



Australian Capital Territory

# Gazette

No. 31, Thursday 2 August, 2001

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**ACT Government Homepage: <http://www.act.gov.au>**

## GENERAL INFORMATION

### ACT GOVERNMENT GAZETTE

The ACT Government Gazette is published each Thursday. The sections included in the publication are:

- General Information;
- Employment
- Government Notices;
- Purchasing and Disposals;
- Invitations to Tender, Quote or Register Interest;
- Contracts arranged, and
- Private Notices

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### Notices for Publications

Notices for the Gazette are to be lodged by 12 noon on the Wednesday prior to publication. Notices can be lodged in advance in hard copy or facsimile, by electronic mail or diskette, with a brief message of instruction and a WORD compatible document attachment.

A Gazette Request Form must also be delivered to the Gazette Office, by hand, mail or fax. For copies of this form please telephone the Gazette Office or go to [www.publishing.act.gov.au/pub/gazreq.doc](http://www.publishing.act.gov.au/pub/gazreq.doc).

Signed notices must be sighted by the Gazette Office before gazettal can proceed.

**Purchasing and Disposal Codes** may be accessed on the ACT Government Website: [www.publishing.act.gov.au/pub/gazette/p&d.pdf](http://www.publishing.act.gov.au/pub/gazette/p&d.pdf). Alternatively, you may obtain a hard copy listing by contacting the gazette office.

### Private Notices

The fee for a private notice is as follows:

- minimum charge \$1.10 per word or \$110.00 whichever is the greater.

Cheques are to be made payable to 'Publishing Services' and are to be forwarded to the Gazette office with a copy of the notice (Either on a PC formatted disk in WORD, or if the notice has already been emailed, a hard copy of the notice) and Gazette Request Form. Payment can be made by EFTPOS (Bankcard, Visa or Mastercard) by telephoning the Gazette Office. Payment must be received before gazettal can proceed.

### Purchasing and Subscriptions

Copies of the ACT Government Gazette may be purchased at a cost of \$5.50 (or \$2.20 for a Special Gazette) from the ACT Government shopfront, Legislation/Gazette sales counter, Ground Floor, FAI House, Corner of London Circuit and Akuna Street, Canberra City. Subscriptions to the Gazette maybe arranged through the Gazette Office at a price of \$420.00 (1 July 2000 - 30 June 2001) or part thereof, including postage. Refunds will not be given for cancellations. Claims for missing items will be recognised as valid if lodged within 28 days of publication.

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**Products and Services advertised in this publication are not necessarily endorsed by the ACT Government**

## EMPLOYMENT

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### ACT Public Service

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#### Executive Contracts

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##### Contract Termination

##### CHIEF MINISTER'S DEPARTMENT

Linda Webb  
 Executive Director (E152)  
 Section 73, Public Sector Management  
 Act 1994  
 4.7.01

##### Contract Cessation

##### DEPARTMENT OF URBAN SERVICES

Neil Morgan  
 Director  
 Land and Property (E084)  
 Section 72, Public Sector Management  
 Act 1994  
 7.7.01

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### General Information

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#### Eligibility to apply for advertised vacancies

All permanent vacancies advertised in the Gazette are open to all Australian citizens or permanent residents of Australia except where:

- the Chief Executive has decided that because of cost or operational efficiency a vacancy should be advertised as open only to permanent officers and groups with eligibility rights. Restricted positions will be marked #
- a former officer is restricted from re-employment under section 114 of the Public Sector Management Act 1994.

Groups with eligibility rights are:

- an officer of the Australian Public Service (APS) applying for appointment (see section 115 of the Act)
- a former officer of the APS or ACTPS who has resigned, if:
  - \*they resigned to rear a child, after taking at least three months maternity or parental leave; and
  - \*they resigned within two years of the date of birth of the child for which the period of maternity leave was granted;
  - \*the position for which they are applying is advertised in the gazette within six years from the date of the birth of the child for which the maternity or parental leave was granted; and
  - \* they have a statement from the relevant Chief Executive of the details of their resignation which was obtained at the time of resignation;
- an 'officer' of an approved organisation listed in Standard 4, Part 6, Mobility with Approved Organisations, employed on other than a temporary basis, applying for appointment;
- a temporary employee who has been employed by the ACTPS in one job for six

months continuously, may apply for appointment to an advertised vacancy:  
 \* if still employed in that temporary job; and

\* the six months eligibility period is reached before the applications close.

Excess Officers – ACTPS Officers who have been formally declared excess and who apply for transfer to any advertised permanent vacancy must be considered for in isolation from, and not in competition with, other applicants. Where more than one excess officer applies, a merit selection process should first be conducted between the excess officers.

Excess officers applying for transfer to advertised vacancies are not to be considered in competition with applicants who are not excess.

The consideration of the excess officer(s) should be a genuine assessment of whether the officer is suitable for the vacancy, including with reasonable training, and should be conducted in a manner demonstrably similar to that which would apply to other officers if no excess officer had applied.

Should you have any queries in regard to this matter please contact your Personnel Section.

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### Vacancies

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#### DEPARTMENT OF HEALTH, HOUSING AND COMMUNITY CARE

##### **Population Health Division Health Protection Service Environmental Health Section**

Professional Officer Class 2 \$45,171 - \$50,482, Canberra (PN. 29626)

Closing date: 17 August 2001

Duties: The Environmental Health Section of the Health Protection Service is seeking to fill a position within its policy/project area. The area focuses on strategic and operational needs of the Section and provides high level advice to the Department and the Minister on a range of environmental health issues.

Eligibility/other requirements: Australian Institute of Environmental Health accredited Bachelor Degree majoring in Environmental Health or a current Certificate of Professional Recognition issued by the Australian Institute of Environmental Health.

Contact Officer: Dieter Jurgeneit (02) 6205 0956  
 Selection documentation may be obtained from Cathie McIntosh (02) 6205 1710

Apply: 20  
 CC: 148-9011-16889

#### THE CANBERRA HOSPITAL

##### **The Canberra Hospital Medical SMT Emergency**

Registered Nurse Level 2 \$43,711 - \$46,474, Canberra (PN. 22538)

Closing date: 16 August 2001

**EMPLOYMENT (Continued)**

Duties: Provide comprehensive direct patient care by utilising the nursing process. Act as role model in the provision of holistic patient care; liaise with patient care teams to achieve an agreed standard of care.

Eligibility/other requirements: Registered as a general nurse with the ACT Nurses Registration Board. Minimum of three years recent post registration experience at an advanced level in an acute emergency department. Holds or is working towards a Certificate in Critical Care (with an emergency care component), emergency nursing or A&E Certificate.

Contact Officer: Jo Metcalfe (02) 6244 3753  
Selection documentation may be obtained from Human Resource Management Group (02) 6244 3139

Apply: 16  
CC: 1612

**The Canberra Hospital  
Pathology Services  
Pathology Administration**

Senior Information Technology Officer Grade B \$65,794, Canberra (PN. 23032)  
Closing date: 16 August 2001

Duties: Co-ordinate and manage Systems Administration services in ACT Pathology and the Medical Imaging Department. Develop, implement and maintain IT/IM policies and standards.

Note: This is a temporary vacancy available from 1 September 2001 for a period of twelve months.

Contact Officer: Peter Kaylock (02) 6244 2111 or Wendy Edwards (02) 6244 2893

Selection documentation may be obtained from Human Resource Management Group (02) 6244 3139

Apply: 16  
CC: 3111

**The Canberra Hospital  
Pathology Services  
Core Laboratory**

Administrative Service Officer Class 3 \$32,758 - \$35,353 Canberra (PN. 22941)

Closing date: 16 August 2001

Duties: ACT Pathology is a department of the Canberra Hospital offering a diagnostic pathology service to the ACT and surrounding region. The Core Laboratory is an integrated department of pathology providing 24 hour emergency service to our clients, and includes the following disciplines – Haematology, Clinical Chemistry and Immunoassay. The advertised position provides secretarial and a high level of administrative support to the five specialist pathologists of these disciplines.

Eligibility/other requirements: A sound knowledge of medical terminology is important and a high degree of competence in the use of computers, computer based applications and dictaphone equipment is desirable.

Note: Applicants will be shortlisted on the basis of written application and referee reports, which must address the selection criteria. Applicants are asked to supply current curriculum vitae. Shortlisted applicants will be required to attend a further assessment.

Contact Officer: Charmaine Gray (02) 6244 2835  
Selection documentation may be obtained from Human Resource Management Group (02) 6244 3139

Apply: 16  
CC: 3149

**The Canberra Hospital  
Human Resource Management Group  
Case Management and OH&S**

Administrative services Officer Class 5 \$40,723 - \$43,180 Canberra (PN. 42160)

Closing date: 16 August 2001

Duties: Under supervision manage/facilitate the return to work process including the preparation and implementation of return to work plans. Liaise with and advise staff and management of the Canberra Hospital on compensation and return to work matters.

Contact Officer: Elizabeth Cooper (02) 6244 4124

Selection documentation may be obtained from Human Resource Management Group (02) 6244 4168

Apply: 16  
CC: 3134

**The Canberra Hospital  
Corporate Services  
Biomedical Engineering**

Senior Professional Officer Class A \$76,412 - \$76,412 Canberra (PN. 26376)

Closing date: 17 August 2001

Duties: The Canberra Hospital is seeking a suitably qualified and motivated person to join the physicist team. The Chief Medical Physicist will have extensive experience in medical physics and will be in charge of the medical physics support service for Nuclear Medicine, Radiology, MRI, Ultrasound, Radiotherapy and other clinical departments in the hospital.

Contact Officer: Irene McKinnon (02) 6244 2822

Selection documentation may be obtained from Human Resource Management Group (02) 6244 3134

Apply: 16  
CC: 1392

**ACT COMMUNITY CARE**

**ACT Community Care  
Integrated Health Care Program  
Occupational Therapy Department  
at The Canberra Hospital  
Occupational Therapist**

Professional Officer Class 2 \$44,111 - \$49,298, Canberra (PN. 27718)

Salary packaging with FBT exemption under PBI conditions is available

Closing date: 16 August 2001

Duties: The Integrated Health Care Program is seeking a suitably qualified occupational therapist to provide skilled assessment and intervention within an acute care setting.

Eligibility: Mandatory professional qualifications. Must have minimum of 2 years experience.

For further information: Prue Campbell, Manager Occupational Therapy (02) 6244 3286

**Selection Documentation:  
Jan Gillies (02) 6244 3286**

Apply: 21  
CC: 148-9009-17798

## EMPLOYMENT (Continued)

**ACT Community Care  
Academic Unit of General Practice and  
Community Care  
ACT Bedding Study Project Officer  
Administrative Service Officer Class 6  
\$44,111 - \$50,670 pa  
Professional Officer Class 2  
\$44,111 - \$49,298 pa  
Registered Nurse Level 2 \$43,841 - \$46,611 pa**  
Multi-classified position to be filled at one of the above levels  
Salary packaging with FBT exemption under PBI conditions may be available  
Closing date: 17 August 2001  
New position  
The Academic Unit of General Practice is seeking a person to administer, co-ordinate and conduct research projects in childhood asthma. This autonomous position requires a motivated person with excellent oral communication, liaison and writing skills. Being able to set and meet timelines is essential. Familiarity with clinical research methodologies, computer software such as Microsoft Office, good organisational skills, and experience with children and asthma would be an advantage. Eligibility: Mandatory qualifications apply to RN2 and PO2 applicants.  
Note: This is a 12 month contract position to commence August 2001. The project will run for three years and it is expected that successful completion of the first year will lead to a further contract being offered.  
Contact Officer: Coralie Mathews  
(02) 6252 4504  
Selection Documentation: Jenny Jackson  
(02) 6252 4505  
Apply: 21  
CC: 148-9009-18270

**ACT Community Care  
Marketing and Promotions**  
ACT Community Care is the major provider of community-based health and disability services in the ACT. We are looking for a creative energetic communicator to coordinate marketing and promotions activities within ACT Community Care.  
This position is classified as Public Affairs Officer Grade 1, \$38,192 - \$43,779, Canberra (PN. 28428)  
Closing date: 16 August 2001  
We are seeking an officer to assist in implementation of marketing communications, media activities and coordination of publications. The successful candidate will have excellent interpersonal skills together with writing/editing/media skills.  
Eligibility: Mandatory qualifications apply.  
Further information: Hasnah Scheduling  
(02) 6205 0896  
Selection documentation and information kit: Amy Librando (02) 6205 7197  
Apply: 21  
CC: 148-9009-18270

**ACT Community Care  
Alcohol and Drug Program  
South Region  
Case Manager/Counsellor  
Administrative Service Officer Class 6  
\$44,111 - \$50,670 pa  
Professional Officer Class 2  
\$44,111 - \$49,298 pa  
Registered Nurse Level 2 \$43,841 - \$46,611 pa**  
Multi-classified position to be filled at one of the above levels  
Salary packaging with FBT exemption under PBI conditions may be available  
Closing date: 9 August 2001 (one week closing)  
Position No: 28532  
This position involves undertaking a full range of client related activities incorporating assessment client planning and health promotion. Knowledge and experience is required in alcohol and other drug related issues and counselling techniques in addition to a commitment to central Program philosophies. The position also requires a basic knowledge of physical and health implications in relation to alcohol and other drug use.  
Eligibility: Mandatory qualifications apply to RN2 and PO2 applicants.  
Note: Temporary vacancy for 6 months.  
Selection Criteria: Katrina Gerholt  
(02) 6205 2121  
Contact Officer: Kim Marr (02) 6205 4515  
Apply: 21  
CC: 148-9009-16852

### CHIEF MINISTER'S DEPARTMENT

**Policy Group (Expected Vacancy)  
Administrative Service Officer Class 5,  
(PN: 55307)  
Salary Range: \$41,825 - \$44,349p.a  
Closing Date: 16 August 2001**  
Canberra  
Duties: Provide executive support to the General Manager Policy Group. Prepare less complex correspondence and monitor Cabinet submissions, ministerial and general correspondence. Provide and be responsible for a broad range of administrative tasks such as for filing, custody and distribution of confidential documentation, travel and petty cash within the Policy Group.  
Contact Officer: Edwina Cock (02) 6207 0296  
Selection documentation: John Koutsellis (02) 6205 0310 and is also available from <http://www.act.gov.au/recruitment/cmdindex.asp>  
Please note that applications will not be acknowledged  
**Apply:** 06 or via email: [recruitment.officer@act.gov.au](mailto:recruitment.officer@act.gov.au)  
**CC: 148-9031-17884**

**Office Of Multicultural and Community Affairs  
Senior Officer Grade B (Manager 4), (PN: 55206)  
Salary Range: \$67,576 - \$89,604p.a  
Closing Date: 16 August 2001**  
Canberra  
Duties: Manage the work of the Multicultural Affairs Unit of the Office of Multicultural and

## EMPLOYMENT (Continued)

Community Affairs. Develop and implement strategic policies over a range of ACT Government initiatives. Provide advice and assistance to the Executive Director on particular projects and policies.

Contact Officer: Nic Manikis (02) 6205 0522  
 Selection documentation: Tom Ballantyne (02) 6207 0019 and is also available from <http://www.act.gov.au/recruitment/cmdindex.asp>

Please note that applications will not be acknowledged

Apply: 06 or via email: [recruitment.officer@act.gov.au](mailto:recruitment.officer@act.gov.au)

CC: 148-9031-17025

**Office Of Multicultural and Community Affairs Senior Officer Grade B (Manager 1)**, (PN: 43301)  
**Salary Range:** \$67,576 - \$79,587p.a  
**Closing Date:** 16 August 2001  
 Canberra

Duties: Manage the work of the Women's Policy Unit of the Office of Multicultural and Community Affairs. Develop and implement strategic policies over a range of ACT Government initiatives. Provide advice and assistance to the Executive Director on particular projects and policies.

Contact Officer: Nic Manikis (02) 6205 0522  
 Selection documentation: Tom Ballantyne (02) 6207 0019 and is also available from <http://www.act.gov.au/recruitment/cmdindex.asp>

Please note that applications will not be acknowledged

Apply: 06 or via email: [recruitment.officer@act.gov.au](mailto:recruitment.officer@act.gov.au)

CC: 148-9031-17025

### **DEPARTMENT OF EDUCATION AND COMMUNITY SERVICES**

Information for applicants including duty statements, selection criteria are accessible on the Internet at the following address: <http://www.decs.act.gov.au/departm/ent.htm> or may be requested using email to <mailto:wfpm.webmaster@decs.act.gov.au> or [obs@act.gov.au](mailto:obs@act.gov.au). Applications may also be sent via email to: [decs.employment@act.gov.au](mailto:decs.employment@act.gov.au)

Applicants for teaching vacancies will be considered by a Joint Selection Committee (JSC) under Section 88 of the Public Sector Management Act 1994.

All teacher level 2, 3 and 4 promotions and transfers are for a maximum of six years, except for central office-based positions which require a teaching qualification, where the tenure is three years.

#### **Gilmore Primary School**

Teacher Level 3 \$59,730 - \$65,730, Canberra (PN. 4105)

Closing date: 16 August 2001

Duties: Assist the Principal in discharging the Principal's responsibilities to the students, parents and community, teaching and support staff, and provide general administrative support throughout the school.

Eligibility/other requirements: A minimum of 4 years full time (or equivalent) tertiary study leading to the award of a recognised teaching qualification.

Note: This position was previously advertised on 14 June 2001. Previous applicants will be considered and do not need to re-apply.

Contact Officer: Erika Parkinson (02) 6205 7844  
 Selection documentation may be obtained from The Contact Officer (02) 6205 7844

Apply: 12 or via email: [decs.employment@act.gov.au](mailto:decs.employment@act.gov.au)  
 CC: 148-9013-16917

#### **Melrose Primary School**

Teacher Level 3 – Principal 1  
 \$59,730 - \$65,730, Canberra (PN.4054)

Closing date: 16 August 2001

Duties: Manage the educational and administrative operations of the school in accordance with the policies of the School Board. Be responsible for the care and overall welfare of students. Provide professional leadership in all aspects of school operation. Act as principal education adviser to the School Board and act as its Executive Officer.

Eligibility/other requirements: A minimum of 4 years full time (or equivalent) tertiary study leading to the award of a recognised teaching qualification.

Contact Officer: Helen Burfitt on (02) 6205 7200  
 Selection documentation may be obtained from the Contact Officer (02) 6205 7200

Apply: 12 or via email: [decs.employment@act.gov.au](mailto:decs.employment@act.gov.au)  
 CC: 148-9013-16917

#### **Lanyon High School**

Teacher Level 3 \$59,730 - \$65,730, Canberra (PN. 4061)

Closing date: 16 August 2001

Duties: Focussing on middle-schooling and needs-centred education, share the leadership in areas of curriculum, student management, staff professional development and daily management of the school.

Eligibility/other requirements: A minimum of 4 years full time (or equivalent) tertiary study leading to the award of a recognised teaching qualification.

Contact Officer: Michael Hall (02) 6205 7676  
 Selection documentation may be obtained from the Contact Officer (02) 6205 7676

Apply: 12 or via email: [decs.employment@act.gov.au](mailto:decs.employment@act.gov.au)  
 CC: 148-9013-16917

#### **Lanyon High School**

Teacher Level 3 Deputy Principal 2  
 \$59,730 - \$65,730, Canberra (PN.4043)

Closing date: 16 August 2001

Duties: Focussing on middle-schooling and needs-centred education, share the leadership in areas of curriculum, student management, staff professional development and daily management of the school.

Eligibility/other requirements: A minimum of 4 years full time (or equivalent) tertiary study leading to the award of a recognised teaching qualification.

**EMPLOYMENT (Continued)**

Note: This Position is not available until Term 4.  
 Contact Officer: Michael Hall (02) 6205 7676  
 Selection documentation may be obtained from  
 Michael Hall (02) 6205 7676  
 Apply: 12 or via email:  
[decs.employment@act.gov.au](mailto:decs.employment@act.gov.au)  
 CC: 148-9013-16917

**Sport and Corporate Resources Division  
 Information Management Branch  
 On-Line Services Section**

Senior Officer Grade C \$57,192 - \$61,666,  
 Canberra (PN. 2017)  
 Closing date: 16 August 2001  
 Duties: Manage and supervise a work team  
 responsible for programs within the On-line  
 Services Section in order to achieve results  
 associated with the delivery of on-line services,  
 utilising sound marketing techniques and  
 promoting client focus.

Note: The successful applicant will be offered  
 an attractive performance based remuneration  
 package regulated under an Australian  
 Workplace Agreement  
 Contact Officer: Louise Hanlon (02) 6205 8510  
 Selection documentation may be obtained from  
 Jasmen Marootians (02) 6205 9140  
 Apply: 12 or via email:  
[decs.employment@act.gov.au](mailto:decs.employment@act.gov.au)  
 CC: 148-9013-16917

**Lanyon High School**

Teacher Level 2 \$58,500, Canberra (PN. 2264)  
 Closing date: 16 August 2001  
 Duties: Provide leadership in and accept  
 responsibility for the management of the  
 Student Welfare Office; the supervision of staff,  
 including professional development of teachers  
 and administrative staff; and the implementation  
 of the High Schools of the New Millennium  
 project. Eligibility/other requirements: A  
 minimum of 4 years full time (or equivalent)  
 tertiary study leading to the award of a  
 recognised teaching qualification.  
 Contact Officer: Michael Hall (02) 6205 7676  
 Selection documentation may be obtained from  
 the Contact Officer (02) 6205 7676  
 Apply: 12 or via email:  
[decs.employment@act.gov.au](mailto:decs.employment@act.gov.au)  
 CC: 148-9013-16917

**Lanyon High School**

Teacher Level 2 \$58,500, Canberra (PN. 2256)  
 Closing date: 16 August 2001  
 Duties: Provide leadership in and accept  
 responsibility for: the management of  
 Information Communication Technology in the  
 school; the supervision of staff, including  
 professional development of teachers and  
 administrative staff, associated with Information  
 Communication Technology; and the  
 implementation of the High Schools of the New  
 Millennium project.  
 Eligibility/other requirements: A minimum of 4  
 years full time (or equivalent) tertiary study  
 leading to the award of a recognised teaching  
 qualification.  
 Contact Officer: Michael Hall (02) 6205 7676  
 Selection documentation may be obtained from  
 The Contact Officer (02) 6205 7676  
 Apply: 12 or via email:  
[decs.employment@act.gov.au](mailto:decs.employment@act.gov.au)  
 CC: 148-9013-16917

**Stromlo High School**

Teacher Level 2 \$58,500, Canberra (PN. 2672)  
 Closing date: 16 August 2001  
 Duties: To supervise and lead the Technology  
 KLA (Industrial Arts, Home Economics and IT)  
 and to coordinate and oversee the schools  
 Information Technology management.  
 Eligibility/other requirements: A minimum of 4  
 years full time (or equivalent) tertiary study  
 leading to the award of a recognised teaching  
 qualification.  
 Contact Officer: Diane Scobie (02) 6205 6166  
 Selection documentation may be obtained from  
 the Contact Officer (02) 6205 6166  
 Apply: 12 or via email:  
[decs.employment@act.gov.au](mailto:decs.employment@act.gov.au)  
 CC: 148-9013-16917

**Theodore Primary School**

Teacher Level 2 \$58,500 Canberra (PN. 3748)  
 Closing date: 16 August 2001  
 Duties: Ability to provide leadership in  
 outcomes based curriculum development,  
 student management and school wide projects.  
 Operate in a devolved decision-making process  
 and teach an appropriate load, providing  
 exemplar for others.  
 Eligibility/other requirements: A minimum of  
 four years full time (or equivalent) tertiary study  
 leading to award of a recognised teaching  
 qualification.

Note: This position was previously advertised  
 on the 24 May 2001. Previous applicants need  
 to re-apply.  
 Contact Officer: Ross Butlin (02) 6205 7399  
 Selection documentation may be obtained from  
 The Contact Officer (02) 6205 7399  
 Apply: 12 or via email:  
[decs.employment@act.gov.au](mailto:decs.employment@act.gov.au)  
 CC: 148-9013-16917

**Canberra College**

Teacher Level 2 \$58,500, Canberra (PN. 2731)  
 Closing date: 16 August 2001  
 Duties: To work with the Principal to provide  
 professional leadership and management of  
 college resources, particularly staff, and the  
 technology faculty.  
 Eligibility/other requirements: A minimum of 4  
 years full time (or equivalent) tertiary study  
 leading to the award of a recognised teaching  
 qualification.  
 Contact Officer: Barry Woolcott (02) 6205 5777  
 Selection documentation may be obtained from  
 The Contact Officer (02) 6205 5777  
 Apply: 12 or via email:  
[decs.employment@act.gov.au](mailto:decs.employment@act.gov.au)  
 CC: 148-9013-16917

**Children's Youth and Family Services Division  
 Child Health and Development Service Section**

Professional Officer Class 2 \$45,171 - \$51,888,  
 Canberra (PN. 25836)  
 Closing date: 16 August 2001  
 Duties: Undertake the provision of  
 Physiotherapy Services to clients referred to  
 and attending Child Health and Development  
 Services (CHADS), reflecting the unique role of  
 family/caregiver in the growth and development  
 of the child in this service.

**EMPLOYMENT (Continued)**

Eligibility/other requirements: Degree or Diploma in Physiotherapy.  
 Note: This is a part-time position at 24.28 hours per week.  
 Contact Officer: Glenda Smith (02) 6205 9009  
 Selection documentation may be obtained from the Contact Officer (02) 6205 9009  
 Apply: 12 or via email:  
[decs.employment@act.gov.au](mailto:decs.employment@act.gov.au)  
 CC: 148-9013-16917

**Education and Training Division  
 Office of Training and Adult Education Branch  
 Accreditation and Registration Section**  
 Administrative Service Officer Class 5  
 \$41825 - \$44349, Canberra (PN. 11821 expected vacancy)  
 Closing date: 16 August 2001  
 Duties: Manage information technology and statistical financial requirements for the Accreditation and Registration Council. Excellent client skills. Represent the department in a range of forums.  
 Contact Officer: Chris Whitton (02) 6205 7091  
 Selection documentation may be obtained from the Contact Officer (02) 6205 7091  
 Apply: 12 or via email:  
[decs.employment@act.gov.au](mailto:decs.employment@act.gov.au)  
 CC: 148-9013-16917

**Sport and Corporate Resources Division  
 Bureau of Sport and Recreation Branch  
 Active Lifestyle Services Section**  
 Administrative Service Officer Class 4  
 \$37,499 - \$40,714, Canberra (PN. 43532)  
 Closing date: 23 August 2001  
 Duties: Facilitate the implementation of programs and projects to enhance the opportunities for Indigenous people in sport and recreation. Liaise with ACT and national sport and recreation agencies and other interested groups on issues relating to Indigenous people.  
**Note: This is an Indigenous identified position.**  
 This is a temporary position available ASAP until 30/06/2004.  
 Contact Officer: Keith Meskel (02) 6207 2053  
 Selection documentation may be obtained from The Contact Officer (02) 6207 2053  
 Apply: 12 or via email:  
[decs.employment@act.gov.au](mailto:decs.employment@act.gov.au)  
 CC: 148-9013-16917

**Sport and Corporate Resources Division  
 Bureau of Sport and Recreation Branch  
 ACT Academy of Sport Section**  
 Administrative Service Officer Class 2  
 \$29,539 - \$32,755, Canberra (PN. 43563)  
 Closing date: 16 August 2001  
 Duties: Provide receptionist and administrative services to the ACT Academy of Sport.  
 Contact Officer: Megan Marcks (02) 6207 4400  
 Selection documentation may be obtained from: Emma Fahey (02) 6207 4407  
 Apply: 12 or via email:  
[decs.employment@act.gov.au](mailto:decs.employment@act.gov.au)  
 CC: 148-9013-16917

Applications for the above positions should be forwarded to the Workforce Planning and Management Section, Level 2, Manning Clark Offices or via email:  
[decs.employment@act.gov.au](mailto:decs.employment@act.gov.au)

**CANBERRA INSTITUTE OF TECHNOLOGY**

**Division of Corporate Services  
 Human Resources Unit**  
 Administrative Service Officer Class 3,  
 \$33,810 - \$36,489, Canberra (PN. 54079)  
 Closing date: 16 August 2001  
 Duties: Provide administrative support to the Senior Manager and provide advice on the application and interpretation of recruitment legislation and guidelines. Assist with quality control of the devolved recruitment function and other delegated Human Resource matters.  
 Contact Officer: Teresa Healy (02) 6207 3601  
 Selection documentation may be obtained from Teresa Healy (02) 6207 3601  
 Apply: 11  
 CC: 148-9024-17904

**Division of Learning Services  
 Academic Records Unit  
 Awards and Graduation Office  
 Senior Officer Grade C \$57,473 - \$61,970,  
 Canberra (PN. 55323)**  
**Closing date:** 16 August 2001  
**Duties:** The successful applicant for this key position will coordinate and manage the day-to-day activities of the Awards and Graduation Office within the Academic Records Unit. This Office is responsible for all aspects of the Institute's awards issuing and graduation operations. These responsibilities will include: the planning, coordination and management of the day-to-day work of the Awards and Graduation Office; the maintenance and monitoring of student and academic data stored on the Institute's student information system database; the provision of expert advice on Institute awards and graduation matters to senior managers, students and graduate clients; and the planning, preparation and conduct of the Institute's formal graduation ceremonies, including international graduations. The successful applicant will be able to demonstrate highly developed keyboarding and PC user skills and the ability to establish priorities, supervise staff and work effectively to deadlines within a computerised records environment. Experience in the conduct and management of large public events would be an advantage.  
 Contact Officer: John Macpherson  
 (02) 6207 4238  
 Selection documentation may be obtained from Yvonne Stephens (02) 6207 4113  
 Apply: 11  
 CC: 148-9024-18549



## EMPLOYMENT (Continued)

### EMERGENCY SERVICES BUREAU

**Department of Justice and Community Safety  
Emergency Services Bureau  
Bushfire and Emergency Services  
Volunteer Support Officer**

Administrative Service Officer Class 6  
\$45,171 - \$51,888, Canberra (PN. 29012)  
Closing date: 17<sup>th</sup> August 2001  
The Bushfire and Emergency Services section of the Emergency Services Bureau is seeking a person to develop and maintain effective human resource management volunteer support strategies. This support officer will provide a key role to ensure a viable and relevant future emergency service volunteer capability within the Bureau. The position requires, under broad direction, the person to assist the section to develop and maintain effective volunteer support initiatives that will assist to sustain and enhance the Bushfire and Emergency Services volunteer force. This will include, among other things, the coordination of the volunteer recruitment process and the volunteer's involvement in community event activities. Qualifications: Tertiary qualifications in the human services area, and experience in a volunteer service would be an advantage. Contact Officer: Tony Graham (02) 6207 78400 Selection documentation may be obtained from Phil Evers (02) 6207 8412  
Apply: 13  
CC: 148-9007-16846

### DEPARTMENT OF URBAN SERVICES

**Environment ACT  
Environment Protection Section**

Administrative Service Officer Class 5  
\$42,238 - \$44,787; PN 15046  
**Canberra**  
**Closing Date:** 16-Aug-01  
**Duties:**  
Environment ACT's Environment Protection Unit is responsible for the management of air and water quality, hazardous materials, contaminated sites and environmental noise. This is mainly accomplished through the administration of the *Environment Protection Act 1997*.  
This position is responsible for the provision of a wide range of administrative support to the business unit.  
**Notes:** This position is permanent part-time working 14.42 hours per week. The successful applicant will be expected to have a sound understanding of a range of government administrative procedures.  
**Contact Officer and Selection documentation:**  
Daniel Walters (02) 62076770 or daniel.walters@act.gov.au  
Or from the recruitment home page:  
<http://www.act.gov.au/urbanservices/recruit.html>  
**Apply Code:** 34  
**CC:** 148-9028 16937

**Operations Group  
ACT Procurement Solutions Branch  
ACT Projects Section**

Senior Professional Officer Grade C  
\$57,191 - \$61,666; PN 25008  
**Canberra**  
**Closing Date:** 16-Aug-01  
**Duties:**  
This group is responsible for the outsourced delivery of engineering infrastructure projects such as road, hydraulic, bridge and waste management projects under the capital works program on behalf of other client agencies. Duties include the management and coordination of a range of engineering projects from the preparation of briefs to financial completion, including preparation of project briefs: monitoring the process of projects during investigation, design and construction and the preparation of recommendations, reports and submissions.  
**Qualifications/other requirements:** A degree or diploma in Civil Engineering or related field and eligibility for membership of the Australian Institute of Engineers are requirements of this position.  
**Contact Officer and Selection documentation:**  
Fred Watman (02) 6207 5418 or fred.watman@act.gov.au  
Or from the recruitment home page:  
<http://www.act.gov.au/urbanservices/recruit.html>  
**Apply Code:** 34  
**CC:** 148-9015 20686

**City Operations Branch  
Road User Services Section  
Auditing Subsection**

Administrative Service Officer Class 4  
\$37,499 - \$40,715; PN 3199  
**Canberra**  
**Closing Date:** 16-Aug-01  
**Duties:**  
**Auditor**  
Road User Services is a dynamic organisation that provides vehicle registration and driver licence services to the ACT Community. Through this, Road User Services provides for the safety of the ACT community and visitors to the region on the ACT's roads. We have an opportunity for you to join this progressive organisation and to help us promote driver safety in the ACT. In this key role you will be responsible for auditing driving instructors accredited to assess learner drivers for the issue of their provisional licence. To succeed in this role you will need exceptional client service and people management skills. You will have excellent communication and interpersonal skills and be capable of undertaking and documenting the audit of performance against set standards. You will also be reliable, self motivated and be able to prioritise work in a small team environment.  
**Note:** the successful applicant will be required to undertake the approved Accredited Driving Instructor course and permanency will not be confirmed until the course has been successfully completed.

**EMPLOYMENT (Continued)**

A copy of the job description, selection criteria and other important information can be obtained by calling Helen Williams on 6207 7033. If, after reading the documentation, you would like further information you should contact Rebecca Clark on 6207 9729.

Or from the recruitment home page:  
<http://www.act.gov.au/urbanservices/recruit.html>

**Apply Code:** 34  
**CC:** 148-9015 17013

**ACTION****ACTION Bus Services****Operations****Ticket Inspector**

Transport Officer Grade 2 \$47,576 pa, Canberra (PN. A20102)

Closing date: 9 August 2001

Duties: Monitor compliance by passengers and employees with ACTION's fares, concessions, ticketing and travel requirements. Take appropriate action when infringements are detected. Provide information, advice and guidance to clients regarding ACTION's services and facilities and monitor the operation and control of ticket management procedures.

Eligibility/other requirements:

Note: 38 hours per week.

Contact Officer: Craig Kelly (02) 6207 7670

Selection documentation may be obtained from

24 Hour Answering Service (02) 6207 8076

Apply: 08

CC: 148-9027-17791

**DEPARTMENT OF TREASURY****Revenue Management Branch****Administrative Service Officer Class 4,**

(PN: 5209)

**Salary Range:** \$37,499 - \$40,714p.a

**Closing Date:** 16 August 2001

Canberra

Duties: As a team member, undertake a range of operational and administrative tasks relating to the rateability, valuation and assessment of all leased land in the ACT. Maintain automated general rates and land tax accounts including pensioner concession details and deferred rates.

**Contact Officer/Selection documentation:** Jukka Siiteri (02) 6207 0042 and is also available from <http://www.act.gov.au/recruitment/tiindex.asp>

Please note that applications will not be acknowledged

Note: This position may be filled based on applications only. Interviews will be conducted in the week commencing 20.8.01.

**Apply:** 35 or via email:  
[recruitment.officer@act.gov.au](mailto:recruitment.officer@act.gov.au)

**CC:** 148-9042-17176

**Revenue Management Branch****Administrative Service Officer Class 5,**

(PN: 3827)

**Salary Range:** \$41,825 - \$44,349p.a

**Closing Date:** 16 August 2001

Canberra

Duties: Under general direction, undertake and manage a range of operational, administrative, technical and procedural support functions related to the Revenue Office Web-site, including: Conduct research and analysis of emerging web trends and technologies, and poll customers concerning their needs, and make recommendations regarding improvements to the site; Co-ordinate regular periodic reviews of content on the Revenue Office site to ensure currency and accuracy and liaise with the operators of other ACT Government sites that contain Revenue related content to update their content.

**Contact Officer/Selection documentation::** Hope Nguyen (02) 6205 0346 and is also available from

<http://www.act.gov.au/recruitment/tiindex.asp>

Please note that applications will not be acknowledged

**Apply:** 35 or via email:  
[recruitment.officer@act.gov.au](mailto:recruitment.officer@act.gov.au)

**CC:** 148-9042-17176

**Revenue Management Branch****Senior Officer Grade C, (PN: 2159)**

**Salary Range:** \$57,191 - \$61,666p.a

**Closing Date:** 16 August 2001

Canberra

Duties: Co-ordinate and control the activities of the Rates and Land Tax Section including: the administration of the valuation and assessment aspects of the rates and land tax legislation; initiate and oversee major projects, policy development and legislative review, preparation for and implementation of the annual general revaluation of unimproved values for rating.

**Contact Officer:** Angel Marina (02) 6207 0063

**Selection documentation:** Jukka Siiteri

(02) 6207 0042 and is also available from

<http://www.act.gov.au/recruitment/tiindex.asp>

Please note that applications will not be acknowledged

Note: This position may be filled based on applications only. Interviews will be conducted in the week commencing 20.8.01.

**Apply:** 35 or via email:  
[recruitment.officer@act.gov.au](mailto:recruitment.officer@act.gov.au)

**CC:** 148-9042-17176

**CULTURAL FACILITIES CORPORATION****Finance Section**

Administrative Service Officer Class 5,

\$42,226 - \$44,774, Canberra (PN. 006)

Closing date: 16 August 2001

Duties: Undertake accounts payable and receivable tasks for the Cultural Facilities Corporation (CFC) and reconcile all relevant accounts. Prepare invoices and settlement payments for Canberra Theatre promoters. Liaise with all departments of the CFC regarding the identification and preparation of invoicing requirements. Conduct and reconcile banking for the CFC General Account where directed and prepare reports for management as required. Reconcile monthly advance ticket sales on BOCS ticketing system. Undertake payroll functions when and as required using Powerpay and Deskbank.

**EMPLOYMENT (Continued)**

Eligibility/other requirements: Knowledge of the accounting system ACCPAC, Powerpay payroll system and BOCS ticketing system is essential. Experience in accounts payable and receivable.

Note: Selection may be based on application and referees' reports and interviews may not be conducted. Please indicate the names of two referees in your application.

Contact Officer: Rebecca Lawler (02) 6243 5737  
Selection documentation may be obtained from Jody Newett (02) 6205 0340

Apply: The Recruitment Officer, Cultural Facilities Corporation, PO Box 226, Civic Square, ACT, 2608  
CC: 148-9008-16850

**Finance Section**

Administrative Service Officer Class 5,  
\$42,226 - \$44,774, Canberra (PN. 007)

Closing date: 16 August 2001

Duties: Undertake payroll functions including but not limited to: Preparation and checking weekly timesheets for all permanent and casual Cultural Facilities Corporation (CFC) employees using the payroll system Powerpay; preparation and maintenance of CFC wage records; preparation and reconciliation of charging reports for hirers; preparation of payroll for electronic transfer through Deskbank; maintenance of personal history and entitlement records (eg. salary, leave, LSL, superannuation, etc); Award and Certified Agreement interpretation; preparation and reconciliation of group certificates; and preparation and reconciliation of end of month payments (eg superannuation payments and payroll tax). Reconcile the Canberra Theatre Centre's bank accounts and provide relevant reports to management together with other support requirements such as posting receipts, EFT receipts, cheques, maintenance of accounts, balancing of credit card and EFTPOS invoices. Reconcile non-automatic credit card receipts and reconcile off-site outlet sales to bankings. Eligibility/other requirements: Knowledge of the accounting system ACCPAC and LAST and Powerpay payroll system is essential. Payroll and personnel processing experience is essential.

Note: Selection may be based on application and referees' reports and interviews may not be conducted. Please indicate the names of two referees in your application

Contact Officer: Rebecca Lawler (02) 6243 5737  
Selection documentation may be obtained from Jody Newett (02) 6205 0340

Apply: The Recruitment Officer, Cultural Facilities Corporation, PO Box 226, Civic Square, ACT, 2608  
CC: 148-9008-16850

**Canberra Theatre Centre  
Personal Assistant**

Administrative Service Officer Class 3,  
\$33,967 - \$36,658, Canberra (PN. 43655)

Closing date: 16 August 2001

Duties: Perform high level secretarial, keyboard and clerical duties to the Director of the Canberra Theatre Centre such as: keyboard duties; screen callers, filter telephone calls,

arrange travel and meetings; maintain a register of incoming and outgoing correspondence; use of a dictaphone to interpret correspondence; and filing, photocopying and updating various manuals. Prepare routine correspondence. Undertake minor research tasks as required. Undertake responsibility for filing, custody and distribution of confidential papers.

Eligibility/other requirements: Knowledge in the use of word processing equipment, dictaphone and general keyboard skills are essential.

Contact Officer: David Whitney (02) 6243 5705  
Selection documentation may be obtained from Jody Newett (02) 6205 0340

Apply: The Recruitment Officer, Cultural Facilities Corporation, PO Box 226, Civic Square, ACT, 2608  
CC: 148-9008-16850

**Canberra Theatre Centre****Operations****Receptionist**

Administrative Service Officer Class 2,  
\$29,822 - \$33,069, Canberra (PN. 55311  
expected vacancy)

Closing date: 16 August 2001

Duties: Provide front line office reception for the Canberra Theatre Centre, perform production services, keep track of correspondence, filing and operate switchboard. Provide word processing and data entry services for sections within the Canberra Theatre Centre. Provide admin support to the Operations Manager and Venue Booking Co-ordinator as required. Maintain stores and office supplies, including ordering stationary and special items and necessary courier deliveries. Be responsible for filing/archiving. As part of the Canberra Theatre Centre admin team, assist to meet deadlines as required.

Eligibility/other requirements: Current Driver's Licence.

Contact Officer: Bruce Carmichael  
(02) 6243 5715

Selection documentation may be obtained from Jody Newett (02) 6205 0340

Apply: The Recruitment Officer, Cultural Facilities Corporation, PO Box 226, Civic Square, ACT, 2608  
CC: 148-9008-16850

**Canberra Theatre Centre****Operations****Venue Booking Co-ordinator**

Administrative Service Officer Class 4,  
\$37,858 - \$41,105, Canberra (PN. 010)

Closing date: 16 August 2001

Duties: Provide the first point of contact for venue hirers of Canberra Theatre Centre facilities including the provision of advice as to the venue type, facilities and basic costs. Maintain the Canberra Theatre Centre booking diary in direct liaison with the Operations Manager. Act as central co-ordination point for venue management scheduling through the implementation of software and other management systems. Assist the Operations Manager in the development of costings, budgets, and appropriate outcomes relevant to external hirer negotiations. Generate contract documentation. Provide a high level of

**EMPLOYMENT (Continued)**

customer service and a co-ordination point and conduit for transmission of external hirer requirements (including the maintenance of relevant checklists) to internal areas including the Box Office, Marketing, Technical and Front of House.

Eligibility/other requirements: Experience in the performing arts industry and knowledge of theatre protocols is essential.

Note: Selection may be based on application and referees reports and interviews may not be conducted. Please indicate the names of two referees' in your application.

Contact Officer: Bruce Carmichael  
(02) 6243 5715

Selection documentation may be obtained from Jody Newett (02) 6205 0340

Apply: The Recruitment Officer, Cultural Facilities Corporation, PO Box 226, Civic Square, ACT, 2608

CC: 148-9008-16850

**Canberra Theatre Centre****Operations****Operations Manager**

Senior Officer Grade C, \$57,740 - \$62,257, Canberra (PN. 008)

Closing date: 16 August 2001

Duties: Liaise with hirers of the Canberra Theatre Centre (CTC) and secure hiring arrangements that reflect the business plan parameters and goals of the CTC. Assess risk and determine operating and commercial arrangements with hirers considering issues within the scope and delegation by the Director, Canberra Theatre Centre, such as: Financial exposure (eg. cost profiles, diary bookings, general overheads, labour costings and technical scheduling); Venue programming capacity, philosophy and direction (in conjunction with the Director, CTC and Programming Manager); Operational coordination and capacity; Possible commercial package arrangements (including any joint venture and Marketing arrangements) to be offered; and Contract development, negotiation and issuing. Co-ordinate the provision of detailed technical, financial and venue programming information to hirers as required and co-ordinate their requirements with the appropriate departments within the CTC, negotiating changed arrangements as required. Eligibility/other requirements: Extensive knowledge of the performing arts industry and theatre protocols is essential.

Appropriate/relevant tertiary or training qualification in arts management or similar discipline is desirable.

Note: Selection may be based on application and referees reports and interviews may not be conducted. Please indicate the names of two referees' in your application.

Contact Officer: David Whitney (02) 6243 5705  
Selection documentation may be obtained from Jody Newett (02) 6205 0340

Apply: The Recruitment Officer, Cultural Facilities Corporation, PO Box 226, Civic Square, ACT, 2608

CC: 148-9008-16850

**Canberra Theatre Centre****Programming****Programming Manager**

Senior Officer Grade C, \$57,740 - \$62,257, Canberra (PN. 009)

Closing date: 16 August 2001

Duties: Undertake the co-ordination of programmed shows and source shows on behalf of the Canberra Theatre Centre (CTC) and maintain the CTC performing arts program including co-ordination of any relevant changes and approvals as necessary. Effectively manage all aspects of the Centre's venture programming activity including: recommendation of product; determining of budgets, acquittals and all required financial reports; liaising with touring agencies, production companies artists and other venues; negotiating and producing contracts; analysis of box office data, statistics and attendance records; and provide direct Programming support to the Director. In conjunction with the Director, CTC, provide budgets, risk analysis and venture program proposals to determine strategies and negotiation positions.

Eligibility/other requirements: Extensive knowledge of the national performing arts industry with at least 5 years Programming and at least 2 years subscription Programming and Marketing is essential. Experience with theatre production schedules, protocols and awards is desirable.

Note: This position is available for temporary filling for a period of 3 years. Considerable out-of-hour's work is required. Selection may be based on application and referees' reports and interviews may not be conducted. Please indicate the names of two referees' in your application.

Contact Officer: David Whitney (02) 6243 5705  
Selection documentation may be obtained from Jody Newett (02) 6205 0340

Apply: The Recruitment Officer, Cultural Facilities Corporation, PO Box 226, Civic Square, ACT, 2608

CC: 148-9008-16850

**Canberra Theatre Centre****Marketing****Marketing Manager**

Administrative Service Officer Class 6, \$45,604 - \$52,385, Canberra (PN. 011)

Closing date: 16 August 2001

Duties: Consistent with the Canberra Theatre Centre (CTC) business plan, undertake the overall management of the Marketing Department of the CTC within the scope and delegation designated by the Director, CTC, including: Development and maintenance of marketing programs in support of CTC activity as identified in the business plan; Budget and financial responsibilities for the department in relation to both strategic marketing objectives and general operating requirements; Staff direction and supervision in respect of activity, content, presentation, timing and quality of the department's outcomes; Provision of co-ordinated marketing programs to external hirers (including liaison and negotiation with the hirers) as required; and Liaison with external sponsors and potential sponsors and provision of VIP support services. Provision of

## EMPLOYMENT (Continued)

comprehensive marketing services in support of Cultural Facilities Corporation corporate marketing and promotional activities as directed. Co-ordinate protocol procedures for Ministerial and Vice Regal involvement at the CTC. Analyse and interpret box office and other data to support audience analysis, direct mail initiatives and other market research activity, to implement targeted marketing strategies and activities.

Eligibility/other requirements: Experience in the performing arts industry and knowledge of theatre protocols is essential. Experience in ticket sales or commercially focused theatre and relevant tertiary qualifications.

Note: Considerable out-of-hours work is required. Selection may be based on application and referees reports and interviews may not be conducted. Please indicate the names of two referees in your application.

Contact Officer: David Whitney (02) 6243 5705  
Selection documentation may be obtained from Jody Newett (02) 6205 0340

Apply: The Recruitment Officer, Cultural Facilities Corporation, PO Box 226, Civic Square, ACT, 2608

CC: 148-9008-16850

### Canberra Theatre Centre

#### Building Maintenance

#### Building Services Project Officer

Administrative Service Officer Class 3,  
\$33,967 - \$36,658, Canberra (PN. 002)  
Closing date: 16 August 2001

Duties: Undertake a range of building maintenance and office services functions to ensure that the physical fabric and supporting services of the Canberra Theatre Centre (CTC) are properly maintained and repaired as necessary. This includes, however is not limited to, mechanical, hydraulic, security, voice, data, electricity and building trades services. Prepare recommendations and obtain costings, quotations, tender documentation etc. relating to building and asset maintenance/improvement works. Oversee project and contract management performance. Oversight the implementation and completion of maintenance/improvement works by outside suppliers/contractors etc. Provide budget estimates and expenditure control for minor capital works, asset replacement and service supplies. Provide qualified procurement advice and service to other areas of the CTC as required.

Eligibility/other requirements: Qualifications in tender procurement principles minimum AQF3. Knowledge of the performing arts industry and protocols is an essential element of this position. Previous experience in a performing arts environment would be highly desirable. Note: This position is available for temporary filling for a period of 12 months. Selection may be based on application and referees reports and interviews may not be conducted. Please indicate the names of two referees in your application.

Contact Officer: David Whitney (02) 6243 5705  
Selection documentation may be obtained from Jody Newett (02) 6205 0340

Apply: The Recruitment Officer, Cultural Facilities Corporation, PO Box 226, Civic Square, ACT, 2608

CC: 148-9008-16850

### Corporate

#### Project Liaison Officer

Administrative Service Officer Class 6,  
\$45,604 - \$52,385, Canberra (PN. 003)  
Closing date: 16 August 2001

Duties: Assist with the management of technical aspects of a major capital works project, involving the compatible integration of building services, utilities, etc. within/between the Canberra Theatre Centre's existing infrastructure, to maximise functionality.

Eligibility/other requirements: Knowledge of the Canberra Theatre Centre's existing building/technical infrastructure, and Centre functionality and operations is highly desirable.

Note: This position is available for temporary filling for a period of 12 months. Selection may be based on application and referees reports and interviews may not be conducted. Please indicate the names of two referees in your application.

Contact Officer: Alan Ramsay (02) 6207 3963  
Selection documentation may be obtained from Jody Newett (02) 6205 0340

Apply: The Recruitment Officer, Cultural Facilities Corporation, PO Box 226, Civic Square, ACT, 2608

CC: 148-9008-16850

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## Appointments

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### ACT COMMUNITY CARE

#### Professional Officer Class 2 \$44,111 - \$49,298

Catherine Mitchell: 543-13686, Section 68(1), 18 July 2001  
CC: 148-9009-16857

#### Administrative Service Officer Class 2

**\$28,845 - \$31,986**

Theodora Koripas: 741-04363, Section 68(1), 18 July 2001  
CC: 148-9009-17798

### CALVARY HEALTH CARE ACT

#### Registered Nurse Level 1

**\$34,429 - 45,890**

Valmai Moor: 609-52636, Section 68, 2/8/01  
CC: 148-9094-17781

#### Registered Nurse Level 1 \$34,429 - \$45,890

Katherine Clowry: 609-16395, Section 68, 2/8/01  
CC: 148-9094-17781

### CHIEF MINISTER'S DEPARTMENT

Senior Officer Grade B, \$67,576 - \$76,076p.a

#### **Gary Champion, AGS 707-90618**

Section 68 23 July 2001

ACT Information Services, Chief Minister's Department

CC: 148-9031-19558

### DEPARTMENT OF EDUCATION AND COMMUNITY SERVICES

#### School Assistant 2 \$25,118 - \$27,854

Jayne McDonald: 747-74009, Section 68(1), 13 July 2001

CC: 148-9013-16917

## EMPLOYMENT (Continued)

**School Assistant 2 \$25,118 - \$27,854**  
 Jillian Williams: 751-78575, Section 68(1), 13  
 July 2001  
 CC: 148-9013-16917

**School Assistant 2 \$25,118 - \$27,854**  
 Leonie Cherry: 761-25029, Section 68(1), 23  
 July 2001  
 CC: 148-9013-16917

**CANBERRA INSTITUTE OF TECHNOLOGY**

**Administrative Service Officer Class 3  
 \$33,810 - \$36,489**  
 Antonia Elizabeth Parkes: 760-81126,  
 Section 68(1), 20 July 2001  
 CC: 148-9024-17904

**Faculty of Communication and Community  
 Services**

**Teacher Band 1 - \$49,559**  
 Patricia Cran: 733-31919, Section 68,  
 16 July 2001  
 CC: 148-9024-17271

**Teacher Band 1 - \$49,559**  
 Maryam Jamil: 715-66458, Section 68,  
 16 July 2001  
 CC: 148-9024-17271

**Teacher Band 1 - \$49,559**  
 Merran Martin: 712-94966, Section 68,  
 16 July 2001  
 CC: 148-9024-17271

**Teacher Band 1 - \$49,559**  
 Susan Sands: 733-31505, Section 68,  
 16 July 2001  
 CC: 148-9024-17271

**DEPARTMENT OF URBAN SERVICES**

**Operations Group**

**Professional Officer Class 1 - \$31,493 - \$44,182**  
 Rachael Webb AGS Number 769 64893.  
**Section** 68(1) 23-Jul-01  
**CC:** 148-9029 16940

**Professional Officer Class 1 - \$31,493 - \$44,182**  
 David Whitfield AGS Number 769 64623.  
**Section** 68(1) 24-Jul-01  
**CC:** 148-9029 16940

**Administrative Service Officer Class 3 - \$33,644  
 - \$36,310**  
 Nicole Bruan AGS Number 754 17580.  
**Section** 68(1) 24-Jul-01  
**CC:** 148-9016 16920

**Environment ACT**

**Technical Officer Level 3 - \$39,366 - \$44,628**  
 Fraser McEachan AGS Number 769 64615.  
**Section** 68(1) 24-Jul-01  
**CC:** 148-9028 16937

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## Transfer

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**THE CANBERRA HOSPITAL**

**Susan Quayle: 260-68652**  
 From: Registered Nurse Level 3  
 \$48,200 - \$51,307  
 Calvary Hospital  
 To: Registered Nurse Level 3  
 \$48,200 - \$51,307  
 Nursing The Canberra Hospital, Canberra  
 (PN. 22383) (21/06/01)  
 CC: 1798

**CALVARY HEALTH CARE ACT**

**Sarah Boyd: 607-71392**  
 From: Registered Nurse Level 3  
 \$50,804 - \$55,335  
 Calvary Health Care ACT  
 To: Registered Nurse Level 3 \$50,804 - \$55,335  
 Clare Holland House Calvary Health Care ACT,  
 Canberra (PN. 8121) (24 14/6/01)  
 CC: 148-9094-17781

**ACTION**

**Stephen Shoesmith: 609-12554**  
 From: General Service Officer Level 5  
 Dept. Urban Services, ACTION Bus Services  
 To: General Service Officer Level 5  
 Operations, DUS – ACTION Bus Services,  
 Canberra (PN. PTD091)  
 CC: 148-9027-17791

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## Promotions

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**Promotions under the Public Sector  
 Management Act 1994**

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The 'date of notification' of a promotion is the date of publication of the *Gazette* in which it is notified. This appears in a box towards the front of the *Gazette*. This date is used to calculate the 'date of effect' and 'eligibility for salary on promotion' and to determine when the time for lodging an appeal or requesting a review commences.

**A. APPEALS**

All promotions made under section 83 of the *Public Sector Management Act 1994* are subject to appeal except:

- \* 'non-appealable promotions' which generally are promotions to classifications where the maximum salary of the position is equal to or greater than the minimum salary of a Senior Officer Grade C (these should be identified with a dagger symbol (†) in the 'Promotions' section of the *Gazette*);
- \* promotions made in accordance with the recommendation of a Joint Selection Committee (JSC) established under section 88 of the Act, or the unanimous recommendation of a JSC established under section 89 of the Act; or
- \* promotions made as a result of officers passing certain exams or completing certain training, as defined in section 97 or 98 of the Act.

## EMPLOYMENT (Continued)

As a general rule, you may appeal if you were an applicant for promotion to an advertised position that **was not** 'non-appealable'.

### YOU MAY ALSO APPEAL IF:

- \* the vacancy that has been filled was not advertised and you are eligible for promotion to that position (generally identified by a footnote in the *Gazette*); or
- \* you are an excess officer, the advertised position is at a classification equivalent to or lower than your own and you were an applicant for that position; or
- you applied for the position and you are an officer or former officer of the ACTPS or APS and you are engaged in eligible public employment under the officers' mobility provisions in section 115 of the Act, or you are still covered by the provisions of the repealed Officers' Rights Declaration Act. However, you may only appeal if the position applied for is higher than the last position you held in the ACTPS or APS.

### YOU CAN NOT APPEAL WHEN:

- \* the position is filled from outside the ACTPS, i.e. an appointment (including filling the position by appointing a temporary employee);
- \* the position is filled by the transfer of an officer already at that or a higher level;
- \* you are not a **permanent** officer of the ACTPS; or
- \* you filling the position would not constitute a promotion (except in the case of excess officers).

Unless you are an excess officer, you can only appeal if the person selected by the department would fill the position on **promotion** and, if successful, you would fill the position on **promotion**.

If you are a promotee, where your promotion is one of a number of promotions at the same level made in a selection exercise, and you feel someone may lodge an appeal against your promotion, you may appeal against all or any of the **other** promotees. These appeals are usually called '**protective appeals**', and are treated the same as other appeals. You must still make sure you are eligible to appeal, and that you can show that you are more efficient than those against whom you have appealed. For further information on eligibility to appeal, contact your departmental Personnel Unit or the Office of the Merit Protection Commissioner (MPC) at the address listed below.

### ADVICE TO POTENTIAL APPELLANTS

The following procedures will apply to all appeals unless other appeal procedures are in place as part of a Department's Enterprise Bargaining Agreement. Potential appellants should check with the relevant Personnel Unit as to the appeal procedures applying in that particular Department.

### GROUND OF APPEAL

The only ground of appeal is **greater efficiency**.

### EFFICIENCY

The Promotion Appeal Committee (PAC) is required to determine the relative efficiency of

the parties to an appeal. The definition of efficiency is set out in subsection 85 of the PSMA, which states:

- (2) For the purpose of forming an opinion as to the most efficient of the officers concerned, the Committee shall have regard to:
- (a) the abilities, qualifications, experience, standard of work performance and personal qualities of each officer, to the extent that the Committee considers that those matters are relevant to the performance of the duties of the office; and
  - (b) if and only if the Chief Executive who made the promotion has indicated that, for the purpose of forming an opinion under section 83, the Chief Executive had regard to the potential of officers for further career developments in the Service, or the ability of officers to perform the duties of other offices in the Department of the same or equal classification-that matter.
- (3) A reference in subsection (2) to the abilities, qualifications, experience, standard of work performance and personal qualities, potential for further career development in the Service, or ability to perform the duties of other offices in a Department is, in relation to an officer who is a returned soldier or who is or has been absent on specified defence service, a reference to the abilities, qualifications, experience, standard of work performance, personal qualities, potential for future career development in the Service, or ability to perform the duties of the offices concerned that, in the opinion of the Committee, the officer would have had but for the absence of the officer on active service or on specified defence service.

Normally, the selection criteria used by the department in the selection and by the PAC in the appeal will incorporate the matters referred to in the definition of efficiency to the extent that they are relevant to the duties of the job.

### ADVICE TO POTENTIAL APPELLANTS - PROMOTIONS AND TEMPORARY PERFORMANCE

The following advice applies to appeals against both promotions and temporary performance directions. Before lodging an appeal, you should consider carefully whether you can demonstrate that you are more efficient at doing the job than the person(s) you are appealing against. To help you determine whether you can demonstrate your greater efficiency, it is important that you obtain from the promoting department:

- \* available written reports and oral feedback explaining the selection, especially the comparison between you and the promotee.
- The PAC will consider the appeal only on the basis of who is the **more efficient**. PACs should not be used as a forum to air grievances about how a selection was conducted. If you decide to appeal, you must comply with the following instructions.

## EMPLOYMENT (Continued)

### FORM OF APPEAL

The most convenient form of appeal is by use of Form PAC4, available through your Personnel Unit. Alternatively you may write a letter, detailing the following:

- Date of *Gazette*/notice;
- Name of promotee/selectee;
- Department in which promotion/selection made;
- Your full name;
- Your **private** postal address, as well as your work address and telephone number;
- Classification and salary scale of your substantive (i.e. your permanent) ACTPS position (and if you are a former officer or an APS officer or someone working for a statutory authority, details of your former ACTPS position, the current position you hold in the APS or the statutory authority);
- Office/branch and department or agency; and
- AGS number.

Where you intend to appeal against more than one promotion/selection, a separate appeal should be lodged against each one, **unless** all the promotions have been notified in the one *Gazette*, and the positions are all of the same classification and all in the same state, department and branch, in which case, one letter of appeal listing all promotees appealed against will be accepted.

### WHEN TO LODGE APPEALS

Appeals must be received by the Office of the Merit Protection Commission (MPC) at the address below, **by 4.51 p.m. on the 14th day after** the date of notification in the *Gazette*. (In the case of temporary performance appeals, the 14 day deadlines relates to the date on which the direction was first notified in the department.)

Appeals not lodged by the prescribed time **cannot be accepted**. Delays can occur in departmental mail systems, and you are advised to use Australia Post, facsimile, or better still, hand delivery if possible, to be sure of meeting the deadline.

Hearing or speech impaired staff can make inquiries via the TTY telephone located in MPC's Melbourne office, on 1800 812 578 (free call) from anywhere in Australia, but only from another TTY phone. These **must** be clearly marked as "ACTPS appeal – for transfer to the MPC Office in Canberra".

### WHERE TO LODGE APPEALS

**Merit Protection Commissioner, Level 4, Core 1, Wing 2, Edmund Barton Building corner of Kings Avenue and Blackall St, Barton ACT 2600. Tel. (02) 6272 3254, fax (02) 6272 3026.**

### ADVICE TO PROMOTEES AND APPELLANTS

All parties to an appeal are required to submit **written statements** supporting their case, to the MPC, within fourteen (14) days of the close of the appeal period, or by such other date as the MPC may determine.

If a party fails to provide a statement, MPC staff will remind the party or department of this requirement, and may, on request and in

exceptional circumstances grant an extension of time. However, the PAC has the discretion to determine the case even if the statement is not provided.

Your statement in support of your case is a significant document in PAC deliberations, and is used to decide whether personal hearings will be necessary. If you fail to make a reasonable case for greater efficiency in your statement, you may find that the PAC proceeds to determine your case without interviews.

As a party to an appeal, you are entitled to access to:

- (i) the departmental statement (which consists of all material sent to the PAC by the promoting department); and
- (ii) the written material submitted by other parties to the appeal which addresses their claims to superior efficiency.

However, you are not entitled to access to the private contact details supplied by any other party as a part of their statement.

The departmental statement will be available for you to see in the promoting department, generally at least seven (7) days before the date scheduled for the appeal hearing. It is up to you to seek access, but the department should advise you (and the other parties) when and where the statement is available for viewing.

The statements of parties are available at the MPC generally at least seven (7) days prior to the hearing date, and you should telephone the MPC to make an appointment to view them, once you have submitted your own statement. The responsibility for seeking access rests with each party, and PAC hearings will not be deferred if you fail to exercise your right of access. If for very good reason (e.g. geographical distance, illness etc.) you are unable to visit the MPC office, alternative access arrangements may be possible, and you should discuss this with MPC staff. You may take notes, but may not photocopy or retain material.

After reading the statements of the other parties, you may wish to submit a supplementary statement in support of your claims. All supplementary material (including additional referee reports) must reach the MPC at least two (2) working days before any scheduled hearing. It is preferable to submit a supplementary statement (after viewing the statements of other parties) rather than to delay your initial statement, but bear in mind the need to provide access for all parties to all statements prior to any hearing. Unreasonably late supplementary statements may not be accepted.

### CONTENT OF STATEMENTS

You should provide **four** copies of your statement, which should contain the following:

- (a) at the top:
  - (i) PAC reference number;
  - (ii) full name;
  - (iii) both your private and work address and telephone number. If you do not wish this information to be available to other parties it should be included with your statement in a severable sheet which clearly indicates that it is to be kept confidential;



## EMPLOYMENT (Continued)

- (iv) date of permanent appointment; and
- (v) educational and other qualifications.
- (b) the names and telephone numbers of your supervisor and any other referee(s) (see section below for further advice on who should be nominated);
- (c) a brief outline of your employment history;
- (d) a statement of claims to the position addressing the selection criteria;
- (e) any views you may have about the departmental assessment of you; *and most importantly*;
- (f) **reasons for your claim that you are more efficient than the other party or parties.**

If you feel it is necessary to make any unfavourable comments about a party to the appeal, you should include these comments in your written statement. Parties to an appeal must have an opportunity to comment on any unfavourable observations. You should also note that your statement should not include material that breaches privacy requirements or any similar legislation.

### PAC PROCEDURES

The PAC does not have to interview all or any of the parties to an appeal. Therefore, you should not rely on being granted an interview as the main opportunity to make your case. You should instead state your case as fully and as openly as possible in your written statement. If a PAC decides that parties are to be interviewed, you will be advised as early as possible of the date and place, usually through the recruitment/personnel area of your department.

Once you have lodged an appeal or are aware an appeal has been lodged against your promotions, you will be considered available for interview at any time. Wherever possible, at least seven-(7) days notice of the interview will be given. As a general rule the PAC will expect you to attend for any interview at the time it determines, and will not delay or reschedule hearings without good reason.

The PAC will determine its procedures according to the circumstances of the case before it, but will normally consider the following:

- (a) the departmental statement;
- (b) the written statements of the parties;
- (c) the cases put to the PAC by the parties at any oral hearing or under any alternative arrangements;
- (d) an assessment of the parties at any hearing before the Committee;
- (e) relevant views expressed by supervisors, referees or other persons contacted; and
- (f) any other written information about a party requested by the MPC from the promoting/selecting department under the Merit Protection (Australian Government Employees) regulations.

At the hearing, you may be asked to clarify points from your statement, to respond to questions which test you against the requirements of the position, and to summarise why you are the more efficient officer. You should use this opportunity to elaborate on the claims in your written statement as to why you believe you are more efficient.

Promotees and selectees **must** be prepared to discuss their own efficiency compared with that of the appellant(s). It is not enough to take refuge in the fact that the department chose you in the selection exercise.

If the PAC becomes aware of new material which relates to your work, which is significantly adverse to you, and could affect your success in the appeal adversely, the PAC will inform you of the substance of the material and give you the chance to comment.

If the PAC decides that it needs more information, it may also contact the department, any of the parties to the appeal, or referees or supervisors of the parties.

### SUPERVISORS/REFEREES

As mentioned above, each PAC is free to determine its own procedures, and may or may not feel a need to consult with supervisors, referees, or other people. If you wish the PAC to have regard to the comments of a particular person, it is in your best interests to obtain such comments in writing and submit them with your statement. You should also speak to anyone you intend to nominate as a referee, to find out what they will say about you if contacted, and how they rate you against the other party/parties if they know them.

The most appropriate person to nominate as your referee is your current supervisor, provided that he/she has supervised you for a reasonable period. Past supervisors are also appropriate if their knowledge of you is reasonably recent. The PAC will also be particularly interested in the views of referees who can give well-founded comments comparing two or more of the parties. You are not limited to nominating your supervisors for referee comments (and indeed you may nominate anyone you wish to) but supervisor's opinions are usually perceived as most useful by PACs.

Additional information on lodging appeals is contained in the MPRA brochure, *Appeals against promotions and temporary performance directions*, which you should be able to obtain from your Personnel section.

### B. REVIEW OF NON-APPEALABLE PROMOTIONS UNDER SECTION 87

An unsuccessful applicant for a non-appealable promotion who believes that the promotion should not stand because there was:

- (a) patronage, favouritism or unlawful discrimination in the making of the promotion (prescribed by section 8 of the PSMA); and/or
- (b) a serious defect in the selection process (a breach of section 65 of the PSMA), may apply to the MPC for a review of that promotion.

A request for review must be made in writing to the Director, MPC, at the address given below and must be received by the end of the 13th day after the day on which the promotion appeared in the *Gazette*.

An applicant must provide the following details:

- \* full name and AGS number;
- \* classification, position number and location of the promotion in question;
- \* date and number of the *Gazette* in which the promotion was notified;

## EMPLOYMENT (Continued)

\* the basis on which the request is made with supporting information.

It is important to provide details to support your claim of patronage, favouritism, unlawful discrimination and/or serious defect in the process. A reasonable time will be allowed, after the lodging of an application for review, for the provision of such documentation. However, the grounds for an application for review are required in the initial application.

Before lodging an application for review of a non-appealable promotion, you should:

- (1) consider carefully the basis on which the application is to be made and your reasons for believing that the promotion should be reviewed; and
- (2) obtain feedback from the convener of the selection advisory committee and discuss your concerns with the delegate who made the promotion.

Note that the review process is not a means by which the merits of applicants for a promotion can be reviewed. It is not comparable with the right of appeal to a PAC. Section 87 provides for a review of a promotion solely on the ground that it would be unreasonable for the promotion to stand because of a breach of section 8 or a serious defect under section 65, and is **directed at the process and not the merits of the decision**.

Additional information on lodging an application for review is contained in the MPC brochure, *Review of non-appealable promotions*, which you should be able to obtain from your Personnel Section.

### WHERE TO LODGE AN APPLICATION FOR REVIEW

Office of the Merit Protection Commissioner  
Level 4, Core 1, Wing 2, Edmund Barton Building, cnr Kings Avenue and Blackall Street, Barton ACT 2600. Tel. (02) 6272 3254, fax (02) 6272 3026

### DEPARTMENT OF HEALTH, HOUSING AND COMMUNITY CARE

**Central Office  
Health Strategy and Acute Services  
Hospital Contracts & Performance**

#### **Adrian Webster 742-40832**

From: Administrative Services Officer Class 6  
\$45,171-\$ 51,888  
Department of Health, Housing & Community Care  
To: † Senior Officer Grade C \$57,191-\$61,666  
Hospital Contracts & Performance, Department of Health, Housing & Community Care, Canberra (PN. 29387) (Gazette No. 23: 7 June 2001)  
CC: 148-9011-16999

### **ACT Housing Housing Services Group**

#### **Emma Prime AGS Number 715 60654**

From: Administrative Service Officer Class 4  
\$37,499-\$40,715  
To: Administrative Service Officer Class 6  
\$45,171-\$51,88  
PN 3841; Gazette 22-Mar-01  
**Note:** This position was advertised as several. In accordance with current EBA provisions,

appeals must be lodged at the Personnel counter on Level 1 Annexe Macarthur House 12 Wattle Street Lyneham by close of business on the 7<sup>th</sup> day after notification in the Gazette.  
CC: 148-9021 16944

### THE CANBERRA HOSPITAL

#### **Surgical SMT**

#### **Therese Gehrig: 260-22021**

From: Senior Officer Grade C \$57,191 - \$61,666  
Department of Health, Housing and Community Care  
To: (†) Senior Officer Grade B \$65,794 - \$74,067  
Surgical SMT The Canberra Hospital, Canberra (PN. 24779) (03/05/01)  
CC: 1911

#### **The Canberra Hospital Nursing Branch Medical SMT**

#### **Denise Fairall: 756-34358**

From: Registered Nurse Level 1  
\$32,664 - \$42,332  
The Canberra Hospital  
To: Registered Nurse Level 2 \$43,711 - \$46,474  
Medical SMT The Canberra Hospital, Canberra (PN. 22223) (28 June 2001)  
CC: 1782

#### **Pathology Services General Services/Administration**

#### **Lisa Rawle: 762-90964**

From: Administrative Service Officer Class 2  
\$28,760 - \$31,892  
The Canberra Hospital  
To: Administrative Service Officer Class 3  
\$32,758 - \$35,353  
Pathology Services The Canberra Hospital, Canberra (PN. 21507) (5 July 2001)  
CC: 3111

### ACT COMMUNITY CARE

#### **ACT Community Care Community Rehabilitation Program Equipment and Appliance Services**

#### **Ronald Parkinson: 741-00442**

From: General Service Officer Level 2  
\$24,786 - \$25,673  
ACT Community Care  
To: General Service Officer Level 4  
\$27,469 - \$28,570  
Community Rehabilitation Program ACT  
Community Care, Canberra (PN.20079)  
(24 May 2001)  
CC: 148-9009-18269

**EMPLOYMENT (Continued)****CALVARY HEALTH CARE ACT****Clare Holland House****Jennifer McWhinnie: 609-27393**

From: Registered Nurse Level 1  
\$34,429 - \$45,890  
Calvary Health Care ACT  
To: Registered Nurse Level 3 \$50,804 - \$55,335  
Clare Holland House Calvary Health Care ACT,  
Canberra (PN. 8323) (21 24/5/01)  
Duties:  
Note:  
CC: 148-9094-17781

**CHIEF MINISTER'S DEPARTMENT****S. M Hall AGS No: 715-95101**

From: Senior Officer Grade C,  
\$57,191 - \$61,666p.a.  
Department Of Education and Community  
Services  
To: Senior Officer Grade C,  
\$57,191 - \$61,666p.a. (PN: 55316)  
Corporate Development, Corporate Services,  
Chief Minister's Department  
19 May 2001  
CC: 148-9031-17429

**E. J L McPhee AGS No: 710-39236**

From: Corporate Administrative Service Officer  
Class 4, \$37,499 - \$40,715p.a.  
Department Of Urban Services  
To: Administrative Service Officer Class 5,  
\$41,825 - \$44,349p.a. (PN: 55727)  
ACT Information Services, Chief Minister's  
Department  
24 May 2001  
CC: 148-9031-19558

**INTACT GROUP****N.,C Berry AGS No: 261-25717**

From: Corporate Administrative Service Officer  
Class 3, \$33,644 - \$36,311p.a.  
Department of Urban Services  
To: Administrative Service Officer Class 4,  
\$37,499 - \$40,714p.a. (PN: 14307)  
The InTACT Group, Chief Minister's Department  
19 April 2001  
CC: 148-9043-17177

**DEPARTMENT OF EDUCATION AND  
COMMUNITY SERVICES****Children's, Youth & Family Services Division  
Family Services Branch  
Substitute Care Services Section****Cherie Jones: 716-01356**

From: Administrative Service Officer Class 3  
\$33,644 - \$36,310  
Department of Education and Community  
Services  
To: Administrative Services Officer Class 6  
\$45,171 - \$51,888  
Substitute Care Services Section, Department of  
Education and Community Services, Canberra  
(PN. 3884) (No19, 10 May 2001)  
CC: 148-9013-16917

**DEPARTMENT OF URBAN SERVICES**

In accordance with current Urban Services  
E.B.A provisions, appeals against Urban  
Service promotions must be lodged at the  
personnel counter on Level 1 Annexe Macarthur  
House, 12 Wattle Street Lyneham by close of  
business on the 7<sup>th</sup> day after notification in the  
Gazette.

**Environment ACT  
Parks and Conservation Service****Graham Heanes AGS Number 705 36185**

From Ranger 1  
\$29,831 - \$33,079  
To: Ranger 2  
\$33,977 - \$36,669  
PN 15255; Gazette 05-Apr-01  
**Note:** This position was advertised as several.  
This promotion was made by a unanimous  
decision of an internal Joint Selection  
Committee established in accordance with  
current EBA provisions and is not appellable.  
CC: 148-9028 17218

**Corporate Group  
Human Resources Section  
Personnel Subsection****Athena Georges AGS Number 548 46204**

From Administrative Service Officer Class 3  
\$33,644 - \$36,310  
To: Administrative Service Officer Class 4  
\$37,499 - \$40,715  
PN 23524; Gazette 05-Jul-01  
**Note:** This position was advertised as several.  
In accordance with current EBA provisions,  
appeals must be lodged at the Personnel  
counter on Level 1 Annexe Macarthur House 12  
Wattle Street Lyneham by close of business on  
the 7<sup>th</sup> day after notification in the Gazette.  
CC: 148-9017 17224

**Pauline Jenkins AGS Number 259 41499**

From Administrative Service Officer Class 3  
\$33,644 - \$36,310  
To: Administrative Service Officer Class 4  
\$37,499 - \$40,715  
PN 23523; Gazette 05-Jul-01  
**Note:** This position was advertised as several.  
In accordance with current EBA provisions,  
appeals must be lodged at the Personnel  
counter on Level 1 Annexe Macarthur House 12  
Wattle Street Lyneham by close of business on  
the 7<sup>th</sup> day after notification in the Gazette.  
CC: 148-9017 17224

**Patricia Richards AGS Number 543 35017**

From Administrative Service Officer Class 3  
\$33,644 - \$36,310  
To: Administrative Service Officer Class 4  
\$37,499 - \$40,715  
PN 23522; Gazette 05-Jul-01  
**Note:** This position was advertised as several.  
In accordance with current EBA provisions,  
appeals must be lodged at the Personnel  
counter on Level 1 Annexe Macarthur House 12  
Wattle Street Lyneham by close of business on  
the 7<sup>th</sup> day after notification in the Gazette.  
CC: 148-9017 17224

## EMPLOYMENT (Continued)

**John Shanovski AGS Number 748 54498**

**From** Administrative Service Officer Class 3  
\$33,644 - \$36,310

**To:** Administrative Service Officer Class 4  
\$37,499 - \$40,715

**PN** 23526; Gazette 05-Jul-01

**Note:** This position was advertised as several. In accordance with current EBA provisions, appeals must be lodged at the Personnel counter on Level 1 Annexe Macarthur House 12 Wattle Street Lyneham by close of business on the 7<sup>th</sup> day after notification in the Gazette.

**CC:** 148-9017 17224

**John Ford AGS Number 256 52451**

**From** Administrative Service Officer Class 3  
\$33,644 - \$36,310

**To:** Administrative Service Officer Class 4  
\$37,499 - \$40,715

**PN** 23525; Gazette 05-Jul-01

**Note:** This position was advertised as several. In accordance with current EBA provisions, appeals must be lodged at the Personnel counter on Level 1 Annexe Macarthur House 12 Wattle Street Lyneham by close of business on the 7<sup>th</sup> day after notification in the Gazette.

**CC:** 148-9017 17224

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### Retirements and dismissals

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#### DEPARTMENT OF URBAN SERVICES

**Operations Group**

**Michael Louis LeCocguen**

General Service Officer Level 5  
Section 143 of the *Public Sector Management Act*

18 July 2001

**CC:** 148-9029 16940

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### ACT Public Service Index of addresses

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- |   |  |
|---|--|
| <p>05 The Recruitment Officer, Director of Public Prosecutions, GPO Box 595, Canberra ACT 2601</p> <p>06 Recruitment Officer, Chief Minister's Department, GPO Box 158, Level 3, Canberra Nara Centre, Canberra ACT 2601</p> <p>07 Recruitment Officer, Calvary Public Hospital. PO Box 254, Jamison Centre, ACT 2614</p> <p>08 Personnel Manager, ACTION, PO Box 1155, Tuggeranong, ACT 2901</p> <p>09 Personnel Officer, Totalcare, PO Box 56, Mitchell ACT 2911</p> <p>11 The Recruitment Officer, Canberra Institute of Technology, GPO Box 826, Canberra City ACT 2601</p> <p>12 Customer Service Supervisor, Department of Education and Community Services, PO Box 1584, Tuggeranong ACT 2901</p> <p>13 Recruitment Officer, Administrative Branch, Emergency Services Bureau, PO Box 104, Curtin ACT 2605</p> <p>16 Human Resource Management Unit,</p> | <p>The Canberra Hospital, PO Box 11, Woden ACT 2606</p> <p>17 Resource Advisor, Business Services Bureau, Department of Health, Housing and Community Care, PO Box 11, Woden ACT 2606</p> <p>18 The Personnel/ HR Officer, ACT Legislative Assembly Secretariat, GPO Box 1020, Canberra ACT 2601</p> <p>20 Administrative Officer, Health Protection Service, Locked Bag 5, Weston Creek ACT 2611</p> <p>21 Recruitment Officer, ACT Community Care, GPO Box 825, Canberra City ACT 2601</p> <p>23 Recruitment Officer, Central Office, (Level 2 North Building) Department of Health, Housing and Community Care, GPO Box 825, Canberra City ACT 2601</p> <p>28 Recruitment Officer, Human Services Unit, Department of Justice and Community Safety, PO Box 921, Civic Square ACT 2608</p> <p>30 The Secretary, Milk Authority of the ACT, GPO Box 1110, Canberra ACT 2601</p> <p>31 The Recruitment Officer, Auditor-General's Office ACT, PO Box 275 Civic Square ACT 2608</p> <p>32 Canberra Theatre Trust, PO Box 226, Civic Square ACT 2608</p> <p>34 Applications Officer, Urban Services, GPO Box 158, Canberra ACT 2601</p> <p>35 Recruitment Officer, Department of Treasury and Infrastructure, GPO Box 158, Canberra ACT 2601.</p> <p>36 Recruitment/Executive Officer Community and Health Services Complaints Commissioner's Office, GPO Box 1321, Canberra ACT 2601.</p> <p>37 The Recruitment Officer Faculty of Communication and Community Services Canberra Institute of Technology GPO Box 826 Canberra City ACT 2601</p> |
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## GAZETTE INFORMATION

### ISSUE OF ACT SPECIAL GAZETTES

The following issues of the ACT Special Gazettes have been published since the last Weekly Gazette. For listings of previous ACT Special Gazettes please refer to this internet site

<http://www.publishing.act.gov.au>

<b>Gazette Number</b>	<b>Date</b>	<b>Title</b>
<b>S44</b>	24 July	Notice of Nurses Registered and Enrolled as of 1 July 2001 ~ <i>Nurses Act 1988</i>
<b>S49</b>	23 July	Notice of Approval of Forms ~ <i>Electoral Act 1992</i>
<b>S50</b>	25 July	Instrument no. 201 of 2001 ~ <i>Health and Community Care Services Act 1996</i> Instrument no. 202 of 2001 ~ <i>Road Transport (General) Act 1999</i>
<b>S51</b>	27 July	Instrument no. 205 of 2001 ~ <i>Parole Act 1976</i> , Appointment of Rosemary Walsh Instrument no. 206 of 2001 ~ <i>Parole Act 1976</i> , Appointment of Arthur David Hambly & Keith Clarke Notice of Party and Ballot Group Registrations ~ <i>Electoral Act 1992</i> Notice of Party Deregistration ~ <i>Electoral Act 1992</i>

## GOVERNMENT NOTICES

### NOTIFICATION OF THE MAKING OF AN INSTRUMENT

NOTICE is hereby given that the undermentioned Instruments of the Australian Capital Territory have been made. Copies of the Instruments may be purchased from the Legislation and Sales Counter, ACT Government Shopfront, Ground Floor, FAI House, Corner of London Circuit and Akuna Street, Canberra City ACT 2601.

<b>Act under which Instrument made</b>	<b>Description of Instrument</b>	<b>Number and year of Instrument</b>
<i>Utilities Act 2000</i>	Variations to Contestable Work Accreditation Code.	No. 203 of 2001
<i>Land (Planning and Environment) Act 1991</i>	Declaration of Pest Plants.	No. 204 of 2001

**GOVERNMENT NOTICES (Continued)****NOTIFICATION OF THE MAKING OF A REGULATION**

NOTICE is hereby given that the undermentioned Regulation of the Australian Capital Territory has been made. Copies of the Regulation may be purchased from the Legislation and Sales Counter, ACT Government Shopfront, Ground Floor, FAI House, Corner of London Circuit and Akuna Street, Canberra City ACT 2601.

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<b>Act under which Regulation made</b>	<b>Description of Regulation</b>	<b>Number and year of Regulation</b>
<i>Animal Welfare Act 1992</i>	Animal Welfare Regulations 2001	No. 26 of 2001

## GOVERNMENT NOTICES (Continued)



### AUSTRALIAN CAPITAL TERRITORY

#### Gas Safety Act 2000

#### INSTRUMENT OF APPROVAL OF CODES OF PRACTICE

Pursuant to subsection 69(2) of the *Gas Safety Act 2000*, I approve the codes of practice listed in the Schedule to this Instrument.

Dated this the 11<sup>th</sup> day of July 2001

**BRENDAN SMYTH**  
Minister for Urban Services



**GOVERNMENT NOTICES (Continued)****SCHEDULE TO INSTRUMENT OF APPROVAL OF CODES OF PRACTICES UNDER THE  
GAS SAFETY ACT 2000**

Designation	Name of code	Published by
AS 3814 / AG 501	Industrial and Commercial Gas-fired Appliances	The Australian Gas Association
AS 5601 / AG 601	Gas Installations	The Australian Gas Association
AG 750	Environmental Code of Practice	The Australian Gas Association
AG 901	Code of Practice for NGV Refuelling Stations	The Australian Gas Association

## **GOVERNMENT NOTICES (Continued)**

### **URBAN SERVICES**

#### **PLANNING AND LAND MANAGEMENT GROUP**

#### **ACT PRISON – PART SECTION 102 SYMONSTON** **PRELIMINARY ASSESSMENT**

Public comment is invited on the above Preliminary Assessment.

Copies of the Preliminary Assessment:

- may be inspected, or purchased at a cost of \$16.80 per copy, at the PALM Shopfront, Dame Pattie Menzies House, 16 Challis Street, Dickson, during normal office hours; and
- may be inspected at ACT Government Libraries at Belconnen, Civic, Dickson, Erindale, Griffith, Kippax, Tuggeranong, Woden and Gungahlin during normal opening hours; or
- may be inspected at the following web address: [www.palm.act.gov.au](http://www.palm.act.gov.au)

Written submissions should be forwarded by 17 August 2001 to:

Manager – Planning Policy Section  
Planning and Land Management Group  
Urban Services Department  
GPO Box 1908  
CANBERRA ACT 2601

Alternately submissions may be made via email ([eiapalm@act.gov.au](mailto:eiapalm@act.gov.au)) or fax (6207 2587). All submissions will go on a public register and access to submissions will be granted on request.

**GOVERNMENT NOTICES (Continued)****URBAN SERVICES****PLANNING AND LAND MANAGEMENT GROUP****PROPOSED RESIDENTIAL DEVELOPMENT – BLOCK 12 SECTION 58 TURNER  
DEVELOPMENT APPLICATION AND PRELIMINARY ASSESSMENT**

Public comment is invited on the above Development Application (DA) and Preliminary Assessment (PA). To avoid duplicate submissions being lodged, the Public Notification is being combined into a single process.

Copies of the DA and PA may be inspected:

- at the Applications Secretariat (PALM Shopfront), Dame Pattie Menzies House, 16 Challis Street, Dickson, between 8.30am – 4.30pm weekdays;
- at ACT Government Libraries at Belconnen, Civic, Dickson, Erindale, Griffith, Kippax, Tuggeranong, Woden and Gungahlin during normal opening hours.

The PA can be purchased from the Applications Secretariat at a cost of \$3.80 per copy.

Written submissions on the DA and PA should be forwarded by 17 August 2001 to:

Applications Secretariat  
Planning and Land Management  
PO Box 395  
MITCHELL ACT 2911

Alternately submissions may be made via email ([app.sec@act.gov.au](mailto:app.sec@act.gov.au)) or faxed to 6207 7762. All submissions will go on a public register and access to submissions will be granted on request.

**GOVERNMENT NOTICES (Continued)****ACT GOVERNMENT  
PLANNING AND LAND MANAGEMENT GROUP****DRAFT VARIATION NO.173 TO THE TERRITORY PLAN  
FOR THE HERITAGE PLACES REGISTER**

**Draft Variation No.173** to the Territory Plan, for the Heritage Places Register, has been prepared by the Planning and Land Management Group (PALM) of Urban Services (incorporating the functions of the ACT Planning Authority). The draft Variation proposes to amend the entries for the following Places which are currently on the Heritage Register:

27. Alt Crescent in Ainslie
12. Barton Housing Precinct
45. Blandfordia 5 Precinct in Griffith/Forrest
13. Braddon Housing Precinct
25. Corroboree Park Precinct in Ainslie
24. Forrest Housing Precinct
44. Kingston/Griffith Housing Precinct
23. Reid Housing Precinct, and
46. Wakefield Gardens Precinct in Ainslie.

Under the provision of section 11 of the *Land (Planning and Environment) Act 1991* (the Land Act), this draft Variation has no interim effect as prescribed by section 9 of the Land Act.

From Monday 6 August 2001 until Monday 27 August 2001, copies of the draft Variation may be:

- inspected at ACT Government Libraries at Belconnen, Civic, Dickson, Erindale, Griffith, Gungahlin, Kippax, Tuggeranong and Woden during normal opening hours;
- inspected at, or obtained from, the PALM Shopfront at Dame Pattie Menzies House, 16 Challis Street, Dickson, during normal office hours; and
- inspected on the PALM Website at <http://www.palm.act.gov.au/tplan>

Written comments on the draft Variation should be submitted by **Monday 17 September 2001**, to:

**The Executive Director  
Planning and Land Management Group  
Urban Services Department  
GPO Box 1908  
CANBERRA ACT 2601  
Attention: Mr P Harris.**

Comments can also be sent via Email to:  
or by Facsimile to:

**terrplan@act.gov.au  
6207 1710.**

Copies of all written comments received in response to the draft Variation, including those from the National Capital Authority (NCA), will be made available for public inspection during normal office hours from Tuesday 18 September 2001 until Tuesday 9 October 2001, at the PALM Shopfront in Dame Pattie Menzies House, 16 Challis Street, Dickson. Any comments received from the NCA after Tuesday 18 September 2001 will be available for perusal for 21 days from the date of receipt.

## **GOVERNMENT NOTICES (Continued)**

### **ACT GOVERNMENT**

#### **PLANNING AND LAND MANAGEMENT GROUP**

#### **DRAFT VARIATION NO.138 TO THE TERRITORY PLAN GUNGAHLIN DRIVE EXTENSION**

In accordance with Section 24(2) of the *Land (Planning and Environment) Act 1991*, the Planning and Land Management Group of Urban Services is making available for public inspection, the documents submitted to the Minister in relation to draft Variation No.138 concerning Gungahlin Drive Extension.

The documents relating to this draft Variation are now available for perusal;

- at libraries of the ACT Government Service at Belconnen, Civic, Dickson, Griffith, Gungahlin, Kippax, Tuggeranong and Woden during normal opening hours: and
- at the PALM Shopfront at 16 Challis Street, Dickson during normal office hours.

The Recommended Final Variation is also available for perusal on the PALM Website at: [www.palm.act.gov.au/tplan](http://www.palm.act.gov.au/tplan)

## **GOVERNMENT NOTICES (Continued)**

### **AUSTRALIAN CAPITAL TERRITORY**

#### **UTILITIES ACT 2000**

#### **DETERMINATION OF ANNUAL LICENCE FEES**

UNDER SECTION 45 of the Utilities Act 2000, the Independent Competition and Regulatory Commission ("ICRC") DETERMINES that the Annual Licence Fees for the year ending on 30 June 2002 for licensee **ACTEW Retail Ltd ACN 074 371 207** and **AGL ACT Retail Investments Pty Ltd ACN 093 631 586** (together trading as "ActewAGL Retail") are as set out in the Schedule.

The following abbreviations are used in this determination:

ICRC = Independent Competition and Regulatory Commission  
ESCC = Essential Services Consumer Council  
DUS = Department of Urban Services  
the Act= Utilities Act 2000  
regulations= Utilities Regulations

Unless otherwise agreed in writing with the ICRC, the fees determined are payable by the Licensee to the ICRC in 4 quarterly instalments on 30 August 2001, 1 October 2001, 1 January 2002 and 1 April 2002, being as nearly as practicable equal instalments.

Payment shall be made by cheque at the ICRC's office at PO Box 975 CIVIC SQUARE ACT 2608.

This Determination commences on the date as notified in the Gazette.

**Seal of the ICRC**

Date: 26/7/01

**GOVERNMENT NOTICES (Continued)**

**SCHEDULE**

**LICENSEE : ActewAGL Retail Ltd and AGL ACT Retail Investments Pty Ltd**

**Table 1. Expected costs relating to licensee (\$)**

<b>Utility Service</b>	<b>ICRC</b>	<b>ESCC</b>	<b>DUS</b>	<b>Total</b>
Electricity supply	9,000	106,015	0	115,015

**Table 2. Scope and nature of services provided by licensee**

<b>Section of the Act / Utility Service</b>	<b>Scope and nature of services</b>
6(c) Electricity supply	Sale and supply of electricity from an electricity distribution network to customers' premises.

**Table 3. Licensee: ActewAGL Retail Ltd and AGL ACT Retail Investments Pty Ltd - Annual Licence Fees**

<b>Utility Service for which a licence is granted</b>	<b>Annual Licence Fee (\$)</b>
Electricity supply	115, 015

**Explanatory Note**

The ICRC is required to have regard to the extent of the costs set out in Table 1 when determining annual licence fees, and to the relative scope and nature of the utility services provided by a utility set out in Table 2. Table 1 sets out the expected costs in relation to the licensee of the performance of functions under the Act and regulations of the ICRC, of the ESCC and of DUS's costs of technical regulation under Part 5 of the Act on behalf of the Territory. The Annual Licence Fee determined is the sum of 100% of these expected costs relating to the licensee in respect of the utility as set out in Table 1. The ICRC's functions under the Act in respect of utilities are funded solely from annual licence fees. There is no budget allocation to the Department for its responsibilities in respect of technical regulation or for the ESCC. The ICRC has therefore determined that the ESCC's and Territory's costs (through DUS) also be recovered through licence fees.

## **GOVERNMENT NOTICES (Continued)**

### **AUSTRALIAN CAPITAL TERRITORY**

#### **UTILITIES ACT 2000**

#### **DETERMINATION OF ANNUAL LICENCE FEES**

UNDER SECTION 45 of the Utilities Act 2000, the Independent Competition and Regulatory Commission ("ICRC") DETERMINES that the Annual Licence Fees for the year ending on 30 June 2002 for licensee **ACTEW Retail Ltd ACN 074 371 207** and **AGL ACT Retail Investments Pty Ltd ACN 093 631 586** (together trading as "ActewAGL Retail") are as set out in the Schedule.

The following abbreviations are used in this determination:

ICRC = Independent Competition and Regulatory Commission

ESCC = Essential Services Consumer Council

DUS = Department of Urban Services

the Act= Utilities Act 2000

regulations= Utilities Regulations

Unless otherwise agreed in writing with the ICRC, the fees determined are payable by the Licensee to the ICRC in 4 quarterly instalments on 30 August 2001, 1 October 2001, 1 January 2002 and 1 April 2002, being as nearly as practicable equal instalments.

Payment shall be made by cheque at the ICRC's office at PO Box 975 CIVIC SQUARE ACT 2608.

This Determination commences on the date as notified in the Gazette.

***Seal of the ICRC***

Date: 26/7/01



**GOVERNMENT NOTICES (Continued)**

**SCHEDULE**

**LICENSEE : ACTEW Retail Ltd and AGL ACT Retail Investments Pty Ltd**

**Table 1. Expected costs relating to licensee (\$)**

<b>Utility Service</b>	<b>ICRC</b>	<b>ESCC</b>	<b>DUS</b>	<b>Total</b>
Gas supply	8,270	108,831	0	117, 101

**Table 2. Scope and nature of services provided by licensee**

<b>Section of the Act/ Utility service</b>	<b>Scope and nature of services</b>
9(d) Gas supply	Sale and supply of gas from a gas distribution network to customers' premises.

**Table 3. Licensee: ACTEW Retail Ltd and AGL ACT Retail Investments Pty Ltd - Annual Licence Fees**

<b>Utility Service for which licence is granted</b>	<b>Annual Licence Fee(\$)</b>
Gas supply	117, 101

**Explanatory Note**

The ICRC is required to have regard to the extent of the costs set out in Table 1 when determining annual licence fees, and to the relative scope and nature of the utility services provided by a utility set out in Table 2. Table 1 sets out the expected costs in relation to the licensee of the performance of functions under the Act and regulations of the ICRC, of the ESCC and of DUS's costs of technical regulation under Part 5 of the Act on behalf of the Territory. The Annual Licence Fee determined is the sum of 100% of these expected costs relating to the licensee in respect of the utility services as set out in Table 1. The ICRC's functions under the Act in respect of utilities are funded solely from annual licence fees. There is no budget allocation to the Department for its responsibilities in respect of technical regulation or for the ESCC. The ICRC has therefore determined that the ESCC's and Territory's costs (through DUS) also be recovered through licence fees.

## **GOVERNMENT NOTICES (Continued)**

### **AUSTRALIAN CAPITAL TERRITORY**

#### **UTILITIES ACT 2000**

#### **DETERMINATION OF ANNUAL LICENCE FEES**

UNDER SECTION 45 of the Utilities Act 2000, the Independent Competition and Regulatory Commission ("ICRC") DETERMINES that the Annual Licence Fees for the year ending on 30 June 2002 for licensee **ACTEW Distribution Ltd ACN 073 025 224** and **AGL Gas Company (ACT) Ltd ACN 008 552 663** (together trading as "ActewAGL Distribution") are as set out in the Schedule.

The following abbreviations are used in this determination:

ICRC = Independent Competition and Regulatory Commission

ESCC = Essential Services Consumer Council

DUS = Department of Urban Services

the Act= Utilities Act 2000

regulations= Utilities Regulations

Unless otherwise agreed in writing with the ICRC, the fees determined are payable by the Licensee to the ICRC in 4 quarterly instalments on 30 August 2001, 1 October 2001, 1 January 2002 and 1 April 2002, being as nearly as practicable equal instalments.

Payment shall be made by cheque at the ICRC's office at PO Box 975 CIVIC SQUARE ACT 2608.

This Determination commences on the date is notified in the Gazette.

***Seal of the ICRC***

Date:

**GOVERNMENT NOTICES (Continued)**

**SCHEDULE**

**LICENSEE : ACTEW Distribution Ltd and AGL Gas Company (ACT) Ltd**

**Table 1. Expected costs relating to licensee (\$)**

<b>Utility Service</b>	<b>ICRC</b>	<b>ESCC</b>	<b>DUS</b>	<b>Total</b>
Electricity distribution	66,703	31,595	83,330	181,628
Electricity connection services	66,702	0	41,670	108,372

**Table 2. Scope and nature of services provided by licensee**

<b>Section of the Act/ Utility Service</b>	<b>Scope and nature of services</b>
6(a) Electricity distribution	Conveyance of electricity from the point of connection of an electricity distributor's network to an electricity transmission network, to the point of connection to the customer's electricity installation. Electricity distribution includes the control of the conveyance of electricity.
6(b) Electricity connection services	Construction and/or installation of the service line interface between the electricity distribution network and the point of supply to customers' premises including metering services.

**Table 3. Licensee: ActewAGL and AGL Gas Company (ACT) Ltd - Annual Licence Fees**

<b>Utility Service for which a licence is granted</b>	<b>Annual Licence Fee (\$)</b>
Electricity distribution	181, 628
Electricity connection	108,372
<b>TOTAL PAYABLE</b>	<b>290, 000</b>

**Explanatory Note**

The ICRC is required to have regard to the extent of the costs set out in Table 1 when determining annual licence fees, and to the relative scope and nature of the utility services provided by a utility set out in Table 2. Table 1 sets out the expected costs in relation to the licensee of the performance of functions under the Act and regulations of the ICRC, of the ESCC and of DUS's costs of technical regulation under Part 5 of the Act on behalf of the Territory. The Annual Licence Fee determined is the sum of 100% of these expected costs relating to the licensee in respect of the utility services as set out in Table 1. The ICRC's functions under the Act in respect of utilities are funded solely from annual licence fees. There is no budget allocation to the Department for its responsibilities in respect of technical regulation or for the ESCC. The ICRC has therefore determined that the ESCC's and Territory's costs (through DUS) also be recovered through licence fees.

## **GOVERNMENT NOTICES (Continued)**

### **AUSTRALIAN CAPITAL TERRITORY**

#### **UTILITIES ACT 2000**

#### **DETERMINATION OF ANNUAL LICENCE FEES**

UNDER SECTION 45 of the Utilities Act 2000, the Independent Competition and Regulatory Commission ("ICRC") DETERMINES that the Annual Licence Fees for the year ending on 30 June 2002 for licensee **ACTEW Distribution Ltd ACN 073 025 224 and AGL Gas Company (ACT) Ltd ACN 008 552 663** (together trading as "ActewAGL Distribution") are as set out in the Schedule.

The following abbreviations are used in this determination:

ICRC = Independent Competition and Regulatory Commission

ESCC = Essential Services Consumer Council

DUS = Department of Urban Services

the Act= Utilities Act 2000

regulations= Utilities Regulations

Unless otherwise agreed in writing with the ICRC, the fees determined are payable by the Licensee to the ICRC in 4 quarterly instalments on 30 August 2001, 1 October 2001, 1 January 2002 and 1 April 2002, being as nearly as practicable equal instalments.

Payment shall be made by cheque at the ICRC's office at PO Box 975 CIVIC SQUARE ACT 2608.

This Determination commences on the date is notified in the Gazette.

***Seal of the ICRC***

Date: 26/7/01

**GOVERNMENT NOTICES (Continued)**

**SCHEDULE**

**LICENSEE : ACTEW Distribution Ltd and AGL Gas Company (ACT) Ltd**

**Table 1. Expected costs relating to licensee (\$)**

<b>Utility Service</b>	<b>ICRC</b>	<b>ESC C</b>	<b>DUS</b>	<b>Total</b>
Gas distribution	64,442	22,117	86,000	172,559
Gas connection services	64,441	0	43,000	107,441

**Table 2. Scope and nature of services provided by licensee**

<b>Section of the Act/ Utility Service</b>	<b>Scope and nature of services</b>
9(b) Gas distribution	Transportation of gas from the point of connection of a gas distributor's network to a gas transmission network, to the point of connection to the customer's gas installation. Gas distribution includes the control of the transportation of gas.
9(c) Gas connection services	Construction and/or installation of the service line interface between a gas distribution network and the point of supply to the customer's premises including metering services.

**Table 3. Licensee: ACTEW Distribution Ltd and AGL Gas Company (ACT) Ltd - Annual Licence Fees**

<b>Utility Service</b>	<b>Annual Licence Fee (\$)</b>
Gas distribution	172,559
Gas connection services	107,441
<b>TOTAL PAYABLE</b>	<b>280, 000</b>

**Explanatory Note**

The ICRC is required to have regard to the extent of the costs set out in Table 1 when determining annual licence fees, and to the relative scope and nature of the utility services provided by a utility set out in Table 2. Table 1 sets out the expected costs in relation to the licensee of the performance of functions under the Act and regulations of the ICRC, of the ESCC and of DUS's costs of technical regulation under Part 5 of the Act

**GOVERNMENT NOTICES (Continued)**

on behalf of the Territory. The Annual Licence Fee determined is the sum of 100% of these expected costs relating to the licensee in respect of the utility services as set out in Table 1. The ICRC's functions under the Act in respect of utilities are funded solely from annual licence fees. There is no budget allocation to the Department for its responsibilities in respect of technical regulation or for the ESCC. The ICRC has therefore determined that the ESCC's and Territory's costs (through DUS) also be recovered through licence fees.

**GOVERNMENT NOTICES (Continued)**

**AUSTRALIAN CAPITAL TERRITORY**

**UTILITIES ACT 2000**

**DETERMINATION OF ANNUAL LICENCE FEES**

UNDER SECTION 45 of the Utilities Act 2000, the Independent Competition and Regulatory Commission ("ICRC") DETERMINES that the Annual Licence Fees for the year ending on 30 June 2002 for licensee **ACTEW Corporation Ltd ACN 069 381 960** are as set out in the Schedule.

The following abbreviations are used in this determination:

ICRC = Independent Competition and Regulatory Commission  
ESCC = Essential Services Consumer Council  
DUS = Department of Urban Services  
the Act= Utilities Act 2000  
regulations= Utilities Regulations

Unless otherwise agreed in writing with the ICRC, the fees determined are payable by the Licensee to the ICRC in 4 quarterly instalments on 30 August 2001, 1 October 2001, 1 January 2002 and 1 April 2002, being as nearly as practicable equal instalments.

Payment shall be made by cheque at the ICRC's office at PO Box 975 CIVIC SQUARE ACT 2608.

This Determination commences on the date as notified in the Gazette.

***Seal of the ICRC***

Date: 26/7/01

**GOVERNMENT NOTICES (Continued)**

**SCHEDULE**

**LICENSEE : ACTEW Corporation Ltd**

**Table 1. Expected costs relating to licensee (\$)**

<b>Utility Service</b>	<b>ICRC</b>	<b>ESCC</b>	<b>DUS</b>	<b>Total</b>
Water collection and treatment	16,250	0	15,625	31,875
Water network	16,275	11,850	15,625	43,750
Water distribution	16,275	11,850	15,625	43,750
Water connection services	16,250	0	15,625	31,875
Water supply	16,250	0	0	16,250

**Table 2. Scope and nature of services provided by licensee**

<b>Section of the Act, Utility Service</b>	<b>Scope and nature of services</b>
11(a) Water collection and treatment	Collection of water in a dam and treatment of the untreated water in a treatment plant.
11(b) Water network	Operation and maintenance of a water network for the supply of potable water to customers' premises.
11(c) Water distribution	Conveyance of water from a water treatment plant, through a water network to the point of connection to the customer's pipework. Water distribution includes the control of the conveyance of water.
11(d) Water connection services	Identification of a tie point on the water main and in some cases construction and/or installation of a tie which will provide the interface between the water utility's water main and the customer's pipework. Connection services include metering services.
11(e) Water supply	Sale and supply of potable water from a water network to customers' premises.



**GOVERNMENT NOTICES (Continued)**

**Table 3. Licensee: ACTEW Corporation Ltd - Annual Licence Fees**

<b>Utility Service for which licence is granted</b>	<b>Annual Licence Fee(\$)</b>
Water collection and treatment	31,875
Water network	43,750
Water distribution	43,750
Water connection services	31,875
Water supply	16,250
<b>TOTAL PAYABLE</b>	<b>167,500</b>

**Explanatory Note**

The ICRC is required to have regard to the extent of the costs set out in Table 1 when determining annual licence fees, and to the relative scope and nature of the utility services provided by a utility set out in Table 2. Table 1 sets out the expected costs in relation to the licensee of the performance of functions under the Act and regulations of the ICRC, of the ESCC and of DUS's costs of technical regulation under Part 5 of the Act on behalf of the Territory. The Annual Licence Fee determined is the sum of 100% of these expected costs relating to the licensee in respect of the utility services as set out in Table 1. The ICRC's functions under the Act in respect of utilities are funded solely from annual licence fees. There is no budget allocation to the Department for its responsibilities in respect of technical regulation or for the ESCC. The ICRC has therefore determined that the ESCC's and Territory's costs (through DUS) also be recovered through licence fees.

**GOVERNMENT NOTICES (Continued)**

**AUSTRALIAN CAPITAL TERRITORY**

**UTILITIES ACT 2000**

**DETERMINATION OF ANNUAL LICENCE FEES**

UNDER SECTION 45 of the Utilities Act 2000, the Independent Competition and Regulatory Commission ("ICRC") DETERMINES that the Annual Licence Fees for the year ending on 30 June 2002 for licensee **ACTEW Corporation Ltd ACN 069 381 960** are as set out in the Schedule.

The following abbreviations are used in this determination:

ICRC = Independent Competition and Regulatory Commission  
ESCC = Essential Services Consumer Council  
DUS = Department of Urban Services  
the Act= Utilities Act 2000  
regulations= Utilities Regulations

Unless otherwise agreed in writing with the ICRC, the fees determined are payable by the Licensee to the ICRC in 4 quarterly instalments on 30 August 2001, 1 October 2001, 1 January 2002 and 1 April 2002, being as nearly as practicable equal instalments.

Payment shall be made by cheque at the ICRC's office at PO Box 975 CIVIC SQUARE ACT 2608.

This Determination commences on the date is notified in the Gazette.

***Seal of the ICRC***

Date: 26/7/01

**GOVERNMENT NOTICES (Continued)**

**SCHEDULE**

**LICENSEE : ACTEW Corporation Ltd**

**Table 1. Expected costs relating to licensee (\$)**

<b>Utility Service</b>	<b>ICRC</b>	<b>ESCC</b>	<b>DUS</b>	<b>Total</b>
Sewerage network	32,520	11,848	20,834	65,202
Sewerage connection services	32,520	0	20,834	53,354
Sewerage service	16,262	11,848	20,834	48,944

**Table 2. Scope and nature of services provided by licensee**

<b>Section of the Act, Utility Service</b>	<b>Scope and nature of services</b>
13(a)	Operation and maintenance of a sewerage network for the conveyance of waste water to a sewage treatment plant.
13(b)	Identification of a tie point on the sewer main and in some cases construction and/or installation of a tie which will provide the interface between the sewerage utility's sewer main and the customer's pipework.
13(c)	Conveyance of sewage from the point of connection of the customer's pipework with the sewerage network to a treatment plant for sewage treatment and disposal.

**Table 3. Licensee: ACTEW Corporation Ltd - Annual Licence Fees**

<b>Utility Service for which licence is granted</b>	<b>Annual Licence Fee(\$)</b>
Sewerage network	65,202
Sewerage connection services	53,354
Sewerage service	48,944
<b>TOTAL PAYABLE</b>	<b>167, 500</b>

## GOVERNMENT NOTICES (Continued)

### Explanatory Note

The ICRC is required to have regard to the extent of the costs set out in Table 1 when determining annual licence fees, and to the relative scope and nature of the utility services provided by a utility set out in Table 2. Table 1 sets out the expected costs in relation to the licensee of the performance of functions under the Act and regulations of the ICRC, of the ESCC and of DUS's costs of technical regulation under Part 5 of the Act on behalf of the Territory. The Annual Licence Fee determined is the sum of 100% of these expected costs relating to the licensee in respect of the utility services as set out in Table 1. The ICRC's functions under the Act in respect of utilities are funded solely from annual licence fees. There is no budget allocation to the Department for its responsibilities in respect of technical regulation or for the ESCC. The ICRC has therefore determined that the ESCC's and Territory's costs (through DUS) also be recovered through licence fees.

**GOVERNMENT NOTICES (Continued)**

**AUSTRALIAN CAPITAL TERRITORY**

**UTILITIES ACT 2000**

**DETERMINATION OF ANNUAL LICENCE FEES**

UNDER SECTION 45 of the Utilities Act 2000, the Independent Competition and Regulatory Commission ("ICRC") DETERMINES that the Annual Licence Fees for the year ending on 30 June 2002 for licensee **CitiPower Pty ACN 064 651 056** are as set out in the Schedule.

The following abbreviations are used in this determination:

ICRC = Independent Competition and Regulatory Commission

ESCC = Essential Services Consumer Council

DUS = Department of Urban Services

the Act= Utilities Act 2000

regulations= Utilities Regulations

Unless otherwise agreed in writing with the ICRC, the fees determined are payable by the Licensee to the ICRC in 4 quarterly instalments on 30 August 2001, 1 October 2001, 1 January 2002 and 1 April 2002, being as nearly as practicable equal instalments.

Payment shall be made by cheque at the ICRC's office at PO Box 975 CIVIC SQUARE ACT 2608.

This Determination commences on the date as notified in the Gazette.

***Seal of the ICRC***

Date: 26/7/01

**GOVERNMENT NOTICES (Continued)**

**SCHEDULE**

**LICENSEE : CitiPower Pty**

**Table 1. Expected costs relating to licensee (\$)**

<b>Utility Service</b>	<b>ICRC</b>	<b>ESCC</b>	<b>DUS</b>	<b>Total</b>
Electricity supply	4,000	0	0	4,000

**Table 2. Scope and nature of services provided by licensee**

<b>Section of the Act/ Utility service</b>	<b>Scope and nature of services</b>
6(a) Electricity supply	Conveyance of electricity from the point of connection of an electricity distributor's network to an electricity transmission network, to the point of connection to the customer's electricity installation. Electricity distribution includes the control of the conveyance of electricity.

**Table 3. Licensee: CitiPower Pty - Annual Licence Fees**

<b>Utility Service for which licence is granted</b>	<b>Annual Licence Fee(\$)</b>
Electricity supply	4,000

**Explanatory Note**

The ICRC is required to have regard to the extent of the costs set out in Table 1 when determining annual licence fees, and to the relative scope and nature of the utility services provided by a utility set out in Table 2. Table 1 sets out the expected costs in relation to the licensee of the performance of functions under the Act and regulations of the ICRC, of the ESCC and of DUS's costs of technical regulation under Part 5 of the Act on behalf of the Territory. The Annual Licence Fee determined is the sum of 100% of these expected costs relating to the licensee in respect of the utility services as set out in Table 1. The ICRC's functions under the Act in respect of utilities are funded solely from annual licence fees. There is no budget allocation to the Department for its responsibilities in respect of technical regulation or for the ESCC. The ICRC has therefore determined that the ESCC's and Territory's costs (through DUS) also be recovered through licence fees.

**GOVERNMENT NOTICES (Continued)**

**AUSTRALIAN CAPITAL TERRITORY**

**UTILITIES ACT 2000**

**DETERMINATION OF ANNUAL LICENCE FEES**

UNDER SECTION 45 of the Utilities Act 2000, the Independent Competition and Regulatory Commission ("ICRC") DETERMINES that the Annual Licence Fees for the year ending on 30 June 2002 for licensee **Country Energy ABN 37 428 185 226** are as set out in the Schedule.

The following abbreviations are used in this determination:

ICRC = Independent Competition and Regulatory Commission  
ESCC = Essential Services Consumer Council  
DUS = Department of Urban Services  
the Act= Utilities Act 2000  
regulations= Utilities Regulations

Unless otherwise agreed in writing with the ICRC, the fees determined are payable by the Licensee to the ICRC in 4 quarterly instalments on 30 August 2001, 1 October 2001, 1 January 2002 and 1 April 2002, being as nearly as practicable equal instalments.

Payment shall be made by cheque at the ICRC's office at PO Box 975 CIVIC SQUARE ACT 2608.

This Determination commences on the date as notified in the Gazette.

***Seal of the ICRC***

Date: 26/7/01

**GOVERNMENT NOTICES (Continued)**

**SCHEDULE**

**LICENSEE : Country Energy**

**Table 1. Expected costs relating to licensee (\$)**

<b>Utility Service</b>	<b>ICRC</b>	<b>ESCC</b>	<b>DUS</b>	<b>Total</b>
Electricity supply	4,000	0	0	4,000

**Table 2. Scope and nature of services provided by licensee**

<b>Section of the Act/ Utility service</b>	<b>Scope and nature of services</b>
6(c) Electricity supply	Sale and supply of electricity from an electricity distribution network to customers' premises.

**Table 3. Licensee: Country Energy - Annual Licence Fees**

<b>Utility Service for which licence is granted</b>	<b>Annual Licence Fee(\$)</b>
Electricity supply	4,000

**Explanatory Note**

The ICRC is required to have regard to the extent of the costs set out in Table 1 when determining annual licence fees, and to the relative scope and nature of the utility services provided by a utility set out in Table 2. Table 1 sets out the expected costs in relation to the licensee of the performance of functions under the Act and regulations of the ICRC, of the ESCC and of DUS's costs of technical regulation under Part 5 of the Act on behalf of the Territory. The Annual Licence Fee determined is the sum of 100% of these expected costs relating to the licensee in respect of the utility services as set out in Table 1. The ICRC's functions under the Act in respect of utilities are funded solely from annual licence fees. There is no budget allocation to the Department for its responsibilities in respect of technical regulation or for the ESCC. The ICRC has therefore determined that the ESCC's and Territory's costs (through DUS) also be recovered through licence fees.



**GOVERNMENT NOTICES (Continued)**

**AUSTRALIAN CAPITAL TERRITORY**

**UTILITIES ACT 2000**

**DETERMINATION OF ANNUAL LICENCE FEES**

UNDER SECTION 45 of the Utilities Act 2000, the Independent Competition and Regulatory Commission ("ICRC") DETERMINES that the Annual Licence Fees for the year ending on 30 June 2002 for licensee **EnergyAustralia ABN 67 505 337 385** are as set out in the Schedule.

The following abbreviations are used in this determination:

ICRC = Independent Competition and Regulatory Commission  
ESCC = Essential Services Consumer Council  
DUS = Department of Urban Services  
the Act= Utilities Act 2000  
regulations= Utilities Regulations

Unless otherwise agreed in writing with the ICRC, the fees determined are payable by the Licensee to the ICRC in 4 quarterly instalments on 30 August 2001, 1 October 2001, 1 January 2002 and 1 April 2002, being as nearly as practicable equal instalments.

Payment shall be made by cheque at the ICRC's office at  
PO Box 975 CIVIC SQUARE ACT 2608.

This Determination commences on the date as notified in the Gazette.

***Seal of the ICRC***

Date: 26/7/01

**GOVERNMENT NOTICES (Continued)**

**SCHEDULE**

**LICENSEE : EnergyAustralia**

**Table 1. Expected costs relating to licensee (\$)**

<b>Utility Service</b>	<b>ICRC</b>	<b>ESCC</b>	<b>DUS</b>	<b>Total</b>
Electricity supply	4,000	0	0	4,000

**Table 2. Scope and nature of services provided by licensee**

<b>Section of the Act/ Utility service</b>	<b>Scope and nature of services</b>
6(c) Electricity supply	Sale and supply of electricity from an electricity distribution network to customers' premises.

**Table 3. Licensee: Energy Australia - Annual Licence Fees**

<b>Utility Service for which licence is granted</b>	<b>Annual Licence Fee(\$)</b>
Electricity supply	4,000

**Explanatory Note**

The ICRC is required to have regard to the extent of the costs set out in Table 1 when determining annual licence fees, and to the relative scope and nature of the utility services provided by a utility set out in Table 2. Table 1 sets out the expected costs in relation to the licensee of the performance of functions under the Act and regulations of the ICRC, of the ESCC and of DUS's costs of technical regulation under Part 5 of the Act on behalf of the Territory. The Annual Licence Fee determined is the sum of 100% of these expected costs relating to the licensee in respect of the utility services as set out in Table 1. The ICRC's functions under the Act in respect of utilities are funded solely from annual licence fees. There is no budget allocation to the Department for its responsibilities in respect of technical regulation or for the ESCC. The ICRC has therefore determined that the ESCC's and Territory's costs (through DUS) also be recovered through licence fees.

**GOVERNMENT NOTICES (Continued)**

**AUSTRALIAN CAPITAL TERRITORY**

**UTILITIES ACT 2000**

**DETERMINATION OF ANNUAL LICENCE FEES**

UNDER SECTION 45 of the Utilities Act 2000, the Independent Competition and Regulatory Commission ("ICRC") DETERMINES that the Annual Licence Fees for the year ending on 30 June 2002 for licensee **Ergon Energy (Vic) Pty Ltd ACN 072 672 694** are as set out in the Schedule.

The following abbreviations are used in this determination:

ICRC = Independent Competition and Regulatory Commission  
ESCC = Essential Services Consumer Council  
DUS = Department of Urban Services  
the Act= Utilities Act 2000  
regulations= Utilities Regulations

Unless otherwise agreed in writing with the ICRC, the fees determined are payable by the Licensee to the ICRC in 4 quarterly instalments on 30 August 2001, 1 October 2001, 1 January 2002 and 1 April 2002, being as nearly as practicable equal instalments.

Payment shall be made by cheque at the ICRC's office at PO Box 975 CIVIC SQUARE ACT 2608.

This Determination commences on the date is notified in the Gazette.

***Seal of the ICRC***

Date: 26/7/01

**GOVERNMENT NOTICES (Continued)**

**SCHEDULE**

**LICENSEE : Ergon Energy (Vic) Pty Ltd**

**Table 1. Expected costs relating to licensee (\$)**

<b>Utility Service</b>	<b>ICRC</b>	<b>ESCC</b>	<b>DUS</b>	<b>Total</b>
Electricity supply	4,000	0	0	4,000

**Table 2. Scope and nature of services provided by licensee**

<b>Section of the Act/ Utility service</b>	<b>Scope and nature of services</b>
6(c) Electricity supply	Sale and supply of electricity from an electricity distribution network to customers' premises.

**Table 3. Licensee: Ergon Energy (Vic) Pty Ltd - Annual Licence Fees**

<b>Utility Service for which licence is granted</b>	<b>Annual Licence Fee(\$)</b>
Electricity supply	4,000

**Explanatory Note**

The ICRC is required to have regard to the extent of the costs set out in Table 1 when determining annual licence fees, and to the relative scope and nature of the utility services provided by a utility set out in Table 2. Table 1 sets out the expected costs in relation to the licensee of the performance of functions under the Act and regulations of the ICRC, of the ESCC and of DUS's costs of technical regulation under Part 5 of the Act on behalf of the Territory. The Annual Licence Fee determined is the sum of 100% of these expected costs relating to the licensee in respect of the utility services as set out in Table 1. The ICRC's functions under the Act in respect of utilities are funded solely from annual licence fees. There is no budget allocation to the Department for its responsibilities in respect of technical regulation or for the ESCC. The ICRC has therefore determined that the ESCC's and Territory's costs (through DUS) also be recovered through licence fees.

## **GOVERNMENT NOTICES (Continued)**

### **AUSTRALIAN CAPITAL TERRITORY**

#### **UTILITIES ACT 2000**

#### **DETERMINATION OF ANNUAL LICENCE FEES**

UNDER SECTION 45 of the Utilities Act 2000, the Independent Competition and Regulatory Commission ("ICRC") DETERMINES that the Annual Licence Fees for the year ending on 30 June 2002 for licensee **Integral Energy Australia ABN 59 253 130 878** are as set out in the Schedule.

The following abbreviations are used in this determination:

ICRC = Independent Competition and Regulatory Commission

ESCC = Essential Services Consumer Council

DUS = Department of Urban Services

the Act= Utilities Act 2000

regulations= Utilities Regulations

Unless otherwise agreed in writing with the ICRC, the fees determined are payable by the Licensee to the ICRC in 4 quarterly instalments on 30 August 2001, 1 October 2001, 1 January 2002 and 1 April 2002, being as nearly as practicable equal instalments.

Payment shall be made by cheque at the ICRC's office at PO Box 975 CIVIC SQUARE ACT 2608.

This Determination commences on the date as notified in the Gazette.

***Seal of the ICRC***

Date: 26/7/01

**GOVERNMENT NOTICES (Continued)**

**SCHEDULE**

**LICENSEE : Integral Energy Australia**

**Table 1. Expected costs relating to licensee (\$)**

<b>Utility Service</b>	<b>ICRC</b>	<b>ESCC</b>	<b>DUS</b>	<b>Total</b>
Electricity supply	4,000	0	0	4,000

**Table 2. Scope and nature of services provided by licensee**

<b>Section of the Act/ Utility service</b>	<b>Scope and nature of services</b>
6(c) Electricity supply	Sale and supply of electricity from an electricity distribution network to customers' premises.

**Table 3. Licensee: Integral Energy Australia - Annual Licence Fees**

<b>Utility Service for which licence is granted</b>	<b>Annual Licence Fee(\$)</b>
Electricity supply	4,000

**Explanatory Note**

The ICRC is required to have regard to the extent of the costs set out in Table 1 when determining annual licence fees, and to the relative scope and nature of the utility services provided by a utility set out in Table 2. Table 1 sets out the expected costs in relation to the licensee of the performance of functions under the Act and regulations of the ICRC, of the ESCC and of DUS's costs of technical regulation under Part 5 of the Act on behalf of the Territory. The Annual Licence Fee determined is the sum of 100% of these expected costs relating to the licensee in respect of the utility services as set out in Table 1. The ICRC's functions under the Act in respect of utilities are funded solely from annual licence fees. There is no budget allocation to the Department for its responsibilities in respect of technical regulation or for the ESCC. The ICRC has therefore determined that the ESCC's and Territory's costs (through DUS) also be recovered through licence fees.

## **GOVERNMENT NOTICES (Continued)**

### **AUSTRALIAN CAPITAL TERRITORY**

#### **UTILITIES ACT 2000**

#### **DETERMINATION OF ANNUAL LICENCE FEES**

UNDER SECTION 45 of the Utilities Act 2000, the Independent Competition and Regulatory Commission ("ICRC") DETERMINES that the Annual Licence Fees for the year ending on 30 June 2002 for licensee **Origin Energy Electricity Ltd ACN 071 052 287** are as set out in the Schedule.

The following abbreviations are used in this determination:

ICRC = Independent Competition and Regulatory Commission

ESCC = Essential Services Consumer Council

DUS = Department of Urban Services

the Act= Utilities Act 2000

regulations= Utilities Regulations

Unless otherwise agreed in writing with the ICRC, the fees determined are payable by the Licensee to the ICRC in 4 quarterly instalments on 30 August 2001, 1 October 2001, 1 January 2002 and 1 April 2002, being as nearly as practicable equal instalments.

Payment shall be made by cheque at the ICRC's office at PO Box 975 CIVIC SQUARE ACT 2608.

This Determination commences on the date as notified in the Gazette.

***Seal of the ICRC***

Date: 26/7/01

**GOVERNMENT NOTICES (Continued)**

**SCHEDULE**

**LICENSEE : Origin Energy Electricity Ltd**

**Table 1. Expected costs relating to licensee (\$)**

<b>Utility Service</b>	<b>ICRC</b>	<b>ESCC</b>	<b>DUS</b>	<b>Total</b>
Electricity supply	4,000	0	0	4,000

**Table 2. Scope and nature of services provided by licensee**

<b>Section of the Act/ Utility service</b>	<b>Scope and nature of services</b>
6(c) Electricity supply	Sale and supply of electricity from an electricity distribution network to customers' premises.

**Table 3. Licensee: Origin Energy Electricity Ltd - Annual Licence Fees**

<b>Utility Service for which licence is granted</b>	<b>Annual Licence Fee(\$)</b>
Electricity supply	4,000

**Explanatory Note**

The ICRC is required to have regard to the extent of the costs set out in Table 1 when determining annual licence fees, and to the relative scope and nature of the utility services provided by a utility set out in Table 2. Table 1 sets out the expected costs in relation to the licensee of the performance of functions under the Act and regulations of the ICRC, of the ESCC and of DUS's costs of technical regulation under Part 5 of the Act on behalf of the Territory. The Annual Licence Fee determined is the sum of 100% of these expected costs relating to the licensee in respect of the utility services as set out in Table 1. The ICRC's functions under the Act in respect of utilities are funded solely from annual licence fees. There is no budget allocation to the Department for its responsibilities in respect of technical regulation or for the ESCC. The ICRC has therefore determined that the ESCC's and Territory's costs (through DUS) also be recovered through licence fees.



## **GOVERNMENT NOTICES (Continued)**

### **AUSTRALIAN CAPITAL TERRITORY**

#### **UTILITIES ACT 2000**

#### **DETERMINATION OF ANNUAL LICENCE FEES**

UNDER SECTION 45 of the Utilities Act 2000, the Independent Competition and Regulatory Commission ("ICRC") DETERMINES that the Annual Licence Fees for the year ending on 30 June 2002 for licensee **Pulse Energy Pty Ltd ACN 090 538 337** are as set out in the Schedule.

The following abbreviations are used in this determination:

ICRC = Independent Competition and Regulatory Commission

ESCC = Essential Services Consumer Council

DUS = Department of Urban Services

the Act= Utilities Act 2000

regulations= Utilities Regulations

Unless otherwise agreed in writing with the ICRC, the fees determined are payable by the Licensee to the ICRC in 4 quarterly instalments on 30 August 2001, 1 October 2001, 1 January 2002 and 1 April 2002, being as nearly as practicable equal instalments.

Payment shall be made by cheque at the ICRC's office at PO Box 975 CIVIC SQUARE ACT 2608.

This Determination commences on the date is notified in the Gazette.

***Seal of the ICRC***

Date: 26/7/01

**GOVERNMENT NOTICES (Continued)**

**SCHEDULE**

**LICENSEE : Pulse Energy Pty Ltd**

**Table 1. Expected costs relating to licensee (\$)**

<b>Utility Service</b>	<b>ICRC</b>	<b>ESCC</b>	<b>DUS</b>	<b>Total</b>
Electricity supply	4,000	0	0	4,000

**Table 2. Scope and nature of services provided by licensee**

<b>Section of the Act/ Utility service</b>	<b>Scope and nature of services</b>
6(c) Electricity supply	Sale and supply of electricity from an electricity distribution network to customers' premises.

**Table 3. Licensee: Pulse Energy Pty Ltd - Annual Licence Fees**

<b>Utility Service for which licence is granted</b>	<b>Annual Licence Fee(\$)</b>
Electricity supply	4,000

**Explanatory Note**

The ICRC is required to have regard to the extent of the costs set out in Table 1 when determining annual licence fees, and to the relative scope and nature of the utility services provided by a utility set out in Table 2. Table 1 sets out the expected costs in relation to the licensee of the performance of functions under the Act and regulations of the ICRC, of the ESCC and of DUS's costs of technical regulation under Part 5 of the Act on behalf of the Territory. The Annual Licence Fee determined is the sum of 100% of these expected costs relating to the licensee in respect of the utility services as set out in Table 1. The ICRC's functions under the Act in respect of utilities are funded solely from annual licence fees. There is no budget allocation to the Department for its responsibilities in respect of technical regulation or for the ESCC. The ICRC has therefore determined that the ESCC's and Territory's costs (through DUS) also be recovered through licence fees.

## **GOVERNMENT NOTICES (Continued)**

### **AUSTRALIAN CAPITAL TERRITORY**

#### **UTILITIES ACT 2000**

#### **DETERMINATION OF ANNUAL LICENCE FEES**

UNDER SECTION 45 of the Utilities Act 2000, the Independent Competition and Regulatory Commission ("ICRC") DETERMINES that the Annual Licence Fees for the year ending on 30 June 2002 for licensee **TXU Electricity Ltd ACN 064 651 118** are as set out in the Schedule.

The following abbreviations are used in this determination:

ICRC = Independent Competition and Regulatory Commission

ESCC = Essential Services Consumer Council

DUS = Department of Urban Services

the Act= Utilities Act 2000

regulations= Utilities Regulations

Unless otherwise agreed in writing with the ICRC, the fees determined are payable by the Licensee to the ICRC in 4 quarterly instalments on 30 August 2001, 1 October 2001, 1 January 2002 and 1 April 2002, being as nearly as practicable equal instalments.

Payment shall be made by cheque at the ICRC's office at PO Box 975 CIVIC SQUARE ACT 2608.

This Determination commences on the date is notified in the Gazette.

***Seal of the ICRC***

Date: 26/7/01

**GOVERNMENT NOTICES (Continued)**

**SCHEDULE**

**LICENSEE : TXU Electricity Ltd**

**Table 1. Expected costs relating to licensee (\$)**

<b>Utility Service</b>	<b>ICRC</b>	<b>ESCC</b>	<b>DUS</b>	<b>Total</b>
Electricity supply	4,000	0	0	4,000

**Table 2. Scope and nature of services provided by licensee**

<b>Section of the Act/ Utility service</b>	<b>Scope and nature of services</b>
6(c) Electricity supply	Sale and supply of electricity from an electricity distribution network to customers' premises.

Table 3. Licensee: TXU Electricity Ltd- Annual Licence Fees

<b>Utility Service for which licence is granted</b>	<b>Annual Licence Fee(\$)</b>
Electricity supply	4,000

**Explanatory Note**

The ICRC is required to have regard to the extent of the costs set out in Table 1 when determining annual licence fees, and to the relative scope and nature of the utility services provided by a utility set out in Table 2. Table 1 sets out the expected costs in relation to the licensee of the performance of functions under the Act and regulations of the ICRC, of the ESCC and of DUS's costs of technical regulation under Part 5 of the Act on behalf of the Territory. The Annual Licence Fee determined is the sum of 100% of these expected costs relating to the licensee in respect of the utility services as set out in Table 1. The ICRC's functions under the Act in respect of utilities are funded solely from annual licence fees. There is no budget allocation to the Department for its responsibilities in respect of technical regulation or for the ESCC. The ICRC has therefore determined that the ESCC's and Territory's costs (through DUS) also be recovered through licence fees.

## **GOVERNMENT NOTICES (Continued)**

### **AUSTRALIAN CAPITAL TERRITORY**

#### **UTILITIES ACT 2000**

#### **DETERMINATION OF ANNUAL LICENCE FEES**

UNDER SECTION 45 of the Utilities Act 2000, the Independent Competition and Regulatory Commission ("ICRC") DETERMINES that the Annual Licence Fees for the year ending on 30 June 2002 for licensee **Yallourn Energy Pty Ltd ACN 065 325 224** (trading as "Auspower") are as set out in the Schedule.

The following abbreviations are used in this determination:

ICRC = Independent Competition and Regulatory Commission

ESCC = Essential Services Consumer Council

DUS = Department of Urban Services

the Act= Utilities Act 2000

regulations= Utilities Regulations

Unless otherwise agreed in writing with the ICRC, the fees determined are payable by the Licensee to the ICRC in 4 quarterly instalments on 30 August 2001, 1 October 2001, 1 January 2002 and 1 April 2002, being as nearly as practicable equal instalments.

Payment shall be made by cheque at the ICRC's office at PO Box 975 CIVIC SQUARE ACT 2608.

This Determination commences on the date is notified in the Gazette.

***Seal of the ICRC***

Date: 26/7/01

**GOVERNMENT NOTICES (Continued)**

**SCHEDULE**

**LICENSEE : Yallourn Energy Pty Ltd**

**Table 1. Expected costs relating to licensee (\$)**

<b>Utility Service</b>	<b>ICRC</b>	<b>ESCC</b>	<b>DUS</b>	<b>Total</b>
Electricity supply	4,000	0	0	4,000

**Table 2. Scope and nature of services provided by licensee**

<b>Section of the Act/ Utility service</b>	<b>Scope and nature of services</b>
6(c) Electricity supply	Sale and supply of electricity from an electricity distribution network to customers' premises.

**Table 3. Licensee: Yallourn Energy Pty Ltd- Annual Licence Fees**

<b>Utility Service for which licence is granted</b>	<b>Annual Licence Fee(\$)</b>
Electricity supply	4,000

**Explanatory Note**

The ICRC is required to have regard to the extent of the costs set out in Table 1 when determining annual licence fees, and to the relative scope and nature of the utility services provided by a utility set out in Table 2. Table 1 sets out the expected costs in relation to the licensee of the performance of functions under the Act and regulations of the ICRC, of the ESCC and of DUS's costs of technical regulation under Part 5 of the Act on behalf of the Territory. The Annual Licence Fee determined is the sum of 100% of these expected costs relating to the licensee in respect of the utility services as set out in Table 1. The ICRC's functions under the Act in respect of utilities are funded solely from annual licence fees. There is no budget allocation to the Department for its responsibilities in respect of technical regulation or for the ESCC. The ICRC has therefore determined that the ESCC's and Territory's costs (through DUS) also be recovered through licence fees.

**GOVERNMENT NOTICES (Continued)**

**AUSTRALIAN CAPITAL TERRITORY**

**UTILITIES ACT 2000**

**DETERMINATION OF ANNUAL LICENCE FEES**

UNDER SECTION 45 of the Utilities Act 2000, the Independent Competition and Regulatory Commission ("ICRC") DETERMINES that the Annual Licence Fees for the year ending on 30 June 2002 for licensee **Ferrier Hodgson Electricity Pty Ltd ACN 076 583 018** are as set out in the Schedule.

The following abbreviations are used in this determination:

ICRC = Independent Competition and Regulatory Commission  
ESCC = Essential Services Consumer Council  
DUS = Department of Urban Services  
the Act= Utilities Act 2000  
regulations= Utilities Regulations

Unless otherwise agreed in writing with the ICRC, the fees determined are payable by the Licensee to the ICRC in 4 quarterly instalments on 30 August 2001, 1 October 2001, 1 January 2002 and 1 April 2002, being as nearly as practicable equal instalments.

Payment shall be made by cheque at the ICRC's office at PO Box 975 CIVIC SQUARE ACT 2608.

This Determination commences on the date as notified in the Gazette.

***Seal of the ICRC***

Date: 26/7/01

**GOVERNMENT NOTICES (Continued)**

**SCHEDULE**

**LICENSEE : Ferrier Hodgson Electricity Pty Ltd**

**Table 1. Expected costs relating to licensee (\$)**

<b>Utility Service</b>	<b>ICRC</b>	<b>ESCC</b>	<b>DUS</b>	<b>Total</b>
Electricity supply	4,000	0	0	4,000

**Table 2. Scope and nature of services provided by licensee**

<b>Section of the Act/ Utility service</b>	<b>Scope and nature of services</b>
6(c) Electricity supply	Sale and supply of electricity from an electricity distribution network to customers' premises.

**Table 3. Licensee: Ferrier Hodgson Electricity Pty Ltd - Annual Licence Fees**

<b>Utility Service for which licence is granted</b>	<b>Annual Licence Fee(\$)</b>
Electricity supply	4,000

**Explanatory Note**

The ICRC is required to have regard to the extent of the costs set out in Table 1 when determining annual licence fees, and to the relative scope and nature of the utility services provided by a utility set out in Table 2. Table 1 sets out the expected costs in relation to the licensee of the performance of functions under the Act and regulations of the ICRC, of the ESCC and of DUS's costs of technical regulation under Part 5 of the Act on behalf of the Territory. The Annual Licence Fee determined is the sum of 100% of these expected costs relating to the licensee in respect of the utility services as set out in Table 1. The ICRC's functions under the Act in respect of utilities are funded solely from annual licence fees. There is no budget allocation to the Department for its responsibilities in respect of technical regulation or for the ESCC. The ICRC has therefore determined that the ESCC's and Territory's costs (through DUS) also be recovered through licence fees.



## **GOVERNMENT NOTICES (Continued)**

### **UTILITIES ACT 2000**

#### **DETERMINATION OF ANNUAL LICENCE FEES**

UNDER SECTION 45 of the Utilities Act 2000, the Independent Competition and Regulatory Commission ("ICRC") DETERMINES that the Annual Licence Fees for the year ending on 30 June 2002 for licensee **East Australian Pipeline Limited ACN 064 629 009** are as set out in the Schedule.

The following abbreviations are used in this determination:

ICRC = Independent Competition and Regulatory Commission

ESCC = Essential Services Consumer Council

DUS = Department of Urban Services

the Act= Utilities Act 2000

regulations= Utilities Regulations

Unless otherwise agreed in writing with the ICRC, the fees determined are payable by the Licensee to the ICRC in 4 quarterly instalments on 30 August 2001, 1 October 2001, 1 January 2002 and 1 April 2002, being as nearly as practicable equal instalments.

Payment shall be made by cheque at the ICRC's office at PO Box 975 CIVIC SQUARE ACT 2608.

This Determination commences on the date as notified in the Gazette.

***Seal of the ICRC***

Date: 26/7/01

**GOVERNMENT NOTICES (Continued)**

**SCHEDULE**

**LICENSEE : East Australian Pipeline Limited**

**Table 1 Expected costs relating to licensee (\$)**

<b>Utility Service</b>	<b>ICRC</b>	<b>ESCC</b>	<b>DUS</b>	<b>Total</b>
Gas transmission	1,500	0	3,500	5,000

**Table 2 Scope and nature of services provided by licensee**

<b>Section of the Act/Utility service</b>	<b>Scope and nature of services</b>
9(a) Gas transmission	Transportation of gas from a gas supply source, through a gas transmission network to a gas distributor's network.

**Table 3. Licensee: East Australian Pipeline Limited - Annual Licence Fees**

<b>Utility Service</b>	<b>Annual Licence Fee (\$)</b>
Gas transmission	5,000

**Explanatory Note**

The ICRC is required to have regard to the extent of the costs set out in Table 1 when determining annual licence fees, and to the relative scope and nature of the utility services provided by a utility set out in Table 2. Table 1 sets out the expected costs in relation to the licensee of the performance of functions under the Act and regulations of the ICRC, of the ESCC and of DUS's costs of technical regulation under Part 5 of the Act on behalf of the Territory. The Annual Licence Fee determined is the sum of 100% of these expected costs relating to the licensee in respect of the relevant utility service as set out in Table 1. The ICRC's functions under the Act in respect of utilities are funded solely from annual licence fees. There is no budget allocation to the Department for its responsibilities in respect of technical regulation or the ESCC. The ICRC has therefore determined that the ESCC's and Territory's costs (through DUS) also be recovered through licence fees.

## **GOVERNMENT NOTICES (Continued)**

### **AUSTRALIAN CAPITAL TERRITORY**

#### **UTILITIES ACT 2000**

#### **DETERMINATION OF ANNUAL LICENCE FEES**

UNDER SECTION 45 of the Utilities Act 2000, the Independent Competition and Regulatory Commission ("ICRC") DETERMINES that the Annual Licence Fees for the year ending on 30 June 2002 for licensee **ENERGEX Retail Pty Ltd ACN 078 848 549** are as set out in the Schedule.

The following abbreviations are used in this determination:

ICRC = Independent Competition and Regulatory Commission

ESCC = Essential Services Consumer Council

DUS = Department of Urban Services

the Act= Utilities Act 2000

regulations= Utilities Regulations

Unless otherwise agreed in writing with the ICRC, the fees determined are payable by the Licensee to the ICRC in 4 quarterly instalments on 30 August 2001, 1 October 2001, 1 January 2002 and 1 April 2002, being as nearly as practicable equal instalments.

Payment shall be made by cheque at the ICRC's office at PO Box 975 CIVIC SQUARE ACT 2608.

This Determination commences on the date is notified in the Gazette.

***Seal of the ICRC***

Date: 26/7/01

**GOVERNMENT NOTICES (Continued)**

**SCHEDULE**

**LICENSEE : ENERGEX Retail Pty Ltd**

**Table 1. Expected costs relating to licensee (\$)**

<b>Utility Service</b>	<b>ICRC</b>	<b>ESCC</b>	<b>DUS</b>	<b>Total</b>
Electricity supply	4,000	0	0	4,000

**Table 2. Scope and nature of services provided by licensee**

<b>Section of the Act/ Utility service</b>	<b>Scope and nature of services</b>
6(c) Electricity supply	Sale and supply of electricity from an electricity distribution network to customers' premises.

**Table 3. Licensee: ENERGEX Retail Pty Ltd- Annual Licence Fees**

<b>Utility Service for which licence is granted</b>	<b>Annual Licence Fee(\$)</b>
Electricity supply	4,000

**Explanatory Note**

The ICRC is required to have regard to the extent of the costs set out in Table 1 when determining annual licence fees, and to the relative scope and nature of the utility services provided by a utility set out in Table 2. Table 1 sets out the expected costs in relation to the licensee of the performance of functions under the Act and regulations of the ICRC, of the ESCC and of DUS's costs of technical regulation under Part 5 of the Act on behalf of the Territory. The Annual Licence Fee determined is the sum of 100% of these expected costs relating to the licensee in respect of the utility services as set out in Table 1. The ICRC's functions under the Act in respect of utilities are funded solely from annual licence fees. There is no budget allocation to the Department for its responsibilities in respect of technical regulation or for the ESCC. The ICRC has therefore determined that the ESCC's and Territory's costs (through DUS) also be recovered through licence fees.

## **GOVERNMENT NOTICES (Continued)**

### **AUSTRALIAN CAPITAL TERRITORY**

#### **UTILITIES ACT 2000**

#### **DETERMINATION OF ANNUAL LICENCE FEES**

UNDER SECTION 45 of the Utilities Act 2000, the Independent Competition and Regulatory Commission ("ICRC") DETERMINES that the Annual Licence Fees for the year ending on 30 June 2002 for licensee **ENERGEX Retail Pty Ltd ACN 078 848 549** are as set out in the Schedule.

The following abbreviations are used in this determination:

ICRC = Independent Competition and Regulatory Commission

ESCC = Essential Services Consumer Council

DUS = Department of Urban Services

the Act= Utilities Act 2000

regulations= Utilities Regulations

Unless otherwise agreed in writing with the ICRC, the fees determined are payable by the Licensee to the ICRC in 4 quarterly instalments on 30 August 2001, 1 October 2001, 1 January 2002 and 1 April 2002, being as nearly as practicable equal instalments.

Payment shall be made by cheque at the ICRC's office at PO Box 975 CIVIC SQUARE ACT 2608.

This Determination commences on the date as notified in the Gazette.

***Seal of the ICRC***

Date: 26/7/01

**GOVERNMENT NOTICES (Continued)**

**SCHEDULE**

**LICENSEE : ENERGEX Retail Pty Ltd**

**Table 1. Expected costs relating to licensee (\$)**

<b>Utility Service</b>	<b>ICRC</b>	<b>ESCC</b>	<b>DUS</b>	<b>Total</b>
Gas supply	4,000	0	0	4,000

**Table 2. Scope and nature of services provided by licensee**

<b>Section of the Act/ Utility service</b>	<b>Scope and nature of services</b>
9(d) Gas supply	Sale and supply of gas from a gas distribution network to customers' premises.

**Table 3. Licensee: ENERGEX Retail Pty Ltd- Annual Licence Fees**

<b>Utility Service for which licence is granted</b>	<b>Annual Licence Fee(\$)</b>
Gas supply	4,000

**Explanatory Note**

The ICRC is required to have regard to the extent of the costs set out in Table 1 when determining annual licence fees, and to the relative scope and nature of the utility services provided by a utility set out in Table 2. Table 1 sets out the expected costs in relation to the licensee of the performance of functions under the Act and regulations of the ICRC, of the ESCC and of DUS's costs of technical regulation under Part 5 of the Act on behalf of the Territory. The Annual Licence Fee determined is the sum of 100% of these expected costs relating to the licensee in respect of the utility services as set out in Table 1. The ICRC's functions under the Act in respect of utilities are funded solely from annual licence fees. There is no budget allocation to the Department for its responsibilities in respect of technical regulation or for the ESCC. The ICRC has therefore determined that the ESCC's and Territory's costs (through DUS) also be recovered through licence fees.



