Australian Capital Territory

**Public Sector Management (Court Procedures) Delegation 2022 (No 1)\***

**Notifiable instrument NI2022–501**

made under the

**Public Sector Management Act 1994, section 20 (Delegation by Director-General)**

**1 Name of instrument**

This instrument is the *Public Sector Management (Court Procedures) Delegation 2022 (No 1)*.

**2 Commencement**

This instrument commences on the day after notification.

**3 Delegation**

(1) I delegate my functions under the *Court Procedures Act 2004* mentioned in schedule 2, column 2 to the people identified by the corresponding code mentioned in column 1.

(2) A person identified by a code in schedule 2, column 1 is the person occupying the position mentioned in schedule 1, column 2 in relation to the code.

**4 Revocation**

This instrument revokes NI2019-626.

Jo Wood

A/g Director General

Community Services Directorate

5 October 2022

**Schedule 1**

**TABLE OF DELEGATIONS**

**Child and Youth Protection Services (CYPS)**

| **Column 1** | **Column 2** |
| --- | --- |
| **Code** | **Positions** |
| A | Deputy Director-General |
| Executive Group Manager, Children, Youth and Families |
| Executive Group Manager (Deputy), Children, Youth and Families |
| B | Executive Branch Manager, Child and Youth Protection Services |
| Executive Branch Manager, Bimberi Residential Services |
| C | Deputy Centre Manager, Bimberi Residential Services |
| Senior Director, Practice |
| Senior Director, Performance |
| Senior Director, Legal Services |
| Senior Director, North/South |
| Senior Director, CYRIS Business System |
| Senior Director, Cultural Services |
| D | Operations Manager Intake/North/South/CMT |
| Director, Practice |
| Director, Practice Development |
| Director, Performance |
| Director, Relationships Management |
| Director, Placement |
| Director, Assessment and Support |
| Principal Therapist, Therapeutic Services |
| Principal Practitioner, Cultural Services |
| Senior Legal Officer |
| Legal Officer |
| Court Officer |
| Principal Practitioner, North/South |
| Operations Manager, Bimberi Residential Services |
| Programs and Services Manager, Bimberi Residential Services |
| Intelligence and Classifications Officer, Bimberi Residential Services |
| Manager, Bimberi Community Residential Services |
| Principal Practitioner, Bimberi Residential Services |
| E | Team Leader, Intake/South/North/CMT |
| Team Leader, Operational Policy, Audit and Compliance |
| Team leader, Case Analysis |
| Team Leader, Therapeutic Assessment and Planning |
| Team Leader, Cultural Services |
| Team Leader, Assessment and Support |
| Practice Leader |
| Relationship Coordinator |
| Operational Compliance Officer |
| Senior Practitioner, Cultural Services |
| Senior Practitioner, Melaleuca Place |
| Executive Officer |
| Senior Operational Policy, Audit and Compliance Officer |
| Independent Case Conferencing Chair |
| IMPACT Program/Prenatal Liaison Officer |
| Family Law Court Liaison Officer |
| Disability Liaison Officer |
| CYPS Health Liaison Officer |
| Senior Practitioner, North/South/CMT |
| Assistant Director, Reportable Conduct |
| Assistant Director, Compliance |
| Unit Manager, Bimberi Residential Services |
| F | Social Worker |
| Psychologist |
| Interstate Liaison Officer |
| Operational Policy, Audit and Compliance Officer |
| Policy Officer |
| Project Officer, IMS and Knowledge Portal |
| Family Finding, Cultural Services Officer |
| Case Manager |
| Intake Officer |
| Cultural Services Officer |
| Family Finding, Cultural Services Officer |
| Case Analysis Officer |
| OneLink Liaison Officer |
| Family Group Conference Facilitator |
| Therapeutic Assessor |
| Team Leader, Bimberi Residential Services |
| Project Officer |
| Reportable Conduct Officer |
| Business Manager, Bimberi Residential Services |
| Family Engagement Officer, Bimberi Residential Services |
| Paraprofessional |
| G | Director, Operational Support |
| Manager, Operational Support |
| Assistant Manager, Operational Support |
| Executive Assistant |
| Team Leader, Operational Support |
| Operational Compliance Support Officer |
| Operational Support Officer, Melaleuca Place |
| Case Aid |
| Practice Development Administration Officer |
| Operational Policy, Audit and Compliance Support Officer |
| Team Leader, Contract, Data and Reporting |
| Contract, Data and Reporting Officer |
| Legal Services Administration Officer |
| Youth Workers, Bimberi Residential Services |
| Sports and Recreation Officer, Bimberi Residential Services |
| Business Support Officer, Bimberi Residential Services |
| Operational Support Officer, Melaleuca Place |
| Administrative Support Officer, Bimberi Residential Services |
| Assistant Director, Aboriginal and Torres Strait Islander Training and Development Officer |
| Administrative Support Officer |
| Assessment Coordinator |
| Operational Support Officer |
| Reportable Conduct and Compliance Administration Officer |
| H | Assistant Director, CYRIS Governance and Business Process |
| Assistant Director, CYRIS Release Quality |
| Assistant Director, CYRIS Data Quality and Training |
| Facilities and Services Manager, Bimberi Residential Services |
| Facilities and Services Officer, Bimberi Residential Services |
| Health and Safety Officer, Bimberi Residential Services |
| Training Officer, Bimberi Residential Services |
| I | CYRIS Business System Officer |
| CYRIS Project Officer |
| Senior Technical Specialist |
| CYRIS Project Officer |
| J | Student |
| Graduate Administrative Assistant, Bimberi Residential Services |

**SCHEDULE 2**

**Court Procedures Act 2004**

**Note: The code mentioned in column 1 means the people occupying the positions identified in column 2 of schedule 1.**

| **Column 1** | **Column 2** | | |
| --- | --- | --- | --- |
| **Code** | **Delegated Provisions** | | |
|  | |  | **Part 7A – Procedural provisions – proceedings involving children or young people** |
| A  B  C  D  E  F  G | | Subject:  Power and/or function:  Reference: | Court proceedings involving children or young people not open to public  (1) If a child or young person is the subject of a proceeding in a court, the following people are the only people who may be present at the hearing of the proceeding:  (f) the director-general or an authorised person under the Children and Young People Act 2008.  (3) The public advocate and the director-general may make submissions to the court about whether the court should require or permit a person to be present under subsection 72(1)(1) or exclude a person under subsection (2).  section 72 |
| A  B  C  D  E  F  G | | Subject:  Power and/or function:  Reference: | Participation of children and young people in proceedings  (2) The court may ask the director-general responsible for the Children and Young People Act 2008 to assist the court by giving the child or young person sufficient information about the proceeding, in language and a way that the child or young person can understand, to allow the child or young person to take part fully in the proceeding  section 74A |
| A  B  C  D  E  F  G | | Subject:  Power and/or function:  Reference: | Court may order a report about young person  (1) A court hearing a criminal proceeding in relation to or against a child or young person may order the director general responsible for the Children and Young People Act 2008 to give the court a report  about the child or young person.  (2) A director-general given an order must, despite any other ACT law other than the Human Rights Act 2004, give a report.  (3) In giving effect to the order, the director general may do, or arrange for someone else to do, 1 or more of the following:  (a) visit and interview the child or young person;  (b) interview a parent of the child or young person;  (c) interview a schoolteacher or other person involved with the education or welfare of the child or young person;  (d) require the child or young person to submit to being interviewed by a doctor or other named person.  section 74D |
| A  B  C  D  E  F  G | | Subject:  Power and/or function:  Reference: | Proceedings dismissed or adjourned for care and protection reasons  (2) If a court acts under subsection (1), the court must, as soon as practicable but not later than 2 working days after the day it acts, give a statement of the reasons for the action to –  (a) the director-general  (4) The director-general must treat a statement of reasons given to the director-general under subsection (2) as if it were a [mandatory] report made under section 356, Children and Young People Act 2008  Section 74K |
| A  B  C  D  E  F  G | | Subject:  Power and/or function:  Reference: | Director-General must report to court and public advocate  (2) Not later than 15 days after the day the court adjourns the proceeding under section 74K(1), the director-general must tell the public advocate and the court, in writing -  (a) what action the director-general has taken, is taking or proposes to take under the care and protection chapters in relation to the child or young person; or  (b) if the director-general proposes to take no action under any care and protection chapter in relation to the child or young person – that the director-general proposes to take no action.  section 74L |