Australian Capital Territory

Road Transport (General) Access Canberra (Road Transport Authority Public Passenger Infringement Notice functions) Delegation 2019 (No 1)

**Notifiable instrument NI2019–168**

made under the

*Road Transport (General) Act 1999*, section 54 (2) (Delegation of administering authority’s functions delegated to the head of Access Canberra)

**1 Name of instrument**

This instrument is the *Road Transport (General) Access Canberra (Road Transport Authority Public Passenger Infringement Notice Functions) Delegation 2019 (No 1)*.

**2 Commencement**

This instrument commences on the day after it is signed.

**3 Delegation**

(1) I, head of Access Canberra, in my capacity as a delegate of the road transport authority as an administering authority, delegate those of my delegated powers and functions under Part 3 – Infringement notices for certain offences of the *Road Transport (General) Act 1999* specified in column 1 of schedule 1 to this instrument, to each person occupying or performing the duties, from time to time, of a position specified in the corresponding row of column 3 of schedule 1 to this instrument.

2) I, head of Access Canberra, in my capacity as a delegate of the road transport authority as an administering authority, delegate those of my delegated powers and functions under the *Road Transport (Offences) Regulation 2005* specified in column 1 of schedule 2 to this instrument, to each person occupying or performing the duties, from time to time, of a position specified in the corresponding row of column 3 of schedule 2 to this instrument.

Note: The Director-General of the Justice and Community Safety Directorate is a road transport authority pursuant to section 16 (3) of the *Road Transport (General) Act 1999* read with the *Administrative Arrangements 2018 (No 2).*

The road transport authority is an administering authority pursuant to section 8 (1) of the *Road Transport (Offences) Regulation 2005.*

The Director-General of the Justice and Community Safety Directorate in that entity’s capacities as both a road transport authority and an administering authority, has delegated an administering authority’s functions under Part 3 – Infringement notices for certain offences of the *Road Transport (General) Act 1999*, to the head of Access Canberra.

The head of Access Canberra is a public employee and so a delegate of the administering authority described by section 54 (1) (b) of the *Road Transport (General) Act 1999* read with section 15 of the *Road Transport (Offences) Regulation 2005*. Consequently, pursuant to section 54 (2) of the *Road Transport (General) Act 1999*, the head of Access Canberra can delegate the administering authority functions delegated “to anyone else”.

Dave Peffer  
Head of Access Canberra  
Delegate of the Director-General of the Justice and Community Safety Directorate in the Director-General’s capacity as both a road transport and an administering authority

1 April 2019

**Schedule 1**

| **Column 1** | **Column 2** | **Column 3** | **Column 4** |
| --- | --- | --- | --- |
| **Section** | **Function** | **Position No** | **Position description** |
| Section 27**,** Part 3, *Road Transport (General) Act 1999* | Issue a reminder notice | P21223  P24490  P00867  P37000  P02498  P31761  P36998  P36999  P13861  P19911  P32048 | Senior Manager Transport Solutions  Manager Public Transport & Audit  Senior Manager Transport Licensing  Senior Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements |
| Section 29, Part 3, *Road Transport (General) Act 1999* | Allow or refuse an application for extension of time to do things | P21223  P24490  P00867  P37000  P02498  P31761  P36998  P36999  P13861  P19911  P32048  P33199  P04683  P33121  P01038  P04686  P04986  P11968  P11970  P11971  P17807  P17811  P17812  P17819  P17820  P17821  P21754  P21755  P21756  P25954  P32050  P32057  P32179  P32187  P34158  P37064  P37065  P41099  P41100  P41102  P41103  P00354  P01913  P02098  P10837  P11160  P11433  P12565 | Senior Manager Transport Solutions  Manager Public Transport and Audit  Senior Manager Transport Licensing  Senior Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Manager Business Development  Manager Operations  Manager Licensing  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer |
| Section 31B (1), Part 3, *Road Transport (General) Act 1999* | Allow or refuse an application for an infringement notice management plan | P00867  P37000  P02498  P31761  P36998  P36999  P13861  P19911  P32048  P33199  P04683  P33121  P01038  P04686  P04986  P11968  P11970  P11971  P17807  P17811  P17812  P17819  P17820  P17821  P21754  P21755  P21756  P25954  P32050  P32057  P32179  P32187  P34158  P37064  P37065  P41099  P41100  P41102  P41103  P00354  P01913  P02098  P10837  P11160  P11433  P12565 | Senior Manager Transport Licensing  Senior Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Manager Business Development  Manager Operations  Manager Licensing  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer |
| Section 31B (2), Part 3, *Road Transport (General) Act 1999* | May seek further information relating to an application for an infringement notice management plan | P00867  P37000  P02498  P31761  P36998  P36999  P13861  P19911  P32048  P33199  P04683  P33121  P01038  P04686  P04986  P11968  P11970  P11971  P17807  P17811  P17812  P17819  P17820  P17821  P21754  P21755  P21756  P25954  P32050  P32057  P32179  P32187  P34158  P37064  P37065  P41099  P41100  P41102  P41103  P00354  P01913  P02098  P10837  P11160  P11433  P12565 | Senior Manager Transport Licensing  Senior Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Manager Business Development  Manager Operations  Manager Licensing  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer |
| Section 31B (3), Part 3, *Road Transport (General) Act 1999* | Allow for payment by instalments in prescribed circumstances | P00867  P37000  P02498  P31761  P36998  P36999  P13861  P19911  P32048  P33199  P04683  P33121  P01038  P04686  P04986  P11968  P11970  P11971  P17807  P17811  P17812  P17819  P17820  P17821  P21754  P21755  P21756  P25954  P32050  P32057  P32179  P32187  P34158  P37064  P37065  P41099  P41100  P41102  P41103  P00354  P01913  P02098  P10837  P11160  P11433  P12565 | Senior Manager Transport Licensing  Senior Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Manager Business Development  Manager Operations  Manager Licensing  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer |
| Section 31B (4), Part 3, *Road Transport (General) Act 1999* | Allow participation in a community work or social development program | P00867  P37000  P02498  P31761  P36998  P36999  P13861  P19911  P32048 | Senior Manager Transport Licensing  Senior Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements |
| Section 31B (5), Part 3, *Road Transport (General) Act 1999* | May determine amount of instalments that must be paid under infringement notice management plan | P00867  P37000  P02498  P31761  P36998  P36999  P13861  P19911  P32048  P33199  P04683  P33121  P01038  P04686  P04986  P11968  P11970  P11971  P17807  P17811  P17812  P17819  P17820  P17821  P21754  P21755  P21756  P25954  P32050  P32057  P32179  P32187  P34158  P37064  P37065  P41099  P41100  P41102  P41103  P00354  P01913  P02098  P10837  P11160  P11433  P12565 | Senior Manager Transport Licensing  Senior Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Manager Business Development  Manager Operations  Manager Licensing  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer |
| Section 31B (6), Part 3, *Road Transport (General) Act 1999* | Tell an applicant for an infringement notice management plan about the arrangements for paying the infringement notice penalty by instalments; and if application is refused – tell the applicant in writing about the refusal and the reasons for the refusal | E218  P36222  P35718  P41143  P00867  P37000  P02498  P31761  P36998  P36999  P13861  P19911  P32048  P33199  P04683  P33121  P01038  P04686  P04986  P11968  P11970  P11971  P17807  P17811  P17812  P17819  P17820  P17821  P21754  P21755  P21756  P25954  P32050  P32057  P32179  P32187  P34158  P37064  P37065  P41099  P41100  P41102  P41103  P00354  P01913  P02098  P10837  P11160  P11433  P12565 | Director Licensing and Registrations  Deputy Director  Deputy Director  Deputy Director  Senior Manager Transport Licensing  Senior Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Manager Business Development  Manager Operations  Manager Licensing  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer |
| Section 31C (1), *Part 3, Road Transport (General) Act 1999* | Seek approval from responsible director-general to applicant participating in an approved community work or social development program | E218  P36222  P35718  P41143  P00867  P37000  P02498  P31761  P36998  P36999  P13861  P19911  P32048 | Director Licensing and Registrations  Deputy Director  Deputy Director  Deputy Director  Senior Manager Transport Licensing  Senior Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements |
| Section 31G (1), Part 3, *Road Transport (General) Act 1999* | Allow or refuse application for waiver of penalty | E218  P36222  P35718  P41143  P00867  P37000  P02498  P31761  P36998  P36999  P13861  P19911  P32048 | Director Licensing and Registrations  Deputy Director  Deputy Director  Deputy Director  Senior Manager Transport Licensing  Senior Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements |
| Section 31G (2), Part 3, *Road Transport (General) Act 1999* | Request information to determine application for waiver | E218  P36222  P35718  P41143  P00867  P37000  P02498  P31761  P36998  P36999  P13861  P19911  P32048 | Director Licensing and Registrations  Deputy Director  Deputy Director  Deputy Director  Senior Manager Transport Licensing  Senior Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements |
| Section 31G (3), Part 3, *Road Transport (General) Act 1999* | Grounds to be satisfied of when allowing application for waiver | E218  P36222  P35718  P41143  P00867  P37000  P02498  P31761  P36998  P36999  P13861  P19911  P32048 | Director Licensing and Registrations  Deputy Director  Deputy Director  Deputy Director  Senior Manager Transport Licensing  Senior Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements |
| Section 31G (4), Part 3, *Road Transport (General) Act 1999* | Consult with director-general | P00867  P37000  P02498  P31761  P36998  P36999  P13861  P19911  P32048 | Senior Manager Transport Licensing  Senior Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements |
| Section 31G (5), Part 3, *Road Transport (General) Act 1999* | Inform applicant in writing of decision on application for waiver. If refuse must include reasons for refusal | P00867  P37000  P02498  P31761  P36998  P36999  P13861  P19911  P32048 | Senior Manager Transport Licensing  Senior Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements |
| Section 35, Part 3, *Road Transport (General) Act 1999* | Take action in response to an application for withdrawal of an infringement notice | E218  P36222  P35718  P41143  P21223  P24490  P00867  P37000  P02498  P31761  P36998  P36999  P13861  P19911  P32048  P33199  P04683  P33121  P01038  P04686  P04986  P11968  P11970  P11971  P17807  P17811  P17812  P17819  P17820  P17821  P21754  P21755  P21756  P25954  P32050  P32057  P32179  P32187  P34158  P37064  P37065  P41099  P41100  P41102  P41103  P00354  P01913  P02098  P10837  P11160  P11433  P12565 | Director Licensing and Registrations  Deputy Director  Deputy Director  Deputy Director  Senior Manager Transport Solutions  Manager Public Transport and Audit  Senior Manager Transport Licensing  Senior Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Manager Business Development  Manager Operations  Manager Licensing  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer |
| Section 36, Part 3, *Road Transport (General) Act 1999* | Withdraw infringement notice | P21223  P24490  P00867  P37000  P02498  P31761  P36998  P36999  P13861  P19911  P32048  P33199  P04683  P33121  P01038  P04686  P04986  P11968  P11970  P11971  P17807  P17811  P17812  P17819  P17820  P17821  P21754  P21755  P21756  P25954  P32050  P32057  P32179  P32187  P34158  P37064  P37065  P41099  P41100  P41102  P41103  P00354  P01913  P02098  P10837  P11160  P11433  P12565 | Senior Manager Transport Solutions  Manager Public Transport and Audit  Senior Manager Transport Licensing  Senior Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Manager Business Development  Manager Operations  Manager Licensing  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer |
| Section 36A, Part 3, *Road Transport (General) Act 1999* | Cancel or amend infringement notice plan following decision on application for withdrawal | P00867  P37000  P02498  P31761  P36998  P36999  P13861  P19911  P32048  P33199  P04683  P33121  P01038  P04686  P04986  P11968  P11970  P11971  P17807  P17811  P17812  P17819  P17820  P17821  P21754  P21755  P21756  P25954  P32050  P32057  P32179  P32187  P34158  P37064  P37065  P41099  P41100  P41102  P41103  P00354  P01913  P02098  P10837  P11160  P11433  P12565 | Senior Manager Transport Licensing  Senior Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Manager Business Development  Manager Operations  Manager Licensing  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer |
| Section 44A, Part 3, *Road Transport (General) Act 1999* | Inform road transport authority of non-compliance with infringement notice management plan | E218  P36222  P35718  P41143  P00867  P37000  P02498  P31761  P36998  P36999  P13861  P19911  P32048  P33199  P04683  P33121  P01038  P04686  P04986  P11968  P11970  P11971  P17807  P17811  P17812  P17819  P17820  P17821  P21754  P21755  P21756  P25954  P32050  P32057  P32179  P32187  P34158  P37064  P37065  P41099  P41100  P41102  P41103  P00354  P01913  P02098  P10837  P11160  P11433  P12565 | Director Licensing and Registrations  Deputy Director  Deputy Director  Deputy Director  Senior Manager Transport Licensing  Senior Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Manager Business Development  Manager Operations  Manager Licensing  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer |
| Section 47A, Part 3, *Road Transport (General) Act 1999* | Inform road transport authority of compliance with infringement notice management plan following suspension for non compliance | P00867  P37000  P02498  P31761  P36998  P36999  P13861  P19911  P32048  P33199  P04683  P33121  P01038  P04686  P04986  P11968  P11970  P11971  P17807  P17811  P17812  P17819  P17820  P17821  P21754  P21755  P21756  P25954  P32050  P32057  P32179  P32187  P34158  P37064  P37065  P41099  P41100  P41102  P41103  P00354  P01913  P02098  P10837  P11160  P11433  P12565 | Senior Manager Transport Licensing  Senior Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Manager Business Development  Manager Operations  Manager Licensing  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer |
| Section 53, *Road Transport (General) Act 1999* | Take action where a person disputes liability for an infringement notice offence | P21223  P24490  P00867  P37000  P02498  P31761  P36998  P36999  P13861  P19911  P32048 | Senior Manager Transport Solutions  Manager Public Transport and Audit  Senior Manager Transport Licensing  Senior Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements |
| Section 53A, Part 3, *Road Transport (General) Act 1999* | Appoint authorised persons for infringement notice offences | E847  E105  E141  E218  E346  P36222  P35718  P41143  P21223  P00867 | Chief Operating Officer  Director  Director  Director, Licensing and Registrations  Director  Deputy Director  Deputy Director  Deputy Director  Senior Manager Transport Solutions  Senior Manager Transport Licensing |
| Section 56, Part 3, *Road Transport (General) Act 1999* | Provide evidentiary certificates for proceedings for infringement notice offences | E218  P36222  P35718  P41143  P21233  P24490  P00867  P37000  P02498  P31761  P36998  P36999  P13861  P19911  P32048 | Director Licensing and Registrations  Deputy Director  Deputy Director  Deputy Director  Senior Manager Transport Solutions  Manager Public Transport and Audit  Senior Manager Transport Licensing  Senior Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements |

**Schedule 2**

| **Column 1** | **Column 2** | **Column 3** | **Column 4** |
| --- | --- | --- | --- |
| **Section** | **Function** | **Position No** | **Position description** |
| Section 11, *Road Transport (Offences) Regulation 2005* | Issue an authorised person with a unique number | E847  E105  E141  E218  E346  P36222  P35718  P41143  P21223  P00867 | Chief Operating Officer  Director  Director  Director, Licensing and Registrations  Director  Deputy Director  Deputy Director  Deputy Director  Senior Manager Transport Solutions  Senior Manager Transport Licensing |
| Section 14, *Road Transport (Offences) Regulation 2005* | Serve infringement notice on nominated person | P00867  P37000  P02498  P31761  P36998  P36999  P13861  P19911  P32048  P33199  P04683  P33121  P01038  P04686  P04986  P11968  P11970  P11971  P17807  P17811  P17812  P17819  P17820  P17821  P21754  P21755  P21756  P25954  P32050  P32057  P32179  P32187  P34158  P37064  P37065  P41099  P41100  P41102  P41103  P00354  P01913  P02098  P10837  P11160  P11433  P12565 | Senior Manager Transport Licensing  Senior Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Manager Business Development  Manager Operations  Manager Licensing  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer |
| Section 14A, *Road Transport (Offences) Regulation 2005* | Determine additional information to include in infringement notice | P00867  P37000  P02498  P31761  P36998  P36999  P13861  P19911  P32048  P33199  P04683  P33121  P01038  P04686  P04986  P11968  P11970  P11971  P17807  P17811  P17812  P17819  P17820  P17821  P21754  P21755  P21756  P25954  P32050  P32057  P32179  P32187  P34158  P37064  P37065  P41099  P41100  P41102  P41103  P00354  P01913  P02098  P10837  P11160  P11433  P12565 | Senior Manager Transport Licensing  Senior Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Manager Business Development  Manager Operations  Manager Licensing  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer |
| Section 14B, *Road Transport (Offences) Regulation 2005* | Determine additional information to include in reminder notice | P00867  P37000  P02498  P31761  P36998  P36999  P13861  P19911  P32048  P33199  P04683  P33121  P01038  P04686  P04986  P11968  P11970  P11971  P17807  P17811  P17812  P17819  P17820  P17821  P21754  P21755  P21756  P25954  P32050  P32057  P32179  P32187  P34158  P37064  P37065  P41099  P41100  P41102  P41103  P00354  P01913  P02098  P10837  P11160  P11433  P12565 | Senior Manager Transport Licensing  Senior Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Manager Business Development  Manager Operations  Manager Licensing  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer |
| Section 14D, *Road Transport (Offences) Regulation 2005* | Allow application out of time if reasonably believe special circumstances justify | P00867  P37000  P02498  P31761  P36998  P36999  P13861  P19911  P32048  P33199  P04683  P33121  P21223  P24490  P01038  P04686  P04986  P11968  P11970  P11971  P17807  P17811  P17812  P17819  P17820  P17821  P21754  P21755  P21756  P25954  P32050  P32057  P32179  P32187  P34158  P37064  P37065  P41099  P41100  P41102  P41103  P00354  P01913  P02098  P10837  P11160  P11433  P12565 | Senior Manager Transport Licensing  Senior Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Manager Business Development  Manager Operations  Manager Licensing  Senior Manager Transport Solutions  Manager Public Transport and Audit  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer |
| Section 16B, *Road Transport (Offences) Regulation 2005* | Defer payment under an infringement notice management plan | P00867  P37000  P02498  P31761  P36998  P36999  P13861  P19911  P32048  P33199  P04683  P33121  P01038  P04686  P04986  P11968  P11970  P11971  P17807  P17811  P17812  P17819  P17820  P17821  P21754  P21755  P21756  P25954  P32050  P32057  P32179  P32187  P34158  P37064  P37065  P41099  P41100  P41102  P41103  P00354  P01913  P02098  P10837  P11160  P11433  P12565 | Senior Manager Transport Licensing  Senior Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Assistant Manager Infringements  Manager Business Development  Manager Operations  Manager Licensing  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Infringement Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer  Registration and Licence Officer |