

Australian Capital Territory

Corrections Management (Risk Alerts) Policy 2024 (No 2)

Notifiable instrument NI2024–696

made under the

Corrections Management Act 2007, s14 (Corrections policies and operating procedures)

1 Name of instrument

This instrument is the *Corrections Management (Risk Alerts) Policy 2024 (No 2)*.

2 Commencement

This instrument commences on the day after notification.

3 Policy

I make this policy to facilitate the effective and efficient management of correctional services.

4 Revocation

This instrument revokes the *Corrections Management (Risk Alerts) Policy 2024* [NI2024-629].

Narelle Pamplin
Acting Commissioner
ACT Corrective Services
3 December 2024

RISK ALERTS

POLICY NO. 10



ACT CORRECTIVE SERVICES

Contents

1	PURPOSE	4
2	SCOPE	4
3	DEFINITIONS	4
4	PRINCIPLES	4
5	NOTIFICATION AND RECORDING OF RISK CATEGORIES	4
6	REVIEWS	5
7	RISK ALERT CATEGORIES	6
8	RELATED DOCUMENTS	10

1 PURPOSE

ACT Corrective Services (ACTCS) is committed to ensuring the consistent categorisation, management and recording of risks related to the welfare, safety and security of detainees in a correctional centre.

This policy establishes the risk alerts for correctional centres.

2 SCOPE

This policy applies to all correctional centres in the ACT.

Where required, the Assistant Commissioner Custodial Operations will establish operational procedures under this policy.

3 DEFINITIONS

Forensic Mental Health Services (FMHS)	Clinical mental health service within Justice Health Services.
High Risk Assessment Team (HRAT)	A multi-agency decision and intervention planning team to coordinate the management of at-risk detainees under the <i>Detainees at Risk of Suicide or Self-Harm Policy</i> , specifically S-rated detainees.
Risk alerts	Ratings applied to a detainee to inform decision-making on the management of the detainee.

4 PRINCIPLES

- 4.1 The safety of all persons, and security and good order in a correctional centre are supported by the identification and appropriate management of a detainee's risk status.
- 4.2 Risk alerts enable the effective sharing of information within ACTCS and with other agencies, including Justice Health Services, to ensure the appropriate treatment and management of detainees.

5 NOTIFICATION AND RECORDING OF RISK CATEGORIES

- 5.1 The following risk alerts may be applied to detainees:
 - **S:** Suicide or self-harm
 - **P:** Psychiatric

- **E:** Escape
- **V:** Violence
- **W:** Welfare

- 5.2 Where a staff member is made aware of any risk presented by a detainee, they must notify the appropriate Assessor/Approver in section 7.
- 5.3 Designated staff under section 7 are responsible for recording the relevant alert on the detainee's electronic record system.
- 5.4 The Assistant Director, Intelligence Unit, must be informed where a risk presented by a detainee may impact the security or good order of a correctional centre.
- 5.5 Where a risk alert is no longer required, the alert will be archived on the detainee's electronic record system.

6 REVIEWS

- 6.1 Where the following risk alerts have been applied, the Security Committee will review the requirement for the alerts every four (4) weeks:
- **E1:** Escape
 - **V:** Violence
- 6.2 'S' risk alerts will be reviewed by the High-Risk Assessment Team under the *Detainees at Risk of Suicide or Self-Harm Policy*.
- 6.3 Justice Health Services will advise when 'W' and 'P' risk alerts are no longer required for a detainee.

7 RISK ALERT CATEGORIES

S: Suicide or Self-Harm		Any immediate, significant, potential, or previous incident or history of suicide or self-harm actions. Must be assessed and managed in accordance with the <i>Detainees at Risk of Suicide or Self-Harm Policy</i> . Level of observations determined by S rating, unless otherwise directed by Justice Health professional.		
		Responsible services:	Justice Health Services to advise ACTCS.	
Alert level	Risk of suicide or self-harm	Observation regime	Category Assessment/ Approval	Entry to electronic record system
S1	Immediate risk	Constant observations	<ul style="list-style-type: none"> • Assessment by a Justice Health professional • Category determined by the HRAT 	<ul style="list-style-type: none"> • HRAT Coordinator • Correctional Officer Grade 3 • Night Supervisor • Officer-in-Charge
S2	Significant risk	15 or 30 min observations		
S3	Potential risk	60 min observations or per Risk Management Plan (RMP)		
S4	History of risk	No observations		

P: Psychiatric		Any psychiatric condition that requires immediate treatment or diagnosis, including known or suspected conditions that have not been confirmed. These are to be assessed in accordance with Justice Health Services procedures, with appropriate category selected from this table.		
		Responsible services:	Custodial Mental Health to advise ACTCS in accordance with the <i>Mental Health Justice Health Alcohol and Drug Services – Management of Psychiatric Ratings at the Alexander Maconochie Centre Standard Operating Procedure</i>	
Alert level	Level of intervention	Observation regime	Category Assessment/ Approval	Entry to electronic record system
P1	Serious psychiatric condition requiring intensive and/or immediate care Consider transfer to mental health facility	Determined on a case by case basis	<ul style="list-style-type: none"> • Assessment and approval by Custodial Mental Health • Approved for entry by Area Supervisor or above 	<ul style="list-style-type: none"> • HRAT Coordinator • Correctional Officer Grade 3 • Night Supervisor • Officer-in-Charge
P2	Significant ongoing psychiatric condition requiring psychiatric/mental health treatment	Determined on a case by case basis		
P3	Stable psychiatric condition requiring appointment or continuing treatment	Determined on a case by case basis		
PA	Suspected psychiatric condition requiring assessment	Determined on a case by case basis		

E: Escape		Imminent or history of escape from custody.		
		Responsible service:	ACTCS	
Alert level	Risk	Observation regime	Category Assessment/ Approval	Entry to electronic record system
E1	Imminent risk of escape or attempted escape from custody.	Min 1 hour observations	<ul style="list-style-type: none"> • Senior Director Operations or above 	<ul style="list-style-type: none"> • Senior Director Operations or above • Security Unit
E2	History of escape from custody, or attempted escape.	Nil		

V: Violence		Detainee has a known history of violence against others.		
		Responsible service:	ACTCS	
Alert level	Risk	Observation regime	Category Assessment/ Approval	Entry to electronic record system
V	<ul style="list-style-type: none"> a. Imminent risk of violence to another person. b. Significant history of violence in custody. 	Nil	<ul style="list-style-type: none"> • Senior Director Operations or above 	<ul style="list-style-type: none"> • Senior Director Operations or above • Security Unit

W: Welfare		Detainee has a health condition that requires treatment or diagnosis, including known or suspected conditions that have not been confirmed. To be assessed in accordance with Justice Health Services procedures, with an appropriate category selected from this table.		
		Responsible service:	Justice Health Services to advise ACTCS	
Alert level	Risk	Observation regime	Category Assessment/ Approval	Entry to electronic record system
W	Physical health concerns requiring check-ins by correctional officers in addition to or instead of any Medical (M) rated observations being performed by Justice Health Services.	Determined on a case-by-case basis by Justice Health Services	<ul style="list-style-type: none"> • Assessment and approval by Justice Health Services • Approved for entry by Area Supervisor or above 	<ul style="list-style-type: none"> • HRAT Coordinator • Correctional Officer Grade 3 • Night Supervisor • Officer-in-Charge

8 RELATED DOCUMENTS

- Detainees at Risk of Suicide or Self-Harm Policy
- Detainee Observations Operating Procedure

Narelle Pamplin
Acting Commissioner
ACT Corrective Services
3 December 2024

Document details

Criteria	Details
Document title:	<i>Corrections Management (Risk Alerts) Policy 2024</i>
Document owner/approver:	Commissioner, ACT Corrective Services
Date effective:	The day after the notification date
Review date:	Five (5) years after the notification date
Compliance with law:	This policy reflects the requirements of the <i>Corrections Management (Policy Framework) Policy 2024</i>
Responsible officer:	Assistant Commissioner Custodial Operations

Version Control			
Version no.	Date	Description	Author
V3	Nov-24	Minor update	S Chandrasekhar
V2	Oct-24	Change to Medical observations and minor amendment to align with Detainee Observations Procedure	H Cheney
V1	May-19	First Issued	L Kazak