



Australian Capital Territory

# Administrative Arrangements 2011 (No 1)

**Notifiable instrument NI2011-244**

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I make the following administrative arrangements under the *Australian Capital Territory (Self-Government) Act 1988* (Cwlth) and the *Public Sector Management Act 1994*.

Dated 16 May 2011

KATY GALLAGHER  
Chief Minister

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**1 Name of arrangements**

These arrangements are the *Administrative Arrangements 2011 (No 1)*.

**2 Commencement**

These arrangements commence on 17 May 2011.

**3 Definitions**

In these arrangements:

***Public Sector Management Act*** means the *Public Sector Management Act 1994*.

***Self-Government Act*** means the *Australian Capital Territory (Self-Government) Act 1988 (Cwlth)*.

**4 Ministers—matters allocated**

For the Self-Government Act, section 43 (1), a Minister mentioned in schedule 1, column 1 is allocated responsibility for the following matters relating to the powers of the Executive:

- (a) governing the Territory in relation to the matters mentioned in schedule 1, column 2 opposite the reference to the Minister;
- (b) executing and maintaining the Territory enactments mentioned in schedule 2 under the reference to the Minister;
- (c) exercising the powers of the Executive under the Commonwealth laws mentioned in schedule 2 under the reference to the Minister;
- (d) exercising prerogatives of the Crown for the matters mentioned in paragraphs (a), (b) and (c).

**5 Ministers—authority to act for one another**

- (1) For the Self-Government Act, section 43 (2), any Minister is authorised to act on the Chief Minister's behalf or on behalf of another Minister.
- (2) Subsection (1) is subject to the Legislation Act, section 41 (Making of certain statutory instruments by Executive).

**6 Administrative units—constitution and control**

For the Public Sector Management Act, section 13—

- (a) the administrative units mentioned in schedule 1, column 3 are established or continued in existence; and
- (b) a chief executive mentioned in schedule 1, column 4 is placed in control of the administrative unit or units mentioned in column 3 opposite the reference to the chief executive.

**7 Administrative units—Ministers responsible and functions**

For the Public Sector Management Act, section 14—

- (a) a Minister mentioned in schedule 1, column 1 is allocated responsibility for the administrative unit or units mentioned in column 3 opposite the reference to the Minister; and
- (b) an administrative unit mentioned in schedule 1, column 3 is allocated responsibility for—
  - (i) the matters mentioned in column 2 opposite the reference to the unit; and
  - (ii) the prerogatives of the Crown for the matters mentioned in subparagraph (i); and

- (c) an administrative unit mentioned in schedule 2 is allocated responsibility for—
  - (i) the Territory enactments mentioned in schedule 2 under the reference to the unit; and
  - (ii) powers of the Executive under Commonwealth laws mentioned in schedule 2 under the reference to the unit.

**8 Repeal**

The *Administrative Arrangements 2010 (No 1)* (NI2010-297) are repealed.

## Schedule 1 Ministers, administrative units and functions

(see s 4-7)

column 1 Minister	column 2 matters	column 3 administrative units	column 4 chief executives
<b>Chief Minister</b>	Access to Government information Audit services to Government Centenary of Canberra Community engagement policy Coordination and development of Government policies, strategic priorities and projects Coordination of Government administration and support to the ACTPS Strategic Board Government communications and branding Government Performance and Accountability, Service Planning and Evaluation Frameworks Intergovernmental relations and regional policy Macroeconomic policy and forecasting (with Treasury) Public sector management Support to Cabinet and its Committees Triple Bottom Line sustainability policy alignment Infrastructure strategy	Chief Minister and Cabinet Directorate	Director-General, Chief Minister and Cabinet Directorate
<b>Minister for Industrial Relations</b>	Industrial relations policy Workers compensation and workplace safety policy	Chief Minister and Cabinet Directorate	Director-General, Chief Minister and Cabinet Directorate



column 1 Minister	column 2 matters	column 3 administrative units	column 4 chief executives
<b>Treasurer</b>	ACTPS Shared Services Budget policy advice and process and financial reporting Competition policy and regulatory reform Fiscal and economic policy (including macroeconomic policy and forecasting – with Chief Minister and Cabinet) Government Business Enterprises ownership policy Insurance Public funds management Procurement policy Taxation and revenue policy and collection	Treasury Directorate	Director-General, Treasury Directorate
<b>Minister for Health</b>	Acute health services Aged care and rehabilitation services Cancer services Community health services Health policy and infrastructure Local Hospital Network Mental health services Population health services	Health Directorate	Director-General, Health Directorate

**Schedule 1**

Ministers, administrative units and functions

<b>column 1 Minister</b>	<b>column 2 matters</b>	<b>column 3 administrative units</b>	<b>column 4 chief executives</b>
<b>Minister for Economic Development</b>	Business support programs Coordinator-General Events (including Territory Venues, Exhibition Park in Canberra) Gaming and Racing Government property strategy Land development Land release policy (including the Land Release Program) Major land and property project facilitation Skills and economic development	Economic Development Directorate	Director-General, Economic Development Directorate
<b>Minister for Tourism, Sport and Recreation</b>	Sport and Recreation Tourism	Economic Development Directorate	Director-General, Economic Development Directorate
<b>Minister for Education and Training</b>	Education (including early childhood education) Government and non-government schools Vocational education and training and higher education	Education and Training Directorate	Director-General, Education and Training Directorate

column 1 Minister	column 2 matters	column 3 administrative units	column 4 chief executives
<b>Attorney-General</b>	Administration of justice Corrective services Electoral services Fair Trading and registration, inspection and regulatory services (including transport regulation and licensing) Human Rights Legal policy and services Road safety and driver and vehicle licensing policy	Justice and Community Safety Directorate	Director-General, Justice and Community Safety Directorate
<b>Minister for Police and Emergency Services</b>	Emergency services and Policing	Justice and Community Safety Directorate	Director-General, Justice and Community Safety Directorate

**Schedule 1**

Ministers, administrative units and functions

column 1 Minister	column 2 matters	column 3 administrative units	column 4 chief executives
<p><b>Minister for the Environment and Sustainable Development</b></p>	<p>ACTPLA</p> <p>Climate change policy</p> <p>Electricity and natural gas, water and sewerage industry technical regulation</p> <p>Energy policy and energy efficiency programs</p> <p>Environmental sustainability policy</p> <p>Environment protection</p> <p>Government Architect</p> <p>Heritage</p> <p>Occupational licensing</p> <p>Planning, development and building control</p> <p>Strategic Land Use and Transport Planning</p> <p>Support to the Conservator of Flora and Fauna</p> <p>Survey and leasing</p> <p>Water policy and water efficiency programs</p>	<p>Environment and Sustainable Development Directorate</p>	<p>Director-General, Environment and Sustainable Development Directorate</p>
<p><b>Minister for Territory and Municipal Services</b></p>	<p>ACTION</p> <p>Canberra Connect</p> <p>Government accommodation and property services</p> <p>Land management and stewardship</p> <p>Municipal services</p> <p>Roads services</p>	<p>Territory and Municipal Services Directorate</p>	<p>Director-General, Territory and Municipal Services Directorate</p>

<b>column 1 Minister</b>	<b>column 2 matters</b>	<b>column 3 administrative units</b>	<b>column 4 chief executives</b>
<b>Minister for Community Services</b>	Children's policy and services (including childcare services) Community facilities and support services Community recovery Concessions Disability policy and services Housing policy and services Therapy services Youth policy and services (including youth justice)	Community Services Directorate	Director-General, Community Services Directorate
<b>Minister for the Arts</b>	Arts and cultural policy and services	Community Services Directorate	Director-General, Community Services Directorate
<b>Minister for Multicultural Affairs</b>	Multicultural affairs	Community Services Directorate	Director-General, Community Services Directorate
<b>Minister for Ageing</b>	Ageing	Community Services Directorate	Director-General, Community Services Directorate
<b>Minister for Women</b>	Status of Women	Community Services Directorate	Director-General, Community Services Directorate

**Schedule 1**

## Ministers, administrative units and functions

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<b>column 1 Minister</b>	<b>column 2 matters</b>	<b>column 3 administrative units</b>	<b>column 4 chief executives</b>
<b>Minister for Aboriginal and Torres Strait Islander Affairs</b>	Aboriginal and Torres Strait Islander affairs	Community Services Directorate	Director-General, Community Services Directorate

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## **Schedule 2      Enactments**

(see s 47)

### **Part 2.1                      Chief Minister and Cabinet Directorate**

<b>Chief Minister</b>
Annual Reports (Government Agencies) Act 2004
Auditor-General Act 1996
Australian Capital Territory (Self-Government) Act 1988 (Cwlth)
City of Canberra Arms Act 1932
Government Agencies (Campaign Advertising) Act 2009
Inquiries Act 1991
Legislative Assembly (Broadcasting) Act 2001
Legislative Assembly (Members' Staff) Act 1989
Legislative Assembly Precincts Act 2001
Public Interest Disclosure Act 1994
Public Sector Management Act 1994
Remuneration Tribunal Act 1995
Royal Commissions Act 1991
Territory Records Act 2002, part 3A

<b>Minister for Industrial Relations</b>
Annual Leave Act 1973, except administration provisions that are the responsibility of the Attorney-General
Dangerous Substances Act 2004, except administration provisions that are the responsibility of the Attorney-General
Fuels Control Act 1979, except section 11
Holidays Act 1958
Long Service Leave (Portable Schemes) Act 2009

<b>Minister for Industrial Relations</b>
Long Service Leave Act 1976, except part 3 administration and enforcement provisions that are the responsibility of the Attorney-General
Machinery Act 1949, except sections 5 and 6
Scaffolding and Lifts Act 1912, except administration provisions that are the responsibility of the Attorney-General
Standard Time and Summer Time Act 1972
Truck Act 1900
Work Safety Act 2008, except administration provisions that are the responsibility of the Attorney-General
Workers Compensation Act 1951, except administration provisions that are the responsibility of the Attorney-General



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## **Part 2.2 Treasury Directorate**

<b>Treasurer</b>
ACTEW/AGL Partnership Facilitation Act 2000
Appropriation Acts
Competition Policy Reform Act 1996
Duties Act 1999
Emergencies Act 2004, schedule 1
Financial Agreement Act 1994
Financial Management Act 1996
First Home Owner Grant Act 2000
Independent Competition and Regulatory Commission Act 1997
Insurance Authority Act 2005
Land Rent Act 2008
Land Tax Act 2004
Legislation Act 2001, chapter 5
Legislative Assembly (Members' Superannuation) Act 1991
Motor Sport (Public Safety) Act 2006
Payroll Tax Act 1987
Rates Act 2004
Road Transport (Third-Party Insurance) Act 2008
Taxation Administration Act 1999
Taxation (Government Business Enterprises) Act 2003
Territory-owned Corporations Act 1990
Territory Records Act 2002, except part 3A
Territory Superannuation Provision Protection Act 2000
Utilities (Network Facilities Tax) Act 2006
Utilities Act 2000, part 3A

## Part 2.3 Economic Development Directorate

<b>Minister for Economic Development</b>
Betting (ACTTAB) Limited Act 1964
Casino Control Act 2006
Gambling and Racing Control Act 1999
Gaming Machine Act 2004
Lotteries Act 1964
Interactive Gambling Act 1998
Mutual Recognition (Australian Capital Territory) Act 1992
Planning and Development Act 2007, chapter 4
Pool Betting Act 1964
Race and Sports Bookmaking Act 2001
Racing Act 1999
Trans-Tasman Mutual Recognition Act 1997
Unlawful Gambling Act 2009

<b>Minister for Tourism, Sport and Recreation</b>
Boxing Control Act 1993
Drugs in Sport Act 1999
Exhibition Park Corporation Act 1976
Nudity Act 1976
Public Baths and Public Bathing Act 1956

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## Part 2.4 Justice and Community Safety Directorate

<b>Attorney-General</b>
ACT Civil and Administrative Tribunal Act 2008
Act of Settlement 1700 12 & 13 Will 3 c 2
Administration and Probate Act 1929
Administrative Decisions (Judicial Review) Act 1989
Adoption Act 1993, section 104 (2)
Age of Majority Act 1974
Agents Act 2003
Anglican Church of Australia Constitution Act 1961
Anglican Church of Australia Constitutions Act 1902
Anglican Church of Australia Trust Property Act 1917
Anglican Church of Australia Trust Property Act 1928
Annual Leave Act 1973, sections 14B, 14C and other administration provisions relating to delegation of regulatory tasks and the approval of forms
Associations Incorporation Act 1991
Australian-American Educational Foundation Act 1966
Australian Crime Commission (ACT) Act 2003
Bail Act 1992
Bill of Rights 1688 1 Will & Mary sess 2 c 2
Births, Deaths and Marriages Registration Act 1997
Business Names Act 1963
Charitable Collections Act 2003
Civil Law (Property) Act 2006
Civil Law (Sale of Residential Property) Act 2003
Civil Law (Wrongs) Act 2002
Civil Partnerships Act 2008
Classification (Publications, Films and Computer Games) (Enforcement) Act 1995
Commercial Arbitration Act 1986
Confiscation of Criminal Assets Act 2003

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<b>Attorney-General</b>
Cooperatives Act 2002
Coroners Act 1997
Corrections Management Act 2007
Court Procedures Act 2004
Crime Prevention Powers Act 1998
Crimes Act 1900
Crimes (Assumed Identities) Act 2009
Crimes (Controlled Operations) Act 2008
Crimes (Forensic Procedures) Act 2000
Crimes (Restorative Justice) Act 2004
Crimes (Sentence Administration) Act 2005
Crimes (Sentencing) Act 2005
Crimes (Surveillance Devices) Act 2010
Criminal and Civil Justice 1351 25 Edw 3 St 5 c 4
Criminal Code 2002
Dangerous Goods (Road Transport) Act 2009
Dangerous Substances Act 2004, administration provisions relating to dangerous substances information, education, advice, licensing and compliance
Director of Public Prosecutions Act 1990
Discrimination Act 1991
Domestic Relationships Act 1994
Domestic Violence Agencies Act 1986
Domestic Violence and Protection Orders Act 2008
Due Process of Law Act 1354 28 Edw 3 c 3
Due Process of Law Act 1368 42 Edw 3 c 3
Eggs (Labelling and Sale) Act 2001
Electoral Act 1992
Electronic Transactions Act 2001
Enforcement of Public Interests Act 1973
Evidence Act 1971
Evidence Act 2011

<b>Attorney-General</b>
Evidence (Miscellaneous Provisions) Act 1991
Fair Trading (Australian Consumer Law) Act 1992
Fair Trading (Fuel Prices) Act 1993
Fair Trading (Motor Vehicle Repair Industry) Act 2010
Family Provision Act 1969
Forfeiture Act 1991
Free Access to Courts 1400 2 Hen 4 c 1
Freedom of Information Act 1989
Fuels Control Act 1979, section 11
Government Solicitor Act 1989
Guardianship and Management of Property Act 1991
Hawkers Act 2003
Human Rights Act 2004
Human Rights Commission Act 2005
Instruments Act 1933
Interstate Road Transport Act 1985 (Cwlth)
Interstate Road Transport Charge Act 1985 (Cwlth)
Judicial Commissions Act 1994
Juries Act 1967
Jurisdiction of Courts (Cross-vesting) Act 1993
Justices of the Peace Act 1989
Land Titles Act 1925
Land Titles (Unit Titles) Act 1970
Law Officer Act 1992
Leases (Commercial and Retail) Act 2001
Legal Aid Act 1977
Legal Profession Act 2006
Legislation Act 2001, except chapter 5
Limitation Act 1985
Liquor Act 2010
Listening Devices Act 1992

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<b>Attorney-General</b>
Long Service Leave Act 1976, part 3 administration and enforcement provisions
Machinery Act 1949, sections 5 and 6
Magistrates Court Act 1930
Magna Carta (1297) 25 Edw 1 c 29
Major Events Security Act 2000
Married Persons Property Act 1986
Mediation Act 1997
Medical Treatment (Health Directions) Act 2006
Mental Health (Treatment and Care) Act 1994, parts 8 and 9 and sections 141, 142 and 143
Mercantile Law Act 1962
Motor Vehicle Standards Act 1989 (Cwlth)
Notaries Public Act 1984
Oaths and Affirmations Act 1984
Ombudsman Act 1989
Parentage Act 2004
Partnership Act 1963
Pawnbrokers Act 1902
Perpetuities and Accumulations Act 1985
Personal Property Securities Act 2010
Petition of Right 1627 3 Chas 1 c 1
Powers of Attorney Act 2006
Presbyterian Church (Proposals for Union with other Churches) Act 1972
Presbyterian Church Trust Property Act 1971
Proportional Representation (Hare-Clark) Entrenchment Act 1994
Prostitution Act 1992
Protection of Public Participation Act 2008
Public Advocate Act 2005
Public Trustee Act 1985
Referendum (Machinery Provisions) Act 1994
Registrar-General Act 1993
Registration of Deeds Act 1957

<b>Attorney-General</b>
Residential Tenancies Act 1997
Road Transport (Alcohol and Drugs) Act 1977
Road Transport (Driver Licensing) Act 1999
Road Transport (General) Act 1999
Road Transport (Mass, Dimensions and Loading) Act 2009
Road Transport (Public Passenger Services) Act 2001
Road Transport (Safety and Traffic Management) Act 1999
Road Transport Reform (Dangerous Goods) Act 1995 (Cwlth)
Road Transport Reform (Vehicles and Traffic) Act 1993 (Cwlth)
Road Transport (Vehicle Registration) Act 1999
Roman Catholic Church Property Trust Act 1937
Royal Marriages Act 1772 12 Geo 3 c 11
Sale of Goods Act 1954
Sale of Goods (Vienna Convention) Act 1987
Sale of Motor Vehicles Act 1977
Salvation Army Property Trust Act 1934
Scaffolding and Lifts Act 1912, section 5A and other administration provisions relating to notices and hearing and determining appeals
Second-hand Dealers Act 1906
Security Industry Act 2003
Spent Convictions Act 2000
Supervised Injecting Place Trial Act 1999, sections 7, 8 and 13
Supreme Court Act 1933
Terrorism (Extraordinary Temporary Powers) Act 2006
Testamentary Guardianship Act 1984
Trustee Act 1925
Trustee Companies Act 1947
Unclaimed Moneys Act 1950
Uncollected Goods Act 1996
Uniting Church in Australia Act 1977

**Schedule 2**  
**Part 2.4**

Enactments  
Justice and Community Safety Directorate

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<b>Attorney-General</b>
Unit Titles Act 2001, parts 1 and 4 to 9, divisions 11.2 and 11.3, parts 13, 14 and 15 and schedule 1
Utilities Act 2000, parts 11 and 12
Victims of Crime Act 1994
Victims of Crime (Financial Assistance) Act 1983
Wills Act 1968
Witness Protection Act 1996
Workplace Privacy Act 2011
Work Safety Act 2008, administration provisions relating to work safety information, education, advice, licensing and compliance
Workers Compensation Act 1951, administration provisions relating to workers compensation information, education, advice, licensing and compliance

<b>Minister for Police and Emergency Services</b>
Crimes (Child Sex Offenders) Act 2005
Emergencies Act 2004, except schedule 1
Firearms Act 1996
Prohibited Weapons Act 1996



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## **Part 2.5                      Health Directorate**

<b>Minister for Health</b>
Blood Donation (Transmittable Diseases) Act 1985
Drugs of Dependence Act 1989
Epidemiological Studies (Confidentiality) Act 1992
Food Act 2001
Gene Technology Act 2003
Gene Technology (GM Crop Moratorium) Act 2004
Health Act 1993
Health Practitioner Regulation National Law (ACT) Act 2010
Health Professionals Act 2004
Health Professionals (Special Events Exemptions) Act 2000
Health Records (Privacy and Access) Act 1997
Human Cloning and Embryo Research Act 2004
Intoxicated People (Care and Protection) Act 1994
Medicines, Poisons and Therapeutic Goods Act 2008
Mental Health (Treatment and Care) Act 1994, except parts 8 and 9 and sections 141, 142 and 143
Public Health Act 1997
Radiation Protection Act 2006
Smoke-Free Public Places Act 2003
Supervised Injecting Place Trial Act 1999, except sections 7, 8 and 13
Tobacco Act 1927
Transplantation and Anatomy Act 1978

## Part 2.6                      Education and Training    Directorate

<b>Minister for Education and Training</b>
ACT Teacher Quality Institute Act 2010
Board of Senior Secondary Studies Act 1997
Building and Construction Industry Training Levy Act 1999
Canberra Institute of Technology Act 1987
Education Act 2004
Training and Tertiary Education Act 2003
University of Canberra Act 1989

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## **Part 2.7**                      **Territory and Municipal Services Directorate**

<b>Minister for Territory and Municipal Services</b>
Animal Diseases Act 2005
Animal Welfare Act 1992
Cemeteries and Crematoria Act 2003
Domestic Animals Act 2000
Fertilisers Act 1904
Government Procurement Act 2001
Gungahlin Drive Extension Authorisation Act 2004
Litter Act 2004
NRMA-ACT Road Safety Trust Act 1992
Pest Plants and Animals Act 2005
Plant Diseases Act 2002
Roads and Public Places Act 1937
Stock Act 2005
Tree Protection Act 2005
Trespass on Territory Land Act 1932
Utilities Act 2000, part 14 and sections 254 and 256 in relation to part 14
Waste Minimisation Act 2001

## Part 2.8 Community Services Directorate

<b>Minister for Community Services</b>
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Adoption Act 1993, except section 104 (2)
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Children and Young People Act 2008
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Disability Services Act 1991
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Housing Assistance Act 2007
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<b>Minister for the Arts</b>
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Cultural Facilities Corporation Act 1997
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<b>Minister for Multicultural Affairs</b>
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<b>Minister for Ageing</b>
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<b>Minister for Women</b>
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<b>Minister for Aboriginal and Torres Strait Islander Affairs</b>
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Aboriginal and Torres Strait Islander Elected Body Act 2008 Native Title Act 1994
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## **Part 2.9**                      **Environment and Sustainable Development Directorate**

<b>Minister for the Environment and Sustainable Development</b>
Architects Act 2004
Australian Capital Territory (Planning and Land Management) Act 1988 (Cwlth), sections 16, 19, 25 and 29 and part 10
Building Act 2004
Building and Construction Industry (Security of Payment) Act 2009
Climate Change and Greenhouse Gas Reduction Act 2010
Clinical Waste Act 1990
Commissioner for the Environment Act 1993
Common Boundaries Act 1981
Community Title Act 2001
Construction Occupations (Licensing) Act 2004
Districts Act 2002
Electricity Feed-in (Renewable Energy Premium) Act 2008
Electricity (Greenhouse Gas Emissions) Act 2004
Electricity (National Scheme) Act 1997
Electricity Safety Act 1971
Enclosed Lands Protection Act 1943
Environment Protection Act 1997
Fisheries Act 2000
Gas Safety Act 2000
Heritage Act 2004
Hemp Fibre Industry Facilitation Act 2004
Lakes Act 1976
Lands Acquisition Act 1994
National Environment Protection Council Act 1994
National Gas (ACT) Act 2008
Nature Conservation Act 1980

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<b>Minister for the Environment and Sustainable Development</b>
Planning and Development Act 2007, except chapter 4
Plastic Shopping Bags Ban Act 2010
Public Place Names Act 1989
Public Roads Act 1902
Recovery of Lands Act 1929
Surveyors Act 2007
Unit Titles Act 2001, parts 2, 3 and 10, division 11.1 and part 12
Utilities Act 2000, except parts 3A, 11, 12 and 14 and sections 254 and 256 in relation to part 14
Utilities (Telecommunication Installations) Act 2001
Water and Sewerage Act 2000
Water Efficiency Labelling and Standards Act 2005
Water Resources Act 2007