

Australian Capital Territory

Corrections Management (Prisoner Identification) Policy 2009

Notifiable instrument NI2009-150

made under the

***Corrections Management Act 2007*, section 14(1) (Corrections policies and operating procedures)**

1 Name of instrument

This instrument is the *Corrections Management (Prisoner Identification) Policy 2009*.

2 Commencement

This instrument commences on the day after it is notified.

3 Policy

I make the

PRISONER IDENTIFICATION POLICY

attached to this instrument, to facilitate the effective and efficient management of correctional services.

James Ryan
Executive Director
ACT Corrective Services
25 March 2009



Alexander Maconochie Centre (AMC)



PRISONER IDENTIFICATION POLICY

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Purpose

To outline the prisoner identification policy.

Authority

Legislation

Corrections Management Act 2007, sections 14 & 65.

Policy

Principles

Prisoners within the AMC must be easily identified to ensure, for example, that the correct prisoners are accessing particular services.

Prisoners will be identified by photographs and iris scanning.

Prisoner identification card

All prisoners are issued with a prisoner identification card (PIC). This card will be carried by a prisoner at all times and will be produced when requested by a corrections officer, or when accessing services or amenities within the AMC (e.g. buy-ups, visits, clinic, etc.).

The following will be displayed on the PIC:

- prisoner's name;
- prisoner's identification number; and
- prisoner's photograph.

Replacing a lost or damaged PIC

If a card is lost or damaged, the prisoner will meet the cost of the replacement card.

If a prisoner changes their appearance markedly during their imprisonment, a new photograph will be taken and a new card issued.

If such changes occur less than 12 months since the last card was issued, the prisoner is required to meet the cost of the replacement card.

Management of prisoner identification records

Any identification material taken from a prisoner must be destroyed if:

- the detainee is found not guilty of any offence of which the detention relates; or
- proceedings for any offence to which the detention relates is discontinued or dismissed.

The destruction of identification material does not apply if the prisoner:

- is in custody because they have been convicted of another offence; or
- proceedings (including any appeal proceeding) are still pending.

Forms/templates

Nil

Related Policies/Procedures

Admissions Procedure

Discharge Procedure