

City Renewal Authority and Suburban Land Agency (SLA Financial) Delegation 2017 (No 3)

Notifiable instrument NI2017–432

made under the

City Renewal Authority and Suburban Land Agency Act 2017, s49 (Delegation by agency board)

1 Name of instrument

This instrument is the *City Renewal Authority and Suburban Land Agency (SLA Financial) Delegation 2017 (No 3)*.

2 Commencement

This instrument commences on the day it is made. The City Renewal Authority and Suburban Land Agency (SLA Financial) Delegation 2017 (No 2) is revoked.

3 Delegation

(1) The Suburban Land Agency Board delegates the functions identified in column 1 of the schedule to the person who from time to time occupies the position of Suburban Land Agency Chief Executive Officer.

(2) It is a condition of delegation that functions are performed in accordance with the relevant Territory laws, including the *Financial Management Act 1996*, and relevant policies and procedures.

4 Authorisation to sub-delegate functions

The Suburban Land Agency Board authorises the Suburban Land Agency Chief Executive Officer to sub-delegate, as shown in column 2 of the schedule, a function delegated by this instrument.

John Fitzgerald
Chair
Suburban Land Agency
7 August 2017

Schedule

(see sections 3 and 4)

Suburban Land Agency Financial Delegations

| Column 1 Function | Column 2 Subdelegation and Condition |
|--|---|
| Opening, managing and maintaining/amending signatories for bank accounts, merchant and credit card facilities. | May not subdelegate |
| Holding a credit card and making payments using a credit card to the extent of funds remaining in approved budget for matters with the responsibility of the Suburban Land Agency. | May subdelegate to an authorised person. |
| Setting reserve price for the sale of land, informed by at least two valuations from independent certified practising valuers. | May not subdelegate |
| Execute contracts for the purchase of land. | May not subdelegate |
| Deal with contracts for the sale of land, including executing, varying, rescinding, extending settlement of, and terminating contracts or other agreements, including securities. | May subdelegate to an authorised person |
| Act as the delegate in procurement processes, entering into commitments, incurring expenditure and executing contracts of the Suburban Land Agency limited to commitments up to \$10 million in any transaction. Tender evaluation panels must have a non agency representative on the panel and projects over \$1 million in value must have passed the approval processes of the ACT Government Procurement Board. | May subdelegate to an authorised person. |
| Authorise accounts for payment. | May subdelegate to an authorised person |
| Approve invoices to be raised. | May subdelegate to an authorised person |
| Receive moneys and issue receipts in accordance with prescribed administrative procedures. | May subdelegate to an authorised person |
| Hold and issue CabCharges and bus passes. | May delegate to an authorised person |
| Write off bad debt. | May not subdelegate |
| Write off or write down assets. | May subdelegate to the Director Finance |
| Invest surplus funds, in line with ACT government policies. | May not subdelegate |
| Enter into lease for motor vehicles. | May not subdelegate |