

Road Transport (Driver Licensing) Learner Licence Training Course (Safer Driver Course) Providers Approval 2026 (No 2)*

Notifiable instrument NI2026–372

made under the

Road Transport (Driver Licensing) Regulation 2000, s 15 (Driver training course providers—approval)

1 Name of instrument

This instrument is the *Road Transport (Driver Licensing) Learner Licence Training Course (Safer Driver Course) Providers Approval 2026 (No 2)*.

2 Commencement

This instrument commences on the day after its notification.

3 Approval

- (1) I approve the course in schedule 1 as a learner licence training course.
- (2) I approve the providers listed in schedule 2 to deliver the Safer Driver Course in schedule 1. This approval is subject to the conditions in schedule 3.

4 Revocation

This instrument revokes the *Road Transport (Driver Licensing) Learner Licence Training Course (Safer Driver Course) Providers Approval 2026 (No 1)* (NI2026-348).

5 Expiry

This instrument expires on 31 July 2031.

Adrian Ison
Delegate of the road transport authority
03 August 2026

*Name amended under Legislation Act, s 60

Schedule 1

(See s 3)

Approved Learner Licence Training Course

1.1 Purpose

- 1.1.1 The Safer Driver Course (the Course) is a learner licence training course available to ACT learner car licence holders to satisfy a component of the required driving hours for eligibility for an ACT provisional car licence.
- 1.1.2 The purpose of the Course is to assist young learner drivers to understand and develop safe driving behaviours and anticipate hazard situations in order to reduce road risk when they transition to independent driving.

1.2 Course design and successful completion

- 1.2.1 The Course consists of
 - a) a two-and-a-half-hour workshop designed to develop awareness of driving risks and low-risk driving behaviours; and
 - b) a one-hour practical, in-vehicle driving session delivered by an ACT accredited driving instructor, focused on the application of low-risk driving strategies and hazard perception rather than vehicle control skills.
- 1.2.2 The workshop must be completed before participation in the practical driving session.
- 1.2.3 The practical driving session must be completed within 30 days after completion of the workshop.
- 1.2.4 Successful completion of the Course provides a learner driver with 20 required driving hours under section 22 (3) (c) of the *Road Transport (Driver Licensing) Regulation 2000*.
- 1.2.5 The practical driving session must not be counted towards required driving hours in addition to the 20 hours provided under subsection 1.2.4

1.3 Eligibility

1.3.1 Participants must

- a) hold an ACT learner car licence; and
- b) have held the learner licence for at least 3 months; and
- c) have been under 25 years of age at the time the learner licence was issued or last renewed.

1.3.2 Despite subsection 1.3.1 (c), the road transport authority may approve a learner driver aged 25 years or older to undertake the Course in exceptional circumstances.

1.4 Course ownership and updates

1.4.1 The ACT Government owns the Course content and provides it to approved course providers.

1.4.2 The ACT Government may adjust Course content from time to time to ensure alignment with best practice and intended outcomes.

Schedule 2

(See s 3)

Approved Course Providers

2.1 Approved providers

The following providers are approved to deliver the Safer Driver Course:

Item	Company / Individual Name	Business Name	Provider ABN
1	Amrit Pal Singh	ACT Driving Solutions	75 535 656 747
2	B Shrestha & S Shrestha	Licence Factory	91 908 141 481
3	Capital Road Safety Education Pty Ltd	Road Ready Centre	96 653 995 978
4	Fifth Gear Motoring Pty Ltd	Fifth Gear Motoring	69 661 073 481
5	MARSS Australia Inc	Migrant and Refugee Settlement Services (MARSS)	74 370 795 990
6	The Trustee for LnMnCo Family Trust	Pinnacle Driving School	60 331 305 533
7	Wangda, Dorji	Lotus Driving School Canberra	51 374 247 826
8	William Stewart	Online Driving Courses	79 255 476 313

Schedule 3

(See s 3)

Conditions of Approval

3.1 Compliance with conditions

- 3.1.1 Failure by an approved course provider, or employees, subcontractors or agents of the approved course provider, to comply with any of the conditions of approval listed in this Schedule, or as amended from time to time, may, at the discretion of the road transport authority, give rise to grounds for revocation of the approval provided by this instrument.
- 3.1.2 An approved course provider must notify the road transport authority immediately in writing if unable to comply with the conditions.

3.2 Participant Eligibility Check

- 3.2.1 An approved course provider must ensure that a person booking to attend the course, provides proof of eligibility requirements specified in Schedule 1, item 1.3.
- 3.2.2 An approved course provider must ensure that learner drivers enrolling in the Course are informed, before booking, that the practical driving session component of the Course:
- a) is not a driving lesson; and
 - b) requires sufficient practical driving experience to enable the learner driver to safely demonstrate the skills necessary to operate a motor vehicle meaning they have completed
 - i. at least 10 hours of driving with an ACT accredited driving instructor; or
 - ii. at least 30 hours of driving with a driving supervisor.

3.3 Change of ownership

- 3.3.1 An approved course provider must immediately notify the road transport authority in writing if the ownership of the provider is sold, transferred or assigned to another person or legal entity (a *change of ownership*).

3.3.2 If a change of ownership occurs-

- a) the new owner must apply to the road transport authority for approval as an approved course provider; and
- b) until the road transport authority makes a decision on the application, the new owner must immediately cease-
 - i. describing itself as an approved course provider and
 - ii. delivering the Course.

3.3.3 Subsection 3.3.2 does not apply if

- a) the road transport authority has approved the new owner to commence as an approved course provider at the time the change of ownership takes effect; or
- b) an approved course provider acquires another approved provider, in which the approval continues for 30 days from the date of change of ownership to allow an application to be made and determined.

3.4 Effect of revocation or expiry

3.4.1 If an approval under this instrument is revoked, or the instrument expires, the approved course provider must immediately cease-

- a) describing itself as an approved course provider; and
- b) delivering the Course.

3.5 Delivery of the Course

3.5.1 An approved course provider must deliver the Course in the format determined by the road transport authority and described in Schedule 1.

3.5.2 An approved course provider is responsible for providing all equipment and supplies necessary to deliver the Course.

3.5.3 Any equipment or supplies provided by the road transport authority must be returned when the provider no longer delivers the Course or when the approval ceases.

- 3.5.4 An approved course provider must deliver the Course using content approved by the road transport authority.
- 3.5.5 The Territory grants the provider a royalty-free, limited licence to use the Course content for the duration of the approval.
- 3.5.6 An approved course provider must not alter or remove copyright notices or branding on the Course content without the prior written approval of the road transport authority.

3.5A Delivery of practical driving session

- 3.5A.1 An approved course provider must ensure that the practical driving session component of the Course is delivered by an ACT accredited driving instructor.
- 3.5A.2 An approved course provider must ensure that the ACT accredited driving instructor delivering the practical driving session holds a current accreditation and that the accreditation is not suspended or cancelled and is not subject to suspension or cancellation action.
- 3.5A.3 An approved course provider must advise the Territory in writing of the ACT accredited driving instructor engaged to deliver the practical driving session and must promptly advise the Territory of any change to that instructor.

3.6 Accessibility

- 3.6.1 An approved course provider must ensure the Program is accessible, including for participants who-
- a) require an interpreter (whether accredited or non-accredited); or
 - b) have additional, multiple or complex needs requiring a support person or other professional.

3.7 Participant numbers and integrity

- 3.7.1 An approved course provider must ensure that:

- a) no more than 12 participants attend any facilitated workshop component of the Course; and
 - b) each practical driving session component of the Course is attended by exactly two (2) learner drivers.
- 3.7.3 An approved course provider must take reasonable steps to prevent dishonest conduct and report any such conduct to the road transport authority in writing.

3.8 Completion certificates and records

- 3.8.1 An approved course provider must issue a completion certificate to each participant who successfully completes the Program.
- 3.8.2 Successful completion means
- a) completion of the workshop component; and
 - b) active participation in the course; and
 - c) completion of the practical driving session component within the period required under Schedule 1.
- 3.8.3 A completion certificate
- a) must be numbered and dated;
 - b) must be in a format approved by the road transport authority; and
 - c) must not include ACT Government branding other than the “initiative of ACT Government” logo.
- 3.8.4 The approved course provider must make the required entry in the ACT Learner Driver Logbook, or another record of driving hours approved by the road transport authority, for each participant who successfully completes the Program.

3.9 Minimum standards for persons delivering the Course

- 3.9.1 An approved course provider, and each person who delivers the Course for an approved course provider (whether as an employee, agent or subcontractor), must meet the following minimum standards:
- a) have appropriate knowledge and skills to deliver the Course; and
 - b) hold an appropriate ACT Working with Vulnerable People clearance with at least 3 months remaining before expiry; and
 - c) be of good character.
- 3.9.2 In limited circumstances, the road transport authority may, at its discretion and on a case-by-case basis, consider and approve an exception to one or more of the minimum standards in subsection 3.9.1, particularly where the exception is necessary to ensure the continued accessibility of the Course.
- 3.9.3 If the road transport authority approves an exception under subsection 3.9.2, the road transport authority may impose any additional conditions it considers appropriate.
- 3.9.4 An approved course provider must ensure that any person who delivers the Course on its behalf meets the minimum standards in subsection 3.9.1, subject to any approved exception.
- 3.9.5 An approved course provider must immediately notify the road transport authority in writing of any change relating to a person who delivers the Course that results in the person no longer meeting the minimum standards or any imposed conditions, and the person must immediately cease delivering the Course.
- 3.9.6 An approved course provider must notify the road transport authority in writing within 14 days if a person ceases to deliver the Course.
- 3.9.7 The road transport authority may request records demonstrating compliance with this section at any time, and an approved course provider must provide the records within 14 days after receiving the request.

3.10 Monitoring, evaluation, reporting and improvement

- 3.10.1 The road transport authority may request information or records from an approved course provider at any time for the purposes of monitoring, evaluation, reporting and improvement of the Course against the conditions of approval.
- 3.10.2 Information or records requested under subsection 3.10.1 may include, but are not limited to, information about:
- a) the number of courses conducted; and
 - b) the number of participants at each course; and
 - c) completion rates for the Course; and
 - d) participant demographics; and
 - e) participant feedback and satisfaction survey results; and
 - f) complaints received.
- 3.10.3 An approved course provider must ensure that all Course participants are given an opportunity to provide feedback on the delivery of the Course through a participant feedback and satisfaction survey.
- 3.10.4 On request, an approved course provider must allow the road transport authority to attend the delivery of a Course for the purposes of auditing delivery against the monitoring, evaluation, reporting and improvement framework.
- 3.10.5 The road transport authority must give at least one business day's notice of attendance under subsection 3.10.4.
- 3.10.6 An approved course provider must provide a response to a request under subsection 3.10.1 within 14 days after receiving the request, unless otherwise agreed by the road transport authority.

3.10A Incident and complaint reporting

3.10A.1 An approved course provider must have documented processes to identify, record, manage and respond to incidents and complaints arising in connection with the delivery of the Course.

3.10A.2 If a serious incident occurs in connection with the delivery of the Course, the approved course provider must notify the road transport authority in writing as soon as practicable after becoming aware of the incident.

3.10A.3 For this section, a *serious incident* includes

- a) a crash or safety incident during the practical driving session; or
- b) conduct that compromises participant safety; or
- c) systemic or repeated complaints indicating non-compliance with the conditions of approval.

3.10A.4 This section does not limit any other obligation to notify the road transport authority under this instrument.

3.11 Advertising and course name

3.11.1 An approved course provider must ensure that any marketing or advertising material for the Course

- a) states that

“*[name of approved course provider]* is delivering the ACT Safer Driver Course as an approved provider authorised by the road transport authority under section 15 of the *Road Transport (Driver Licensing) Regulation 2000*. The ACT Safer Driver Course delivered by *[name of approved course provider]* is owned by the road transport authority.”

or uses alternative wording approved in writing by the road transport authority;
and

- b) does not use ACT Government branding (including the ACT Government logo, Vision Zero logo or Safe Plates logo) to promote the provider or the Program without the prior written approval of the road transport authority.
- 3.11.2 Despite subsection 3.11.1 (b), once approved, an approved course provider may use the “initiative of ACT Government” logo for the purposes of promoting the Course.
- 3.11.3 An approved course provider must not do anything that could reasonably lead the public to believe that the provider
- a) is the exclusive or primary provider of the Course; or
 - b) owns the Course; or
 - c) is the Course, or is synonymous with the Course.
- 3.11.4 A subcontractor or agent of an approved course provider must not describe itself as an approved provider of the Course.
- 3.11.5 An approved course provider must not use a restricted name as, or as part of
- a) the provider’s legal name; or
 - b) the provider’s trading or business name; or
 - c) a social media account name; or
 - d) an internet domain name; or
 - e) a directory listing (for example, a Google place listing or Yellow Pages listing).
- 3.11.6 In this section, *restricted name* means a name that could reasonably create a perception that the approved course provider
- a) owns the Course; or
 - b) is the Course; or
 - c) is the exclusive or primary provider of the Course.

Examples of restricted names include

- d) “Safer Driver” or “saferdriver”; and
- e) “Safer driver course”, “saferdrivercourse” or “SDC”; and
- f) “safer driver program” or “saferdriverprogram”.

3.11.7 Subsection 3.11.5 does not prevent an approved course provider from using a restricted name as the name of a page within the provider’s website, provided that the provider’s domain name does not include a restricted name.

Example

- a) *www.xyzdriveschool.com.au/saferdrivercourse* is permissible; but
- b) *www.saferdrivercourse.com.au* is not permissible

3.12 Booking service

3.12.1 An approved course provider must make a booking service for the Course available to the public

3.13 Fees

3.13.1 Course participants are responsible for all fees associated with attending the Course.

3.13.2 Fees must be paid directly to the approved course provider.

3.13.3 Fees must be set at an affordable level and must be approved in writing by the Road transport authority.

3.13.4 Advertised Program fees must include all fees and charges associated with a participant’s attendance, including, as applicable

- a) the Program fee inclusive of GST; and
- b) any administration, booking or payment processing fees, including credit card surcharges or costs for interpreter or other professional assistance.

- 3.13.5 An approved course provider must not increase Course fees without the prior written approval of the road transport authority.
- 3.13.6 The Road transport authority will not grant more than one Course fee increase in any 12-month period.
- 3.13.7 The road transport authority may, at any time, require an approved course provider to review its Course fees.
- 3.13.8 In limited circumstances, the road transport authority may, at its discretion and on a case-by-case basis, consider and approve exceptions in relation to Course fees, particularly where an exception is necessary to ensure the continued accessibility of the Course.

3.14 Assignment and contracting

- 3.14.1 Nothing in this instrument constitutes an approved course provider, or any of its employees, agents or subcontractors, as an employee, partner or agent of the Territory, or creates an employment, partnership or agency relationship for any purpose.
- 3.14.2 An approved course provider must not represent itself, and must ensure that its employees, agents and subcontractors do not represent themselves, as employees, partners or agents of the Territory.
- 3.14.3 An approved course provider must not assign or subcontract its obligations under this schedule, or the delivery of the Program, to an independent contractor without the prior written approval of the road transport authority.
- 3.14.4 If the road transport authority gives an approval under subsection 3.14.3, the road transport authority may impose any conditions it considers appropriate.
- 3.14.5 If an approved course provider subcontracts the delivery of the Course, the approved course provider remains responsible for compliance with this instrument and must indemnify and keep indemnified the Territory against all losses, damages, costs and expenses arising from the conduct of the subcontractor.

Dictionary

approved course provider means a provider listed in Schedule 2.

change of ownership means the sale, transfer or assignment of ownership of a company.

safer Driver Course means the course in Schedule 1

restricted name—see section 3.11.6.

driving instructor means a person accredited under section 107 of the *Road Transport (Driver Licensing) Regulation 2000*.

driving supervisor means a person who holds a full car licence, or a full licence of a higher class, and who is supervising a learner driver's driving of a motor vehicle and includes a driving instructor.

serious incident—see section 3.10A.