



Australian Capital Territory

# Gazette

No. 25, Thursday 21 June, 2001

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**ACT Government Homepage: <http://www.act.gov.au>**

## GENERAL INFORMATION

### ACT GOVERNMENT GAZETTE

The ACT Government Gazette is published each Thursday. The sections included in the publication are:

- General Information;
- Employment;
- Government Notices;
- Purchasing and Disposals;
- Invitations to Tender, Quote or Register Interest;
- Contracts arranged, and
- Private Notices

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### Notices for Publications

Notices for the Gazette are to be lodged by 12 noon on the Wednesday prior to publication. Notices can be lodged in advance in hard copy or facsimile, by electronic mail or diskette, with a brief message of instruction and a WORD compatible document attachment.

A Gazette Request Form must also be delivered to the Gazette Office, by hand, mail or fax. For copies of this form please telephone the Gazette Office or go to [www.publishing.act.gov.au/pub/gazreq.doc](http://www.publishing.act.gov.au/pub/gazreq.doc).

Signed notices must be sighted by the Gazette Office before gazettal can proceed.

**Purchasing and Disposal Codes** may be accessed on the ACT Government Website: [www.publishing.act.gov.au/pub/gazette/p&d.pdf](http://www.publishing.act.gov.au/pub/gazette/p&d.pdf). Alternatively, you may obtain a hard copy listing by contacting the gazette office.

### Private Notices

The fee for a private notice is as follows:

- minimum charge \$1.10 per word or \$110.00 whichever is the greater.

Cheques are to be made payable to 'Publishing Services' and are to be forwarded to the Gazette office with a copy of the notice (Either on a PC formatted disk in WORD, or if the notice has already been emailed, a hard copy of the notice) and Gazette Request Form. Payment can be made by EFTPOS (Bankcard, Visa or Mastercard) by telephoning the Gazette Office. Payment must be received before gazettal can proceed.

### Purchasing and Subscriptions

Copies of the ACT Government Gazette may be purchased at a cost of \$5.50 (or \$2.20 for a Special Gazette) from the ACT Government shopfront, Legislation/Gazette sales counter, Ground Floor, FAI House, Corner of London Circuit and Akuna Street, Canberra City. Subscriptions to the Gazette maybe arranged through the Gazette Office at a price of \$420.00 (1 July 2000 - 30 June 2001) or part thereof, including postage. Refunds will not be given for cancellations. Claims for missing items will be recognised as valid if lodged within 28 days of publication.

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**Products and Services advertised in this publication are not necessarily endorsed by the ACT Government**

## EMPLOYMENT

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### ACT Public Service

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### Executive Contracts

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#### THE CANBERRA HOSPITAL

##### Appointment

**Richard Clarke**  
 Executive Director,  
 Mental Health Services (E110)  
 Section 72, Public Sector  
 Management Act 1994

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### General Information

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#### Eligibility to apply for advertised vacancies

All permanent vacancies advertised in the Gazette are open to all Australian citizens or permanent residents of Australia except where:

- the Chief Executive has decided that because of cost or operational efficiency a vacancy should be advertised as open only to permanent officers and groups with eligibility rights. Restricted positions will be marked #
- a former officer is restricted from re-employment under section 114 of the Public Sector Management Act 1994.

Groups with eligibility rights are:

- an officer of the Australian Public Service (APS) applying for appointment (see section 115 of the Act)
  - a former officer of the APS or ACTPS who has resigned, if:
    - \*they resigned to rear a child, after taking at least three months maternity or parental leave; and
    - \*they resigned within two years of the date of birth of the child for which the period of maternity leave was granted;
    - \*the position for which they are applying is advertised in the gazette within six years from the date of the birth of the child for which the maternity or parental leave was granted; and
  - \* they have a statement from the relevant Chief Executive of the details of their resignation which was obtained at the time of resignation;
  - an 'officer' of an approved organisation listed in Standard 4, Part 6, Mobility with Approved Organisations, employed on other than a temporary basis, applying for appointment;
  - a temporary employee who has been employed by the ACTPS in one job for six months continuously, may apply for appointment to an advertised vacancy;
    - \* if still employed in that temporary job;
- and
- \* the six months eligibility period is reached before the applications close.

Excess Officers – ACTPS Officers who have been formally declared excess and who apply for transfer to any advertised permanent

vacancy must be considered for in isolation from, and not in competition with, other applicants. Where more than one excess officer applies, a merit selection process should first be conducted between the excess officers.

Excess officers applying for transfer to advertised vacancies are not to be considered in competition with applicants who are not excess.

The consideration of the excess officer(s) should be a genuine assessment of whether the officer is suitable for the vacancy, including with reasonable training, and should be conducted in a manner demonstrably similar to that which would apply to other officers if no excess officer had applied.

Should you have any queries in regard to this matter please contact your Personnel Section.

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### Vacancies

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#### DEPARTMENT OF HEALTH, HOUSING AND COMMUNITY CARE

**ACT Department of Health, Housing and Community Care  
 Business Services Bureau  
 Payroll Services**

**Administrative Service Officer Class 4,  
 \$37,499 to \$40,714, Canberra, Expected  
 Vacancy  
 (Salary packaging with FBT exemption under  
 PBI conditions is available)**

Duties: Supervise and monitor staff performing a range of work in a payroll team including salary, compensation and superannuation processing. Be responsible for ensuring that appropriate standards are maintained and audit requirements are met.

Note: The successful applicant may be selected from job application and referee reports.

Contact Officer: Karen Townsend  
 (02) 6244 4103  
 Selection documentation may be obtained from Karen Townsend (02) 6244 4103  
 Apply: 17  
 CC: 6942

#### THE CANBERRA HOSPITAL

**The Canberra Hospital  
 Mental Health Services**

**Senior Professional Officer Grade C  
 \$54,969 - \$59,270, Canberra (PN. 25829)**

Closing date: 5/7/01  
 Duties: Undertake complex clinical work within, and provide consultation for, mental health services as appropriate. Act as principal consultant and adviser to the Executive Director on discipline specific matters as they relate to the provision of Mental Health Services.

**EMPLOYMENT (Continued)**

Eligibility/other requirements: Degree in psychology at a minimum of a Clinical Masters degree. Eligible for full membership of the Australian Psychological Society and full registration with the ACT Psychologists Registration Board.

Note: This is a part time position of 36 Hours 45 minutes per fortnight. This position should ideally be fixed for 5 years.

Contact Officer: Paul Whyte (02) 6205 2777  
Selection documentation may be obtained from Human Resource Management (02) 6244 4168  
Apply: 16  
CC: 2267

**The Canberra Hospital  
Nursing Branch  
Medical SMT  
Oncology 14 B**

**Registered Nurse Level 3 (Clinical Nurse Consultant) \$47,581 - \$50,648, Canberra (PN. 22383)**

Closing date: 5 July 2001

Duties: Provide leadership in co-ordinating total patient care activities, including admission and discharge planning. Liaise with patient care team members, nurse managers and nurse educators to achieve an agreed standard of care.

Eligibility/other requirements: Registered as a nurse with the ACT Nurses Registration Board. A minimum of five years recent post registration experience including a period of demonstrated competency in Oncology/Haematology nursing. Holds or is working towards an appropriate post basic qualification.

Note: This is an expected vacancy.

Contact Officer: Helen De Britt (02) 6244 2647  
Selection documentation may be obtained from Human Resource Management Group (02) 6244 3139  
Apply: 16  
CC: 1798

**The Canberra Hospital  
Nursing Branch  
Pre-Admission Clinic**

**Registered Nurse Level 2 \$43,150 - \$45,877, Canberra (PN. 22435)**

Closing date: 5<sup>th</sup> July 2001

Duties: Utilise nursing knowledge and experience to provide comprehensive patient care and orientation to patients requiring hospital admission; coordinate the patient care team to achieve an agreed standard of care in the pre-admission phase.

Eligibility/other requirements: Registered as a General Nurse with the ACT Nurses Registration Board; minimum of three years recent post registration experience and minimum of twelve months experience in a relevant field of nursing or holds a relevant post basic qualification.

Contact Officer: Gail Bennett (02) 6244 2765  
Selection Documentation may be obtained from the Human Resource Management Group (02) 6244 2257  
Apply: 16  
CC: (1916)

**The Canberra Hospital  
Nursing Branch  
Medical Imaging**

**Registered Nurse Level 1 \$32,245 - \$41,789, Canberra (PN. 23413 and 23447)**

Closing date: 5 July 2001

Duties: Provide comprehensive direct patient care by utilising the nursing process; identify patient education needs and assist in the planning and implementation of suitable programs.

Eligibility/other requirements: Registered as a General Nurse with the ACT Nurses Registration Board mandatory

Note: PN 23413 is a permanent part time vacancy, approximately 20 hours per week, PN 23447 is a permanent full time vacancy.

Contact Officer: Heather Campbell (02) 6244 2018  
Application Kit may be obtained from Human Resource Management Group (02) 6244 2257  
Apply: 16  
CC: (2712)

**ACT COMMUNITY CARE**

**Corporate and Business Development  
Organisation and Business Development**

**Senior Officer Grade A, Canberra (PN 22024)**

Closing date: 28 June 2001

SOGA - Information Systems Project Manager  
ACT Community Care invites applications for a highly experienced Information Systems Project Manager to implement a new Client Information System. The role is required immediately with the implementation phase of the project expected to commence in July 2001 and continue to the end of the following financial year.

Heading a project management team, comprising Infrastructure and Supplier Project Management as well as ACTCC staff, the Project Manager should have demonstrated trace record of 5 years plus in successfully implementing complex large scale business applications. Experience in Health and/or Community based services would also be an advantage.

Selection Criteria, Duty Statements and further information can be obtained from Sean McDonnell Ph 62050858.

This position was previously advertised in The Canberra Times (7-4-01). Previous applicants need not apply.

Apply: 21  
CC: 148-9009-18270

## EMPLOYMENT (Continued)

**ACT Community Care  
Disability Program**

**Disability Support Officer Level 1**  
**\$27,437 - \$28,536, Canberra**  
 Several Permanent Full Time, Part time &  
 Casual Positions  
 (Penalty payments increase the base income,  
 salary will be pro rata on hours worked)

Closing date: 6 July 2001  
 Do you want an interesting and stimulating  
 career? By becoming a Disability Support  
 Officer you can provide direct day to day  
 support to people with a wide range of  
 disabilities. Opportunities exist for you to work  
 with both adults and children with disabilities.  
 To be successful you will need to demonstrate  
 your understanding of and ability to promote the  
 valued status of people with disabilities. You  
 will also need to have respect for the individual  
 rights and dignity of people with a disability. If  
 you can demonstrate that you have experience  
 in a similar role or that you have the potential to  
 develop relevant skills, you will be considered  
 for appointment.  
 Eligibility: A current First Aid Level 1 Certificate  
 and current driver's licence are essential.  
 Note: These positions are located in Canberra.

To obtain an application kit please call  
 (02) 6205 0971 (Answering Machine)  
 Apply: 21  
 CC: 148-9009-16861

**ACT Community Care  
Integrated Health Care Program**

As a result of the transfer of the Women's and  
 Children's Inpatient Allied Health Team from the  
 Child, Youth and Women's Health Program to  
 the Integrated Health Care Program a number of  
 PO 3 positions have been established in order  
 to provide adequate clinical supervision for the  
 allied health staff across the program.

**# Professional Officer Class 3 \$53,236**  
**Canberra (PN. Several Positions)**  
 Salary packaging with FBT exemption under PBI  
 conditions is available.

Closing date: 5 July 2001  
 Duties: The PO 3 will be responsible for  
 providing clinical supervision to staff of the  
 same discipline within the area they are  
 located. Applications are sought from  
 permanent staff for the following positions in the  
 Integrated Health Care Program:  
 Regional Team Social Work PO 3  
 Regional Team Occupational Therapist PO 3  
 Diabetes Service Nutritionist PO 3  
 Nutrition Department TCH Nutritionist PO 3  
 W&C inpatient Allied Health Team Social  
 Worker PO 3

Eligibility/other requirements: Mandatory  
 qualifications apply.

Contact Officer: Jenny Brogan (02) 6205 1357  
 Selection documentation may be obtained from  
 Megan Payne (02) 6205 1357  
 Apply: 21  
 CC: 148-9009-17798

**ACT Community Care  
Community Rehabilitation Program  
Occupational Therapist**

ACT Community Care is the major provider of  
 community-based health and disability services  
 in the ACT.

**Professional Officer Class 2 43,545 - \$48,665,**  
**Canberra (PN. 29126)**  
 Salary packaging with FBT exemption under PBI  
 conditions is available.

Closing date: 5 July 2001  
 Duties: The Community Rehabilitation Program  
 is seeking a suitably qualified and experienced  
 Occupational Therapist to provide skilled  
 clinical assessment, prescription and  
 consultancy in wheelchair and seating for  
 clients with complex needs. The successful  
 applicant will utilise high level clinical skills  
 and assist with the development and  
 coordination of the service in collaboration with  
 staff from the Prosthetic and Orthotic Service.  
 Additional training may be provided.  
 Eligibility/other requirements Mandatory  
 qualifications apply.

For further information: Mr Neil McKay, Manager  
 Equipment and Appliance Services, on  
 (02) 6205 1909 or (02) 6244 2311.  
 Documentation for the position is available from  
 Ms Lynne Macnamara on (02) 6244 2855.  
 Apply: 21  
 CC: 148-9009-18269

**ACT Community Care  
Integrated Health Care Program  
Social Work Services TCH  
Social Worker**

**Professional Officer Class 1 \$30,366 - \$42,601,**  
**Canberra (PN. two positions)**  
 Salary packaging with FBT exemption under PBI  
 conditions is available.

Closing date: 5 July 2001  
 Duties: Social Workers are required to provide  
 a service in the medical and surgical areas of  
 Canberra Hospital to patients [with acute and  
 chronic illnesses] and their families and  
 significant others. Primary interventions are  
 psychosocial assessment, crisis intervention,  
 counselling and discharge planning.  
 Eligibility: An appropriate degree or diploma in  
 Social Work with eligibility for membership of  
 the AASW.

Contact Officer: Mary Lee Sinclair-Vogt  
 (02) 6244 2152  
 Selection Documentation: Siobhan Walker  
 (02) 6244 2152  
 Apply: 21  
 CC: 148-9009-17798

**EMPLOYMENT (Continued)****ACT Community Care  
Integrated Health Care Program  
Psychology Services  
at The Canberra Hospital  
Psychologist****Professional Officer Class 2 \$43,545 - \$48,665,  
Canberra (PN 25011)**

Salary packaging with FBT exemption under PBI conditions is available.

Applications close: 5 July 2001.

This position is for a Registered Psychologist who specialises in either Clinical Psychology or Neuropsychology to work as part of the Psychology Department at The Canberra Hospital. The successful applicant will provide as a member of a multidisciplinary team skilled clinical and/or clinical neuropsychological assessments and appropriate counselling and intervention for patients with a variety of clinical and neurological conditions.

Qualifications: A Master's degree in Clinical Neuropsychology or Clinical Psychology with experience in cognitive assessments and in providing services to a hospital population is essential. Experience with patients having neurological dysfunction would be an advantage. ACT Psychology Registration is mandatory.

Note: The position is available on a 3 year Contract or Permanent Full-Time.

Apply in Triplicate with Business Contact.

Enquiries: Maryanne Klein-Boonschate  
(02) 6244 3231

Duty Statement and Selection Criteria:  
Barbara Mackin (02) 6244 2309

Apply: 21

CC: 148-9009-17798

**CHIEF MINISTER'S DEPARTMENT****The InTACT Group  
Corporate Finance  
Chief Financial Controller  
Senior Officer Grade A  
PN 14487**

The position of Chief Financial Controller is responsible for InTACT's corporate finance section. This includes management of budgeting, purchasing, finance and associated systems and the development of policies and procedures. The person filling this role will also provide input into InTACT's strategic direction.

The occupant will assist InTACT to meet its obligations to government and its customers by providing high level financial management information and financial policy advice to senior managers and developing systems and processes for annual and monthly financial statements. The occupant will also be responsible for high level financial delegations, the preparation of budgets, monitoring of InTACT's cashflow and cash balances, contract, asset and liability management.

The person in this role will have excellent management, organisational and communications skills with a focus on results.

The terms and conditions of this position may be regulated under an Australian Workplace Agreement, at a higher remuneration package.

Contact Officer: Andrew Clark on  
(02) 6205 9321

Contact Officer for Selection Documentation:  
Nicole Morris on (02) 6207 8922

**DEPARTMENT OF EDUCATION AND  
COMMUNITY SERVICES**

Information for applicants including duty statements, selection criteria are accessible on the Internet at the following address:

<http://www.decs.act.gov.au/departments/ent.htm> or may be requested using email to [decs.jobs@act.gov.au](mailto:decs.jobs@act.gov.au). Applications may also be sent via email to: [decs.employment@act.gov.au](mailto:decs.employment@act.gov.au)

Applicants for teaching vacancies will be considered by a Joint Selection Committee (JSC) under Section 88 of the Public Sector Management Act 1994.

All teacher level 2, 3 and 4 promotions and transfers are for a maximum of six years, except for central office-based positions which require a teaching qualification, where the tenure is three years.

**Children's, Youth and Family Services Division  
Family Services Branch  
Child Protection Services Section****Senior Professional Officer Grade B  
\$66,577 - \$74,949, Canberra (PN. 11297)**

Closing date: 5 July 2001

Duties: To manage specialist court, assessment and family group conferencing units to assist in effective child protection services, in accordance with Family Services policies and programs to achieve effective client outcomes. Eligibility/other requirements: Tertiary qualifications in social work or psychology, which provide full eligibility for membership of the Australian Association of Social Worker, or registration with the Psychologist's Board (ACT) or state equivalent.

Note: "The successful applicant will be offered an attractive performance based remuneration package regulated under an Australian Workplace Agreement".

Contact Officer: Deborah Winkler  
(02) 6207 1075

Selection documentation may be obtained from Janet Feldtmann (02) 6207 1088

Apply: 12 or via email:

[decs.employment@act.gov.au](mailto:decs.employment@act.gov.au)

CC: 148-9013-16917

**Family Services Branch  
Child Protection Services Section****Senior Professional Officer Grade C  
\$56,347 - \$60,755, Canberra  
(PN. 11298 expected vacancy)**

## EMPLOYMENT (Continued)

Closing date: 5 July 2001  
 Duties: Supervise court unit staff and represent and exercise the powers of the Chief Executive in all Family Services matters before the court according to legislative and policy requirements.  
 Note: "The successful applicant will be offered an attractive performance based remuneration package regulated under an Australian Workplace Agreement".

Contact Officer: Deborah Winkler  
 (02) 6207 1075  
 Selection documentation may be obtained from Janet Feldtmann (02) 6207 1088  
 Apply: 12 or via email:  
[decs.employment@act.gov.au](mailto:decs.employment@act.gov.au)  
 CC: 148-9013-16917

**Children's, Youth and Family Services  
 Youth and Community Services Branch  
 Youth Connection Section**

**Administrative Service officer Class 6  
 \$44,504 - \$51,121, Canberra (PN. 2777)**

Closing date: 5 July 2001  
 Duties: Coordinate and supervise the work of Youth Connection and staff. Manage own case-load of clients.  
 Eligibility/other requirements: Tertiary qualifications in a related field are desirable.

Contact Officer: Rob Long (02) 6205 9104  
 Selection documentation may be obtained from Letishia Fayle (02) 6205 7110  
 Apply: 12 or via email:  
[decs.employment@act.gov.au](mailto:decs.employment@act.gov.au)  
 CC: 148-9013-16917

**Children's, Youth and Family Services Division  
 Family Services Branch  
 Child Protection Services Section**

**Professional Officer 2, Senior Family Services  
 Worker \$44504 - \$51121, Canberra (PN.  
 Various)**

Closing date: 05 July 2001  
 Duties: To provide support to staff and direct statutory services to children and families which are consistent with Family Services child protection and substitute care policies, procedures and practices, and which are culturally appropriate.  
 Eligibility/other requirements: Eligibility for full membership of the Australian Association of Social Workers or registration with the Psychologist's Board (ACT) or state equivalent.

Contact Officer: Deborah Winkler  
 (02) 6207 1075  
 Selection documentation may be obtained from Janet Feldtmann (02) 6207 1088  
 Apply: 12 or via email:  
[decs.employment@act.gov.au](mailto:decs.employment@act.gov.au)  
 CC: 148-9013-16917

**Children's, Youth and Family Services Division  
 Youth and Community Services Section**

**Administrative Service Officer Class 4  
 \$36,945 - \$40,113, Canberra  
 (PN. 11824, expected vacancy)**

Closing date: 5 July 2001  
 Duties: Participate in a youth support team, undertaking a program of individual support for disadvantaged young people. Implement and manage a program aimed at the reintegration of young people "at risk" into mainstream activities.

Contact Officer: Rob Long (02) 6205 9104  
 Selection documentation may be obtained from Letishia Fayle (02) 6207 1110  
 Apply: 12 or via email:  
[decs.employment@act.gov.au](mailto:decs.employment@act.gov.au)  
 CC: 148-9013-16917

**School Curriculum and Assessment Branch  
 Assessment and Reporting Section**

**Administrative Service Officer Class 3  
 \$33,147 - \$35,774, Canberra (PN. 34456)**

Closing date: 5 July 2001  
 Duties: As a member of a team, participate in the implementation and administration of programs to schools. Provide administrative and program support to the Section. Implement requisitioning and purchasing, monitor accounts, process invoices and maintain financial records relating to the Section's budget.

Contact Officer: Sherridan Steele  
 (02) 6205 9358  
 Selection documentation may be obtained from the Contact Officer (02) 6205 9358  
 Apply: 12 or via email:  
[decs.employment@act.gov.au](mailto:decs.employment@act.gov.au)  
 CC: 148-9013-16917

**Teloepa Park School**

**School Assistant 2 \$24,747 - 27,442, Canberra  
 (PN. 31368)**

Closing date: 5 July 2001  
 Duties: Perform general duties in the school under supervision, such as: word processing including preparation of the school newsletter; receive, store and distribute school supplies; clerical and receptionist duties; use of office equipment/machines including facsimile and photocopier; act as agent for the Collector of Official Public Monies.

Contact Officer: Robyn Middleton  
 (02) 6205 5571  
 Selection documentation may be obtained from Carolene Sanderson (02) 6205 5599  
 Apply: 12 or via email:  
[decs.employment@act.gov.au](mailto:decs.employment@act.gov.au)  
 CC: 148-9013-16917

## EMPLOYMENT (Continued)

### O'Connor Cooperative School

**School Assistant 2 \$24,747 - \$27,442, Canberra (PN. 31173)**

Closing date: 05 July 2001  
 Duties: Pre School Assistant and General School Assistant. Provide general classroom assistance of a supportive nature under direction and supervision of a teacher.  
 Note: This is a part-time position at 90% (28:07 hrs per week).

Contact Officer: Deanna Hazell (02) 6205 6340  
 Selection documentation may be obtained from The Contact Officer (02) 6205 6340  
 Apply: 12 or via email: [decs.employment@act.gov.au](mailto:decs.employment@act.gov.au)  
 CC: 148-9013-16917

### Mawson Primary School

**School Assistant 2, School Secretary \$24,747 - \$27,442, Canberra (PN. 1284)**

Closing date: 5 July 2001  
 Duties: Perform general duties in the school under supervision, such as: reception/ public relations; use of office equipment/machines including computer (especially word-processing), switchboard, facsimile and photocopier; maintain school files.  
 Note: This position is part-time at 18:45 hours per week.

Contact Officer: Robyn McEwin (02) 6205 8033  
 Selection documentation may be obtained from the Contact Officer (02) 6205 8033  
 Apply: 12 or via email: [decs.employment@act.gov.au](mailto:decs.employment@act.gov.au)  
 CC: 148-9013-16917

### CANBERRA INSTITUTE OF TECHNOLOGY

**Education Delivery  
 Faculty of Business and Information Technology  
 Department of Information Technology**

**Administrative Teacher Band 1 \$35,425 to \$51,432, Canberra (PN's. 51514 and 51163)**

Closing date: 21 June 2001  
 Duties: Prepare and present lectures, practical classes and workshops on some of the following areas: Data Communications, Networks, PC Hardware, Office Applications and Operating Systems. Maintain appropriate student assessment records and follow relevant procedures.

Note: These positions are for 3 year contracts.

Contact Officer: Graham Brownlee (02) 6207 4938  
 Selection documentation may be obtained from Steve Greig (02) 6207 3447 or via email: [steve.greig@act.gov.au](mailto:steve.greig@act.gov.au)  
 Apply: 11  
 CC: 148/9024/18554

**Education Delivery  
 Faculty of Business and Information Technology  
 Department of Information Technology**

**Administrative Teacher Band 1  
 \$35,425 to \$51,432, Canberra (PN. 51512)**

Closing date: 21 June 2001  
 Duties: Prepare and present lectures, practical classes and workshops relating to Library Studies and/or related disciplines. Provide counselling and advice to students on their programs of study or other educational issues relating to the discipline. Maintain appropriate student assessment records and follow relevant procedures.

Note: This is a contracted position until 30 June 2004.

Contact Officer: Graham Brownlee (02) 6207 4938  
 Selection documentation may be obtained from Steve Greig (02) 6207 3447 or via email: [steve.greig@act.gov.au](mailto:steve.greig@act.gov.au)  
 Apply: 11  
 CC: 148/9024/18554

**Education Delivery  
 Faculty of Business and Information Technology  
 Department of Computerised and Law**

**Administrative Teacher Band 1  
 \$35,425 to \$51,432., Canberra (PN. 51499)**

Closing date: 21 June 2001  
 Duties: Prepare and present lectures, practical classes and workshops relating to Accounting and Taxation to Advanced Diploma level. Provide counselling and advice to students on their programs of study or other educational issues relating to the discipline. Maintain appropriate student assessment records and follow relevant procedures.

Note: This is a contracted position for 3 years from date of commencement.

Contact Officer: Dennis Ryan (02) 6207 3441  
 Selection documentation may be obtained from Steve Greig (02) 6207 3447 or via email: [steve.greig@act.gov.au](mailto:steve.greig@act.gov.au)  
 Apply: 11  
 CC: 148/9024/18554



**EMPLOYMENT (Continued)****Education Delivery  
Faculty of Business and Information Technology  
Department of Computerised and Law****Administrative Teacher Band 1  
\$35,425.00 to \$51,432, Canberra  
(PN. 51981)**

Closing date: 21 June 2001  
Duties: Prepare and present lectures, practical classes and workshops relating to Computer Applications and desirably Introductory Accounting. Provide counselling and advice to students on their programs of study or other educational issues relating to the discipline. Maintain appropriate student assessment records and follow relevant procedures.

Note: This is a contracted position for 3 years from date of commencement.

Contact Officer: Dennis Ryan (02) 6207 3441  
Selection documentation may be obtained from Steve Greig (02) 6207 3447 or via email: steve.greig@act.gov.au  
Apply: 11  
CC: 148/9024/18554

**Division of Corporate Services  
Technology Support Group**

The Institute is entering an exciting and challenging development phase centred on provision of web-based services to students and staff, with a particular current emphasis on developing a comprehensive Intranet service. To this end, we are seeking three skilled IT professionals to fill the following roles:

**Information Technology Officer Class 2,  
\$44,503 - \$51,121, Canberra (PN. 55497)**

Closing date: 5 July 2001  
Duties: We are seeking a Webmaster with web programming and database integration skills, together with extensive experience in providing web services, to take a lead role in this development. You will need strong abilities and extensive experience in web design and administration, good client service skills and must be able to work as part of a team. Eligibility/other requirements: Relevant degree, diploma or certificate from a recognised tertiary institution **and/or** relevant vocational or industry certification **and/or** 3 years relevant work experience – highly desirable.

Contact Officer: Scott McDonald (02) 6207 3661  
Selection documentation may be obtained from Tammy Smallhorn (02) 6207 3108 or tamara.smallhorn@cit.act.edu.au

Apply: 11  
CC: 148-9024-16930

**Division of Corporate Services  
Technology Support Group****Information Technology Officer Class 1,  
\$35,774 - \$40,904, Canberra (PN. 55499)**

Closing date: 5 July 2001  
Duties: We are seeking a person with programming skills and a strong interest in providing web services to assist the Webmaster. You will need abilities and experience in web design and administration, good client service skills and must be able to work as part of a team. Eligibility/other requirements: Relevant degree, diploma or certificate from a recognised tertiary institution **and/or** relevant vocational or industry certification **and/or** relevant work experience – highly desirable. Ability to participate in on-call and/or after hours work.

Contact Officer: Scott McDonald (02) 6207 3661  
Selection documentation may be obtained from Tammy Smallhorn (02) 6207 3108 or tamara.smallhorn@cit.act.edu.au

Apply: 11  
CC: 148-9024-16930

**Division of Corporate Services  
Technology Support Group****Information Technology Officer Class 1,  
\$35,774 - \$40,904, Canberra (PN. 55498)**

Closing date: 5 July 2001  
Duties: We are seeking a person with abilities and experience in system administration, preferably web related Unix systems, to assist in the development and support of the Institute Linux based web servers. You will need good client service skills and must be able to work as part of a team. Eligibility/other requirements: Relevant degree, diploma or certificate from a recognised tertiary institution **and/or** relevant vocational or industry certification **and/or** relevant work experience – highly desirable. Ability to participate in on-call and/or after hours work.

Contact Officer: Scott McDonald (02) 6207 3661  
Selection documentation may be obtained from Tammy Smallhorn (02) 6207 3108 or tamara.smallhorn@cit.act.edu.au

Apply: 11  
CC: 148-9024-16930

**Office of Chief Executive, Institute Directorate****Administrative Service Officer Class 4  
(\$37,684 - \$40,915), Canberra (PN.55297)**

Closing date: Friday 6 July, 2001

Duties: Under general direction in a small team environment, provide reception and confidential secretarial support services including co-ordination of diaries, processing of mail and e-mail, liaison with Institute senior managers, and maintenance of databases for the Director and Senior Manager in the Office of the Chief Executive. Manage the collation, classification

## EMPLOYMENT (Continued)

and storage of meeting documentation, correspondence and other records for the office.

Note: This position is available for temporary employment or temporary transfer for a period of up to five years.

Contact Officer: Rod Brightman (02) 6207 3133  
 Selection documentation may be obtained from Mary Gleeson (02) 6207 3393.  
 e-mail: mary.gleeson@act.gov.au  
 Apply: 11  
 CC: 148-9024-17904

### EMERGENCY SERVICES BUREAU

#### **ACT Ambulance Service**

**General Service Officer Level 6**  
**(\$30,093-\$31,614)**  
**Position Number 3506**

The ACT Ambulance Service is seeking applications from suitable qualified officers to deliver a routine, non-urgent health transport Service in accordance with the ACT Ambulance guidelines. Applicants should have good communication skills, and an appreciation of the 'caring role' associated with transporting members of the community between medical facilities, and be familiar with basic vehicle maintenance. Applicants are required to hold a current First Aid Certificate or have recent ambulance transport experience, possess a current (CA) Drivers Licence (not a provisional licence) with no major infringements, and meet pre employment medical standards. Applicants will need to be available for a three-hour pre interview assessment on the 12<sup>th</sup> July 2001. Interviews will be held on the 13<sup>th</sup> July 2001. Applicants should submit two referees reports with their applications. The successful applicant will be required to commence on Monday, 30<sup>th</sup> July 2001

**Contact Officer:** Phil Evers (02) 6207 8412  
**Selection Documentation:** Phil Evers (02) 6207 8412  
 Application packages may be downloaded from the [www.esb.act.gov.au/as/as.htm](http://www.esb.act.gov.au/as/as.htm) web site.  
**Applications Close:** 5 July 2001  
 CC: 148-9007-16846

### DEPARTMENT OF URBAN SERVICES

#### **Director – City Operations**

The ACT Department of Urban Services is seeking to appoint a senior executive to lead an organisation involved in the provision of a range of municipal services in Canberra.

**The Position:** The Director is responsible for directing and controlling the delivery of services to the community in the areas of:

- asset maintenance and use management for urban parks and public places;
- regulation of driver competency, vehicle safety, parking practices and heavy vehicle movements;

- Urban Ranger and Approval Services including the provision of Domestic Animal Services;
- horticultural, general landscape development and public places cleaning services;
- management of plant nursery;
- participate in public cemeteries management.

Applicants must possess leadership and executive management skills of a very high order, and a demonstrated record of achievement in the management of human and financial resources within a large service oriented organisation. Experience in municipal-related service delivery and fee-for-service systems would be an advantage.

**Remuneration:** The remuneration package of \$140,572 per annum includes a cash component of \$104,661. Employer provided benefits include generous superannuation, spouse travel and a privately plated car.

**Contracts:** The successful applicant will be employed under a performance based contract for a period of up to five years. Prospective applicants should be aware that individual contracts and performance agreements are tabled in the ACT Legislative Assembly.

**Contacts:** Enquiries about the position to Dr Simon Holtby, Executive Director, Operations on (02) 6207 5594, or by email: [simon.holtby@act.gov.au](mailto:simon.holtby@act.gov.au)  
**Selection documentation** may be obtained from Rachel Fayle on (02) 6207 3667, or by email: [rachel.fayle@act.gov.au](mailto:rachel.fayle@act.gov.au)

Applications addressing the selection criteria should be forwarded by close of business Friday, 29 June 2001 to Rachel Fayle, Executive Support Unit, Human Resources, Urban Services Department, GPO Box 158, CANBERRA ACT 2601.

#### **Environment ACT Environment Protection Unit**

**Veterinary Officer Class 3**  
**\$71,802 - \$73,683 PN15267**  
**Canberra**  
**Closing Date:** 05-July-01

#### **Duties:**

Environment ACT's Environment Protection Unit is responsible for the management of a range of environmental issues including animal disease. This position will be required to provide high

**EMPLOYMENT (Continued)**

level technical, management and policy advice on animal disease issues, investigate animal disease, welfare and management issues, apply legislation related to veterinary issues and provide support to wildlife and nature conservation management issues.

The successful applicant will also be expected to undertake limited veterinary clinical practice including the investigation of animal disease, animal medicine and basic surgery.

Qualifications/other requirements: Mandatory qualifications apply. Qualifications acceptable for registration in the ACT as a Veterinary Surgeon under the Veterinary Surgeon's Registration Act 1965.

Note: This position is permanent part-time working 14.42 hours per week.

**Contact Officer Will Andrew (02) 6207 2357 or [will.andrew@act.gov.au](mailto:will.andrew@act.gov.au)**

**Selection documentation** Peter Donnelly (02) 6207 2332 or [peter.donnelly@act.gov.au](mailto:peter.donnelly@act.gov.au)

Or from the recruitment home page:  
<http://www.act.gov.au/urbanservices/recruit.html>

**Apply Code:** 34  
**CC:** 148-9028 16937

**Policy Coordination Group  
Industry Policy and Regulation Branch  
Insurance and Work Safety Section**

**Senior Officer Grade C  
\$56,346-\$60,755 PN Several  
Canberra**

**Closing Date:** 05-July-01

**Duties:**

Individually or as a member of a small team, undertake complex policy tasks including the development, implementation and review of legislation and regulatory frameworks, licensing regimes and strategic industry analysis. Provide high level advice and expertise on industry policy and regulation to senior executives, the Minister, the Assembly and other areas of the ACT Government.

**Other requirements / Qualifications.**

Relevant tertiary qualifications are highly desirable.

**Contact Officer Craig Simmons (02) 6205 7722**

**Selection documentation** Belinda Willis (02) 6207 6150

Or from the recruitment home page:  
<http://www.act.gov.au/urbanservices/recruit.html>

**Apply Code:** 34  
**CC:** 148-9018 16922

**Planning and Land Management Group  
Territory Planning Branch  
Planning Policy Section  
Environmental Planning Team**

**Senior Professional Officer Grade C  
\$56,346 - \$60,755 PN 13257  
Canberra**

**Closing Date:** 05-July-01

**Duties:**

The duties of this position are to lead the environmental planning team in the performance of environment related studies and analysis and assessments against strategies, policies and guidelines. The team has a role in the formulation of strategies, policies and guidelines related to environmental planning, and providing environmental legislation in the ACT. Persons interested in this position should be able to demonstrate an ability to manage a small team, have a thorough understanding of environmental issues across the ACT, and possess experience in policy development. Experience with the operation or administration of environmental impact assessment would also be an asset.

Qualifications/other requirements: A mandatory requirement for this position is a degree in environmental science or other tertiary qualifications relevant to the work of the section.

**Contact Officer Mike Quirk (02) 6207 1635**

**Selection documentation:** Cheryl Pech (02) 6207 2370

Or from the recruitment home page:  
<http://www.act.gov.au/urbanservices/recruit.html>

**Apply Code:** 34  
**CC:** 148-9020 16924

**Planning and Land Management Group  
Territory Planning Branch  
Structure Planning and Design Section**

**Administrative Service Officer Class 4  
\$36,945 - \$40,113 PN 2178  
Canberra**

**Closing Date:** 05-July-01

**Duties:**

The duties of this position are to provide administrative and research support to a team of people engaged in structure planning for the ACT. Applicants should demonstrate an ability to: undertake research and analysis of issues relating to urban and rural structure planning; assist in planning and management of projects; and assist in providing advice to clients, management and the government as required.

## EMPLOYMENT (Continued)

### Qualifications/other requirements.

A requirement for this position is a degree in town planning, environmental science or other tertiary qualifications relevant to the work of the section.

**Contact Officer:** Anne Moroney (02) 6207 2532  
Selection documentation may be obtained from Cheryl Pech (02) 6207 2370

Or from the recruitment home page:  
<http://www.act.gov.au/urbanservices/recruit.html>

**Apply Code:** 34  
**CC:** 148-9020 16924

## Appointments

### DEPARTMENT OF HEALTH, HOUSING AND COMMUNITY CARE

**Professional Officer Class 1 \$31,034 - \$43,539**  
Tran Boa Ho: 741-18597, Section 68, 25/6/01  
CC: 148-9011-16889

### CHIEF MINISTER'S DEPARTMENT

**Senior Officer Grade C, \$56,346 - \$60,755p.a**  
**Yuliani Tan, 753-98623**  
Section 68 25 June 2001  
Corporate Finance, Chief Minister's Department  
CC: 148-9031-17429

**Senior Public Affairs Officer Grade 1, \$74,948p.a**  
**Stephen Andrew Phillip Gilfedder, \$41,757 - \$49,155**  
Section 68 18 June 2001  
Canberra Connect, Chief Minister's Department  
CC: 148-9031-19558

**Administrative Service Officer Class 5, \$41,207 - \$43,694p.a**  
Niki Naoumidis, 748-52804  
Section 68 21 June 2001  
Canberra Connect, Chief Minister's Department  
CC: 148-9031-19558

### DEPARTMENT OF EDUCATION AND COMMUNITY SERVICES

**Administrative Service Officer Class 3 \$33,147 - \$35,774**  
Michelle Pamela Demetrius: 749-52733,  
Section 68(1), 8 June 2001  
CC: 148-9013-16917

### CULTURAL FACILITIES CORPORATION

**Senior Officer Grade C, \$57,740-\$62,257**  
Rebecca Lawler: 771-58826, Section 68 and 70(1), 13 June 2001  
CC: 148-9008-16850

### DEPARTMENT OF JUSTICE AND COMMUNITY SAFETY

**Administrative Service Officer Class 6 \$44,503 - \$51,121**  
Rebecca Bigg-Wither: 747-85824, Section 68/70, 5/6/01  
CC: 148-9012-17170

### **Administrative Service Officer Class 2**

**\$29,102 - \$32,271**  
Kirstie Massey: 765-85738, Section 68/70, 12/6/01  
CC: 148-9012-17189

### DEPARTMENT OF URBAN SERVICES

#### **Environment ACT**

Ranger 3 \$37,127-\$40,310  
Monica Muranyi AGS Number 767 83523.  
Section 68(1)08-Jun-01

CC: 148-9028 17218

## Transfer

### DEPARTMENT OF URBAN SERVICES

#### **Operations Group**

**David Jamieson AGS Number 705 18235.**  
**From:** Senior Professional Officer Grade B. ACT Forests  
**To:** Senior Professional Officer Grade B \$67,561-\$76,056.  
ACT Forests PN 25036.  
Gazette Date 12/04/2001.  
**CC:** 148-9029 16940

## Promotions

### Promotions under the *Public Sector Management Act 1994*

The 'date of notification' of a promotion is the date of publication of the *Gazette* in which it is notified. This appears in a box towards the front of the *Gazette*. This date is used to calculate the 'date of effect' and 'eligibility for salary on promotion' and to determine when the time for lodging an appeal or requesting a review commences.

#### **A. APPEALS**

All promotions made under section 83 of the *Public Sector Management Act 1994* are subject to appeal except:

- \* 'non-appealable promotions' which generally are promotions to classifications where the maximum salary of the position is equal to or greater than the minimum salary of a Senior Officer Grade C (these should be identified with a dagger symbol (†) in the 'Promotions' section of the *Gazette*);
- \* promotions made in accordance with the recommendation of a Joint Selection Committee (JSC) established under section 88 of the Act, or the unanimous recommendation of a JSC established under section 89 of the Act; or
- \* promotions made as a result of officers passing certain exams or completing certain training, as defined in section 97 or 98 of the Act.

As a general rule, you may appeal if you were an applicant for promotion to an advertised position that **was not** 'non-appealable'.

**YOU MAY ALSO APPEAL IF:**

## EMPLOYMENT (Continued)

- \* the vacancy that has been filled was not advertised and you are eligible for promotion to that position (generally identified by a footnote in the *Gazette*); or
- \* you are an excess officer, the advertised position is at a classification equivalent to or lower than your own and you were an applicant for that position; or
- you applied for the position and you are an officer or former officer of the ACTPS or APS and you are engaged in eligible public employment under the officers' mobility provisions in section 115 of the Act, or you are still covered by the provisions of the repealed Officers' Rights Declaration Act. However, you may only appeal if the position applied for is higher than the last position you held in the ACTPS or APS.

### YOU CAN NOT APPEAL WHEN:

- \* the position is filled from outside the ACTPS, i.e. an appointment (including filling the position by appointing a temporary employee);
- \* the position is filled by the transfer of an officer already at that or a higher level;
- \* you are not a **permanent** officer of the ACTPS; or
- \* you filling the position would not constitute a promotion (except in the case of excess officers).

Unless you are an excess officer, you can only appeal if the person selected by the department would fill the position on **promotion** and, if successful, you would fill the position on **promotion**.

If you are a promotee, where your promotion is one of a number of promotions at the same level made in a selection exercise, and you feel someone may lodge an appeal against your promotion, you may appeal against all or any of the **other** promotees. These appeals are usually called **'protective appeals'**, and are treated the same as other appeals. You must still make sure you are eligible to appeal, and that you can show that you are more efficient than those against whom you have appealed. For further information on eligibility to appeal, contact your departmental Personnel Unit or the Office of the Merit Protection Commissioner (MPC) at the address listed below.

### ADVICE TO POTENTIAL APPELLANTS

The following procedures will apply to all appeals unless other appeal procedures are in place as part of a Department's Enterprise Bargaining Agreement. Potential appellants should check with the relevant Personnel Unit as to the appeal procedures applying in that particular Department.

### GROUND OF APPEAL

The only ground of appeal is **greater efficiency**.

### EFFICIENCY

The Promotion Appeal Committee (PAC) is required to determine the relative efficiency of the parties to an appeal. The definition of efficiency is set out in subsection 85 of the PSMA, which states:

- (2) For the purpose of forming an opinion as to the most efficient of the officers concerned, the Committee shall have regard to:
  - (b) if and only if the Chief Executive who made the promotion has indicated that, for the purpose of forming an opinion under section 83, the Chief Executive had regard to the potential of officers for further career developments in the Service, or the ability of officers to perform the duties of other offices in the Department of the same or equal classification-that matter.
- (3) A reference in subsection (2) to the abilities, qualifications, experience, standard of work performance and personal qualities, potential for further career development in the Service, or ability to perform the duties of other offices in a Department is, in relation to an officer who is a returned soldier or who is or has been absent on specified defence service, a reference to the abilities, qualifications, experience, standard of work performance, personal qualities, potential for future career development in the Service, or ability to perform the duties of the offices concerned that, in the opinion of the Committee, the officer would have had but for the absence of the officer on active service or on specified defence service.

Normally, the selection criteria used by the department in the selection and by the PAC in the appeal will incorporate the matters referred to in the definition of efficiency to the extent that they are relevant to the duties of the job.

### ADVICE TO POTENTIAL APPELLANTS - PROMOTIONS AND TEMPORARY PERFORMANCE

The following advice applies to appeals against both promotions and temporary performance directions. Before lodging an appeal, you should consider carefully whether you can demonstrate that you are more efficient at doing the job than the person(s) you are appealing against. To help you determine whether you can demonstrate your greater efficiency, it is important that you obtain from the promoting department:

- \* available written reports and oral feedback explaining the selection, especially the comparison between you and the promotee.
- The PAC will consider the appeal only on the basis of who is the **more efficient**. PACs should not be used as a forum to air grievances about how a selection was conducted. If you decide to appeal, you must comply with the following instructions.

### FORM OF APPEAL

The most convenient form of appeal is by use of Form PAC4, available through your Personnel Unit. Alternatively you may write a letter, detailing the following:

- Date of *Gazette*/notice;
- Name of promotee/selectee;
- Department in which promotion/selection made;

## EMPLOYMENT (Continued)

- Your full name;
- Your **private** postal address, as well as your work address and telephone number;
- Classification and salary scale of your substantive (i.e. your permanent) ACTPS position (and if you are a former officer or an APS officer or someone working for a statutory authority, details of your former ACTPS position, the current position you hold in the APS or the statutory authority);
- Office/branch and department or agency; and
- AGS number.

Where you intend to appeal against more than one promotion/selection, a separate appeal should be lodged against each one, **unless** all the promotions have been notified in the one *Gazette*, and the positions are all of the same classification and all in the same state, department and branch, in which case, one letter of appeal listing all promotees appealed against will be accepted.

### WHEN TO LODGE APPEALS

Appeals must be received by the Office of the Merit Protection Commission (MPC) at the address below, **by 4.51 p.m. on the 14th day after** the date of notification in the *Gazette*. (In the case of temporary performance appeals, the 14 day deadlines relates to the date on which the direction was first notified in the department.)

Appeals not lodged by the prescribed time **cannot be accepted**. Delays can occur in departmental mail systems, and you are advised to use Australia Post, facsimile, or better still, hand delivery if possible, to be sure of meeting the deadline.

Hearing or speech impaired staff can make inquiries via the TTY telephone located in MPC's Melbourne office, on 1800 812 578 (free call) from anywhere in Australia, but only from another TTY phone. These **must** be clearly marked as "ACTPS appeal – for transfer to the MPC Office in Canberra".

### WHERE TO LODGE APPEALS

**Merit Protection Commissioner, Level 4, Core 1, Wing 2, Edmund Barton Building corner of Kings Avenue and Blackall St, Barton ACT 2600. Tel. (02) 6272 3254, fax (02) 6272 3026.**

### ADVICE TO PROMOTEES AND APPELLANTS

All parties to an appeal are required to submit **written statements** supporting their case, to the MPC, within fourteen (14) days of the close of the appeal period, or by such other date as the MPC may determine.

If a party fails to provide a statement, MPC staff will remind the party or department of this requirement, and may, on request and in exceptional circumstances grant an extension of time. However, the PAC has the discretion to determine the case even if the statement is not provided.

Your statement in support of your case is a significant document in PAC deliberations, and is used to decide whether personal hearings will be necessary. If you fail to make a reasonable case for greater efficiency in your statement, you may find that the PAC proceeds to determine your case without interviews.

As a party to an appeal, you are entitled to access to:

- (i) the departmental statement (which consists of all material sent to the PAC by the promoting department); and
- (ii) the written material submitted by other parties to the appeal which addresses their claims to superior efficiency.

However, you are not entitled to access to the private contact details supplied by any other party as a part of their statement.

The departmental statement will be available for you to see in the promoting department, generally at least seven (7) days before the date scheduled for the appeal hearing. It is up to you to seek access, but the department should advise you (and the other parties) when and where the statement is available for viewing.

The statements of parties are available at the MPC generally at least seven (7) days prior to the hearing date, and you should telephone the MPC to make an appointment to view them, once you have submitted your own statement. The responsibility for seeking access rests with each party, and PAC hearings will not be deferred if you fail to exercise your right of access. If for very good reason (e.g. geographical distance, illness etc.) you are unable to visit the MPC office, alternative access arrangements may be possible, and you should discuss this with MPC staff. You may take notes, but may not photocopy or retain material.

After reading the statements of the other parties, you may wish to submit a supplementary statement in support of your claims. All supplementary material (including additional referee reports) must reach the MPC at least two (2) working days before any scheduled hearing. It is preferable to submit a supplementary statement (after viewing the statements of other parties) rather than to delay your initial statement, but bear in mind the need to provide access for all parties to all statements prior to any hearing. Unreasonably late supplementary statements may not be accepted.

### CONTENT OF STATEMENTS

You should provide **four** copies of your statement, which should contain the following:

- (a) at the top:
  - (i) PAC reference number;
  - (ii) full name;
  - (iii) both your private and work address and telephone number. If you do not wish this information to be available to other parties it should be included with your statement in a severable sheet which clearly indicates that it is to be kept confidential;
  - (iv) date of permanent appointment; and
  - (v) educational and other qualifications.
- (b) the names and telephone numbers of your supervisor and any other referee(s) (see section below for further advice on who should be nominated);
- (c) a brief outline of your employment history;
- (d) a statement of claims to the position addressing the selection criteria;
- (e) any views you may have about the departmental assessment of you; *and most importantly:*

## EMPLOYMENT (Continued)

### (f) reasons for your claim that you are more efficient than the other party or parties.

If you feel it is necessary to make any unfavourable comments about a party to the appeal, you should include these comments in your written statement. Parties to an appeal must have an opportunity to comment on any unfavourable observations. You should also note that your statement should not include material that breaches privacy requirements or any similar legislation.

### PAC PROCEDURES

The PAC does not have to interview all or any of the parties to an appeal. Therefore, you should not rely on being granted an interview as the main opportunity to make your case. You should instead state your case as fully and as openly as possible in your written statement. If a PAC decides that parties are to be interviewed, you will be advised as early as possible of the date and place, usually through the recruitment/personnel area of your department.

Once you have lodged an appeal or are aware an appeal has been lodged against your promotions, you will be considered available for interview at any time. Wherever possible, at least seven-(7) days notice of the interview will be given. As a general rule the PAC will expect you to attend for any interview at the time it determines, and will not delay or reschedule hearings without good reason.

The PAC will determine its procedures according to the circumstances of the case before it, but will normally consider the following:

- (a) the departmental statement;
- (b) the written statements of the parties;
- (c) the cases put to the PAC by the parties at any oral hearing or under any alternative arrangements;
- (d) an assessment of the parties at any hearing before the Committee;
- (e) relevant views expressed by supervisors, referees or other persons contacted; and
- (f) any other written information about a party requested by the MPC from the promoting/selecting department under the Merit Protection (Australian Government Employees) regulations.

At the hearing, you may be asked to clarify points from your statement, to respond to questions which test you against the requirements of the position, and to summarise why you are the more efficient officer. You should use this opportunity to elaborate on the claims in your written statement as to why you believe you are more efficient.

Promotees and selectees **must** be prepared to discuss their own efficiency compared with that of the appellant(s). It is not enough to take refuge in the fact that the department chose you in the selection exercise.

If the PAC becomes aware of new material which relates to your work, which is significantly adverse to you, and could affect your success in the appeal adversely, the PAC will inform you of the substance of the material and give you the chance to comment.

If the PAC decides that it needs more information, it may also contact the department, any of the parties to the appeal, or referees or supervisors of the parties.

### SUPERVISORS/REFEREES

As mentioned above, each PAC is free to determine its own procedures, and may or may not feel a need to consult with supervisors, referees, or other people. If you wish the PAC to have regard to the comments of a particular person, it is in your best interests to obtain such comments in writing and submit them with your statement. You should also speak to anyone you intend to nominate as a referee, to find out what they will say about you if contacted, and how they rate you against the other party/parties if they know them.

The most appropriate person to nominate as your referee is your current supervisor, provided that he/she has supervised you for a reasonable period. Past supervisors are also appropriate if their knowledge of you is reasonably recent. The PAC will also be particularly interested in the views of referees who can give well-founded comments comparing two or more of the parties. You are not limited to nominating your supervisors for referee comments (and indeed you may nominate anyone you wish to) but supervisor's opinions are usually perceived as most useful by PACs.

Additional information on lodging appeals is contained in the MPRA brochure, *Appeals against promotions and temporary performance directions*, which you should be able to obtain from your Personnel section.

### B. REVIEW OF NON-APPEALABLE PROMOTIONS UNDER SECTION 87

An unsuccessful applicant for a non-appealable promotion who believes that the promotion should not stand because there was:

- (a) patronage, favouritism or unlawful discrimination in the making of the promotion (prescribed by section 8 of the PSMA); and/or
- (b) a serious defect in the selection process (a breach of section 65 of the PSMA), may apply to the MPC for a review of that promotion.

A request for review must be made in writing to the Director, MPC, at the address given below and must be received by the end of the 13th day after the day on which the promotion appeared in the *Gazette*.

An applicant must provide the following details:

- \* full name and AGS number;
- \* classification, position number and location of the promotion in question;
- \* date and number of the *Gazette* in which the promotion was notified;
- \* the basis on which the request is made with supporting information.

It is important to provide details to support your claim of patronage, favouritism, unlawful discrimination and/or serious defect in the process. A reasonable time will be allowed, after the lodging of an application for review, for the provision of such documentation. However, the grounds for an application for review are required in the initial application.

Before lodging an application for review of a non-appealable promotion, you should:

**EMPLOYMENT (Continued)**

- (1) consider carefully the basis on which the application is to be made and your reasons for believing that the promotion should be reviewed; and
- (2) obtain feedback from the convener of the selection advisory committee and discuss your concerns with the delegate who made the promotion.

Note that the review process is not a means by which the merits of applicants for a promotion can be reviewed. It is not comparable with the right of appeal to a PAC. Section 87 provides for a review of a promotion solely on the ground that it would be unreasonable for the promotion to stand because of a breach of section 8 or a serious defect under section 65, and is **directed at the process and not the merits of the decision.**

Additional information on lodging an application for review is contained in the MPC brochure, *Review of non-appealable promotions*, which you should be able to obtain from your Personnel Section.

**WHERE TO LODGE AN APPLICATION FOR REVIEW**

Office of the Merit Protection Commissioner  
Level 4, Core 1, Wing 2, Edmund Barton  
Building, cnr Kings Avenue and Blackall Street,  
Barton ACT 2600. Tel. (02) 6272 3254,  
fax (02) 6272 3026

**ACT COMMUNITY CARE****Community Rehabilitation Program****Glenda Richards: 261-49671**

From: Professional Officer Class 2  
\$43,545 - \$48,665  
ACT Community Care  
To: † Professional Officer Class 3 \$53,236  
Community Rehabilitation Program  
ACT Community Care, Canberra (PN.29123)  
(5 April 2001)  
CC: 148-9009-18269

**CHIEF MINISTER'S DEPARTMENT****S.A Malyszko AGS No: 740-91056**

From: Administrative Service Officer Class 6,  
\$43,545 - \$50,020p.a.  
ACT Community Care  
To: Senior Officer Grade C, \$56,346-\$60,755p.a.  
(PN: 55705)  
Canberra Connect, ACT Information Services,  
Chief Minister's Department  
5 April 2001  
CC: 148-9031-19558

**R.L Calder AGS No: 543-35551**

From: Senior Officer Grade B (Manager Level 2),  
\$66,577 - \$76,800p.a.  
Chief Minister's Department  
To: Senior Officer Grade A (Manager Level 4),  
\$77,321 - \$80,000p.a. (PN: 55694)  
ACT Information Services, Chief Minister's  
Department  
15 March 2001  
CC: 148-9031-19558

**L.J Ali AGS No: 607-68732**

From: Senior Officer Grade C,

\$54,969 - \$59,270p.a.  
The Canberra Hospital  
To: Senior Officer Grade B, \$66,577-\$74,948p.a.  
(PN: 55480)  
ACT Information Services,  
Chief Minister's Department  
5 April 2001  
CC: 148-9031-19558

**S.E Callaghan AGS No: 314-70830**

From: Senior Officer Grade C,  
\$56,346 - \$60,755p.a.  
Department of Treasury  
To: Senior Officer Grade B, \$66,577-\$74,948p.a.  
(PN: 55481)  
ACT Information Services,  
Chief Minister's Department  
4 April 2001  
CC: 148-9031-19558

**Deemed Promotion****G.J Tankard AGS No 537-42163**

From: Senior Information Technology Officer  
Grade C \$56,703 - \$62,973p.a.  
Department of Agriculture, Fisheries and  
Forestry Australia  
To: Senior Information Technology Officer  
Grade B, (PN: 55716) Canberra Connect, ACT  
Information Services, Chief Minister's  
Department 5 April 2001  
Note: This transfer is made as an appointment  
under section 115(7) of the Public Sector  
Management Act 1994 and is a deemed  
promotion.  
CC: 148-9031-19558

**DEPARTMENT OF EDUCATION AND  
COMMUNITY SERVICES****Information Management Branch  
Information and Library Management Section****Irene Foxon: 027-57672**

From: Teacher Level 1 \$33,500-50,500  
Department of Education and Community  
Services  
To: † Teacher Level 2 \$56,100  
Information and Library Management Section,  
Department of Education and Community  
Services, Canberra (PN. 2767) (No 9, 1 March  
2001)  
CC: 148-9013-16917



## EMPLOYMENT (Continued)

### Telopea Park School

**Peta Alyson Shepherd: 033-36810**  
 From: Teacher Level 1 \$33,500 - \$50,500  
 Department of Education and Community Services  
 To: † Teacher Level 2 \$56,100  
 Telopea Park, School Department of Education and Community Services, Canberra (PN. 2832) (No.14, 5 April 2001)  
 CC: 148-9013-16917

### Human Resources Branch Workforce Planning and Management Section

**Juergen Spitzer: 705-34016**  
 From: Administrative Service Officer Class 2 \$29,102 - \$32,271  
 Department of Education and Community Services  
 To: Administrative Service Officer Class 3 \$33,147 - \$35,774  
 Workforce Planning and Management Section, Department of Education and Community Services, Canberra (PN. 13355) (No 7, 15/02/2001)  
 CC: 148-9013-16917

### DEPARTMENT OF JUSTICE AND COMMUNITY SAFETY

In accordance with the Department of Justice and Community Safety Certified Agreement 2000-2002, appeals against the Departments promotions must be lodged within 7 days of Gazettal, to the Appeals Officer, Human Services Unit, PO Box 921 Civic Square ACT 2608 or to Level 3 GIO House City Walk.

### ACT Magistrates Court

**Dannielle Little: 747-87967**  
 From: Administrative Service Officer Class 2 \$29,102 – \$32,271  
 Department of Justice and Community Safety  
 To: Administrative Service Officer Class 3 \$33,147 – \$35,774  
 ACT Magistrates Court, Canberra (PN. 43085) (No.6 8/2/01)

CC: 148-9012-16939

### Registrar-General's Office

**Janet Henkel: 713-76769**  
 From: Administrative Service Officer Class 3 \$33,147 – \$35,774  
 Department of Justice and Community Safety  
 To: Administrative Service Officer Class 4 \$36,945 – \$40,113  
 Registrar-General's Office, Canberra (PN. 42535) (No 13 29/3/01)

CC: 148-9012-17189

### Registrar-General's Office

**Matthew Swain: 765-86140**  
 From: Administrative Service Officer Class 2 \$29,102 – \$32,271  
 Department of Justice and Community Safety  
 To: Administrative Service Officer Class 4 \$36,945 – \$40,113  
 Registrar-General's Office, Canberra (PN. 43745) (No 13 29/3/01)

CC: 148-9012-17189

### Registrar-General's Office

**Darko Martinovic: 261-01002**  
 From: Administrative Service Officer Class 3 \$33,147 – \$35,774  
 Department of Justice and Community Safety  
 To: Administrative Service Officer Class 4 \$36,945 – \$40,113  
 Registrar-General's Office (PN. 43670) (NO 13 29/3/01)

CC: 148-9012-1789

### DEPARTMENT OF URBAN SERVICES

In accordance with current Urban Services E.B.A provisions, appeals against Urban Service promotions must be lodged at the personnel counter on Level 1 Annexe Macarthur House, 12 Wattle Street Lyneham by close of business on the 7<sup>th</sup> day after notification in the Gazette.

### Corporate Group Business Support Section

**Thomas Bitmead AGS Number 537 03826.**  
**From** Administrative Service Officer Class 4 \$36,945 - \$40,113  
**To:** Administrative Service Officer Class 5 \$77,321  
 Business Support Section  
**PN 13655 Gazette** 21-Jun-01

**Note: In accordance with current EBA provisions, appeals must be received at the Personnel counter on Level 1 Annexe Macarthur House 12 Wattle Street Lyneham by close of business on the 7th day after notification in the Gazette.**  
**CC: 148-9017 17213**

### Planning and Land Management Group Development Management Branch

**Monica Saad AGS Number 539 12345**  
**From** Administrative Service Officer Class 5 \$41,207-\$43,694

**To:** Administrative Service Officer Class 6 \$44,504 - \$51,121  
 Land Management Section  
**PN 13575 Gazette** 21-Jun-01

## EMPLOYMENT (Continued)

**Note: In accordance with current EBA provisions, appeals must be received at the Personnel counter on Level 1 Annexe Macarthur House 12 Wattle Street Lyneham by close of business on the 7th day after notification in the Gazette.**  
**CC:** 148-9020 17006

**Operations Group  
 ACT Forests Branch**

**Neil Cooper AGS Number 517 68116**  
 From Professional Officer Class 2  
 \$45,161 - \$50,471  
**To:** = Senior Professional Officer Grade B  
 \$67,561 - \$76,056  
 ACT Forests  
**PN 25037 Gazette** 21-Jun-01  
**CC:** 148-9029 16940

**Environment ACT  
 Parks and Conservation Service**

**Vivien Raffaele AGS Number 705 36476**  
 From Ranger 1  
 \$29,246 - \$321,430  
**To:** Ranger 2  
 \$33,310 - \$35,950  
**PN 13485 Gazette** 21-Jun-01

**Note: This promotion was made by a unanimous decision of an internal Joint Selection Committee established in accordance with current EBA provisions and is non-appellable.**  
**CC:** 148-9028 17218

**Amanda Carey AGS Number 261 28803**  
 From Ranger 1  
 \$29,246 - \$32,1430  
**To:** Ranger 2  
 \$33,310 - \$35,950  
**PN 15258 Gazette** 21-Jun-01

**Note: This promotion was made by a unanimous decision of an internal Joint Selection Committee established in accordance with current EBA provisions and is non-appellable.**  
**CC:** 148-9028 17218

**Peter Synnott AGS Number 255 13830**  
 From Ranger 1  
 \$29,246 - \$32,1430  
**To:** Ranger 2  
 \$33,310 - \$35,950  
**PN 13493 Gazette** 21-Jun-01

**Note: This promotion was made by a unanimous decision of an internal Joint Selection Committee established in accordance with current EBA provisions and is non-appellable.**  
**CC:** 148-9028 17218

**Aaron Kennedy AGS Number 745 03516**  
 From Ranger 1  
 \$29,246 - \$32,1430  
**To:** Ranger 2  
 \$33,310 - \$35,950  
**PN 15256 Gazette** 21-Jun-01

**Note: This promotion was made by a unanimous decision of an internal Joint Selection Committee established in accordance with current EBA provisions and is non-appellable.**  
**CC:** 148-9028 17218

**Andrew Halley AGS Number 527 77786**  
 From Ranger 1  
 \$29,246 - \$32,1430  
**To:** Ranger 2  
 \$33,310 - \$35,950  
**PN 15257 Gazette** 21-Jun-01

**Note: This promotion was made by a unanimous decision of an internal Joint Selection Committee established in accordance with current EBA provisions and is non-appellable.**  
**CC:** 148-9028 17218

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## Retirements and dismissals

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### CULTURAL FACILITIES CORPORATION

*Section 141, Public Sector Management Act,*  
 Caroline Joan Nott, Administrative Service  
 Officer Class 2, 17 May 2001  
**CC:** 148-9008-16850

### THE CANBERRA HOSPITAL

*Section 141 Public Sector Management Act:*  
 Dr Bernard Hughson, Senior Specialist, 20/6/01  
**CC:** 2253

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## Corrigenda

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### **InTACT**

InTACT, Chief Minister's Department  
 Michelle Abramovic AGS NO 757-49112, 7 June 2001 (PN 14508)  
 Appointment date: should read 28 May 2001 not 29 April 2000  
**CC: 148-9043-17177**

InTACT, Chief Minister's Department  
 Joshua Bramah AGS NO 757-49104, 7 June 2001 (PN 14471)  
 Appointment date: should read 28 May 2001 not 29 April 2000  
**CC: 148-9043-17177**

## EMPLOYMENT (Continued)

InTACT, Chief Minister's Department  
 Clayton Everton AGS NO 757-49091, 7 June  
 2001 (PN 14558)  
 Appointment date: should read 28 May 2001 not  
 29 April 2000  
**CC: 148-9043-17177**

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### ACT Public Service Index of addresses

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- 05 The Recruitment Officer, Director of  
 Public Prosecutions, GPO Box 595,  
 Canberra ACT 2601
- 06 Recruitment Officer, Chief Minister's  
 Department, GPO Box 158, Level 3,  
 Canberra Nara Centre, Canberra ACT  
 2601
- 07 Recruitment Officer, Calvary Public  
 Hospital. PO Box 254, Jamison Centre,  
 ACT 2614
- 08 Personnel Manager, ACTION, PO Box  
 1155, Tuggeranong, ACT 2901
- 09 Personnel Officer, Totalcare, PO Box  
 56, Mitchell ACT 2911
- 11 The Recruitment Officer, Canberra  
 Institute of Technology, GPO Box 826,  
 Canberra City ACT 2601
- 12 Customer Service Supervisor,  
 Department of Education and  
 Community Services, PO Box 1584,  
 Tuggeranong ACT 2901
- 13 Recruitment Officer, Administrative  
 Branch, Emergency Services Bureau,  
 PO Box 104, Curtin ACT 2605
- 16 Human Resource Management Unit,  
 The Canberra Hospital, PO Box 11,  
 Woden ACT 2606
- 17 Resource Advisor, Business Services  
 Bureau, Department of Health, Housing  
 and Community Care,  
 PO Box 11, Woden ACT 2606
- 18 The Personnel/ HR Officer,  
 ACT Legislative Assembly Secretariat,  
 GPO Box 1020, Canberra ACT 2601
- 20 Administrative Officer, Health  
 Protection Service, Locked Bag 5,  
 Weston Creek ACT 2611
- 21 Recruitment Officer, ACT Community  
 Care, GPO Box 825, Canberra City  
 ACT 2601
- 23 Recruitment Officer, Central Office,  
 (Level 2 North Building) Department of  
 Health, Housing and Community Care,  
 GPO Box 825, Canberra City ACT 2601
- 28 Recruitment Officer, Human Services  
 Unit, Department of Justice and  
 Community Safety, PO Box 921, Civic  
 Square ACT 2608
- 30 The Secretary, Milk Authority of the  
 ACT, GPO Box 1110, Canberra ACT  
 2601

- 31 The Recruitment Officer, Auditor-  
 General's Office ACT, PO Box 275  
 Civic Square ACT 2608
- 32 Canberra Theatre Trust, PO Box 226,  
 Civic Square ACT 2608
- 34 Applications Officer, Urban Services,  
 GPO Box 158, Canberra ACT 2601
- 35 Recruitment Officer, Department of  
 Treasury and Infrastructure, GPO Box  
 158, Canberra ACT 2601.
- 36 Recruitment/Executive Officer  
 Community and Health Services  
 Complaints Commissioner's Office,  
 GPO Box 1321, Canberra ACT 2601.
- 37 The Recruitment Officer  
 Faculty of Communication and  
 Community Services  
 Canberra Institute of Technology  
 GPO Box 826  
 Canberra City ACT 2601

## GAZETTE INFORMATION

### ISSUE OF ACT SPECIAL GAZETTES

The following issues of the ACT Special Gazettes have been published since the last Weekly Gazette. For listings of previous ACT Special Gazettes please refer to this internet site

<http://www.publishing.act.gov.au>

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<b>Gazette Number</b>	<b>Date</b>	<b>Title</b>
<b>S30</b>	15 June	Instrument No. 104 of 2001 ~ <i>Land (Planning and Environment) Act 1991</i>  Road Instrument No. R26/01 of 2001 ~ Notice of Intention to Close Public Roads – Division of Conder ~ <i>Public Roads Act 1902 (NSW)</i>
<b>S32</b>	12 June	Instrument No. 111 of 2001 ~ <i>Insurance Authority Act 2000</i> Regulation No. 17 of 2001 ~ <i>Domestic Animals Act 2000</i>

## GOVERNMENT NOTICES

### NOTIFICATION OF THE MAKING OF AN INSTRUMENT

NOTICE is hereby given that the undermentioned Instrument of the Australian Capital Territory has been made. Copies of the Instrument may be purchased from Publishing Services, Legislation and Sales Counter, ACT Government Shopfront, Ground Floor, FAI House, Corner of London Circuit and Akuna Street, Canberra City ACT 2601.

<b>Act under which Instrument made</b>	<b>Description of Instrument</b>	<b>Number and year of Instrument</b>
<i>Road Transport (General) Act 1999</i>	Revocation and Determination of Fees – Maximum Taxi Fares.	No. 112 of 2001

**GOVERNMENT NOTICES (Continued)****NOTIFICATION OF AN INSTRUMENT MADE UNDER THE PUBLIC ROADS ACT 1902 (NSW)**

NOTICE is hereby given that the undermentioned Instruments have been made under the Public Roads Act 1902 (NSW). Copies of the Instruments are available from the ACT Land Information Centre, Planning and Land Management, 16 Challis Street, Dickson, ACT; Telephone 6207 1601.

<b>Act under which Instrument made</b>	<b>Description of Instrument</b>	<b>Number and year of Instrument</b>
<i>Public Roads Act 1902 (NSW)</i>	Notice of Declaration of Public Roads – Division of Gungahlin.	No. R6/01 of 2001
<i>Public Roads Act 1902 (NSW)</i>	Notice of Intention to Close Part of a Public Road – Division of Belconnen.	No. R7/01 of 2001

## **GOVERNMENT NOTICES (Continued)**

### **AUSTRALIAN CAPITAL TERRITORY**

#### **MENTAL HEALTH (TREATMENT AND CARE) ACT 1994**

##### **APPROVED FACILITY**

Pursuant to section 48(1)(a) of the *Mental Health (Treatment and Care) Act 1994*, I approve Calvary Hospital as a health facility for the purposes of section 26(1) of that Act.

Dated: 13 June 2001

**Michael Moore** MLA  
Minister for Health, Housing and Community Services

## GOVERNMENT NOTICES (Continued)

### Environment ACT

#### *Environment Protection Act 1997*

#### **Application for an Environmental Authorisation**

Applications for environmental authorisations under Section 48 of the Act have been received from the organisations set out below:

<b>Organisation</b>	<b>Brief Description of Activity</b>	<b>Location</b>
Acute Pest Control	Pest Control Activities	Michie St Wanniasa
All Care Tree Services	Firewood Activities	McLaren St Pearce

Any person who wishes to make a written submission to the Environment Management Authority concerning the above application may do so by COB 12 July 2001. Submissions should be addressed to: Environment Management Authority, PO Box 144, Lyneham ACT 2602

#### **Annual Review of Authorisations**

Under Section 57 of the Act the following environmental authorisations have been reviewed, and the EMA decided not to take any action under the ACT in respect of these authorisations.

<b>Organisation</b>	<b>Brief Description of Activity</b>	<b>Location</b>
Eagle Lawn Care	Pest Control Activities	PO Box 3215 Weston ACT
Willow and Environmental Management Services	Pest Control Activities	PO Box 201 Cooma NSW
Amalgamated Pest Control	Pest Control Activities	Wisdom St Hughes ACT

Under Section 135 of the Act, an application may be made to the Administrative Appeals Tribunal for a review of the decision to grant an Environmental Authorisation. The Administrative Appeals Tribunal can be contacted on telephone 6217 4277.

Copies of Authorisation documents are available for public inspection, during business hours, at the office of the Environment Management Authority, Level 2, South Wing, Macarthur House, Wattle Street Lyneham ACT.

Dated the 14th day of June 2001  
 Environment Management Authority



**GOVERNMENT NOTICES (Continued)**

**AUSTRALIAN CAPITAL TERRITORY**

**RADIATION ACT 1983**

**Section 73**

**NOTIFICATION OF DECISIONS**

Pursuant to Section 73 of the Australian Capital Territory Radiation Act 1983, the Radiation Council hereby gives notice of the particulars of the following decisions of Council, made on 12 June 2001

**GRANTING OF LICENCE (paragraph 73(1)(b))**

Licensee William J Morrison  
 Address Varian Medical Systems (Aust)  
 6/81 Frenchs Forest Road East  
 FRENCHS FOREST NSW 2086  
 Authorised Activities: Sell, use, irradiating apparatus.  
 Conditions Installation, maintenance and testing of medical diagnostic and therapeutic irradiating apparatus.

Licensee Suet Wan Chen  
 Address 119 Gale Road  
 MAROUBRA NSW 2035  
 Authorised Activities: Own or have in possession, use, cause or permit to use, irradiating apparatus.  
 Conditions Diagnostic radiology. You are required to enter the total radiation exposure time of each fluoroscopic procedure into the patient's record.

**GRANTING OF A DISPOSAL PERMIT (paragraph 73(1)(g))**

Permit Holder Dr L K Fifield  
 Licensed Premises Department of Nuclear Physics, R S Phys  
 Australian National University  
 Garran Road, Acton

<b>Radionuclide contained in the material for disposal</b>	<b>Physical and chemical form of the material</b>	<b>Annual quantity of material for which approval is granted</b>	<b>Disposal method approved</b>
Cobalt-60	Solid waste	200 kBq	Burial-WBLC
Ceasium-137	Solid waste	130 kBq	Burial-WBLC
Sodium-22	Solid waste	20 kBq	Burial-WBLC
Barium-133	Solid waste	6 kBq	Burial-WBLC
Europium-152	Solid waste	130 kBq	Burial-WBLC
Osmium-194	Solid waste	10 kBq	Burial-WBLC

\* **W.B.L.C. = West Belconnen Landfill Centre**

**GOVERNMENT NOTICES (Continued)**

Permit Holder            Dr Jim Cullen  
 Licensed Premises      CSIRO Division of Entomology  
                                  Clunies Ross Street  
                                  Acton

<b>Radionuclide contained in the material for disposal</b>	<b>Physical and chemical form of the material</b>	<b>Annual quantity of material for which approval is granted</b>	<b>Disposal method approved</b>
Phosphorus-32	Liquid & solid waste in a range of chemical forms	500 MBq	Burial-WBLC
Carbon-14	Liquid & solid waste in a range of chemical forms	37 MBq	Burial-WBLC
Hydrogen-3	Liquid & solid waste in a range of chemical forms	37 MBq	Burial-WBLC
Sulphur-35	Liquid & solid waste in a range of chemical forms	37 MBq	Burial-WBLC
Iodine-125	Liquid & solid waste in a range of chemical forms	450 kBq	Burial-WBLC
Iodine-125	Liquid & solid waste in a range of chemical forms	450 MBq	Sewer-JCSMR
Phosphorus-33	Water soluble	0.4 MBq	Sewer
Phosphorus-33	Solid & liquid	15 MBq	Burial-WBLC
Phosphorus-32	Water soluble	185 MBq	Sewer

- \* **W.B.L.C. = West Belconnen Landfill Centre**
- \* **J.C.S.M.R. = John Curtin School of Medical Research**

**REGISTRATION OF IRRADIATING APPARATUS (paragraph 73(1)(d))**

Owner                      QANTAS Airways Limited  
 Description              Baggage security x-ray system EG & G Astrophysics model Linescan System 10 S/No 51075. 160kVp 1mA (Machine No 2)  
 Location                  QANTAS departure gates  
                                  Canberra International Airport  
 Conditions                Security inspection of baggage.

**Review by the ACT Administrative Appeals Tribunal** - Any Persons whose interests are adversely affected by this decision may apply to the Tribunal to have the decision reviewed.

**Reasons** - If you wish to obtain a statement of reasons to explain why the decision was made you should write within 28 days of this notice to the ACT Radiation Council, GPO Box 825, Canberra 2601.

**Location of the ACT Administrative Appeals Tribunal** - 'The Tribunal is located on the 4th Floor, Canberra House, 40 Marcus Clarke Street, Canberra City.

Postal Address: GPO Box 9955, Canberra 2601. Telephone: 6243 4611. Facsimile: 6247 0962. Document Exchange: DX 5727.

## **GOVERNMENT NOTICES (Continued)**

**Powers of the ACT Administrative Appeals Tribunal** - The Tribunal is an independent body. The Tribunal can agree with, change or reject the original decision, substitute its own decision or send the matter back to the decision maker for reconsideration in accordance with Tribunal recommendations.

**How to apply to the ACT Administrative Appeals Tribunal** - Simply write within 28 days explaining the details to the decision and the reasons for asking for a review.

**Cost** - To lodge an application there is a fee. You may apply to have the fee waived on the grounds of hardship. No fee is payable if you are receiving legal assistance.

**Access to documents** - You may apply for access to any documents relevant to this decision under the ACT *Freedom of Information Act 1989*. For more information contact the Freedom of Information Officer, Department of Health and Community Care, on phone 6205 1340.

Dated this 12 day of June 2001

**Joseph Lising  
Chairperson  
Radiation Council**

**GOVERNMENT NOTICES (Continued)**

ACT Heritage Council

**Interim Heritage Places Register  
NOTICE**

Pursuant to section 60(1) of the *Land (Planning and Environment) Act 1991* notice is given that the following places have been included in an interim Heritage Places Register.

- **Aboriginal Places (2), Greenway, Tuggeranong District, ACT**
- **Aboriginal Places (8), Amaroo, Gungahlin District, ACT**

Copies of the interim Register citations may be viewed at the Environment Information Centre, Level 2, Macarthur House, 12 Wattle Street, Lyneham or at ACT Government Shopfronts and Public Libraries.

**EFFECT OF INCLUSION IN AN INTERIM REGISTER**

Pursuant to section 55 of the *Land (Planning and Environment) Act 1991*, during the defined period an interim Heritage Places Register has effect as if it were the Heritage Places Register. The Territory, the Executive, a Minister, or a Territory authority shall not do any act, or approve the doing of any act, which would be inconsistent with the Heritage Places Register.

The 'defined period' means the period commencing on the date the interim Register is notified in the Gazette under section 60 and terminating at the expiration of – (a) the day before the date a Heritage places Register prepared in consideration of the interim Register comes into effect under section 30; or (b) the period specified in that notice in the Gazette; whichever is shorter.

**REVIEW OF DECISION**

Pursuant to section 282A(5) of the *Land (Planning and Environment) Act 1991*, a person whose interests in relation to land are affected by the decision may apply to the Administrative Appeals Tribunal (AAT) for a review of the above decision of the Heritage Council to include a provision, in respect of a place listed above, in an interim Heritage Places Register.

**FURTHER INFORMATION**

Requests for further information should be made to:  
The Secretary, ACT Heritage Council, PO Box 144, LYNEHAM ACT 2602  
Telephone: 62077378 Facsimile: 62072200

