least two (2) working days before any scheduled hearing. It is preferable to submit a supplementary statement (after viewing the statements of other parties) rather than to delay your initial statement, but bear in mind the need to provide access for all parties to all statements prior to any hearing. Unreasonably late supplementary statements may not be accepted.

CONTENT OF STATEMENTS

You should provide **four** copies of your statement, which should contain the following:

- (a) at the top:
 - (i) PAC reference number;
 - (ii) full name;
 - (iii) both your private and work address and telephone number. If you do not wish this information to be available to other parties it should be included with your statement in a severable sheet which clearly indicates that it is to be kept confidential;
 - (iv) date of permanent appointment; and
 - (v) educational and other qualifications.
- (b) the names and telephone numbers of your supervisor and any other referee(s) (see section below for further advice on who should be nominated);
- (c) a brief outline of your employment history;
- (d) a statement of claims to the position addressing the selection criteria;
- (e) any views you may have about the departmental assessment of you; *and most importantly:*
- (f) **reasons for your claim that you are more efficient than the other party or parties.**

If you feel it is necessary to make any unfavourable comments about a party to the appeal, you should include these comments in your written statement. Parties to an appeal must have an opportunity to comment on any unfavourable observations.

You should also note that your statement should not include material that breaches privacy requirements or any similar legislation.

PAC PROCEDURES

The PAC does not have to interview all or any of the parties to an appeal. Therefore, you should not rely on being granted an interview as the main opportunity to make your case. You should instead state your case as fully and as openly as possible in your written statement. If a PAC decides that parties are to be interviewed, you will be advised as early as possible of the date and place, usually through

EMPLOYMENT (Continued)

the recruitment/personnel area of your department.

Once you have lodged an appeal or are aware an appeal has been lodged against your promotions, you will be considered available for interview at any time. Wherever possible, at least seven-(7) days notice of the interview will be given. As a general rule the PAC will expect you to attend for any interview at the time it determines, and will not delay or reschedule hearings without good reason.

The PAC will determine its procedures according to the circumstances of the case before it, but will normally consider the following:

- (a) the departmental statement;
- (b) the written statements of the parties;
- (c) the cases put to the PAC by the parties at any oral hearing or under any alternative arrangements;
- (d) an assessment of the parties at any hearing before the Committee;
- (e) relevant views expressed by supervisors, referees or other persons contacted: and
- (f) any other written information about a party requested by the MPC from the promoting/selecting department under the Merit Protection (Australian Government Employees) regulations.

At the hearing, you may be asked to clarify points from your statement, to respond to questions which test you against the requirements of the position, and to summarise why you are the more efficient officer. You should use this opportunity to elaborate on the claims in your written statement as to why you believe you are more efficient.

Promotees and selectees **must** be prepared to discuss their own efficiency compared with that of the appellant(s). It is not enough to take refuge in the fact that the department chose you in the selection exercise.

If the PAC becomes aware of new material which relates to your work, which is significantly adverse to you, and could affect your success in the appeal adversely, the PAC will inform you of the substance of the material and give you the chance to comment.

If the PAC decides that it needs more information, it may also contact the department, any of the parties to the appeal, or referees or supervisors of the parties.

SUPERVISORS/REFEREES

As mentioned above, each PAC is free to determine its own procedures, and may or may not feel a need to consult with supervisors, referees, or other people. If you wish the PAC to have regard to the comments of a particular person, it is in your best interests to obtain such comments in writing and submit them with your statement. You should also speak to anyone you intend to nominate as a referee, to find out what they will say about you if contacted, and how they rate you against the other party/parties if they know them.

The most appropriate person to nominate as your referee is your current supervisor, provided that he/she has supervised you for a reasonable period. Past supervisors are also appropriate if their knowledge of you is reasonably recent. The PAC will also be

particularly interested in the views of referees who can give well-founded comments comparing two or more of the parties. You are not limited to nominating your supervisors for referee comments (and indeed you may nominate anyone you wish to) but supervisor's opinions are usually perceived as most useful by PACs.

Additional information on lodging appeals is contained in the MPRA brochure, *Appeals against promotions and temporary performance directions*, which you should be able to obtain from your Personnel section.

B. REVIEW OF NON-APPEALABLE PROMOTIONS UNDER SECTION 87

An unsuccessful applicant for a non-appealable promotion who believes that the promotion should not stand because there was:

- (a) patronage, favouritism or unlawful discrimination in the making of the promotion (prescribed by section 8 of the PSMA); and/or
- (b) a serious defect in the selection process (a breach of section 65 of the PSMA), may apply to the MPC for a review of that promotion.

A request for review must be made in writing to the Director, MPC, at the address given below and must be received by the end of the 13th day after the day on which the promotion appeared in the *Gazette*.

An applicant must provide the following details:

- * full name and AGS number;
- * classification, position number and location of the promotion in question;
- * date and number of the *Gazette* in which the promotion was notified;
- * the basis on which the request is made with supporting information.

It is important to provide details to support your claim of patronage, favouritism, unlawful discrimination and/or serious defect in the process. A reasonable time will be allowed, after the lodging of an application for review, for the provision of such documentation. However, the grounds for an application for review are required in the initial application.

Before lodging an application for review of a non-appealable promotion, you should:

- (1) consider carefully the basis on which the application is to be made and your reasons for believing that the promotion should be reviewed; and
- (2) obtain feedback from the convener of the selection advisory committee and discuss your concerns with the delegate who made the promotion.

Note that the review process is not a means by which the merits of applicants for a promotion can be reviewed. It is not comparable with the right of appeal to a PAC. Section 87 provides for a review of a promotion solely on the ground that it would be unreasonable for the promotion to stand because of a breach of section 8 or a serious defect under section 65, and is **directed at the process and not the merits of the decision**.

Additional information on lodging an application for review is contained in the MPC brochure, *Review of non-appealable promotions*, which you should be able to obtain from your Personnel Section.

EMPLOYMENT (Continued)

WHERE TO LODGE AN APPLICATION FOR REVIEW

Office of the Merit Protection Commissioner
Level 4, Core 1, Wing 2, Edmund Barton
Building, cnr Kings Avenue and Blackall Street,
Barton ACT 2600. Tel. (02) 6272 3254, fax (02)
6272 3026

CANBERRA TOURISM AND EVENTS CORPORATION

Business Services

F. J. Apps AGS No: 748-39714

From: Tourism and Events Officer Class 3,
\$33,310-\$35,950p.a
Canberra Tourism and Events Corporation
To: Tourism and Events Officer Class 4,
\$37,127-\$40,310p.a
Finance Section (PN: 3053)
Canberra Tourism and Events Corporation
CC:148-9005-16840

CHIEF MINISTER'S DEPARTMENT

Promotions to non-advertised vacancies Business Development

M. S. Smith 760-74655,
Graduate Administrative
Assistant \$25,115-\$32,271p.a
Chief Minister's Department
Administrative Service Officer Class 5,
(PN: 55392), \$41,207-\$43,694p.a
Business Development and Attraction,
Chief Minister's Department

Duties: Investigate, analyse and formulate strategies to address issues effecting Canberra as a business location. Develop and promote the uptake of support measures for existing and emerging exporters withy the ACT region. Work within a team environment to develop new industries for the ACT. Prepare a range of written work, including ministerial briefings, speeches and marketing material.

Note: This promotion is made under section 83 of the Public Sector Management Act 1994 and is to an non-advertised vacancy. Any suitable qualified officers may appeal.

All appeal applications should be addressed to:
Convener of the Appeal Panel
PO Box 749
Civic Square ACT 2608
CC: 148-9031-17299

DEPARTMENT OF EDUCATION AND COMMUNITY SERVICES

Human Resources Branch Staff Development Section

Elizabeth Anne Synnott: 027-40029

From: Administrative Service Officer Class 3
\$33147-35774
ACT Department of Education and Community Services
To: Administrative Service Officer Class 4
\$36945-40113
Staff Development Section, ACT Department of Education and Community Services, Canberra (PN. 270) (No.44, 02 November 2000.)

CC: 148-9013-16917

DEPARTMENT OF JUSTICE AND COMMUNITY SAFETY

ACT Government Solicitor's office

Colleen Peters: 747-85963

From: Administrative Service Officer Class 3
\$33,147 – 35,774
Department of Justice and Community Safety
To: Administrative Service Officer Class 4
\$36,945 – 40,113
Department of Justice and Community Safety,
Canberra (PN. 42601) (No 39 28/9/00)

CC: 148-9012-16909

DEPARTMENT OF TREASURY AND INFRASTRUCTURE

Economic Branch

B. B. Morris AGS No: 754-16932

From: Administrative Service Officer Class 5,
\$41,207-\$43,694p.a
Department of Treasury and Infrastructure
To: Administrative Service Officer Class 6,
\$44,503-\$51,121p.a
Intergovernmental Financial Policy Section
(PN: 55085)
Department of Treasury and Infrastructure
ACTPS 43 26 October 2000
CC:148-9042-17630

EMPLOYMENT (Continued)

Corrigendum

THE CANBERRA HOSPITAL

Clinical Health Improvement Program,

**Senior Professional Officer Grade C
Position Number Several
Closing date 15 December 2000**

These position was wrongly advertised as Senior Officer Grade C/Senior Professional Officer Grade C/ Registered Nurse Level 4.2, they should only be Senior Professional Officer Grade C, mandatory qualifications apply.

Please note the closing date for these positions is 21 December 2000

ACT Public Service Index of addresses

- 05 The Recruitment Officer, Director of Public Prosecutions, GPO Box 595, Canberra ACT 2601
- 06 Recruitment Officer, Chief Minister's Department, GPO Box 158, Level 3, Canberra Nara Centre, Canberra ACT 2601
- 07 Recruitment Officer, Calvary Public Hospital. PO Box 254, Jamison Centre, ACT 2614
- 08 Personnel Manager, ACTION, PO Box 1155, Tuggeranong, ACT 2901
- 09 Personnel Officer, Totalcare, PO Box 56, Mitchell ACT 2911
- 11 The Recruitment Officer, Canberra Institute of Technology, GPO Box 826, Canberra City ACT 2601
- 12 Customer Service Supervisor, Department of Education and Community Services, PO Box 1584, Tuggeranong ACT 2901
- 13 Recruitment Officer, Administrative Branch, Emergency Services Bureau, PO Box 104, Curtin ACT 2605
- 16 Human Resource Management Unit, The Canberra Hospital, PO Box 11, Woden ACT 2606
- 17 Resource Advisor, Business Services Bureau, Department of Health, Housing and Community Care, PO Box 11, Woden ACT 2606
- 18 The Personnel/HR Officer, Corporate Services, ACT Legislative Assembly Secretariat, GPO Box 1020, Canberra ACT 2601.
- 20 Administrative Officer, Health Protection Service, Locked Bag 5, Weston Creek ACT 2611

- 21 Recruitment Officer, ACT Community Care, GPO Box 825, Canberra City ACT 2601
- 23 Recruitment Officer, Central Office, (Level 2 North Building) Department of Health, Housing and Community Care, GPO Box 825, Canberra City ACT 2601
- 28 Recruitment Officer, Human Services Unit, Department of Justice and Community Safety, PO Box 921, Civic Square ACT 2608
- 30 The Secretary, Milk Authority of the ACT, GPO Box 1110, Canberra ACT 2601
- 31 The Recruitment Officer, Auditor-General's Office ACT, PO Box 275 Civic Square ACT 2608
- 32 Canberra Theatre Trust, PO Box 226, Civic Square ACT 2608
- 34 Applications Officer, Urban Services, GPO Box 158, Canberra ACT 2601
- 35 Recruitment Officer, Department of Treasury and Infrastructure, GPO Box 158, Canberra ACT 2601.
- 36 Recruitment/Executive Officer Community and Health Services Complaints Commissioner's Office, GPO Box 1321, Canberra ACT 2601.
- 37 The Recruitment Officer Faculty of Communication and Community Services Canberra Institute of Technology GPO Box 826 Canberra City ACT 2601

GAZETTE INFORMATION

ACT Government Gazette: Christmas Arrangements

The final ACT Government Gazette for 2000 will be published on Thursday 21 December 2000, with the first Gazette in 2001 being published on Thursday 4 January 2001. The gazette printing contractor will be closed down between these dates, resulting in printing facilities being unavailable for this period.

Deadlines for receipt of content are indicated below:

Gazette published on 21 December 2000

12 noon, Wednesday 13 December 2000 for employment notices and *4.30pm*, Thursday 14 December 2000 for Government Notices.

Gazette published 4 January 2001

4.30pm Thursday 29 December 2000 for both employment and Government notices.

Should there be a need for a Special Gazette or for further information, please contact the Gazette Office on extension 50254.

GOVERNMENT NOTICES

NOTIFICATION OF THE MAKING OF AN INSTRUMENT

NOTICE is hereby given that the undermentioned Instruments of the Australian Capital Territory have been made. Copies of the Instruments may be purchased from Publishing Services, Legislation and Sales Counter, ACT Government Shopfront, Ground Floor, FAI House, Corner of London Circuit and Akuna Street, Canberra City ACT 2601.

Act under which Instrument made	Description of Instrument	Number and year of Instrument
<i>Occupational Health and Safety Act 1989</i>	Determination of Fees.	No. 358 of 2000
<i>Road Transport (General) Act 1999</i>	Declaration that Australian Road Rule No. 185 does not apply to drivers of certain vehicles.	No. 359 of 2000

GOVERNMENT NOTICES (Continued)**NOTIFICATION OF THE MAKING OF A REGULATION**

NOTICE is hereby given that the undermentioned Regulation of the Australian Capital Territory has been made. Copies of the Regulation may be purchased from Publishing Services, Legislation and Sales Counter, ACT Government Shopfront, Ground Floor, FAI House, Corner of London Circuit and Akuna Street, Canberra City ACT 2601.

Act under which Regulation made	Description of Instrument	Number and year of Instrument
<i>Victims of Crime Act 1994</i>	Victims of Crime Regulations 2000	No. 51 of 2000
<i>Road Transport (Safety and Traffic Management) Act 1999</i>	Road Transport Legislation Regulations Amendment	No. 52 of 2000

GOVERNMENT NOTICES (Continued)**NOTIFICATION OF THE MAKING OF SUPREME COURT RULES**

NOTICE is hereby given that the undermentioned Supreme Court Rules have been made. Copies of the Supreme Court Rules may be purchased from Publishing Services, Legislation and Sales Counter, ACT Government Shopfront, Ground Floor, FAI House, Corner of London Circuit and Akuna Street, Canberra City ACT 2601.

Act under which Supreme Court Rules made	Description of Supreme Court Rules	Number and year of Supreme Court Rule
<i>Supreme Court Act 1933</i>	Supreme Court Rules Amendment	No. 50 of 2000

GOVERNMENT NOTICES (Continued)**AUSTRALIAN CAPITAL TERRITORY****LAND (PLANNING AND ENVIRONMENT) ACT 1991****NOTICE**

The ACT Executive, pursuant to paragraph 26(1)(a) of the *Land (Planning and Environment) Act 1991*:

- **approved on 21 September 2000 Variation to the Territory Plan No.146 entitled Callam Street Realignment – Woden Town Centre.**

In accordance with subsection 29(1) of the *Land (Planning and Environment) Act 1991*:

- Plan Variation No.146 was tabled before the Legislative Assembly and had not been disallowed, or deemed to be disallowed, as at 7 December 2000.

Now therefore pursuant to subsection 29(6) of the *Land (Planning and Environment) Act 1991*, I specify that the date of commencement of Variation No.146 to the Territory Plan will be 14 December 2000.

Copies of Variation No.146 to the Territory Plan:

- are available for inspection at libraries of the ACT Government Library Service at Belconnen, Civic, Dickson, Erindale, Kingston, Kippax, Tuggeranong and Woden during normal opening hours;
- are available free of charge at the Shopfront, Dame Pattie Menzies House, 16 Challis Street, Dickson during normal office hours; and
- are available for inspection on the PALM Website at:
- **<http://www.palm.act.gov.au/tplan>**

Brendan Smyth

Minister for Urban Services

GOVERNMENT NOTICES (Continued)**AUSTRALIAN CAPITAL TERRITORY****LAND (PLANNING AND ENVIRONMENT) ACT 1991****NOTICE**

The ACT Executive, pursuant to paragraph 26(1)(a) of the *Land (Planning and Environment) Act 1991*:

- **approved on 29 August 2000 Variation to the Territory Plan No.139 entitled Area Specific Policy B11 North Canberra – Proposed Additional Uses.**

In accordance with subsection 29(1) of the *Land (Planning and Environment) Act 1991*:

- Plan Variation No.139 was tabled before the Legislative Assembly and had not been disallowed, or deemed to be disallowed, as at 30 November 2000.

Now therefore pursuant to subsection 29(6) of the *Land (Planning and Environment) Act 1991*, I specify that the date of commencement of Variation No.139 to the Territory Plan will be 14 December 2000.

Copies of Variation No.139 to the Territory Plan:

- are available for inspection at libraries of the ACT Government Library Service at Belconnen, Civic, Dickson, Erindale, Kingston, Kippax, Tuggeranong and Woden during normal opening hours;
- are available free of charge at the Shopfront, Dame Pattie Menzies House, 16 Challis Street, Dickson during normal office hours; and
- are available for inspection on the PALM Website at:
<http://www.palm.act.gov.au/tplan>

Brendan Smyth

Minister for Urban Services

GOVERNMENT NOTICES (Continued)

AUSTRALIAN CAPITAL TERRITORY

RADIATION ACT 1983

Section 73

NOTIFICATION OF DECISIONS

Pursuant to Section 73 of the Australian Capital Territory Radiation Act 1983, the Radiation Council hereby gives notice of the particulars of the following decisions of Council made on 6th December 2000.

GRANTING OF LICENCE (paragraph 73(1)(b))

Licensee Jennet Bramley
 Address 4 Faulkner Place
 CHAPMAN ACT 2611
 Authorised Activities Use, cause or permit to use, irradiating apparatus.
 Conditions Diagnostic Radiology. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.

REGISTRATION OF IRRADIATING APPARATUS (paragraph 73(1)(d))

Owner ACT X-ray Services
 Description Sirona model D3297 diagnostic x-ray machine (OPG/Ceph) with model 5968573D3200 tube S/Nos 50850, 26833 90kVp, 12mA
 Location Lakeview Square
 21 Benjamin Way
 Belconnen
 Conditions Diagnostic radiography.

Owner Calvary Public Hospital
 Description Philips BV 300 (Mobile II) x-ray machine with Philips 4202040/000380 tube, 105kVp S/Nos 150141005476, 953233
 Location Medical Imaging Department
 Level 2, Xavier Building
 Calvary Public Hospital, BRUCE
 Conditions Diagnostic radiography.

Owner Calvary Public Hospital
 Description Philips Practix 2000 (Mobile) x-ray machine with Philips Emerald tube, S/Nos 4512-590-10160, AS 34089/RAD 4 125kVp 40mA
 Location Medical Imaging Department
 Level 2, Xavier Building
 Calvary Public Hospital, BRUCE
 Conditions Diagnostic radiography.

GOVERNMENT NOTICES (Continued)

Owner Calvary Public Hospital
 Description Philips Duo Diagnost (II) x-ray machine with Philips RO 17/50 tube
 S/Nos 0005052, 655136 655620 150kVp 750mA
 Location Medical Imaging Department
 Level 2, Xavier Building (Screening Rm)
 Calvary Public Hospital, BRUCE
 Conditions Diagnostic radiography.

Owner Calvary Public Hospital
 Description Philips Practix 2000 x-ray machine with Philips Emerald tube
 S/Nos 4512-590-10161, AS 34089/RAD 4 125kVp 400mA
 Location Medical Imaging Department
 Level 2, Xavier Building (Room 2)
 Calvary Public Hospital, BRUCE
 Conditions Diagnostic radiography.

Owner ACT X-ray Services Pty Ltd
 Description Toshiba CXXG-008A/1A (CT Scanner) x-ray machine with
 Varian CXB-750C tube S/Nos AO562194, 14490-OS 135kVp
 400mA
 Location CT Room, X-ray Department
 John James Memorial Hospital
 DEAKIN
 Conditions Diagnostic radiography.

Owner Calvary Public Hospital
 Description Siemens diagnostic x-ray CT Scanner model 4806118K1140
 with Man Siemans tube model 4791005k1138
 S/Nos 24183, 099180002 140kVp 500mA
 Location Medical Imaging Department
 Level 2, Xavier Building (CT)
 Calvary Public Hospital, BRUCE
 Conditions Diagnostic radiography.

Owner Calvary Public Hospital
 Description Philips Optimus 50 x-ray machine model 989000002001
 with model 980630071202 tube. S/Nos 0246, 95515G/955634
 150kVp 500mA
 Location Medical Imaging Department
 Level 2, Xavier Building (Room 1)
 Calvary Public Hospital, BRUCE
 Conditions Diagnostic radiography.

GOVERNMENT NOTICES (Continued)**APPROVAL FOR ALTERATION OR MODIFICATION OF REGISTERED
IRRADIATING APPARATUS (paragraph 73(1)(e))**

Owner	Fred Hayes
Description	Morita diagnostic dental (OPG) x-ray machine model Panex EC with Toshiba G1005 tube. S/Nos 6H005, 18121-6103 90kVp, 40mA
Location	Kippax Health Centre HOLT ACT
Conditions	Diagnostic dental radiography.
Owner	ACT X-ray Services Pty Ltd
Description	Toshiba CT Scanner model CXXC-005A with Varian CXB-350A tube. S/Nos A6572064, 27038-S6 130kVp, 300mA
Location	Valley Diagnostic Centre, CT Room Gratton Court ERINDALE
Conditions	Diagnostic radiography.

Review by the ACT Administrative Appeals Tribunal - Any Persons whose interests are adversely affected by this decision may apply to the Tribunal to have the decision reviewed.

Reasons - If you wish to obtain a statement of reasons to explain why the decision was made you should write within 28 days of this notice to the ACT Radiation Council, GPO Box 825, Canberra 2601.

Location of the ACT Administrative Appeals Tribunal - The Tribunal is located on the 4th Floor, Canberra House, 40 Marcus Clarke Street, Canberra City.
Postal Address: GPO Box 9955, Canberra 2601. Telephone: 6243 4611. Facsimile: 6247 0962. Document Exchange: DX 5727.

Powers of the ACT Administrative Appeals Tribunal - The Tribunal is an independent body. The Tribunal can agree with, change or reject the original decision, substitute its own decision or send the matter back to the decision maker for reconsideration in accordance with Tribunal recommendations.

How to apply to the ACT Administrative Appeals Tribunal - Simply write within 28 days explaining the details to the decision and the reasons for asking for a review.

Cost - To lodge an application there is a fee. You may apply to have the fee waived on the grounds of hardship. No fee is payable if you are receiving legal assistance.

Access to documents - You may apply for access to any documents relevant to this decision under the ACT *Freedom of Information Act 1989*. For more information contact the Freedom of Information Officer, Department of Health and Community Care, on phone 62051340.

Dated this 6th day of December 2000.

Joseph Lising
Chairperson
Radiation Council

GOVERNMENT NOTICES (Continued)

ELECTORAL ACT 1992

APPROVAL OF FORM

I hereby APPROVE the attached form for the purposes of the relevant provision of the *Electoral Act 1992* as indicated in the table below.

Form ACTEF 007 (12/00) Application to be a Candidate for a Casual Vacancy in the ACT Legislative Assembly	Subsection 192 (2)
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Phillip Green
 Electoral Commissioner

6 December 2000

GOVERNMENT NOTICES (Continued)

Elections ACT

Application to be a Candidate for a Casual Vacancy in the ACT Legislative Assembly

ACT Electoral Commissioner, 48-56 Allara Street, Canberra City
 Phone: 6205 0033 Fax: 6205 0382 Email: elections@act.gov.au PO Box 272 Civic Square ACT 2608
 Website: www.elections.act.gov.au
 This application must be completed and lodged with the Commissioner at the above address by noon, [insert closing date].

Candidate

To the Electoral Commissioner

I hereby apply to be a candidate for the casual vacancy in the electorate of [insert name of electorate of former MLA] caused by the resignation of [insert name of former MLA] MLA.

I state that I consent to be a Member of the Legislative Assembly if elected.

I declare that I am a person eligible to contest this casual vacancy.

Full name of candidate:

Residential address* of candidate:

Signature of candidate:

Date:

*Where a candidate's address is suppressed from the electoral roll, this form should not show that address, but in that case the candidate must notify the Commissioner in writing of a correspondence address for the candidate.

Witness

I am an elector on the Australian Capital Territory electoral roll. I saw the applicant sign this form.

I am satisfied as to the identity of the applicant and that all the statements in it are true.

Full name of witness:

Enrolled address of witness:

Signature of witness:

Contact details for candidate

The person named as contact officer should be someone who can readily relay information to the candidate.

Name of contact officer: Email:

Contact numbers:

Office use only

Date received: Time received:

Signature:

GOVERNMENT NOTICES (Continued)

Environment ACT

Environment Protection Act 1997

Annual Review of Environmental Authorisations

Notice is hereby given that the following environmental authorisations have been reviewed under Section 57 of the *Environment Protection Act 1997* (the Act) and the Environment Management Authority decided not to take any action under the Act in respect of these authorisations.

Organisation	Brief Description of Activity	Location
AJR Refrigeration	Use of CFCs and HCFCs	Birrell St, Page ACT
Heyday Group	Use of CFCs and HCFCs	Gladstone St, Fyshwick ACT
O'Leary and Stephenson Pty Ltd	Use of CFCs and HCFCs	Oatley Crt, Belconnen ACT
Otis Building Technologies	Use of CFCs and HCFCs	William St, Alexandria NSW
Defence Signals Directorate	Use of CFCs and HCFCs	Locked Bag 5076, Kingston ACT
Norm McDonald Refrigeration	Use of CFCs and HCFCs	Kindler Pl, Monash ACT
Sreten Matic	Use of CFCs and HCFCs	Christmas St, Theodore ACT
Rentokil Initial Pty Ltd	Pest Control	15 Capital Terrace, Queanbeyan NSW
Jon McRae	Pest Control	18 Parsons St, Torrens ACT
Hearns & Ramsay Services	Pest Control	PO Box 1642, Queanbeyan NSW

Under Section 135 of the Act, an application may be made to the Administrative Appeals Tribunal for a review of these decisions. The Administrative Appeals Tribunal can be contacted on telephone 6217 4277.

Copies of review documents are available for public inspection, during business hours, at the office of the Environment Management Authority, Level 2, South Wing, Macarthur House, Wattle Street Lyneham ACT.

Dated the 14th day of December 2000
Environment Management Authority

GOVERNMENT NOTICES (Continued)



AUSTRALIAN CAPITAL TERRITORY

ROAD TRANSPORT (VEHICLE REGISTRATION) REGULATIONS 2000

DETERMINATION OF DESIGN OF NUMBER PLATES

Pursuant to Regulation 47 and subregulation 51(1) of the *Road Transport (Vehicle Registration) Regulations 2000*, I hereby determine that the numbers, including non-standard numbers, which may be the distinguishing numbers for vehicles, and the dimensions, layout and material of numberplates, shall be as set out in the attached Schedule.

This instrument commences on the day it is notified in the ACT Gazette.

Dated: 8th day of December 2000.

David Handley
Delegate of the
Road Transport Authority

GOVERNMENT NOTICES (Continued)

This is page 1 of the Schedule to the Determination made by the Delegate of the Road Transport Authority under the *Road Transport (Vehicle Registration) Regulations 2000* on the 8th day of December 2000.

1. Dimensions

- (A) A numberplate for a motor vehicle shall be approximately 190 to 372 millimetres wide and approximately 100 to 135 millimetres high;
- (B) a numberplate for a motor bike shall be approximately 185 to 255 millimetres wide and approximately 100 millimetres high;
- (C) a numberplate for a trailer shall be approximately 190 to 372 millimetres wide and approximately 135 millimetres high; and
- (D) a numberplate for use on a bike rack shall be approximately 255 wide and approximately 100mm high.

2. Materials and Colours

- (A) A numberplate for a **public motor vehicle**, restricted taxi or private hire car shall be formed of a metal plate bearing a black legend on a pale yellow reflective background;
- (B) a numberplate for a motor vehicle which is registered in the name:
 - (i) of the Government of an overseas country, or of an international organisation, being a vehicle used for the purpose of a **diplomatic mission**;
 - (ii) of a diplomatic agent or a person (not being a person who is an Australian citizen or who is a permanent resident of Australia) who is a member of the **family of a diplomatic agent** forming part of his or her household; or
 - (iii) of a member of the **administrative and technical staff** of a diplomatic mission or a person (not being a person who is an Australian citizen or who is a permanent resident of Australia) who is a member of the family of such a person forming part of his or her household;

shall be formed of metal plate bearing a black legend on a blue reflective background;

- (C) a numberplate for a motor vehicle or trailer which is registered in the name of the **Australian Capital Territory Government** (the ACT Government) other than a motor vehicle used by a Member of the Legislative Assembly for the Australian Capital Territory or by a person performing the duties of an Executive office in the Australian Capital Territory Public Service, shall be formed of a metal plate bearing a red legend on a white reflective background; and

GOVERNMENT NOTICES (Continued)

This is page 2 of the Schedule to the Determination made by the Delegate of the Road Transport Authority under the *Road Transport (Vehicle Registration) Regulations 2000* on the 8th day of December 2000.

- (D) a numberplate for any other motor vehicle or trailer may be formed of either metal plate, plastic, or plastic and aluminium composite bearing either a blue legend on a white reflective background or a legend and background in colours of a combination approved by the Road Transport Authority.

3. Registration Numbers, Layout of Numberplates

Subject to clause 4 -

- (A) a numberplate for a **taxi** shall carry the letters "TX" followed by one to three numerals;
- (B) a numberplate for a **restricted taxi** shall carry the letters "TX" followed by one to three numerals and shall bear the words "Restricted Taxi" along the bottom of the plate;
- (C) a numberplate for a **motor omnibus** shall carry the letters "MO" followed by one to three numerals;
- (D) a numberplate for a **private hire car** shall carry the letter "H" followed by one to three numerals;
- (E) a standard numberplate for a **trailer** shall carry the letter "T" followed by one to five numerals;
- (F) a standard numberplate for a **motor bike** shall carry one to five numerals;
- (G) a numberplate for a **veteran, vintage or historic vehicle** shall carry the words "Veteran Vehicle - ACT", "Vintage Vehicle - ACT" or "Historic Vehicle - ACT" (as the case may be) and three numerals;
- (H) a numberplate for a **veteran, vintage or historic motor cycle** shall carry the letter "V" followed by three or four numerals;
- (I) a numberplate for a vehicle which is registered in the name of a government, organisation or person specified in sub-clauses 2(B)(i) and 2(B)(ii) shall carry the letters "DC" followed by four numerals;
- (J) a numberplate for a vehicle which is registered in the name of a person of a kind specified in clause 2(B)(iii) shall carry the letters "DX" followed by four numerals;
- (K) a numberplate for a motor vehicle or trailer which is registered in the name of the **ACT Government**, other than a bus or a motor vehicle used by a Member of the Legislative Assembly for the Australian Capital Territory or a person performing the duties of an Executive office in the Australian Capital Territory Public Service may carry the number "2" followed by five additional numerals;

GOVERNMENT NOTICES (Continued)

This is page 3 of the Schedule to the Determination made by the Delegate of the Road Transport Authority under the *Road Transport (Vehicle Registration) Regulations 2000* on the 8th day of December 2000.

- (L) a numberplate for a **bus** registered in the name of the ACT Government shall carry the letters "BUS" followed by three numerals;
- (M) a standard numberplate for motor vehicles (except motorbikes) and trailers operated by or on behalf of a **Commonwealth Government** agency or authority may display a red letter 'Z' followed by, in black:
 - (i) the letter 'Y' and one letter; and
 - (ii) three numerals;
- (N) a **Centenary of Federation 'standard' numberplate** is to display the letters "YCA" or "YCB", followed by two numerals and a further letter;
- (O) a **standard numberplate** for any other vehicle is to carry the letter "Y" followed by:
 - (i) two additional letters, other than the letters "OH", and three numerals; or
 - (ii) two additional letters, other than "CA", two numerals and a further letter;
- (P) a standard numberplate for any other vehicle registered in the name of a **Jervis Bay** resident is to carry the letter "Y" followed by:
 - (i) two additional letters and three numerals; or
 - (ii) two additional letters, two numerals and a further letter;
- (Q) a **'non-standard'** numberplate may display, either with or without a logo and/or slogan approved by the Road Transport Authority:
 - (i) the letter "A" followed by one to four numerals (**'Bicentennial'**);
 - (ii) the letter "R" followed by one to three numerals (**Raiders 'R'**);
 - (iii) the letters "YOH" followed by three numerals (**Raiders 'Y'**);
 - (iv) **Olympic** registration numbers shall display:
 - (a) the letter "B" followed by one to two numerals; and
 - (b) the letters "ATL" followed by one to two numerals;
 - (v) **Centenary of Federation** numberplates shall display the letters "CF", in black, followed by one of the numbers in the range 1901 to 2001, inclusive;

GOVERNMENT NOTICES (Continued)

This is page 4 of the Schedule to the Determination made by the Delegate of the Road Transport Authority under the *Road Transport (Vehicle Registration) Regulations 2000* on the 8th day of December 2000.

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- (vi) **customised** registration numbers of no more than seven characters, including:
- (a) for a motor vehicle excluding motorbikes and trailers, a **'vehicle make'** registration number in the form of a series of letters or a combination of letters and numerals that accurately describe the name of a vehicle manufacturer, excluding the singular and plural forms of existing vehicle make number plates, and may include the model name of a vehicle produced by the manufacturer, or the year of manufacture of a vehicle produced by the manufacturer;
 - (b) for a motor vehicle or motor bike, a surname or a personal **name** in the form of a series of at least two letters describing the name of a person in full, as initials, or as a commonly known abbreviation;
 - (c) for a motor vehicle or a motor bike, a **company name** in the form of a series of at least two letters describing the name of a company or business, in full, in part, or as initials, and excluding the singular and plural forms of existing company name number plates, and which may be followed by numerals when multiple plates with the same combination are issued at one time;
 - (d) for a **motor vehicle**, excluding motorbikes and trailers, a **unique** registration number in the form of a series of letters or a combination of letters and numerals, excluding the names of vehicle manufacturers, surnames, personal names, company names and the singular and plural forms of existing unique numbers, and in which the letter "O" must not be immediately preceded by a numeral and the number "0" (zero) must be immediately preceded by a numeral;
 - (e) for a **motor bike**, a **unique** registration number in the form of a series of letters or a combination of letters and numerals, excluding the names of surnames, personal names, company names and the singular and plural forms of existing unique numbers, and in which the letter "O" must not be immediately preceded by a numeral and the number "0" (zero) must be immediately preceded by a numeral;
- (vii) a **personalised number** for
- (a) a **motor bike**, being two letters followed by three numerals,
 - (b) a **motor vehicle**, being two letters followed by three numerals;
- (viii) **numeric** series including:
- (a) for a motor vehicle excluding motorbikes, three to five numerals;
 - (b) for a motorbike, where a standard numberplate is issued out of sequence, one to five numerals;

GOVERNMENT NOTICES (Continued)

This is page 5 of the Schedule to the Determination made by the Delegate of the Road Transport Authority under the *Road Transport (Vehicle Registration) Regulations 2000* on the 8th day of December 2000.

- (ix) an **approved** number, being
 - (a) for a **motor vehicle**, a number described in 3(M) issued out of sequence;
 - (b) for a **trailer**, where a standard numberplate is issued out of sequence, the letter "T" followed by one to five numerals; or
 - (c) for a **veteran, vintage or historic vehicle**, a number plate described in 3(g) and 3(h), issued out of sequence;
- (R) a **bike rack** plate shall carry the same registration number as displayed on the plates issued to the vehicle on which the bike rack is to be attached.

4. Slogans, logos and ACT identification

- (A) A numberplate for a vehicle of a kind specified in any of the following paragraphs shall carry the letters "ACT" positioned at the top centre of the numberplate:
 - (i) 3(A) to 3(D) inclusive (*public vehicle*);
 - (ii) 3(E) *trailer*
 - (iii) 3(F) (*motorbike*);
 - (iv) 3(H) (*vintage, veteran, or historic motorbike*);
 - (v) 3(N) (*Centenary of Federation standard*)
 - (vi) 3(Q) (*non-standard*);
 - (vii) 3(S) (*bike rack*)
- (B) a numberplate for a vehicle of a kind specified in paragraph 3(E) (*trailer*) shall carry the letters "ACT" positioned at the top centre of the numberplate and may carry one of the following slogans:
 - (i) "Canberra - The Nation's Capital";
 - (ii) "Canberra - Heart of the Nation", or
 - (iii) "Feel the Power of Canberra"or no slogan, at the bottom edge of the numberplate;
- (C) a numberplate for a vehicle of a kind specified in paragraphs 3(O) (*standard motor vehicle*) and 3(P) (*Jervis Bay*) shall carry the letters "ACT" positioned either at the top centre of the numberplate or vertically at the left hand side edge of the numberplate;

GOVERNMENT NOTICES (Continued)

This is page 6 of the Schedule to the Determination made by the Delegate of the Road Transport Authority under the *Road Transport (Vehicle Registration) Regulations 2000* on the 8th day of December 2000.

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- (D) a numberplate of a kind specified in clause 3(O) (*standard motor vehicle*), 3(Q)(vii)(b) (*personalised motor vehicle*) and 3(Q)(ix)(a) (*standard motor vehicle issued out of sequence*) may carry one of the following slogans:
- (i) "Canberra – The Nation's Capital",
 - (ii) "Canberra – Heart of the Nation", or
 - (iii) "Feel the Power of Canberra"
- or no slogan, at the bottom edge of the number plate;
- (E) a numberplate for a vehicle of a kind specified in paragraphs 3(K) (*ACT Government*) and 3(L) (*Government bus*) shall carry the slogan "ACT GOVERNMENT" which shall appear at the bottom edge of the numberplate;
- (F) a Centenary of Federation numberplate of the kind described in
- (i) 3(N) (*Centenary of Federation 'standard' plate*) shall display the slogan 'Canberra – Symbol of Federation';
 - (ii) 3(Q)(v) (*Centenary of Federation plate*) shall display the slogan 'Australia – It's What We Make It';
- (G) a numberplate for a vehicle of the kind specified in 3(P) (*Jervis Bay*) shall carry the slogan "Jervis Bay Territory" at the bottom edge of the number plate;
- (H) a numberplate for a vehicle of a kind specified in paragraphs 3(R) (*bike rack*) shall carry the slogan 'Bike Rack – ACT' at the bottom edge of the number plate;
- (I) where a numberplate is formed of plastic, or plastic and aluminium composite, and a slogan is to be included, the slogan must be positioned at the bottom edge of the numberplate. Where a logo is to be included at the request of the plate purchaser, the logo must be positioned at the left hand side edge of the numberplate; and
- (J) where a numberplate is formed of plastic, or plastic and aluminium composite, it shall carry the letters "ACT" positioned in the top centre of the numberplate.

5. Meaning of diplomatic terms

In paragraph 2(b), "diplomatic agent" and "member of the administrative and technical staff of a diplomatic mission" have the meanings assigned to them in the Vienna Convention on Diplomatic Relations.

