Australian Capital Territory

**Public Sector Management (Working with Vulnerable People (Background Checking)) Delegation 2019 (No 1)\***

**Instrument of Delegation NI2019-630**

made under the

**Public Sector Management Act 1994, section 20 (Delegation by Director-General)**

**1 Name of instrument**

*Public Sector Management (Working with Vulnerable People (Background Checking)) Delegation 2019 (No 1)*

**2 Commencement**

This Instrument of Delegation commences on the day after it is approved by the Director‑General.

**3 Delegation**

(1) I delegate my functions under the *Working with Vulnerable People (Background Checking) Act 2011* mentioned in schedule 2, column 2 to the people identified by the corresponding code mentioned in column 1.

(2) A person identified by a code in schedule 2, column 1 is the person occupying the position mentioned in schedule 1, column 2 in relation to the code.

1. **Revocation**

The Instrument of Delegation revokes the Instruments of Delegation pursuant to the provisions of the *Working with Vulnerable People (Background Checking) Act 2011* signed by the Director-General on 3 October 2019*.*

Rebecca Cross

Director-General

Community Services Directorate

15 October 2019

Schedule 1

TABLE OF DELEGATIONS

**Child and Youth Protection Services**

| **Column 1** | **Column 2** |
| --- | --- |
| **Code** | **Position** |
| A | Deputy Director-General |
| Executive Group Manager, Children, Youth and Families |
| Executive Senior Branch Manager, Children, Youth and Families |
| B | Executive Branch Manager, Child and Youth Protection Services |
| Executive Branch Manager, Bimberi Residential Services |
| C | Deputy Senior Manager, Bimberi Residential Services |
| Senior Manager, Practice and Performance |
| Senior Manager, Legal Services |
| Senior Manager, North/South |
| Senior Manager Client Management System (CYRIS) |
| D | Manager, Operations/Intake |
| Manager, Operational Compliance and Support |
| Manager, Practice |
| Manager, Performance |
| Manager, Relationships Management |
| Manager, Therapeutic Assessment |
| Placements Coordinator |
| Principal Practitioner |
| Principal Therapist |
| Senior Legal Officer |
| Narrabundah House Manager |
| Operations Manager, Bimberi Residential Services |
| Programs and Services Manager, Bimberi Residential Services |
| Family Engagement Officer, Bimberi Residential Services |
| E | Team Leader |
| Team Leader, Operational Policy, Audit and Compliance |
| Team leader, Case Analysis |
| Team Leader, Therapeutic Assessment |
| Team Leader, Cultural Services |
| Practice Leader |
| Relationship Coordinator |
| Senior Project Officer |
| Senior Practitioner |
| Executive Officer |
| Social Worker, Melaleuca Place |
| Psychologist, Melaleuca Place |
| Allocations and Quality Assurance |
| Operational Compliance Officer |
| Legal Officer |
| Case Conferencing Chair |
| IMPACT Program/Prenatal Liaison Officer |
| Liaison Officer – Child and Youth Protection Services |
| Reportable Conduct Investigator |
| Unit Manager, Bimberi Residential Services |
| F | Interstate Liaison Officer |
| Audit and Compliance and Operational Policy Officer |
| Case Manager |
| Cultural Services Officer |
| Case Analysis Officers |
| OneLink Liaison Officer |
| Family Group Conference Facilitator |
| Intake Officer and Intake Coordinator |
| Therapeutic Assessor |
| Team Leader, Bimberi Residential Services |
| Project Officer |
| Sports and Recreation Officer, Bimberi Residential Services |
| Facilities and Services Manager, Bimberi Residential Services |
| Business Manager, Bimberi Residential Services |
| Graduate Administrative Assistant |
| G | Manager, Operational Support |
| Assistant Manager, Operational Support |
| Executive Assistant |
| Integrated Management System and Projects Officer |
| Client Management System Project Officer |
| Team Leader, Operational Support |
| Operational Support Officer |
| Case Aid |
| Training and Development Administration Officer |
| Operational Compliance Support Officer |
| Allocations and Quality Assurance Officer |
| Contract Data and Reporting Officer |
| Legal Services Administration Officer |
| Youth Workers, Bimberi Residential Services |
| Youth Worker, Narrabundah House |
| Business Support Officer, Bimberi Residential Services |
| Administration Officer, Melaleuca Place |
| Administrative Support, Bimberi Residential Services |
| Training and Development Officer |
| Aboriginal and Torres Strait Islander Training and Development Officer |
| Manager, Training and Workforce Development |
| H | Facilities and Services Officer, Bimberi Residential Services |
| I | Business Intelligence Officer |
| Senior Technical Specialist (CYRIS) |
| Senior Project Officer (CYRIS) |
| Business Analyst (CYRIS) |
| Project Officer (CYRIS) |

**TABLE OF DELEGATIONS**

**Business Support to the Executive Group Manager, Children, Youth and**

**Families (BS)**

|  |  |
| --- | --- |
| **Column 1** | **Column 2** |
| **Code** | **Positions** |
| A | Deputy Director-General |
| Executive Group Manager, Children, Youth and Families |
| Executive Senior Branch Manager, Children, Youth and Families |
| B | Executive Branch Manager, Child and Youth Protection Services |
| C | Senior Manager, Business Support |
| D | Manager, Community Engagement and Client Services |
| E | Senior Project Officer |
| Complaints Officer |
| Executive Officer |
| Carer Liaison Officer |
| Community Engagement and Client Services Officer |
| Graduate Administrative Assistant |
| F | Risk and Compliance Officer |
| Communications Officer |
| G | Ministerial Liaison and Coordination Officer |
| Executive Assistant |
| H | Administrative Support Officer |

TABLE OF DELEGATIONS

**Corporate Services (CS)**

|  |  |
| --- | --- |
| **Column 1** | **Column 2** |
| **Code** | **Position** |
| A | Deputy Director-General |
| Executive Group Manager, Children, Youth and Families |
| B | Executive Group Manager, Corporate Services |
| C | Executive Branch Manager, People Management |
| D | Senior Director, People Management |
| E | Executive Officer |
| Senior Director, Media and Communications |
| Assistant Director, Employee Relations |
| F | Executive Assistant |

SCHEDULE 2

**Note: When a single letter is used in Column 1, this applies to all positions within that group.**

| **Column 1** | | | **Column 2 (provisions of Act)** | |
| --- | --- | --- | --- | --- |
| **CYPS** | **BS** | **CS** |  |  |
| A  B  C  D  E | A  B  C | A  B  C  D | Subject:  Power and/or function:  Reference: | Commissioner may give information to entities  (1) The commissioner may give protected information to—  (a) any of the following if the commissioner is satisfied on reasonable grounds that the information is relevant to preventing harm, or a risk of harm, to a child or class of child:  Supervision condition when offence committed as a young person  (iv) the director-general responsible for the Children and Young People Act 2008, other than chapter 20 of that Act;  Section 63A(1)(iv) |
| A  B  C  D  E | A  B  C | A  B  C  D | Subject:  Power and/or function:  Reference: | Particular entities may give information to commissioner  (1) An entity may give the commissioner any information (including personal health information, personal information or protected information) if satisfied on reasonable grounds that the information is relevant to preventing harm, or a risk of harm, to a child or class of child.  (2) This section does not limit the information that the entity may give to the commissioner under any other territory law.  (3) In this section:  *entity* means—  (a) a director-general;  Section 63B (1), (2), (3)(a) |