

# Public Sector Management (Working with Vulnerable People (Background Checking)) Delegation 2019 (No 1)\*

## Instrument of Delegation NI2019-630

made under the

Public Sector Management Act 1994, section 20 (Delegation by Director-General)

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### 1 Name of instrument

*Public Sector Management (Working with Vulnerable People (Background Checking)) Delegation 2019 (No 1)*

### 2 Commencement

This Instrument of Delegation commences on the day after it is approved by the Director-General.

### 3 Delegation

- (1) I delegate my functions under the *Working with Vulnerable People (Background Checking) Act 2011* mentioned in schedule 2, column 2 to the people identified by the corresponding code mentioned in column 1.
- (2) A person identified by a code in schedule 2, column 1 is the person occupying the position mentioned in schedule 1, column 2 in relation to the code.

### 4 Revocation

The Instrument of Delegation revokes the Instruments of Delegation pursuant to the provisions of the *Working with Vulnerable People (Background Checking) Act 2011* signed by the Director-General on 3 October 2019.

Rebecca Cross  
Director-General  
Community Services Directorate  
15 October 2019

**Application of a delegation must be in consideration of policies, procedures or guidelines  
Refer to the legislation for the complete details of the legislative provision outlined**

**Schedule 1  
TABLE OF DELEGATIONS  
Child and Youth Protection Services**

Column 1	Column 2
Code	Position
A	Deputy Director-General
	Executive Group Manager, Children, Youth and Families
	Executive Senior Branch Manager, Children, Youth and Families
B	Executive Branch Manager, Child and Youth Protection Services
	Executive Branch Manager, Bimberi Residential Services
C	Deputy Senior Manager, Bimberi Residential Services
	Senior Manager, Practice and Performance
	Senior Manager, Legal Services
	Senior Manager, North/South
	Senior Manager Client Management System (CYRIS)
D	Manager, Operations/Intake
	Manager, Operational Compliance and Support
	Manager, Practice
	Manager, Performance
	Manager, Relationships Management
	Manager, Therapeutic Assessment
	Placements Coordinator
	Principal Practitioner
	Principal Therapist
	Senior Legal Officer
	Narrabundah House Manager
	Operations Manager, Bimberi Residential Services
	Programs and Services Manager, Bimberi Residential Services
	Family Engagement Officer, Bimberi Residential Services
E	Team Leader
	Team Leader, Operational Policy, Audit and Compliance
	Team leader, Case Analysis
	Team Leader, Therapeutic Assessment
	Team Leader, Cultural Services
	Practice Leader
	Relationship Coordinator
	Senior Project Officer
	Senior Practitioner
	Executive Officer
	Social Worker, Melaleuca Place
	Psychologist, Melaleuca Place
	Allocations and Quality Assurance
	Operational Compliance Officer
Legal Officer	

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<b>Column 1</b>	<b>Column 2</b>
<b>Code</b>	<b>Position</b>
	Case Conferencing Chair
	IMPACT Program/Prenatal Liaison Officer
	Liaison Officer – Child and Youth Protection Services
	Reportable Conduct Investigator
	Unit Manager, Bimberi Residential Services
F	Interstate Liaison Officer
	Audit and Compliance and Operational Policy Officer
	Case Manager
	Cultural Services Officer
	Case Analysis Officers
	OneLink Liaison Officer
	Family Group Conference Facilitator
	Intake Officer and Intake Coordinator
	Therapeutic Assessor
	Team Leader, Bimberi Residential Services
	Project Officer
	Sports and Recreation Officer, Bimberi Residential Services
	Facilities and Services Manager, Bimberi Residential Services
	Business Manager, Bimberi Residential Services
	Graduate Administrative Assistant
G	Manager, Operational Support
	Assistant Manager, Operational Support
	Executive Assistant
	Integrated Management System and Projects Officer
	Client Management System Project Officer
	Team Leader, Operational Support
	Operational Support Officer
	Case Aid
	Training and Development Administration Officer
	Operational Compliance Support Officer
	Allocations and Quality Assurance Officer
	Contract Data and Reporting Officer
	Legal Services Administration Officer
	Youth Workers, Bimberi Residential Services
	Youth Worker, Narrabundah House
	Business Support Officer, Bimberi Residential Services
	Administration Officer, Melaleuca Place
	Administrative Support, Bimberi Residential Services
	Training and Development Officer
	Aboriginal and Torres Strait Islander Training and Development Officer
	Manager, Training and Workforce Development
H	Facilities and Services Officer, Bimberi Residential Services

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<b>Column 1</b>	<b>Column 2</b>
<b>Code</b>	<b>Position</b>
I	Business Intelligence Officer
	Senior Technical Specialist (CYRIS)
	Senior Project Officer (CYRIS)
	Business Analyst (CYRIS)
	Project Officer (CYRIS)

**TABLE OF DELEGATIONS  
Business Support to the Executive Group Manager, Children, Youth and  
Families (BS)**

<b>Column 1</b>	<b>Column 2</b>
<b>Code</b>	<b>Positions</b>
A	Deputy Director-General
	Executive Group Manager, Children, Youth and Families
	Executive Senior Branch Manager, Children, Youth and Families
B	Executive Branch Manager, Child and Youth Protection Services
C	Senior Manager, Business Support
D	Manager, Community Engagement and Client Services
E	Senior Project Officer
	Complaints Officer
	Executive Officer
	Carer Liaison Officer
	Community Engagement and Client Services Officer
	Graduate Administrative Assistant
F	Risk and Compliance Officer
	Communications Officer
G	Ministerial Liaison and Coordination Officer
	Executive Assistant
H	Administrative Support Officer

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**TABLE OF DELEGATIONS  
Corporate Services (CS)**

<b>Column 1</b>	<b>Column 2</b>
<b>Code</b>	<b>Position</b>
A	Deputy Director-General
	Executive Group Manager, Children, Youth and Families
B	Executive Group Manager, Corporate Services
C	Executive Branch Manager, People Management
D	Senior Director, People Management
E	Executive Officer
	Senior Director, Media and Communications
	Assistant Director, Employee Relations
F	Executive Assistant

Application of a delegation must be in consideration of policies, procedures or guidelines  
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**SCHEDULE 2**

**Note: When a single letter is used in Column 1, this applies to all positions within that group.**

Column 1			Column 2 (provisions of Act)	
CYPS	BS	CS		
A B C D E	A B C	A B C D	Subject:  Power and/or function:	Commissioner may give information to entities  (1) The commissioner may give protected information to— (a) any of the following if the commissioner is satisfied on reasonable grounds that the information is relevant to preventing harm, or a risk of harm, to a child or class of child: Supervision condition when offence committed as a young person  (iv) the director-general responsible for the Children and Young People Act 2008, other than chapter 20 of that Act;  Reference: Section 63A(1)(iv)
A B C D E	A B C	A B C D	Subject:  Power and/or function:	Particular entities may give information to commissioner  (1) An entity may give the commissioner any information (including personal health information, personal information or protected information) if satisfied on reasonable grounds that the information is relevant to preventing harm, or a risk of harm, to a child or class of child. (2) This section does not limit the information that the entity may give to the commissioner under any other territory law. (3) In this section: <i>entity</i> means— (a) a director-general;  Reference: Section 63B (1), (2), (3)(a)