



Australian Capital Territory

Magistrates Court (Civil Jurisdiction) Rules 2004

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made under the

Court Procedures Act 2004

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Authorised by the ACT Parliamentary Counsel

About this republication

The republished law

This is a republication of the *Magistrates Court (Civil Jurisdiction) Rules 2004*, made under the *Court Procedures Act 2004* (including any amendment made under the *Legislation Act 2001*, part 11.3 (Editorial changes)) as in force on 1 July 2006. It also includes any amendment, repeal or expiry affecting the republished law to 1 July 2006.

The legislation history and amendment history of the republished law are set out in endnotes 3 and 4.

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- (a) if the person charged is an individual—\$100; or
- (b) if the person charged is a corporation—\$500.



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Australian Capital Territory

Magistrates Court (Civil Jurisdiction) Rules 2004

made under the

Court Procedures Act 2004

Part 1 Preliminary

1 Name of rules

These rules are the *Magistrates Court (Civil Jurisdiction) Rules 2004*.

2 Dictionary

The dictionary at the end of these rules is part of these rules.

Note 1 The dictionary at the end of these rules defines certain terms used in these rules, and includes references (*signpost definitions*) to other terms defined elsewhere in these rules.

For example, the signpost definition '*account*, for part 19 (Enforcement of judgments)—see section 287.' means that the term '*account*' is defined in that section and applies for that part.

Note 2 A definition in the dictionary (including a signpost definition) applies to the entire rules unless the definition, or another provision of the rules, provides otherwise or the contrary intention otherwise appears (see Legislation Act, s 155 and s 156 (1)).

3 Notes

A note included in these rules is explanatory and is not part of these rules.

Note See the Legislation Act, s 127 (1), (4) and (5) for the legal status of notes.

4 Application of rules

These rules do not apply in relation to—

- (a) proceedings under the *Domestic Violence and Protection Orders Act 2001*; and
- (b) proceedings under the *Workers Compensation Act 1951*; and
- (c) proceedings on an information for an offence.

5 Meaning of *plaintiff* and *defendant*

- (1) In these rules—
 - (a) a reference to the *plaintiff* in a proceeding is, for a proceeding in which there are 2 or more plaintiffs, a reference to any or all of the plaintiffs; and
 - (b) a reference to the *defendant* in a proceeding is, for a proceeding in which there are 2 or more defendants, a reference to any or all of the defendants.
- (2) In these rules—
 - (a) a reference to the *plaintiff* in a proceeding is, in relation to a proceeding begun by filing an application mentioned in section 22, a reference to the applicant in the proceeding; and
 - (b) a reference to the *defendant* in a proceeding is, in relation to a proceeding mentioned in paragraph (a), a reference to the respondent in the proceeding.

6 Meaning of *lawyer*

In these rules, a reference to the *lawyer* (however expressed) for a party to a proceeding includes, in relation to a party whose lawyer has another lawyer acting as his or her agent for the proceeding, a reference to the other lawyer.

7 Terms defined in Magistrates Court Act

A term defined in the *Magistrates Court Act 1930*, dictionary has the same meaning in these rules.

8 References to forms by number

- (1) In these rules, other than in part 22 (Small Claims Court), a reference to a form by number is a reference to the form so numbered that—
 - (a) is approved under the *Court Procedures Act 2004*; and

- (b) either—
 - (i) was in force under the *Magistrates Court (Civil Jurisdiction) Act 1982* immediately before its repeal; or
 - (ii) is expressed to be made for these rules or the court in its civil jurisdiction.
- (2) In part 22, a reference to a form by number is a reference to the form so numbered that—
 - (a) is approved under the *Court Procedures Act 2004*; and
 - (b) is headed ‘Small Claims Court’ or is otherwise expressed to apply to the Small Claims Court.

Part 3 Institution of proceedings

13 Lodgment and filing of originating process

- (1) Originating process shall be lodged with the registrar in duplicate together with the number of copies equal to the number of defendants to be served.
- (2) If the registrar is satisfied that an originating process lodged with the registrar complies with these rules, the registrar must file the original of the process.

Note The *Court Procedures Act 2004*, s 14 provides that a determined fee is payable in advance in accordance with the determination. The *Legislation Act*, s 57 (3) (Fees payable in accordance with determination etc) provides that if a fee is payable in relation to a service mentioned in the determination (in this case, for filing the process) and the fee has not been paid in accordance with the determination, no-one is obliged to provide the service (ie the registrar is not obliged to file the process).

14 Numbering of proceedings

If proceedings are instituted, the registrar shall cause a distinguishing number to be allotted to the proceedings and shall endorse that number on the original of the originating process filed by him or her and on each copy of that process sealed by him or her.

15 Contents of originating process

Originating process shall specify—

- (a) the full name and the full address of the residence or place of business of the plaintiff; and
- (b) the full name, the full address of the residence or place of business, and the occupation, of the defendant so far as those particulars are known to the plaintiff; and

- (c) if the defendant is a company—the address of the registered office of the company; and
- (d) if the full name of the defendant is not, but the sex of the defendant is, known to the plaintiff—the sex of the defendant; and
- (e) the address for service of the plaintiff; and
- (f) if the plaintiff has a legal practitioner acting for him or her in the proceedings—the name, address and telephone number of the legal practitioner; and
- (g) if the plaintiff's legal practitioner has another legal practitioner acting as his or her agent for the purpose of the proceedings—the name, address and telephone number of that other legal practitioner.

16 Signing of originating process

Originating process shall be signed by the plaintiff, by his or her legal practitioner or by his or her agent authorised in writing for the purpose.

17 Proceedings by claim

Subject to section 22 and part 17, proceedings shall be instituted by filing a claim for issue by the registrar.

17A When proceeding by claim begins

A proceeding started by claim begins on the day the claim is first filed (whether or not it is renewed under section 35).

18 Form of claim

- (1) A claim shall be—
 - (a) for proceedings to recover a debt or liquidated damages—a special claim or an ordinary claim; or

- (b) in any other case—an ordinary claim.
- (2) A reference in subsection (1) (a) to proceedings to recover a debt or liquidated damages includes—
- (a) a reference to proceedings to recover a debt or liquidated damages in which the plaintiff claims interest, whether under section 230 or otherwise; and
 - (b) a reference to proceedings to recover damages if the amount claimed can be ascertained by reference to a receipt or statement of account.
- (3) An ordinary claim shall be in accordance with form 2.
- (4) A special claim shall be in accordance with form 3.
- (5) In addition to the particulars required under section 15 to be specified in a claim, a claim shall specify—
- (a) each cause of action in relation to which the proceedings are instituted; and
 - (b) the amount of money or the other relief claimed in respect of each such cause of action; and
 - (c) the amount mentioned in the *Supreme Court Rules 1937*, order 3 rule 2 (a), multiplied by the prescribed percentage; and
 - (d) if the plaintiff institutes the proceedings in a representative capacity, or the proceedings are instituted against the defendant in a representative capacity—that capacity; and
 - (e) if the plaintiff institutes the proceedings as assignee of a debt or other thing in action—the fact that he or she is such an assignee and the name, address and occupation of the assignor; and
 - (f) if the proceedings are in respect of the detention of goods—a description and the value of the goods; and

- (g) if the plaintiff claims interest other than under section 230—
particulars of the rate or rates at which, the amount or amounts on which and the period or periods for which, interest is claimed; and
 - (h) if the plaintiff claims interest under section 230—
 - (i) if the claim is for a debt or liquidated damages—a statement that interest is claimed, to be calculated in accordance with section 231 (2) and:
 - (A) particulars of the period or periods for which, the rate or rates at which, and the amount or amounts on which, interest is claimed; and
 - (B) the amount of interest calculated to have accrued to the date of filing; or
 - (ii) in any other case—a statement that interest is claimed.
- (6) A claim of a kind referred to in subsection (2) (b) shall be supported by an affidavit verifying the receipt or statement of account.

19 More than 1 cause of action

- (1) A claim may specify more than 1 cause of action if those causes of action are by and against the same parties, but such a claim shall not be for a total amount in excess of the maximum amount for which the court has jurisdiction (whether the total amount is calculated on a balance of account, after an admitted set-off, on an abandonment or otherwise), and this subsection applies irrespective of any different capacities in which a party sues or is sued.
- (2) If a claim specifies 2 or more causes of action, those causes of action shall, as far as practicable, be stated separately and distinctly.
- (3) If any joinder of causes of action may complicate or delay the hearing of proceedings or is otherwise inconvenient, the court may order separate hearings or make any other order the court thinks just.

20 Division of cause of action

- (1) A cause of action shall not be divided for the purpose of instituting 2 or more proceedings in relation to that cause of action.
- (2) If—
 - (a) proceedings have been instituted for the recovery of an amount that is less than the amount for which the plaintiff has a cause of action against the defendant (other than proceedings in which the amount by which the secondmentioned amount exceeds the firstmentioned amount is abandoned under section 21); and
 - (b) final judgment has been given or entered in respect of the claim;

the defendant is entitled to have judgment entered for him or her in any other proceedings instituted in any court in relation to that cause of action.
- (3) Notwithstanding subsections (1) and (2) but otherwise subject to these rules, if, in relation to a cause of action that a person has against another person, that other person has given 2 or more bills of exchange, promissory notes, bonds or other securities, the firstmentioned person may institute proceedings against that other person in respect of each of those bills of exchange, promissory notes, bonds or other securities as if each of them constituted a separate cause of action.

21 Abandonment of excess

- (1) A person who has a cause of action against another person for an amount exceeding \$50 000 may institute proceedings in relation to that cause of action in which he or she abandons the excess over \$50 000 by stating the abandonment in his or her claim.
- (2) In proceedings referred to in subsection (1)—
 - (a) the plaintiff may not recover an amount exceeding \$50 000; and

- (b) final judgment in the proceedings shall operate in full discharge of all demands in relation to the cause of action.
- (3) If final judgment is given or entered in proceedings referred to in subsection (1), the entry of the judgment in the records of the court shall record the abandonment.

22 Proceedings by application

- (1) This section has effect in relation to a matter arising under a law in force in the ACT (other than the *Magistrates Court Act 1930*, chapter 4 and these rules) subject to the provisions of that law.
- (2) If, by any law in force in the ACT (other than the *Magistrates Court Act 1930*, chapter 4 and these rules), jurisdiction is conferred on the court in respect of a matter arising under that law (other than a matter relating solely to the recovery of money), proceedings in respect of that matter shall be instituted by filing an application.
- (3) An application shall be in accordance with form 4.
- (4) In addition to the particulars required under section 15 to be specified in an application, an application shall—
 - (a) specify the place, date and time for the hearing of the application fixed by the registrar at the time of lodgment; and
 - (b) state concisely the nature of the order sought by the applicant or particulars of the decision appealed against, as the case may be; and
 - (c) state concisely the grounds on which the order is sought, or the grounds of the appeal, as the case may be, or refer to the affidavit in which those grounds are set out; and
 - (d) if it is not intended to serve the application on any person—include a statement to that effect.
- (5) An applicant shall, unless the court otherwise orders, serve a copy of the application, together with a copy of any supporting affidavit,

on each respondent to the application not later than 14 days before the date fixed for the hearing of the application.

- (6) Subject to subsection (5), a party to an application who intends to rely on an affidavit at the hearing of the application shall file the affidavit, and shall serve a copy of the affidavit on each other party to the proceedings (except a party on whom service of a copy of the application was not required under an order under subsection (5))—
- (a) in sufficient time before the hearing to enable that other party to make and file, and serve a copy of, an affidavit in reply; or
 - (b) within the time the court orders.
- (7) A respondent to an application shall—
- (a) in the first affidavit filed by him or her, specify an address for service; or
 - (b) if he or she does not file an affidavit—file, and serve on the applicant a copy of, a notice of intention to appear in accordance with form 5.
- (8) On hearing an application, the court may make or refuse to make the order sought by the applicant, and if the court makes an order sought by the applicant, it may make the order—
- (a) absolute in the first instance; or
 - (b) to become absolute at a specified time unless before that time, on cause being shown, the court otherwise orders;
- and the court may make the other orders and give the directions that it thinks just.
- (9) Each party to proceedings on an application shall, unless the court otherwise orders, bear his or her own costs in the proceedings, and if the court makes an order for the payment of costs in such proceedings, the court shall direct the scale on which those costs are to be paid by any party.

22AA When proceeding by application begins

A proceeding started by application begins on the day the application is first filed.

22A Originating process struck out after 1 year

- (1) An originating process is taken to be struck out 1 year after the day it is served if—
 - (a) notice of grounds of defence has not been filed; and
 - (b) judgment has not been entered or the matter not otherwise disposed of.
- (2) A person whose originating process has been struck out under this section may file a new originating process within 1 year after the day it was struck out, even if the limitation period for the cause of action the subject of the originating process has ended.

Part 4 Service

23 Service of documents generally

Subject to these rules, a document in proceedings may be served—

- (a) by delivering a copy of the document to the party to be served personally; or
- (b) by leaving a copy of the document at the last-known place of residence or business of the party to be served with a person apparently resident or employed at that place and apparently over the age of 16 years.

24 Service of originating process by post

- (1) Subject to subsections (3) and (4), on the plaintiff in proceedings completing an application for postal service in accordance with the form in form 2 or form 3, as the case requires, the registrar may serve originating process by sending a copy of the process by post addressed to the defendant at the address of the defendant specified in the process.
- (2) If originating process is served in accordance with subsection (1), the registrar shall complete a certificate of postal service of the process in accordance with the form in form 2 or form 3, as the case requires.
- (3) Originating process shall not be served in accordance with subsection (1) unless the address of the defendant specified in the process is an address within the ACT.
- (4) In relation to an application referred to in section 22, this section has effect subject to the provisions of the law under which the matter to which the application relates arose.

25 Substituted service

If it appears to the court that it is not reasonably practicable to serve a document in proceedings in accordance with section 23 or section 24, the court may make an order for substituted or other service of the document (whether by notice by advertisement or otherwise) as the court thinks just.

26 Service on legal practitioner

- (1) Originating process in proceedings may be served on the legal practitioner acting for the defendant endorsing on a copy of the process a statement that he or she accepts service of the process on behalf of the defendant.
- (2) If a party to proceedings has a legal practitioner on the record acting for him or her in the proceedings, a document in the proceedings may be served on that party—
 - (a) by delivering a copy of the document to the legal practitioner personally; or
 - (b) by leaving a copy of the document at the office of the legal practitioner; or
 - (c) by sending a copy of the document by post addressed to the legal practitioner at his or her office; or
 - (d) if the legal practitioner has an exchange box at the Canberra Document Exchange—by leaving a copy of the document, in an envelope addressed to the legal practitioner, in that box.

27 Service at address for service

- (1) If the party to proceedings has an address for service, a document in proceedings may be served on that party—
 - (a) by leaving a copy of the document at that address; or
 - (b) by sending a copy of the document by post addressed to that party at that address.

- (2) If a document is served by the registrar by post in accordance with subsection (1), the registrar shall complete a certificate of postal service in accordance with form 6.

28 Address for service

- (1) A party to proceedings shall, in the first document filed by him or her, specify an address for service.
- (2) Subject to subsection (3), the address for service of a party to proceedings shall be the address of a place within the ACT where documents in the proceedings may, during ordinary business hours, be left for him or her or to which documents in the proceedings may be posted for him or her.
- (3) If a party to proceedings has a legal practitioner on the record acting for him or her in the proceedings, being a legal practitioner who has an office within the ACT, the address for service of that party is the office of that legal practitioner.
- (4) Subject to this section, a party to proceedings may change his or her address for service by filing a notice of change of address for service in accordance with form 7 and serving a copy of that notice on each other party to the proceedings.

29 Time of service

- (1) If a document in proceedings is served in the way referred to in section 23 (b), section 26 (2) (b) or section 27 (1) (a), service shall be deemed to have been effected on the date when the copy was left in accordance with that paragraph.
- (2) If a document in proceedings is served by post in accordance with this part, service shall be deemed to have been effected 2 days after the date of posting unless the contrary is proved.
- (3) If originating process in proceedings is served in accordance with section 26 (1), service shall be deemed to have been effected on the date when the endorsement is made.

- (4) If a document in proceedings is served in the way referred to in section 26 (2) (d), service shall be deemed to have been effected on the day after the date when the document was left in accordance with that paragraph.

30 Proof of service of documents

Service of a document in proceedings may be proved by the oath of the person who served the document, by affidavit, by production of the completed certificate of postal service or otherwise.

31 Doubtful service

- (1) If—
- (a) a document in proceedings has been served in a way other than that referred to in section 23 (a) or section 26 (2) (a); and
 - (b) the court is satisfied that—
 - (i) the document did not come to the knowledge of the party served within a reasonable time; or
 - (ii) doubt exists whether the document came to the knowledge of the party served within a reasonable time;

the court, on application by the registrar or a party to the proceedings or on its own initiative, shall not allow any fresh step in the proceedings to be taken against the party served, and the court shall—

- (c) strike out or adjourn the proceedings; or
- (d) order that the document be re-served on that party in the way (if any) specified in the order;

as the court thinks just, and the court may make any other orders and give any directions that it thinks just.

- (2) If the court is satisfied that—
- (a) it has been impracticable for any reason to effect service of any document in proceedings on a party; and
 - (b) reasonable steps have been taken for the purpose of bringing the document to the notice of the party;

the court may, by order, direct that for the purpose of the proceedings service of that document shall be taken to have been effected on that party on a specified date.

32 No need for production of original document

When a copy of a document in proceedings is served on a person, it is not necessary for the original of that document to be produced to that person.

33 Waiver of objection to service

If a party to proceedings files a document in reply, he or she shall be taken to have waived any objection he or she might otherwise have made as regards service on him or her of the document in reply to which the firstmentioned document was filed unless he or she files, with the firstmentioned document, a notice of objection in accordance with form 8 and forthwith serves a copy of that notice on the party who filed the secondmentioned document.

Part 5 Cessation and renewal of claim

34 Cessation of original claim

A claim ceases to be in force 12 months after the date when it was filed unless, within that period of 12 months, the claim has been served or renewed.

35 Renewal of claim

- (1) The plaintiff in proceedings may, at any time while his or her claim remains in force, apply to the court or the registrar for the renewal or further renewal of the claim.
- (2) On an application made under subsection (1), the court or the registrar may, if satisfied that reasonable steps have been taken in an attempt to serve the claim to which the application relates or that there are other circumstances that justify doing so, renew or further renew the claim for any period not exceeding 6 months.

36 Cessation of renewed claim

If a claim has been renewed under section 35, the claim ceases to be in force at the end of the period for which it was renewed unless, within that period, it has been served or further renewed.

Part 6 **Defence, judgment by default, confession or agreement, and special defences**

Division 6.1 **Notice of grounds of defence**

37 **Filing of notice of grounds of defence**

- (1) A defendant in proceedings may, at any time before final judgment is entered in the proceedings, file a notice of grounds of defence.
- (2) A defendant in proceedings shall not, only because of his or her having filed a notice of grounds of defence, be taken to have waived any objection he or she may have on the grounds of want of jurisdiction in the court to hear and determine the proceedings.

38 **Form of notice of grounds of defence**

- (1) A notice of grounds of defence shall be in accordance with form 9.
- (2) A notice of grounds of defence shall be signed by the defendant, by his or her legal practitioner or by his or her agent authorised in writing for the purpose.

39 **Service of notice of grounds of defence**

A notice of grounds of defence shall be served on the plaintiff by the registrar.

40 **Reliance on defence not disclosed**

- (1) A defendant in proceedings is not, except with the consent of the plaintiff or with the leave of the court, entitled, at the hearing of the proceedings, to rely on a ground of defence not specified in a notice of grounds of defence filed by him or her.

- (2) Leave for subsection (1) may be granted on the terms (if any) that the court thinks just.

Division 6.2 Judgment in default of defence

41 Interlocutory judgment by default on ordinary claim

- (1) If, in proceedings instituted by the filing of an ordinary claim—
- (a) a period of 21 days has expired after the date of service of the claim; and
 - (b) the plaintiff has filed an affidavit of service of the claim or a certificate of postal service of the claim has been filed; and
 - (c) the defendant has not filed a notice of grounds of defence; and
 - (d) judgment has not been given or entered in the proceedings;
- the registrar shall, on the application of the plaintiff in accordance with form 10 made within 12 months after the end of the period referred to in paragraph (a), enter interlocutory judgment in accordance with form 11 for the plaintiff against the defendant.
- (2) Subject to subsection (3), where interlocutory judgment has been entered under subsection (1) against a defendant in proceedings—
- (a) the defendant shall be deemed to have admitted liability to the plaintiff in respect of the cause of action to which the proceedings relate; and
 - (b) the proceedings shall be continued in relation to that defendant only for the purpose of the assessment of the amount to be recovered by the plaintiff.
- (3) Interlocutory judgment entered in proceedings under subsection (1)—
- (a) may, on sufficient cause being shown, be set aside by the court at any time before final judgment is entered, on the terms (if any) that the court thinks just; and

- (b) shall be deemed to have been set aside if a notice of grounds of defence is filed by the defendant.
- (4) If interlocutory judgment in proceedings is set aside, or is deemed to have been set aside, under subsection (3)—
 - (a) subsection (2) ceases to have effect in relation to the proceedings; and
 - (b) the court may at any time make the orders that it thinks just as to—
 - (i) the continuance of the proceedings; and
 - (ii) the costs incurred by any party by the entering of the judgment, by the judgment having been set aside or being deemed to have been set aside or by any adjournment of the hearing of the proceedings;

and the court may give the directions as to the subsequent conduct of the proceedings that it thinks just.

42 Assessment of recoverable amount following interlocutory judgment

- (1) Subject to subsection (2), if interlocutory judgment in proceedings has been entered against the defendant under section 41 (1) and a certificate of readiness for hearing has been filed in accordance with section 179 (1), the registrar shall—
 - (a) fix a date, time and place for the hearing in accordance with section 179 (2) for the purpose of the assessment of the amount to be recovered by the plaintiff; and
 - (b) notify the plaintiff in accordance with form 12 of the date, time and place so fixed; and
 - (c) not later than 7 days before the date so fixed, send to the defendant, by post addressed to him or her at the best address known to the registrar, notice in accordance with form 13 of

the interlocutory judgment and of the date, time and place so fixed.

- (2) At a hearing referred to in subsection (1) (a) it is not necessary for the plaintiff in the proceedings to prove compliance by the registrar with the requirement of subsection (1) (c).
- (3) If—
- (a) proceedings have been instituted in relation to more than 1 cause of action or against more than 1 defendant; and
 - (b) interlocutory judgment has been entered under section 41 (1) against the defendant in respect of 1 or more but less than all of those causes of action, or against 1 or more but less than all of those defendants, as the case may be; and
 - (c) the proceedings are continuing with respect to the other causes of action, or against the other defendants, as the case may be;

the hearing for the purpose of the assessment of the amount to be recovered by the plaintiff under the interlocutory judgment shall, unless the court otherwise orders, take place with the hearing of the proceedings with respect to those other causes of action, or against those other defendants, as the case requires.

43 Judgment by default on special claim

- (1) If, in proceedings instituted by the filing of a special claim—
- (a) a period of 21 days has expired after the date of service of the claim; and
 - (b) the plaintiff has filed an affidavit of service of the claim or a certificate of postal service of the claim has been filed; and
 - (c) the defendant has not filed a notice of grounds of defence; and
 - (d) judgment has not been given or entered in the proceedings;

the registrar shall, on the application of the plaintiff in accordance with form 14 made within 12 months after the end of the period

referred to in paragraph (a), enter final judgment in accordance with form 15 for the plaintiff against the defendant for the amount then claimed to be owing and the allowable costs.

- (2) In this section:

allowable costs means the amount mentioned in the *Supreme Court Rules 1937*, order 3 rule 3 (2), multiplied by the prescribed percentage.

Division 6.3 Judgment by confession

44 Judgment by confession

- (1) At any time before final judgment has been entered in proceedings, the defendant may file a statement in accordance with form 16 confessing to the whole or any part of the amount claimed by the plaintiff.
- (2) A statement referred to in subsection (1) shall be signed by the defendant or on his or her behalf by his or her legal practitioner, and such a statement signed by the defendant has no force or effect unless the execution of the statement is witnessed by the registrar, a legal practitioner or a justice of the peace.
- (3) If a statement under subsection (1) is filed in proceedings, the registrar shall, as soon as practicable, serve on the plaintiff notice in accordance with form 17 of the filing of the statement and of the amount to which the defendant has confessed.
- (4) If, in proceedings in which the plaintiff does not claim damages for personal injuries, the defendant files a statement under subsection (1) in which he or she confesses to the whole of the amount claimed by the plaintiff, the registrar shall, as soon as practicable after giving the notice referred to in subsection (3), enter judgment for the plaintiff against the defendant for the amount claimed.

- (5) If, in proceedings in which the plaintiff has claimed damages for personal injuries—
- (a) the defendant has filed a statement under subsection (1) in which he or she confesses to the whole of the amount claimed by the plaintiff; and
 - (b) the plaintiff has not, within 14 days after the date when notice of the filing of the statement was served on him or her under subsection (3)—
 - (i) applied to the court for leave to amend his or her claim by increasing the amount of damages claimed; or
 - (ii) applied for leave to have the proceedings removed into the Supreme Court;
- the registrar shall enter judgment for the plaintiff against the defendant for the amount claimed.
- (6) If, in a statement under subsection (1) filed in proceedings, the defendant confesses to a part only of the amount claimed by the plaintiff and the plaintiff does not, within 14 days after the date when notice of the filing of the statement was served on him or her under subsection (3), file a notice in accordance with form 18 refusing to accept the amount specified in the statement in full satisfaction of his or her claim, the registrar shall enter judgment for the plaintiff against the defendant for the amount specified in the statement.
- (7) As soon as practicable after a notice refusing to accept an amount is filed by a plaintiff under subsection (6), the registrar shall serve a copy of the notice on the defendant.
- (8) If judgment is entered for a plaintiff against a defendant under this section, there shall be added to the judgment debt—
- (a) if the judgment is entered within 21 days after the date of service of the claim—an amount equal to the costs of the plaintiff in the preparation, issuing and service of the claim; or

- (b) in any other case—an amount equal to—
- (i) the costs of the plaintiff in the preparation, issuing and service of the claim; or
 - (ii) the costs reasonably incurred by the plaintiff up to the date when judgment is entered and allowed on taxation of the plaintiff's bill of costs;
- whichever the plaintiff requires.
- (9) A judgment entered in proceedings under this section shall operate in full discharge of any other liability of the defendant in relation to the cause or causes of action with respect to which the statement was filed under subsection (1).
- (10) In this section, a reference to the plaintiff in proceedings is, for proceedings in which there are 2 or more plaintiffs, a reference to all of those plaintiffs.

Division 6.4 Judgment by agreement

45 Judgment by agreement

- (1) At any time before final judgment has been given or entered in proceedings—
- (a) if a party has been joined otherwise than as a plaintiff or defendant—
 - (i) all the parties; or
 - (ii) the plaintiff and the defendant; or
 - (b) if a party has not been so joined—the plaintiff and the defendant;

may enter into an agreement in accordance with form 19 as to the judgment to be entered in the proceedings as between the parties to the agreement and as to the terms and conditions (if any) on which the judgment is to be satisfied.

- (2) An agreement under subsection (1) shall be signed by each party to the agreement or on his or her behalf by his or her legal practitioner, and such an agreement signed by a party has no force or effect unless the execution of the agreement by that party is witnessed by the registrar, a legal practitioner or a justice of the peace.
- (3) If an agreement under subsection (1) is filed before final judgment is given or entered in proceedings, the registrar shall enter judgment in the proceedings in accordance with the agreement.
- (4) If—
- (a) the registrar enters judgment in proceedings under subsection (3); and
 - (b) a judgment debt arises because of the judgment; and
 - (c) the agreement to which the judgment relates specifies the instalments by which and the times within which the judgment debt or part of that debt is to be paid;
- the registrar shall order that the judgment debt or that part of the judgment debt be paid by those instalments and within those times, and if the registrar makes an order under this subsection, section 292 applies in relation to that order as if it were an order of the court made under that section.
- (5) If judgment is entered for a plaintiff against a defendant under this section, there shall be added to the judgment debt—
- (a) if the judgment is entered within 21 days after the date of service of the claim—an amount equal to the costs of the plaintiff in the preparation, issuing and service of the claim; or
 - (b) in any case—an amount equal to—
 - (i) the costs of the plaintiff in the preparation, issuing and service of the claim; or

- (ii) the costs reasonably incurred by the plaintiff up to the date when judgment is entered and allowed on taxation of the plaintiff's bill of costs;
whichever the plaintiff requires.
- (6) If judgment has been entered in proceedings under subsection (3), the court may, on the application of any party to the proceedings who was not a party to the agreement and on sufficient cause being shown, set aside the agreement on the terms the court thinks just.
- (7) Subject to subsection (6), a judgment entered in proceedings under subsection (3) shall, as between the parties to the agreement to which the judgment relates, operate in full discharge of any other liability of any of those parties in relation to the cause or causes of action with respect to which those parties entered into the agreement.

Division 6.5 Special defences

46 Defence of tender before action

A defendant in proceedings is not entitled to reply on a defence of tender before action unless he or she has paid into court the amount alleged to have been tendered.

47 Defence of set-off

A defendant in proceedings may, in his or her notice of grounds of defence, include, as a defence by way of set-off to the whole or part of the plaintiff's claim, an amount (whether ascertained or not) that he or she alleges is due to him or her by the plaintiff, whether or not the defendant also pleads a cross-claim in respect of that amount.

48 Cross-claim

- (1) A defendant in proceedings may, in his or her notice of grounds of defence, plead a cross-claim founded on any cause of action in respect of which he or she might have instituted proceedings in the

court against the plaintiff, being a cross-claim for an amount that does not exceed the maximum amount for which the court has jurisdiction, whether the amount of the cross-claim is calculated on a balance of account, after an admitted set-off or otherwise.

- (2) A notice of grounds of defence in which a cross-claim is pleaded shall include the particulars in respect of the cause of action on which the cross-claim is founded that would be required to be included in a claim in respect of that cause of action.
- (3) A defendant in proceedings may plead more than 1 cause of action against the plaintiff by way of cross-claim, but a cross-claim shall not be for a total amount in excess of the maximum amount for which the court has jurisdiction (whether the total amount is calculated on a balance of account, after an admitted set-off, on an abandonment or otherwise).

49 Abandonment of excess of cross-claim

- (1) A defendant in proceedings who has a cause of action against the plaintiff for an amount exceeding \$50 000 may plead a cross-claim founded on that cause of action in which he or she abandons the excess over \$50 000 by stating the abandonment in his or her notice for grounds of defence.
- (2) In proceedings on a cross-claim referred to in subsection (1)—
 - (a) the defendant may not recover an amount exceeding \$50 000; and
 - (b) final judgment in those proceedings shall operate in full discharge of all demands in relation to the cause of action.
- (3) If final judgment is given or entered in proceedings on a cross-claim referred to in subsection (1), the entry of the judgment in the records of the court shall record the abandonment.

50 Proceedings on cross-claim

- (1) Subject to these rules, proceedings on a cross-claim shall be conducted, heard and determined, as far as practicable, in the same way as proceedings instituted by the filing of a claim.
- (2) Without limiting subsection (1), these rules apply to a cross-claim and to proceedings on a cross-claim as if—
 - (a) the notice of grounds of defence pleading the cross-claim were a claim; and
 - (b) the defendant pleading the cross-claim were a plaintiff in proceedings instituted to recover the amount claimed on the cross-claim; and
 - (c) the plaintiff against whom the cross-claim is pleaded were a defendant in such proceedings.
- (3) Withdrawal, abandonment or dismissal of the whole or part of a claim or discontinuance of proceedings on the whole or part of a claim does not prevent the continuance of proceedings on a cross-claim, and the withdrawal, abandonment or dismissal of the whole or part of a cross-claim or discontinuance of proceedings on the whole or part of a cross-claim does not prevent the continuance of proceedings on the claim in relation to which the cross-claim was pleaded.

51 Trial of cross-claim

The court may, if it is of the opinion that the trial of a claim and cross-claim together would embarrass or delay the hearing of proceedings or be otherwise inconvenient, order that proceedings on the claim and proceedings on the cross-claim be heard and determined separately or make any other order it thinks just.

Part 7 Reply

52 Filing of reply

If the defendant in proceedings has filed a notice of grounds of defence, the plaintiff may, within 21 days after the date when a copy of that notice was served on him or her, file a reply.

53 Form of reply

- (1) A reply shall be in accordance with form 20.
- (2) A reply shall be signed by the plaintiff, by his or her legal practitioner or by his or her agent authorised in writing for the purpose.

54 Service of reply

A reply shall be served on the defendant by the registrar.

55 Defence to cross-claim

If, in a notice of grounds of defence filed in proceedings, the defendant alleges a cross-claim, the plaintiff may, in a reply filed by him or her, plead a defence to the cross-claim.

Part 8 Third-party procedure

56 Meaning of *third party*

In this part:

third party means a person joined as a party to proceedings in accordance with this part.

57 Filing of third-party notice

- (1) If a defendant in proceedings claims that he or she is entitled to contribution or indemnity or any other relief or remedy from any other person in relation to the cause of action to which the proceedings relate or any judgment that may be given or entered in favour of the plaintiff in the proceedings, the defendant may—
 - (a) at the time he or she files his or her notice of grounds of defence; or
 - (b) if a notice of grounds of defence is not filed—within 21 days after the date of service of the claim;

join that other person as a party to the proceedings by filing a third party notice in accordance with form 21.

- (2) A third-party notice shall contain the particulars of the defendant's claim against the third party that the defendant would be required to include in a claim if he or she instituted separate proceedings against the third party.

58 Service of documents

- (1) As soon as practicable after a third-party notice has been filed in proceedings, the registrar shall—
 - (a) serve a copy of the notice on the plaintiff; and

- (b) return to the defendant the other copies of the notice that were lodged at the time of filing.
- (2) When copies of a third party notice are returned to the defendant in proceedings under subsection (1), the defendant shall—
 - (a) serve on the third party a copy of the third-party notice and of each other pleading filed in the proceedings; and
 - (b) serve on each other party to the proceedings (other than the plaintiff) a copy of the third-party notice.
- (3) As soon as practicable after a defendant in proceedings has served a third-party notice on a third party under subsection (2), the defendant shall file an affidavit of service of the notice and inform each other party to the proceedings (other than the third party), in writing, of the date of that service.

59 Stay of proceedings

- (1) Subject to subsection (2), if a defendant in proceedings who has filed a notice of grounds of defence files a third-party notice, the proceedings are stayed until—
 - (a) the third party has filed a notice of grounds of defence; or
 - (b) a period of 21 days has expired after the date on which a copy of the third party notice was served on the third party;whichever first occurs.
- (2) If proceedings are stayed under subsection (1), the court may, on the application of the plaintiff, remove that stay of proceedings if it is satisfied that a copy of the third-party notice was not served on the third party, or an affidavit of that service was not filed, within a reasonable time.

60 Rights and liabilities of third party

- (1) A third party in proceedings shall, as from the time when a copy of the third-party notice was served on him or her, be a party to the

proceedings and, subject to these rules, he or she shall have the same rights, and be subject to the same liabilities, in the proceedings as he or she would have had and been subject to if the defendant had instituted separate proceedings against him or her.

- (2) Without limiting subsection (1), a third party in proceedings shall plead in his or her notice of grounds of defence any ground of defence in which he or she disputes the plaintiff's claim against the defendant or the defendant's claim against the third party.
- (3) If a person on whom a copy of a third-party notice has been served fails to file a notice of grounds of defence within 21 days after the date of service, he or she shall be taken to have admitted liability to the defendant in respect of the subject of, and for the amount of, the defendant's claims against him or her specified in the third-party notice.

61 Procedure on hearing

On hearing proceedings in which a third party has been joined—

- (a) the court may direct what part the third party shall take at the hearing; and
- (b) the court may modify its procedures as necessary; and
- (c) the court may, as between the defendant and the third party—
 - (i) grant any relief or remedy that might properly have been granted if the defendant's claim against the third party had been the subject of separate proceedings; and
 - (ii) give the judgment that the court thinks just.

62 Enforcement

- (1) Except with the leave of the court, the defendant in proceedings shall not enforce any judgment in his or her favour against a third party until any judgment given in favour of the plaintiff in the proceedings against the defendant has been satisfied.

- (2) Leave under subsection (1) may be granted on the terms (if any) that the court thinks just.

63 Subsequent joinder of parties

A third party in proceedings may join another person as a fourth party in the proceedings in accordance with these rules, and subsequent parties may be joined in succession in the like circumstances, each by the party previous to him or her in order of joinder, and this part applies in relation to each party so joined as if—

- (a) he or she were a third party so joined; and
- (b) the party who joined him or her was the defendant; and
- (c) the party who joined the party referred to in paragraph (b) was the plaintiff.

64 Separate trials

The court may, if it is of the opinion that the trial of proceedings between a plaintiff and defendant together with proceedings between the defendant and a third party would embarrass or delay the hearing of the firstmentioned proceedings or be otherwise inconvenient, order that those proceedings be heard and determined separately or make any other order that it thinks just.

65 Codefendants

- (1) If a defendant in proceedings claims that he or she is entitled to contribution or indemnity or any other relief or remedy from another defendant in the proceedings in relation to the cause of action to which the proceedings relate or any judgment that may be given or entered in favour of the plaintiff in the proceedings, the firstmentioned defendant may file, and serve on that other defendant a copy of, a notice in accordance with form 22.
- (2) A notice under subsection (1) shall contain the particulars of the claim of the defendant who filed the notice against the other

defendant that the firstmentioned defendant would be required to include in a claim if he or she instituted separate proceedings against the other defendant.

- (3) If a defendant in proceedings has filed, and served a copy of, a notice under subsection (1), this part applies in relation to the claim particulars of which are contained in the notice, and in relation to proceedings in respect of that claim, as if—
 - (a) the notice were a third-party notice filed and served under this part; and
 - (b) the defendant on whom the copy of the notice was served were a third party joined under this part.
- (4) Nothing in this section shall operate to prejudice any rights that the plaintiff in proceedings may have against any defendant in the proceedings other than the defendant who filed a notice under subsection (1).

66 Costs in proceedings if third party joined

- (1) In proceedings in which a third party has been joined under this part, the court may—
 - (a) decide all questions of costs as between the third party and other parties to the proceedings; and
 - (b) order any 1 or more of the parties to pay the costs of any other party or parties; and
 - (c) make any other orders as to costs that it thinks just.
- (2) Subject to any order that the court makes under subsection (1), costs in proceedings in which a third party has been joined shall—
 - (a) as between a party and the third party joined by him or her, follow the event of the issues between those parties; and
 - (b) be taxed on the scale appropriate to any amount separately recovered or unsuccessfully claimed between those parties or, if there is no such amount, the amount recovered or

unsuccessfully claimed by the plaintiff against the defendant;
and

- (c) be recoverable by a party against another party only to the extent of the costs of the issues between those parties and not to the extent of any other costs payable by the parties.

Part 9 Discontinuance and withdrawal

67 Discontinuance

- (1) A party to proceedings may, at any time before the hearing of the proceedings is completed, discontinue the proceedings as regards the whole or any part of a claim by him or her by filing a notice of discontinuance in accordance with form 23.
- (2) A notice of discontinuance filed under subsection (1) shall set out the extent of the discontinuance and shall, if the discontinuance is with the consent of another party to the proceedings, have that consent endorsed on it.
- (3) A party to proceedings who has filed a notice of discontinuance under subsection (1) shall, as soon as practicable, serve a copy of the notice on each other party.

68 Withdrawal

- (1) Subject to subsection (2), a party to proceedings may, at any time before the hearing of the proceedings is completed, withdraw any matter contained in a notice of grounds of defence or subsequent pleading filed by him or her in the proceedings by filing a notice of withdrawal in accordance with form 24.
- (2) Subsection (1) does not permit the withdrawal, without the consent of another party or the leave of the court, of an admission or other matter that operates for the benefit of that other party.
- (3) A notice of withdrawal filed under subsection (1) shall set out the extent of the withdrawal and shall, if the withdrawal is with the consent of another party to the proceedings, have that consent endorsed on it.
- (4) A party to proceedings who has filed a notice of withdrawal under subsection (1) shall, as soon as practicable, serve a copy of the notice on each other party.

69 Costs

- (1) If a party to proceedings discontinues the proceedings against another party under this part as regards the whole or any part of a claim, the firstmentioned party shall, unless—
 - (a) that other party consented to the discontinuance; or
 - (b) the court otherwise orders;pay that other party's costs in the proceedings occasioned by the discontinuance and reasonably incurred up to the date when notice of the discontinuance was served on that other party.
- (2) A party to proceedings who is, under subsection (1), entitled to his or her costs referred to in that subsection may have those costs taxed without an order of the court, and if those costs are so taxed are not paid within 4 days, the payment of those costs may be enforced as if the court had made an order for payment of those costs.

70 Effect of discontinuance

- (1) Subject to the terms of any consent to the discontinuance of proceedings under this part, the discontinuance—
 - (a) does not prevent further proceedings being instituted in relation to the same, or substantially the same, cause of action; and
 - (b) is not a defence in any such further proceedings.
- (2) If, in relation to the same, or substantially the same, cause of action as that in relation to which proceedings have been discontinued against a party, further proceedings are instituted against that party, the court may, on the application of that party, order that those further proceedings be stayed until any costs in the earlier proceedings to which that party is entitled under section 69 (1) have been paid.

Part 10 Payment into court

71 How money paid into court

For these rules, money is paid into court by—

- (a) paying the money to the registrar or lodging a bond with the registrar in accordance with section 85; and
- (b) filing with the registrar a notice of payment into court.

72 Payment by defendant

- (1) A defendant in proceedings may, from time to time—
 - (a) pay money into court in answer to any 1 or more causes of action to which the plaintiff's claim relates, and in respect of any interest that the defendant thinks may be ordered under section 230 in respect of the cause or causes of action, as the case may be, up to and including the date when the money is paid into court; and
 - (b) pay money into court in addition to money previously so paid under this section.
- (2) If money is paid into court under this section it shall be presumed that it includes interest that may be ordered to be paid under section 230 in respect of 1 or more causes of action to which the plaintiff's claim relates, up to and including the date when the money is paid into court.

73 Form of notice of payment

- (1) A notice of payment into court shall be in accordance with form 25.

- (2) If a claim relates to 2 or more causes of action and the defendant in the proceedings pays money into court, the notice of payment into court filed by him or her shall—
- (a) specify the cause or causes of action in answer to which the money is so paid; and
 - (b) if the defendant allots part of the money to any cause or causes of action—specify the amounts so allotted and the cause or causes of action to which that amount is allotted.

74 Service of notice of payment into court

A defendant in proceedings who files a notice of payment into court shall, as soon as practicable, serve a copy of the notice on each other party to the proceedings.

75 Abandonment of cross-claim

If a defendant in proceedings—

- (a) alleges a cross-claim against the plaintiff in respect of any cause of action; and
- (b) has paid money into court; and
- (c) has, in so paying that money, taken into account his or her cause of action against the plaintiff to which the cross-claim relates with a view to its abandonment if the plaintiff accepts the money;

the defendant shall, in his or her notice of payment into court, specify that cause of action.

76 No admission of liability

Payment of money into court shall not be taken to be an admission of liability.

77 Acceptance of amount paid into court

- (1) Subject to this section, a plaintiff in proceedings may, in accordance with this section, accept money paid into court in answer to 1 or more of the causes of action to which his or her claim relates by filing a notice of acceptance in accordance with form 26.
- (2) If a notice of payment into court or the last notice of payment into court is filed before the hearing of the proceedings commences, the plaintiff may accept the money so paid within 14 days after service on him or her of the notice or that last notice, as the case may be, but before that commencement.
- (3) If—
 - (a) a notice of payment into court is filed after the hearing of the proceedings has commenced; or
 - (b) the defendant in proceedings, by notice served by him or her on the plaintiff after the hearing of the proceedings has commenced, confirms, in accordance with form 27, a notice of payment into court previously filed;the plaintiff may, subject to subsection (6), accept the money so paid within 2 days after service on him or her of the notice of payment into court or the notice of confirmation by announcement to the court during the hearing or by filing a notice of acceptance.
- (4) A defendant in proceedings who serves a notice of confirmation under subsection (3) shall file the notice forthwith.
- (5) A plaintiff who accepts money by announcement to the court under subsection (3) shall file a notice of acceptance forthwith.
- (6) A plaintiff in proceedings shall not accept money in a case referred to in subsection (3) after the magistrate constituting the court has given his or her decision or has begun to give reasons for his or her decision.
- (7) If a claim relates to more than 1 cause of action and the plaintiff accepts money paid into court in answer to 1 or more but not all of

those causes of action, he or she may, by filing a notice (which may be combined with his or her notice of acceptance), abandon all the causes of action to which his or her claim relates other than the cause or causes of action to which the acceptance relates.

- (8) If—
- (a) a plaintiff has instituted proceedings against 2 or more defendants in relation to a cause of action that he or she had against them jointly; and
 - (b) he or she accepts money paid into court by 1 or more but not all of those defendants in answer to that cause of action;

he or she may, by filing a notice (which may be combined with his or her notice of acceptance), abandon that cause of action as against the other defendants or all of those other defendants.

- (9) A plaintiff in proceedings who accepts money paid into court is, subject to section 80 and section 81, entitled to receive payment of the money without any order of the court.
- (10) Money paid into court that a plaintiff in proceedings is entitled to receive under this part shall be paid to him or her or, if he or she has lodged a written authorisation with the registrar, to his or her legal practitioner or other person specified in the authorisation.

78 Effect of acceptance of money paid into court

- (1) If a plaintiff in proceedings accepts money paid into court in satisfaction of a cause of action as against any defendant, proceedings shall be stayed in relation to—
- (a) that cause of action as against that defendant; and
 - (b) any alternative cause of action that the plaintiff has against that or any other defendant; and
 - (c) any cause of action abandoned under section 77; and

- (d) if the defendant, in paying the money into court, had taken into account a cause of action to which a cross-claim relates—that cause of action as against the plaintiff.
- (2) If a defendant pays money into court in answer to a cause of action and the plaintiff accepts the money in satisfaction of that cause of action against that defendant, the liability of another person (whether a party to the proceedings or not) jointly with that defendant on the cause of action shall be satisfied in the amount of the money accepted but shall not be discharged on the acceptance except to the extent of that satisfaction.

79 Withdrawal of money paid into court

- (1) If money paid into court by a defendant in proceedings is not accepted in accordance with section 77, the defendant may, with the leave of the court, withdraw the whole or any part of the money so paid or any bond filed by him or her.
- (2) A withdrawal under subsection (1) shall be made by filing a notice of withdrawal of money paid into court in accordance with form 28.
- (3) On filing a notice of withdrawal of money paid into court, the defendant in proceedings is entitled to receive the money to which the notice relates or delivery of the bond, as the case may be.

80 Order for payment out after acceptance

- (1) If a plaintiff in proceedings accepts money paid into court in satisfaction of a cause of action, the money shall not be paid out except by leave of the court in the following circumstances:
- (a) if the plaintiff has instituted proceedings in relation to the cause of action against 2 or more defendants and any of those defendants has not joined in paying the money into court and did not consent to the payment out;
- (b) if the plaintiff has also instituted proceedings in relation to an alternative cause of action against a defendant who did not join

in paying the money into court and did not consent to the payment out;

- (c) if the plaintiff accepted the money after the hearing of proceedings commenced;
 - (d) if the plaintiff represents other persons in the proceedings;
 - (e) if the plaintiff is a person under disability.
- (2) On an application for leave under subsection (1), the court shall, so far as practicable, deal with the question of all the costs in the proceedings and shall make an order accordingly.

81 Payment of money under defence of tender

If the plaintiff in proceedings files a notice of acceptance in accordance with section 77 in respect of money paid into court in connection with a defence of tender before action—

- (a) the money shall not be paid out in except in accordance with an order of the court; and
- (b) the plaintiff is not entitled to receive any amount in respect of his or her costs in the proceedings except in accordance with an order of the court; and
- (c) if the court makes an order that the plaintiff pay the defendant's costs in the proceedings, it may order that those costs be paid to the defendant by the registrar out of the money paid into court.

82 Nondisclosure of payment into court

- (1) Subject to subsection (2), the fact that money has been paid into court in proceedings—
- (a) shall not be disclosed in an affidavit filed in the proceedings; and

- (b) shall not be disclosed to the court at the hearing of the proceedings until all questions relating to liability or the amount of any debt or damages have been decided.
- (2) Subsection (1) does not apply—
- (a) if the money has been paid into court in connection with a defence of tender before action; or
 - (b) if the plaintiff accepts the money in accordance with section 77; or
 - (c) if the disclosure of the payment is necessary for the purpose of an application under this part.

83 Costs if money paid into court

- (1) If money has been paid into court in proceedings, the court shall, in exercising its discretion with regard to the making of any order for costs in the proceedings, take into account—
- (a) the time or times when the money was so paid; and
 - (b) the amount or amounts so paid; and
 - (c) the acceptance or nonacceptance by the plaintiff of the money so paid and the date of any such acceptance;
- and may, if it thinks just, order that any costs allowed in the proceedings be a first charge on the amount so paid.
- (2) If, before the hearing of proceedings has commenced, the plaintiff—
- (a) accepts money paid into court by the defendant in answer to a cause of action; and
 - (b) abandons that cause of action as against all other defendants (if any); and
 - (c) abandons all other causes of action to which the proceedings relate (if any);

the plaintiff may, unless the court otherwise orders, after that money has been paid out, tax his or her costs of the proceedings in respect of his or her claim against the defendant who paid the money into court incurred before service of the notice of payment into court and, if those costs are not paid within 4 days after those costs have been taxed, the registrar shall cause judgment to be entered for the plaintiff against the defendant for the amount of those costs as so taxed.

84 Money paid into court remaining at judgment

- (1) If any money paid into court in proceedings remains in court at the time judgment is given in the proceedings, the court—
 - (a) may, if the money was paid into court by the lodging of a bond under section 85, make an order that the insurer pay to the registrar, in satisfaction in whole or in part of the judgment, the amount of money for which the bond was given or part of that money; and
 - (b) shall give directions whether any money paid to the registrar by the defendant, or paid or ordered to be paid to the registrar by the insurer, shall be paid out to any party or parties and, if so, in what amount or respective amounts, or retained in court, and on what terms.
- (2) An order made under subsection (1) (a) may be enforced as if it were a judgment for the amount in respect of which the order was made given in favour of the plaintiff against the insurer.

85 Lodgment of bond

- (1) Except if a defendant in proceedings relies on a defence of tender before action, subject to this section, he or she may lodge with the registrar a bond in accordance with form 29, being a bond given by—
 - (a) the Territory; or
 - (b) the Commonwealth; or

- (c) an authorised insurer under the *Road Transport (General) Act 1999*, part 10 (Compulsory vehicle insurance); or
 - (d) the nominal defendant for that part; or
 - (e) an approved insurer under the *Workers Compensation Act 1951*; or
 - (f) a corporation approved by the registrar.
- (2) A bond lodged under subsection (1) shall—
- (a) for a bond given by the Territory—be signed by the chief solicitor or a person authorised under the *Government Solicitor Act 1989*, section 5 (5) to act in the name of the government solicitor; or
 - (b) for a bond given by the Commonwealth—be signed by the Australian Government Solicitor; or
 - (c) for a bond given by a body corporate—be signed by a manager or officer of that body corporate authorised in writing under the seal of the body corporate for the purpose; or
 - (d) in any other case—be under the seal of the insurer.
- (3) An authorisation given for subsection (2)—
- (a) may be a general authorisation or a special authorisation; and
 - (b) shall be in accordance with form 30; and
 - (c) shall, unless it has already been lodged with the registrar, be so lodged together with the bond to which it relates.
- (4) An authorisation given for subsection (2) has effect until notice of revocation in writing is lodged with the registrar.
- (5) If a bond has been lodged with the registrar under subsection (1), this part applies as if an amount equal to the amount for which the bond is given has been paid into court, and a reference in this part to money paid into court includes, in relation to proceedings in which

a bond has been lodged under this section, a reference to the amount secured by the bond.

- (6) An insurer may at any time pay to the registrar the amount of money secured by a bond lodged under this section, and if money is paid to the registrar in accordance with this subsection—
- (a) the insurer shall have no further liability on the bond; and
 - (b) the money so paid shall, unless the court otherwise orders, be dealt with as if the defendant in the proceedings had paid it into court.
- (7) If a defendant in proceedings lodges a bond under this section and, while the bond remains in court, the plaintiff files and serves a notice of acceptance of the money secured by the bond, the insurer who gave the bond shall, within 7 days after service of the notice of acceptance, pay to the registrar the amount of money so secured.
- (8) If an insurer does not pay to the registrar money that is required to be paid under subsection (7) the defendant in the proceedings is not entitled to any advantage to which he or she would, but for this subsection, be entitled because of having paid the money secured into court, and—
- (a) the plaintiff may withdraw his or her acceptance of the money; or
 - (b) the court may, on the application of the plaintiff, order that the money be paid to the plaintiff.
- (9) An order made by the court under subsection (8) may be enforced as if it were a judgment for the amount in respect of which the order was made given in favour of the plaintiff against the insurer.
- (10) Payment of money by an insurer under this section or in satisfaction, in whole or in part, of liability under any order shall operate, to the extent only of the amount of the payment, in satisfaction, in whole or in part, of any liability of the defendant in the proceedings.

- (11) An insurer who is required under this section or by order of the court to pay money to the registrar may pay the money to or at the direction of the plaintiff, and if the plaintiff accepts money so paid, all proceedings to enforce the security shall be stayed.

Part 11 Persons under disability

86 Capacity as regards proceedings

- (1) Subject to section 496, a person under disability is not entitled to institute proceedings or continue proceedings as a plaintiff except by a next friend.
- (2) A person under disability is not entitled to defend proceedings except by a guardian *ad litem*, and judgment shall not be entered in proceedings against a person under disability unless a guardian *ad litem* has been appointed for that person in the proceedings.
- (3) Subject to these rules, if a person under disability is a party to proceedings, anything that would, if he or she were not a person under a disability, be required or authorised to be done by him or her in the proceedings shall or may be done by his or her next friend or guardian *ad litem*, as the case may be.

87 Liability for costs

- (1) A person who is a next friend of a person under disability in proceedings shall be liable for any costs for which the plaintiff, if he or she were not a person under disability, would have been liable, and an order for costs against the plaintiff or the next friend may be enforced against the next friend.
- (2) A guardian *ad litem* or a person under disability in proceedings is not liable for any costs in the proceedings not occasioned by his or her own negligence or misconduct.

88 Entitlement to be next friend or guardian *ad litem*

- (1) Subject to these rules, it is not necessary for an appointment of a next friend or guardian *ad litem* of a person under disability in proceedings to be made by order of the court.

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- (2) Subject to subsection (3), any individual may be a next friend or guardian *ad litem* of a person under disability in proceedings.
 - (3) A person is not entitled to be a next friend or guardian *ad litem* of a person under disability in proceedings if the person—
 - (a) is a person under disability; or
 - (b) has an interest in the proceedings adverse to the interest of the person under disability; or
 - (c) does not consent.
 - (4) If a committee or manager has been appointed in respect of a person under disability, a person other than that committee or manager shall not, without the leave of the court, be appointed as the guardian *ad litem* of the person under disability in proceedings.
 - (5) A body politic or corporate is not entitled to be a next friend or guardian *ad litem* of a person under disability in proceedings.
 - (6) A person shall not take any step in proceedings as a next friend or guardian *ad litem* of a person under disability unless he or she has been appointed under these rules.
 - (7) If a person has been or is a next friend or guardian *ad litem* of a person under disability in proceedings, no other person may act as the next friend or guardian *ad litem* of that person under disability in those proceedings except on appointment by the court.

89 Appointment of next friend

- (1) A person shall be appointed as the next friend of a person under disability in proceedings by filing an undertaking in accordance with form 31 to be responsible for any costs that the person under disability might otherwise be required to pay in the proceedings.
- (2) An undertaking referred to in subsection (1) shall be witnessed by the registrar, a legal practitioner or a justice of the peace.
- (3) If it appears to the registrar that the person seeking to institute proceedings is a person under disability, the registrar shall not

permit originating process to be filed until an undertaking referred to in subsection (1) has been filed.

- (4) If it appears to the court in the course of proceedings that—
- (a) the person who instituted the proceedings is a person under disability; or
 - (b) that the next friend of the plaintiff in the proceedings is for any reason no longer able to act as next friend;

the court may, on the filing of an undertaking referred to in subsection (1) by a person, make an order appointing that person as next friend of the person under disability in the proceedings.

- (5) An order under subsection (4) may, if the court so directs, be made without notice of the application for the order being given to any other party to the proceedings.

90 Appointment of guardian *ad litem*

- (1) If originating process has been served on a person under disability, a person shall be appointed as guardian *ad litem* of the person under disability by the filing, and service on the opposite party, of an affidavit in accordance with form 32 by the legal practitioner for the person under disability or some other person cognisant of the facts to the effect that the proposed guardian *ad litem*—
- (a) consents to act as guardian; and
 - (b) is a proper person to be so appointed; and
 - (c) has no interest in the proceedings adverse to the interest of the person under disability.
- (2) An affidavit referred to in subsection (1) shall have subscribed on it or annexed to it the consent in writing of the proposed guardian *ad litem*.
- (3) If—
- (a) the defendant in proceedings is a person under disability; and

(b) no notice of grounds of defence has been filed;

subject to subsection (4), the plaintiff shall not take any step in the proceedings until a guardian *ad litem* of the defendant in the proceedings has been appointed.

(4) If—

(a) the defendant in proceedings is a person under disability for whom a guardian *ad litem* has not been appointed; and

(b) the time for filing a notice of grounds of defence has expired; and

(c) no notice of grounds of defence has been filed;

then—

(d) the plaintiff may cause a person to be appointed under subsection (1) as guardian *ad litem* of the defendant in the proceedings; or

(e) if the plaintiff has no knowledge of a proper person to be so appointed—the court may, on the application of the plaintiff, appoint the registrar as guardian *ad litem* of the defendant in the proceedings.

(5) Unless the court otherwise directs, notice of an application referred to in subsection (4) shall be served by the plaintiff in the proceedings on the defendant.

91 Record of appointee

If a person is appointed as next friend or guardian *ad litem* of a person under disability in proceedings, the name, address and description of the person so appointed shall be entered into and shall, for the purpose of any subsequent step taken in the proceedings, form part of the record of the proceedings.

92 Removal of next friend or guardian *ad litem*

- (1) The court may, on the application of a party to proceedings or of any other person, or on its own initiative—
 - (a) remove a next friend or guardian *ad litem* of a person under disability in the proceedings; and
 - (b) order that the proceedings be stayed until another person has been appointed as next friend or guardian *ad litem* in place of the person so removed.
- (2) An applicant for an order under subsection (1) shall, unless the court otherwise directs, serve notice of the application on the person whose removal is sought and on the person under disability for whom he or she had been appointed as next friend or guardian *ad litem*.

93 Admission on pleadings

Section 111 (1) does not apply in relation to a party to proceedings who is a person under disability.

94 Judgment in proceedings if no guardian *ad litem* appointed

- (1) If judgment has been given or entered, or an order for the payment of money has been made, in proceedings against a defendant who was, at the date of the judgment or order, a person under disability without a guardian *ad litem* in the proceedings, the court may, on application by the registrar or a party to the proceedings or on its own initiative, set aside the judgment or order and order that the proceedings be continued on the terms that it thinks just, and if the court makes such an order, it may give directions for the subsequent conduct of the proceedings.
- (2) A judgment given or entered in proceedings against a defendant who, at the date of the judgment or order, was a person under disability without a guardian *ad litem* in the proceedings shall not be enforced without the leave of the court.

- (3) If a bailiff or other person charged with the service or execution of a writ or other process to enforce a judgment given or entered or order made by the court against a defendant in proceedings ascertains, or has reason to believe, that the defendant was, at the date of the judgment or order, a person under disability for whom a guardian *ad litem* had not been appointed, he or she shall forthwith report the matter to the registrar.
- (4) On receiving a report under subsection (3), the registrar shall forthwith apply to the court for directions.

95 Compromise before action

- (1) If a person under disability has a cause of action against another person, or a person has a cause of action against a person under disability, being a cause of action in relation to which proceedings might be instituted and, before proceedings are instituted, agreement is made by or on behalf of the person under disability for a compromise or settlement in relation to the cause of action, the court may approve or disapprove the agreement.
- (2) An agreement approved by the court under subsection (1) is as binding on a person under disability by or on whose behalf it was made as if that person were not a person under disability and, if the agreement was made by another person on his or her behalf, that other person shall be deemed to have been his or her agent for the purpose of making the agreement.
- (3) An agreement disapproved by the court under subsection (1) is not binding on the person under disability by or on whose behalf it was made.
- (4) A person may apply to the court for approval of an agreement referred to in subsection (1).
- (5) The court may approve an agreement referred to in subsection (1) on such terms as it thinks just.
- (6) Without limiting subsection (5), the court may, as a term of its approval of an agreement referred to in subsection (1), require that

any money or property payable or applicable to or for the benefit of a person under disability under the agreement be dealt with as though it became so payable or applicable in the settlement or proceedings or otherwise as the court thinks just for the benefit of the person under disability, and the court may make the orders that it thinks just for giving effect to such a requirement.

96 Approval of settlement involving person under disability

In proceedings for the recovery of money by or on behalf of a person under disability (whether alone or with another person), a settlement or compromise shall not be entered into, and money paid into court shall not be accepted, without the approval of the court.

97 Money recovered by person under disability

- (1) This section applies to money ordered or agreed to be paid in proceedings referred to in section 96, other than—
 - (a) money due to a person who has not attained full age as salary, wages or otherwise in respect of his or her employment; and
 - (b) money paid to the public trustee under the *Public Trustee Act 1985*, section 25.
- (2) The court may, at any time and on the application of the registrar or on its own initiative, by order, direct how money to which this section applies shall be dealt with and, in particular, but without limiting the generality of the foregoing, the court may, by order, direct—
 - (a) the payment of all or part of the money to the person under disability, or to the next friend of that person, in respect of expenses incurred or amounts paid by, for or on behalf of the person under disability for his or her maintenance or benefit, or to his or her legal practitioner in respect of costs; and
 - (b) the investment of all or part of the money on behalf of the person under disability in a specified way; and

- (c) the investment of all or part of the interest received from an investment referred to in this section on behalf of the person under disability in a specified way; and
 - (d) the variation of an investment referred to in this section; and
 - (e) the sale of securities in which all or part of the money is invested at a specified time and on specified conditions; and
 - (f) the payment of all or part of the money, or the transfer of a security or an investment referred to in this section, to a person entitled to it.
- (3) On receiving a request from a parent, guardian or next friend of a person who has not attained full age, the registrar shall apply to the court for directions under subsection (2) as to the payment, out of money to which this section applies that has been invested or remains in court, of an amount for the maintenance or benefit of the person under disability, and the registrar shall transmit to the court, together with the application, his or her recommendations.
- (4) A request under subsection (3) shall—
- (a) be in writing; and
 - (b) specify the amount sought to be paid; and
 - (c) be accompanied by an affidavit, or, with the consent of the registrar, a statutory declaration, verifying the amount sought to be paid and stating the reason for the request.
- (5) Unless the court otherwise orders, it is not necessary for a person to appear before the court in connection with an application by the registrar for an order under subsection (2).
- (6) If the court has not made an order under subsection (2) for the investment or payment of any money to which this section applies that was paid into court, the registrar shall, on behalf of the person under disability, invest that money in securities of the Commonwealth or by deposit in a saving bank, and he or she shall

invest in like way any interest received from an investment referred to in this subsection.

- (7) Nothing in this section affects the lien of a solicitor for costs.

98 Service on person under disability

- (1) Service of a document in proceedings on a person under disability shall be effected in accordance with this section.
- (2) If the person under disability has a legal practitioner, a next friend or guardian *ad litem* in proceedings, a document in the proceedings may be served on the legal practitioner, next friend or guardian *ad litem*.
- (3) A document in proceedings may be served on any person, including a person under disability, approved, whether before or after the service, by the court or the registrar for that purpose under this section.
- (4) If a person under disability is such a person because he or she has not attained full age and he or she has no next friend or guardian *ad litem* in proceedings, a document in the proceedings may be served—
- (a) if he or she is 16 years of age or older—on him or her; or
 - (b) on a parent of his or her or on a guardian of his or her person or of his or her estate; or
 - (c) if he or she has no parent and has no guardian of his or her person or of his or her estate—on a person with whom he or she resides or in whose care he or she is.
- (5) If the person under disability is such a person because he or she is of unsound mind or incapable and he or she has no next friend or guardian *ad litem*, in proceedings, a document in the proceedings may be served—
- (a) if he or she has a committee or manager—on the committee or manager;

- (b) if he or she has no committee or manager—on a person with whom he or she resides or in whose care he or she is.
- (6) A document served under this section shall be served in the way required by these rules for service of such a document on any other person.

Part 12 Pleadings and particulars

Division 12.1 Pleadings generally

99 Paragraphs in pleadings

If a pleading alleges or otherwise refers to several matters—

- (a) the pleading shall be divided into paragraphs; and
- (b) each matter shall, so far as is convenient, be dealt with in a separate paragraph; and
- (c) the paragraphs shall be numbered consecutively.

100 Facts in evidence

Subject to these rules, a pleading shall contain only a statement in a summary form of the material facts on which the party who filed the pleading relies, but need not specify the evidence by which those facts are to be proved.

101 Brevity

A pleading shall be as brief and concise as the nature of the case permits.

102 Documents and spoken words

If any document is, or spoken words are, referred to in a pleading—

- (a) the effect of the document or of the spoken words shall, so far as is material, be stated; and
- (b) the precise terms of the document or words shall not be stated except so far as those terms are material.

103 Presumed facts

A party to proceedings is not required to plead a fact if—

- (a) a fact is presumed by law to be true; or
- (b) the burden of disproving the fact would lie on the opposite party;

except so far as may be necessary to meet a specific denial of that fact by the opposite party in his or her pleading.

104 Conditions precedent

If it is a condition precedent necessary for the case of a party to proceedings that a thing has been done or an event has happened, a statement that the thing has been done or that the event has happened shall be included in his or her pleading.

105 Money claims

- (1) This section applies to proceedings if the plaintiff's claim alleges money payable by the defendant to the plaintiff for—
 - (a) goods sold and delivered by the plaintiff to the defendant; or
 - (b) goods bargained and sold by the plaintiff to the defendant; or
 - (c) work done and materials provided by the plaintiff for the defendant at the defendant's request; or
 - (d) money lent by the plaintiff to the defendant; or
 - (e) money paid by the plaintiff for the defendant at the defendant's request; or
 - (f) money had and received by the defendant for the use of the plaintiff; or
 - (g) interest on money due from the defendant to the plaintiff and forborne at interest by the plaintiff to the defendant at the defendant's request; or

- (h) money found to be due from the defendant to the plaintiff on accounts stated between them.
- (2) Subject to this section, in proceedings to which this section applies, it shall be sufficient to plead facts in the way described in subsection (1).
- (3) The defendant in proceedings to which this section applies may, within 21 days after service on him or her of the claim, file, and serve on the plaintiff, a notice in accordance with form 33 that the defendant requires the plaintiff to plead the facts on which he or she relies in accordance with the provisions of this part other than this section.
- (4) If a defendant files and serves a copy of a notice under subsection (3)—
- (a) the plaintiff shall, within 21 days after service of the notice on him or her, amend his or her claim so as to plead the facts on which he or she relies in accordance with the provisions of this part other than this section; and
- (b) the plaintiff is not entitled to have judgment entered for him or her in the proceedings until the end of 21 days after service on the defendant of the amended claim or of notice of the amendments of the claim.
- (5) A plaintiff is not debarred from amending a claim under section 127 only because of the fact that he or she has amended a claim under this section.
- (6) This section does not affect the operation of division 12.2.

106 Matters for specific pleading

In a notice of grounds of defence or subsequent pleading, a party to proceedings shall plead specifically any performance, release, statute of limitation, fraud, any fact showing illegality, or any other matter—

- (a) that the party alleges makes any claim, defence or other case of the opposite party not maintainable; or
- (b) that, if not pleaded specifically, may take the opposite party by surprise; or
- (c) that raises a matter of fact not arising out of previous pleadings.

107 Contributory negligence

A party to proceedings who relies on contributory negligence or voluntary assumption of risk shall plead that contributory negligence or voluntary assumption of risk.

108 New matter

A party to proceedings may plead any matter notwithstanding that the matter has arisen after the commencement of the proceedings.

109 Departure

- (1) Subject to subsection (2), a party to proceedings shall not, in any pleading, make an allegation of fact, or raise any ground or claim, inconsistent with a previous pleading filed by him or her.
- (2) Subsection (1) does not affect the right of a party to make allegations of fact, or raise grounds or claims, in the alternative.

110 Points of law

A party to proceedings may, in a pleading, raise any point of law.

111 Admissions and traverse

- (1) Subject to subsection (3), an allegation of fact made by a party to proceedings in his or her pleading shall stand admitted by an opposite party unless it is traversed by that opposite party in his or her pleading or an implied joinder of issue under section 112 operates as a denial of it.

- (2) A traverse may be made either by a denial or by a statement of nonadmission, and either expressly or by necessary implication, and either generally or as regards any particular allegation.
- (3) If a pleading makes an allegation of the suffering of damage or of an amount of damages, a pleading in reply to that pleading shall be taken to traverse the allegation unless the allegation is specifically admitted.

112 Joinder of issue

- (1) No express joinder of issue shall be required in any proceedings.
- (2) If no reply is filed, there shall be an implied joinder of issue on any ground of defence specified in a notice of grounds of defence filed in proceedings.
- (3) An implied joinder of issue operates as a denial of every allegation of fact made in the relevant pleading except to the extent that the allegation is expressly admitted.

113 Striking out of inadequate etc pleading

- (1) If a pleading—
 - (a) discloses no reasonable cause of action or defence or other case appropriate to the nature of the pleading; or
 - (b) has a tendency to cause prejudice, embarrassment or delay in the proceedings; or
 - (c) is otherwise an abuse of the process of the court;the court may, at any stage of the proceedings, on the terms it thinks just, order that the whole or any part of the pleading be struck out.
- (2) The court may receive evidence on the hearing of an application for an order under subsection (1).

- (3) If the court makes an order under subsection (1) in proceedings, it may make any other orders it thinks just, including, without limiting the generality of the foregoing, any of the following orders:
- (a) an order as to subsequent steps in the proceedings being taken as if the matter contained in the pleading, or in that part of the pleading, that was struck out had not been pleaded;
 - (b) an order granting time to any party to file amended documents;
 - (c) if the pleading that was struck out was a notice of grounds of defence—an order granting leave for judgment to be entered for the plaintiff;
 - (d) an order as to costs in the proceedings.

114 General issue abolished

A party to proceedings shall not plead the general issue.

Division 12.2 Particulars

115 Sufficient particulars

A party to proceedings shall, in a pleading filed by him or her, give the particulars of his or her claim, grounds of defence or any other matter pleaded by him or her that are necessary to enable the opposite party to identify the case he or she is required by the pleading to meet.

116 Fraud etc

A party to proceedings shall, in a pleading filed by him or her, give particulars of any fraud, misrepresentation, breach of trust, wilful default or undue influence on which he or she relies.

117 Condition of mind

- (1) A party to proceedings who pleads any condition of mind shall, in a pleading filed by him or her, give particulars of the facts on which he or she relies.
- (2) In subsection (1):
condition of mind includes any disorder or disability of mind, any malice and any fraudulent intention, but does not include knowledge.

118 Negligence and breach of statutory duty

- (1) In proceedings in relation to a claim for damages in tort, a party who pleads negligence (whether contributory or otherwise) or breach of statutory duty shall give particulars of the matter pleaded.
- (2) The particulars required by subsection (1) to be pleaded shall be a statement of the facts on which the party relies as constituting the negligent act or omission or the breach of statutory duty alleged in the pleading.
- (3) If a party relies on more than 1 negligent act or omission or breach of statutory duty, the particulars required by subsection (1) shall, so far as is practicable, state separately each negligent act or omission or breach of statutory duty relied on.

119 Out-of-pocket expenses etc

If a party to proceedings claims damages and seeks to include as part of his or her claim money that he or she has paid, is liable to pay or has failed to receive, in consequence of the act or omission of the opposite party to which the claim relates, he or she shall give the best particulars he or she can of that money.

120 Amount claimed for property damage

If a party to proceedings claims damages in respect of the death of or injury to any person caused by or arising out of the use of a motor

vehicle as well as damages in respect of any other matter, he or she shall give the best particulars he or she can give, including the amount that he or she claims for damages, in respect of that other matter.

121 How particulars in pleadings given

- (1) If any provision of this part requires particulars to be given of any pleading, the particulars shall be set out in the pleading or, if that is inconvenient, shall be set out in a separate document referred to in the pleading, and in such a case that document shall be filed and a copy served with the pleading.
- (2) Notwithstanding subsection (1), if the necessary particulars of debt, expenses or damages exceed 3 pages and have, before the date when the pleading is filed, been given to the party on whom the pleading is required to be served and the pleading specifies the date when the particulars were given, it is not necessary for the particulars to be filed or served unless the court otherwise orders.

122 Further and better particulars

- (1) Subject to subsection (2), a party to proceedings may, by written notice served on another party, require that other party to give—
 - (a) further and better particulars of any claim, ground of defence or other matter stated in a pleading of that other party filed in the proceedings; or
 - (b) a statement of the nature of the case on which that other party relies.
- (2) A party to proceedings is not entitled to require further and better particulars under subsection (1) if a certificate of readiness for hearing has been filed unless the certificate has been withdrawn or struck out.
- (3) If a party to proceedings fails to give further and better particulars, or a statement, required under subsection (1) within 14 days after the date when the notice under that subsection was served on him or

her, the court may, on the application of the party who served the notice, order that the further and better particulars or the statement, as the case may be, be given to the lastmentioned party.

- (4) If the court makes an order under this section, it may, if it thinks just, direct that if the order is not complied with within a specified time, any proceedings instituted or any pleading filed by the party in default be struck out or that any such proceedings be stayed until the order is complied with.
- (5) The court shall not make an order under this section before the filing of a notice of grounds of defence in any proceedings unless, in the opinion of the court—
 - (a) it is necessary or desirable that the order be made to enable the defendant to plead; or
 - (b) there are other circumstances that justify the making of the order.

Part 13 **Interlocutory matters**

Division 13.1 **Interlocutory application**

123 **Interlocutory applications**

- (1) An application to the court in proceedings shall be made by motion and may be supported by affidavit.
- (2) Subject to subsection (4), an applicant shall not move the court for the order sought unless he or she has—
 - (a) filed a notice of motion in accordance with form 34; and
 - (b) served a copy of the notice of motion on each interested party.
- (3) If a copy of a notice of motion is required to be served, it shall, unless the court otherwise orders, be served not later than 3 days before the date fixed for the hearing of the motion.
- (4) An applicant may move the court without having filed, or served a copy of, a notice of motion if—
 - (a) the preparation or filing of the notice, or the service, would cause undue delay or other mischief to the applicant; or
 - (b) each interested party consents to the order sought by the applicant; or
 - (c) under these rules or by the practice of the court, the motion may properly be made without the filing, or service, of a notice of motion; or
 - (d) the court by order dispenses with the requirements of subsection (2).
- (5) A notice of motion shall—
 - (a) specify the place, date and time fixed for the hearing of the motion; and

- (b) if the court has made an order under subsection (4) dispensing with the requirements of subsection (2) in relation to the notice of motion, bear a note of the order made; and
 - (c) state concisely the nature of the order sought by the applicant; and
 - (d) state concisely the grounds on which the order is sought, or refer to the affidavit in which those grounds are set out; and
 - (e) specify each party who would be affected by the order sought.
- (6) A person who intends to rely on an affidavit at the hearing of a motion shall file the affidavit, and shall serve a copy of the affidavit on each interested party (except a party on whom service of a copy of the notice of motion was not required under this section)—
- (a) in sufficient time to enable that other party to make and file, and serve a copy of, an affidavit in reply; or
 - (b) within the time the court orders.
- (7) A motion may be heard ex parte.

124 Hearing of motion

- (1) On the hearing of a motion, the court may, on the terms it thinks just, make or refuse to make the order sought by the applicant, and it may make the other orders, and give the directions, that it thinks just.
- (2) A motion shall include, so far as is practicable, as many applications as, having regard to the nature of the proceedings, can conveniently be dealt with at the one time.
- (3) On the hearing of a motion, any respondent is entitled to make any application in relation to the proceedings.

- (4) If, on the hearing of a motion, a respondent makes an application under subsection (3), the court may—
- (a) on the terms it thinks just, make or refuse to make the order sought by the respondent, and make the other orders, and give the directions, that it thinks just; or
 - (b) adjourn the hearing of the application and direct the notice of the application to be given to any interested party that it thinks just.

125 Costs on application

- (1) Subject to these rules, the costs of any application to the court in proceedings shall, unless the court otherwise orders, follow the event of the proceedings.
- (2) Costs of an application to the court in proceedings made ex parte shall not be allowed except by order of the court.
- (3) If the court makes an order for the payment of the costs of an application to the court in proceedings, those costs shall not, unless the court otherwise orders, be taxed until the proceedings are determined.
- (4) If the court makes an order under subsection (3) for the taxation of costs referred to in this section before the proceedings are determined, it shall give directions as to the scale on which those costs are to be taxed.
- (5) This section applies in relation to the costs of an application to the court in proceedings whether or not costs are claimed in the notice of motion.

Division 13.2 Amendment

126 General power of amendment

- (1) The court may, at any stage of proceedings, on application by a party or of its own motion, order that any document filed in the

proceedings be amended, or give leave to any party to amend any document filed by him or her in the proceedings, in the way the court thinks just.

- (2) All necessary amendments shall be made for the purpose of determining the real questions raised by or otherwise depending on the proceedings, of correcting any defect or error in the proceedings or of avoiding multiplicity of proceedings.
- (3) If, in a document filed in proceedings, there has been a mistake in the name of a party to proceedings, subsection (1) applies in relation to the person intended to be made a party as if he or she were a party.
- (4) This section does not apply in relation to the amendment of a judgment, order or certificate.

127 Amendment of pleading without leave

- (1) A party to proceedings may, without the leave of the court, amend any pleading of his or her once at any time before the pleadings are closed.
- (2) A party to proceedings may further amend any pleading of his or her without the leave of the court before the pleadings are closed if he or she obtains the consent of all other parties.

128 Consequential amendment of defence or reply

- (1) If a plaintiff in proceedings amends his or her claim under section 127—
 - (a) if the defendant has filed his or her notice of grounds of defence, he or she may amend that notice; and
 - (b) the time for filing his or her notice of grounds of defence or amended notice of grounds of defence, as the case may be, shall be 21 days after service on him or her of the amended claim or a notice specifying the amendment.

- (2) If a defendant in proceedings amends his or her notice on grounds of defence under section 127—
- (a) if the plaintiff has filed a reply—he or she may amend his or her reply; and
 - (b) the time for filing his or her reply or amended reply, as the case may be, shall be 21 days after service on him or her of the amended notice of grounds of defence or a notice specifying the amendment.
- (3) The right to amend under this section is in addition to the right to amend under section 127.
- (4) If—
- (a) a party (the *first party*) files a pleading (the *first pleading*); and
 - (b) an opposite party files a pleading (the *second pleading*) in answer (whether by way of defence, reply or otherwise) to the first pleading; and
 - (c) the first party amends the first pleading; and
 - (d) the opposite party does not amend the second pleading within the prescribed time;
- then—
- (e) the second pleading shall have effect as a pleading in answer to the amended first pleading; and
 - (f) section 112 (2) shall not apply but, if no further pleading between those parties is filed, there shall be, at the close of pleadings, an implied joinder of issue on the second pleading.

129 Disallowance of amendment

- (1) If a party to proceedings amends his or her pleading under section 127, the court, on application by an opposite party, may, by order, disallow the amendment.

- (2) If a party, having once amended his or her pleading, further amends that pleading without the leave of the court and without obtaining the consent of another party, the court, on application by that other party, may, by order, disallow the amendment.
- (3) An application under subsection (1) or (2) shall be filed and served within 14 days after the date of service on the applicant of the amended pleading or a notice specifying the amendment.
- (4) If, on the hearing of an application under subsection (1), the court is satisfied that, if an application for leave to make the relevant amendment had been made on the date when the amendment was made, the court would not have given leave to make the whole or a part of the amendment, the court shall disallow the amendment or that part, as the case may be.

130 Duration of leave

Subject to these rules, if the court makes an order under these rules giving a party to proceedings leave to amend a document filed in the proceedings, if the party does not amend the document in accordance with the order within the time specified for that purpose in the order or, if no time is so specified, within 14 days after the date when the order was made, the order shall cease to have effect.

131 Direction for mode of amendment

If the court orders, or gives leave for, the making of an amendment of a document filed in proceedings, the court may give the directions that it thinks just about the mode of amendment and service of the amended document or of notice of the amendment.

132 Simple mode of amendment

- (1) If the amendments authorised under these rules to be made to a document in proceedings are not so numerous or lengthy or otherwise of such a nature as to render the document difficult or inconvenient to read, the amendments may be made by writing the alterations in the document.

- (2) A document filed in proceedings amended in accordance with subsection (1) shall be endorsed with a statement specifying the date of the amendment and—
- (a) if the amendment was made under an order of the court—the date of the order; or
 - (b) if the amendment was not so made—a reference to the section authorising the amendment.
- (3) An endorsement referred to in subsection (2) shall—
- (a) if the amendment was made under an order of the court—be made by the registrar and sealed with the seal of the court; or
 - (b) if the amendment was not so made—be made and initialled by the party making the amendment.

133 Mode of amendment of fresh document

Subject to section 132, amendments authorised under these rules to a document filed in proceedings shall be made by filing a fresh document, amended as so authorised and bearing a statement specifying the matters referred to in section 132 (2).

134 Service after amendment

If a document filed in proceedings has been served and is later amended, the party making the amendment shall, as soon as practicable, serve on the parties on whom the document was served a copy of—

- (a) if the amendment is made under section 132—a notice specifying the amendment and the matters referred to in section 132 (2); or
- (b) if the amendment is made under section 133—the fresh document filed.

135 Statutes of limitation

- (1) Subject to this part, if any relevant period of limitation has expired after proceedings were instituted and, after that expiration, the plaintiff applies for leave to amend his or her claim by making an amendment referred to in subsection (2), (3), (4) or (5), the court may, in accordance with the relevant subsection, make an order giving leave accordingly notwithstanding that the period has expired.
- (2) If notice of a motion for leave to make an amendment is filed within 14 days after the date of filing the claim, leave may be given under subsection (1) irrespective of the nature of the amendment.
- (3) If, in a claim, there is a mistake in the name of a party and the court is satisfied that the mistake is not misleading or such as to cause doubt as to the identity of the person referred to, leave may be given under subsection (1) to correct the mistake, whether or not the effect of the amendment would be to substitute a new party.
- (4) If, on the date of filing of his or her claim, the plaintiff was entitled to sue in any capacity, leave may be given under subsection (1) to make an amendment having the effect that he or she sues in that capacity.
- (5) If a claim specifies a cause of action arising out of any facts, leave may be given under subsection (1) to make an amendment having the effect of adding or substituting a new cause of action arising out of the same or substantially the same facts.
- (6) This section does not limit the powers of the court under section 126.

136 Amendment of judgment, order or certificate to correct error

- (1) If there is a clerical mistake or an error arising from an accidental slip or omission in a judgment or order of the court, or in a certificate issued out of the court, the court may, on the application of any party to proceedings or on its own initiative, at any time

amend the judgment, order or certificate to correct the mistake or error.

- (2) Section 132 and section 133 do not apply in relation to an amendment made under subsection (1).

137 Costs in relation to amendment

If a party to proceedings amends a document with or without the leave of the court, he or she shall, unless the court otherwise orders, pay the costs of any other party of or occasioned by the amendment.

Division 13.3 Summary judgment

138 Summary judgment for plaintiff

- (1) If, in relation to any relief sought by the plaintiff—
- (a) there is evidence of the facts on which the claim for that relief is based; and
 - (b) there is evidence given by or on behalf of the plaintiff that, to the belief of the person giving the evidence, the defendant has no defence to that claim for relief or has no defence except as regards the amount of any damages claimed;

subject to these rules, the court may, on the application of the plaintiff, give the judgment for the plaintiff on that claim for relief that the court thinks just.

- (2) Without limiting subsection (1), the power of the court under that subsection extends to giving judgment for the plaintiff in proceedings for damages to be assessed.
- (3) In this section, a reference to *damages* includes, in relation to proceedings for the detention of goods, a reference to the value of the goods.

139 Summary stay or dismissal

- (1) If, in any proceedings, it appears to the court, in relation to the proceedings generally or in relation to any claim for relief in the proceedings, that—
- (a) no reasonable cause of action is disclosed; or
 - (b) the proceedings are—
 - (i) frivolous or vexatious; or
 - (ii) an abuse of the process of the court;
- the court may, on the application of the defendant or on its own initiative, order that the proceedings be stayed or dismissed either generally or in relation to that claim for relief.
- (2) The court may receive evidence on the hearing of an application for an order under subsection (1).

140 Residue of proceedings

If—

- (a) the court has given judgment for the plaintiff in proceedings under section 138; or
- (b) proceedings have been dismissed or stayed under an order under section 139;

and the proceedings are not wholly disposed of by the judgment or dismissal, or are not wholly stayed, the proceedings may be continued to the extent to which those proceedings have not been so disposed of or stayed.

141 Dismissal for want of prosecution

- (1) If—
- (a) the plaintiff in proceedings does not, within a reasonable time, take any step necessary to have the proceedings heard; or

- (b) the plaintiff in proceedings unreasonably takes any step to avoid the proceedings being heard;

the court may, on the application of the defendant, order, on the terms it thinks just, that the proceedings be dismissed for want of prosecution or may make such other order as it thinks just.

- (2) If proceedings are dismissed under subsection (1), section 69 and section 70 apply as if those proceedings had been discontinued under part 9.

Division 13.4 Parties

142 Joinder of parties generally

Persons may be joined as plaintiffs or defendants in proceedings—

- (a) where, if separate proceedings were instituted by or against each of them, as the case may be, a common question of law or of fact would arise in all the proceedings; or
- (b) if all rights to relief claimed in the proceedings (whether they are joint, several or in the alternative) are in respect of or arise out of the same transaction or series of transactions; or
- (c) if the court gives leave so to do.

143 Joint right

If, in proceedings, the plaintiff claims relief to which any other person is entitled jointly with him or her, then, unless the court otherwise orders—

- (a) all persons so entitled shall be parties to the proceedings; and
- (b) any such person who does not consent to being joined as a plaintiff shall be made a defendant.

144 Common liability

- (1) If, in proceedings, relief is claimed against a defendant who is jointly liable with some other person and also severally liable, that other person need not be made a defendant in the proceedings.
- (2) If persons may be jointly, but not severally, liable and relief is claimed against some but not all of those persons in proceedings, the court may stay the proceedings until the other persons so liable are joined as defendants.

145 Inconvenient joinder of parties

If any joinder of parties may complicate or delay the hearing of proceedings or is otherwise inconvenient, the court may order separate hearings or make any other order the court thinks just.

146 Misjoinder and nonjoinder of parties

Proceedings shall not be defeated because of the misjoinder of a party or the nonjoinder of any person as a party, and the court may determine the issues or questions in dispute so far as they affect the rights and interests of the parties.

147 Joinder of parties by order

- (1) If a person who is not a party to proceedings—
 - (a) ought to have been joined as a party; or
 - (b) is a person whose joinder as a party is necessary to ensure that all matters in dispute in the proceedings may be effectually and completely determined;

the court, on application by him or her or by any party or on its own initiative, may order that he or she be joined as a party, and may make orders for the further conduct of the proceedings.

- (2) A person shall not be joined as a plaintiff in proceedings without his or her consent.

148 Removal of parties

If a party to proceedings—

- (a) has been improperly or unnecessarily joined; or
- (b) has ceased to be a proper or necessary party;

the court may, on application by any party or on its own initiative, order that the firstmentioned party cease to be a party, and make orders for the further conduct of the proceedings.

149 Death, transmission etc

- (1) If a party to proceedings dies or becomes bankrupt and a cause of action to which the proceedings relate survives, the proceedings shall not abate because of the death or bankruptcy.
- (2) If the interest or liability of a party to proceedings passes by assignment, transmission, devolution or otherwise to another person, the court may, on application by a party, by the person to whom the interest or liability has passed or on its own initiative, make an order for the joining, removal or rearrangement of parties, and may make orders for the further conduct of the proceedings.

150 Further conduct of proceedings

- (1) Without limiting the powers of the court under sections 147 to 149, orders under any of those sections for the further conduct of proceedings may include orders relating to—
 - (a) service of any order of the court and other documents filed in the proceedings; and
 - (b) amendment; and
 - (c) the filing of a notice of grounds of defence by a joined defendant; and
 - (d) substitution of a party for another party or former party.

- (2) If, in proceedings, the court orders that a party be substituted for another party or a former party, all things done in the proceedings before the making of the orders shall, unless the court otherwise orders, have effect in relation to the substituted party as those things had effect in relation to the other or former party, but the filing of a notice of grounds of defence by the other or former party does not dispense with the filing of a notice of grounds of defence by the substituted party.
- (3) Subject to subsection (2), if a person is joined as a party to proceedings under an order under section 147 or section 149, the date of commencement of the proceedings shall, so far as his or her interests are concerned, be—
- (a) if originating process, amended so as to join him or her as a party, was filed—the date of filing; or
 - (b) if such process was not filed—the date when the order was made.

151 Failure to proceed after death of party

- (1) If—
- (a) a party to proceedings dies and a cause of action to which the proceedings relate survives his or her death; and
 - (b) an order under section 149 for the joining of a party in substitution for the deceased party is not made within 3 months after the death;

the court may, on application by a party or by a person to whom liability on the cause of action has passed on the death, order that, unless, within a specified time after service of the order in accordance with subsection (2), a party is joined in substitution for the deceased party, the proceedings be dismissed so far as concerns relief on the cause of action for or against the person to whom the cause of action or the liability on the cause of action, as the case may be, has passed on the death.

- (2) On making an order under subsection (1), the court shall give the directions that it thinks just for service of the order on persons (whether parties or not) interested in continuing the proceedings.

152 Representatives re concurrent interests

- (1) If numerous persons have the same interest in any proceedings, the proceedings may be instituted and, unless the court otherwise orders, continued by or against any 1 or more of those persons as representing all or as representing all except any 1 or more of those persons.
- (2) At any stage of proceedings under this section, the court may, on the application of the plaintiff, appoint any 1 or more of the defendants or other persons whom the defendants represent in the proceedings to represent all, or all except 1 or more, of those persons in the proceedings.
- (3) If the court appoints a person under subsection (2) who is not a defendant in the proceedings, the court shall make an order under section 147 joining him or her as a defendant.
- (4) A judgment entered or an order made in proceedings under this section shall be binding on all the persons whom the plaintiffs or the defendants, as the case may be, represent in the proceedings, but shall not be enforced against any person not a party to the proceedings except with the leave of the court.
- (5) An application for leave under subsection (4) shall be served personally on the person against whom it is sought to enforce the judgment or order.
- (6) Notwithstanding that a judgment or order to which an application under subsection (5) relates is binding on the person against whom the application is made, that person may dispute his or her liability to have the judgment or order enforced against him or her on the ground that because of facts and matters relevant to his or her case he or she is entitled to be exempted from the liability.

- (7) This section does not apply in relation to proceedings about property subject to a trust or included in a deceased estate.

153 Deceased person

- (1) If, in proceedings, it appears to the court that a deceased person was interested, or that the estate of a deceased person is interested, in any matter in question in the proceedings and that he or she has no personal representative, the court may, on the application of a party—
- (a) order that the proceedings continue in the absence of a person representing the estate of the deceased person; or
 - (b) by order, appoint, with his or her consent, a person to represent that estate for the purpose of the proceedings.
- (2) An order under subsection (1), and any judgment or order subsequently given, entered or made in the proceedings, shall bind the estate of the deceased person to the same extent as the estate would have been bound had a personal representative of the deceased been a party to the proceedings.
- (3) Before making an order under this section, the court may require notice of the application for the order to be given to such (if any) of the persons having an interest in the estate as it thinks fit.

154 Executors and administrators

- (1) If—
- (a) an order for—
 - (i) the recovery or payment of money with or without costs; or
 - (ii) costs to be paid on a conviction; or
 - (iii) costs alone, including costs ordered to be paid by an informant;has been made; and

(b) the party entitled to enforce the order dies;

a person who is the executor or administrator of the party may, on filing an affidavit verifying that the person is the executor or administrator, enforce the order to the same extent, by the like means and in the same circumstances as the party might have done if living.

- (2) A person who is an executor or administrator may sue or be sued in any proceedings in the same way as if the person were a party suing or being sued in his or her own right.

Division 13.5 Consolidation

155 Consolidation

If, in relation to 2 or more proceedings, it appears to the court that—

- (a) a common question of law or fact arises; or
- (b) the relief sought in each of those proceedings is in respect of, or arises out of, the same transaction or series of transactions; or
- (c) for some other reason it is desirable to make an order under this section;

the court may, on its own initiative or on the application of a party to any of those proceedings and on the terms it thinks just, order that—

- (d) those proceedings be consolidated; or
- (e) those proceedings be heard together or consecutively; or
- (f) any of those proceedings be stayed until any other of those proceedings have been determined.

Division 13.6 Admissions

156 Voluntary admissions

- (1) A party to proceedings may, by notice in accordance with form 36 served on another party, admit, in favour of the other party, the facts specified in the notice.
- (2) An admission made under subsection (1) in proceedings shall have effect only for the purpose of those proceedings.
- (3) A party to proceedings may, with the leave of the court, withdraw an admission made by him or her under subsection (1).

157 Notice to admit facts

- (1) A party to proceedings may, by notice in accordance with form 37 served on another party, require him or her to admit, for the purpose of the proceedings only, the facts or documents specified in the notice.
- (2) If a party on whom a notice referred to in subsection (1) has been served does not, within 21 days after the date when the notice was served on him or her, serve on the party who served the notice in accordance with form 38 disputing the fact or document specified in the firstmentioned notice, that fact or document shall, for the purpose of the proceedings, be taken to have been admitted by the party on whom the firstmentioned notice was served in favour of the other party.
- (3) A party may, with the leave of the court, withdraw an admission taken to have been made by him or her under subsection (2).

158 Admission of documents discovered

- (1) If an affidavit of discovery is served on a party under this part and inspection of any document specified in the affidavit is permitted to that party under this part, then, subject to subsection (3), the prescribed admissions by that party in favour of the party serving that affidavit shall have effect unless the court otherwise orders.

- (2) For subsection (1), the prescribed admissions are—
- (a) if the document is described in the affidavit as an original document—that it is an original document and was printed, written, signed or executed as it purports to have been; or
 - (b) if the document is described in the affidavit as a copy—that it is a true copy.
- (3) If a party to proceedings—
- (a) has, by his or her pleading, denied the authenticity of a document; or
 - (b) within 14 days after the time prescribed under this part for inspection of a document, serves on the party giving inspection a notice that he or she disputes the authenticity of the document;

subsection (1) does not operate as an admission by the firstmentioned party with regard to that document.

- (4) If a party to proceedings serves an affidavit of discovery on another party, those parties shall be in the position that they would be in if that other party had, on the date of service of the affidavit, served on the firstmentioned party a notice to produce at the hearing of the proceedings such of the documents specified in the affidavit as are in the possession, custody or power of the firstmentioned party.

159 Judgment on admissions

- (1) If admissions are made by a party to proceedings, whether by his or her pleading or otherwise, the court may, on the application of any other party, give or direct the entry of any judgment or make any order to which the applicant is, in the opinion of the court, entitled on the admissions.
- (2) The court may exercise its powers under subsection (1) notwithstanding that other questions in the proceedings have not been determined.

160 Restricted effect of admissions

An admission referred to in this division made for the purpose of any proceedings shall not be used—

- (a) against the party who made the admissions in any other proceedings; or
- (b) in favour of any person other than the party in whose favour the admission was made.

161 Costs

- (1) If a party to proceedings serves a notice on another party disputing a fact or a document and that fact or the authenticity of that document is proved in the proceedings, the firstmentioned party shall, unless the court otherwise orders, pay the other party's costs of so proving.
- (2) On the taxation of a bill of costs in proceedings, the taxing officer shall not allow the costs of proving any fact or the authenticity of any document—
 - (a) that is admitted, unless the costs were, in the opinion of the taxing officer, reasonably incurred before the admission was made; or
 - (b) that was not but, in the opinion of the taxing officer, might reasonably have been, the subject of a notice under section 157 and that, for a factor, could not reasonably have been the subject of a notice under section 156.

Division 13.7 Interrogatories

162 Interrogatories

- (1) Subject to subsection (2), a party to proceedings may, once without the leave of the court, file and serve on another party interrogatories relating to any matter in question in the proceedings between those parties, and the court may, by order, give the firstmentioned party leave to file and serve further interrogatories on that other party.

- (2) A party to proceedings is not entitled to file and serve interrogatories on another party—
- (a) before the pleadings between those parties are closed; or
 - (b) after a certificate of readiness for hearing has been filed unless the certificate has been withdrawn or struck out.
- (3) Interrogatories shall be in accordance with form 39.
- (4) Subject to this section, a party on whom interrogatories are served in accordance with this section shall, within 21 days after the date of service, file an affidavit containing his or her answers to the interrogatories and serve a copy of that affidavit on—
- (a) the party who served the interrogatories; and
 - (b) if the firstmentioned party is a defendant—each other defendant (if any) in the proceedings who has filed a notice of grounds of defence.
- (5) An affidavit in answer to interrogatories shall be in accordance with form 40.
- (6) A party on whom interrogatories are served may, in his or her affidavit, object to answering any of the interrogatories on the ground that they are irrelevant, unnecessary, unreasonable, scandalous, vexatious, oppressive or not made in good faith, or on any other ground.
- (7) If—
- (a) a party to proceedings fails to comply with subsection (4); or
 - (b) answers contained in an affidavit filed and served by him or her under that subsection are insufficient;
- the party who served the interrogatories may apply to the court for an order that answers, or further and better answers, as the case requires, be given.

- (8) On hearing an application under subsection (7), the court may order that answers, or further and better answers, as the case requires, be given in the way, whether by means of oral examination or otherwise, and within the time that is specified in the order.
- (9) If—
- (a) the court has made an order under subsection (8); and
 - (b) the person against whom the order was made fails to attend for oral examination at the time and place specified in the order, fails to give answers or further and better answers at the examination or fails to give answers, or further and better answers, as the case requires, in the way and within the time specified in the order;
- the court may, on the application of the party who served the interrogatories, make the orders it thinks just, including—
- (c) if that lastmentioned party is the defendant—an order that the proceedings be stayed or dismissed wholly or in part as regards any relief claimed by the plaintiff in the proceedings; or
 - (d) if that lastmentioned party is the plaintiff—an order that the defence be struck out and judgment be entered for the plaintiff accordingly.
- (10) The cost of interrogatories and of answering interrogatories shall be borne by the party serving the interrogatories unless the court otherwise orders.
- (11) Subject to subsection (12), a party to proceedings who has served interrogatories is, subject to this section, entitled to use in evidence in the proceedings any of the answers, or any part of an answer, without so using any other answers or the whole of the answer, as the case may be.
- (12) The court may examine all the answers given and if, in the opinion of the court, any answer or part of the answer is so connected with another answer or part of an answer, the court may refuse to admit

in evidence the firstmentioned answer or part of an answer unless the party who served the interrogatories also tenders in evidence that other answer or part of an answer, as the case may be.

Division 13.8 Discovery and inspection

163 Notice for discovery

- (1) Subject to subsection (2), if there has been an implied joinder of issue between the parties to proceedings, any of those parties may, unless the court otherwise orders, by notice for discovery in accordance with form 41 filed and served on any other of those parties, require the party served to give discovery of documents.
- (2) A party to proceedings is not entitled to require discovery under subsection (1) after a certificate of readiness for hearing has been filed unless the certificate has been withdrawn or struck out.

164 Discovery on notice

- (1) A party to proceedings who is required to give discovery of documents under section 163 shall do so within the time, not less than 21 days after service of the notice for discovery on him or her, that may be specified in the notice.
- (2) Subject to section 165, a party shall give discovery by filing and serving on the party who filed the notice for discovery an affidavit of discovery in accordance with form 42 relating to any matter in question between him or her and the party who filed the notice for discovery.

165 Limitation of discovery on notice

- (1) The court may, before or after any party to proceedings has been required under section 163 to give discovery, order that discovery under section 164 by a party shall not be required or shall be limited to the documents or classes of documents, or to any of the matters in question in the proceedings, that may be specified in the order.

- (2) The court shall, on application by a party to proceedings, make the orders under subsection (1) that are necessary to prevent unnecessary discovery.

166 Codefendants

If a plaintiff in proceedings claims relief against 2 or more defendants and requires any defendant to give discovery under section 164, that defendant shall serve his or her affidavit also on each other defendant who has filed a notice of grounds of defence.

167 Order for general discovery

The court may, at any stage of proceedings, order any party to file and serve on any other party an affidavit of discovery.

168 Contents of affidavit of discovery

- (1) Subject to subsection (2), an affidavit of discovery shall enumerate the documents which are or have been in the possession, custody or power of the party to proceedings making the affidavit in a convenient sequence and as concisely as possible.
- (2) An affidavit of discovery shall describe each document that is or has been in the possession, custody or power of the party to proceedings making the affidavit or, for a group of documents of the same nature, shall describe the group, sufficiently to enable the document or group to be identified.
- (3) If a party to proceedings making an affidavit of discovery claims that any document in his or her possession, custody or power is privileged from production, he or she shall, in the affidavit, sufficiently state the grounds of the privilege.
- (4) An affidavit of discovery shall distinguish those documents that are in the possession, custody or power of the party to proceedings making the affidavit from those that have been but are no longer in his or her possession, custody or power.

- (5) An affidavit of discovery shall, as to any document that has been but is not then in the possession, custody or power of the party to proceedings making the affidavit, state when he or she parted with possession, custody or power of the document and what has become of it.
- (6) An affidavit of discovery shall specify a time, within 7 days after service of the affidavit, when, and a place where, the documents in the affidavit may be inspected.

169 Absence of privilege

- (1) Except with the leave of the court, a party to proceedings may not claim privilege from production of any document on the ground that it relates solely to and does not tend to prejudice his or her own case and does not relate to or tend to support the case of an opposite party.
- (2) Leave under subsection (1) shall not be granted except for special cause.
- (3) Any application to the court for leave under subsection (1) may be made without serving notice of the motion.
- (4) The court may, at any stage of proceedings, order a party to produce a document to any other party notwithstanding that leave under subsection (1) has been granted and privilege claimed in respect of that document.

170 Order for particular discovery

If, at any stage of proceedings, it appears to the court from the evidence, from the nature or circumstances of the case or from any document filed in the proceedings that there are grounds for believing that a document or class of documents relating to any matter in question in the proceedings may be or may have been in the possession, custody or power of a party, the court may order that party to file, and serve on any other party, an affidavit stating whether that document or any document of that class is or has been

in his or her possession, custody or power and, if it has been but is not then in his or her possession, custody or power, when he or she parted with possession, custody or power of the document and what has become of it.

171 Document referred to in pleading or affidavit

- (1) If a pleading or affidavit filed by a party to proceedings refers to a document, any other party may, by notice to produce in accordance with form 43 served on him or her, require him or her to produce the document for inspection.
- (2) If a notice to produce a document is served on a party under subsection (1), he or she shall, within 4 days after that service, serve on the party requiring production a notice in accordance with form 44—
 - (a) specifying a time, within 7 days after service of the notice under this subsection, when, and a place where, the document may be inspected; or
 - (b) claiming that the document is privileged from production and sufficiently stating the grounds of the privilege; or
 - (c) stating that the document is not in his or her possession, custody or power and stating, to the best of his or her knowledge, information and belief, where the document is and in whose possession, custody or power it is.

172 Order for production

- (1) If—
 - (a) it appears from an affidavit of discovery filed by a party to proceedings that any document is in his or her possession, custody or power; or
 - (b) a pleading or affidavit filed by a party to proceedings refers to any document; or

- (c) it appears to the court from the evidence, from the nature or circumstances of the case or from any document filed in the proceedings that there are grounds for believing that any document relating to any matter in question in the proceedings is in the possession, custody or power of a party;

the court may, subject to any question of privilege that may arise, order the party—

- (d) to produce the document for inspection by any other party at a time and place specified in the order; or
- (e) to file and serve on any other party a copy of the whole or any part of the document, with or without an affidavit verifying the copy made by a person who has examined the document and the copy.
- (2) An affidavit made under an order under subsection (1) (e) shall, unless the court otherwise orders, state whether there are in the document copied any erasures, interlineations or alterations and, if so, specify them.

173 Power to take copies

A party to proceedings to whom a document is produced for inspection under these rules may make copies of the document.

174 Production to court

- (1) The court may, at any state of proceedings, order any party to produce to the court any document in his or her possession, custody or power relating to any matter in question in the proceedings.
- (2) On production of a document to the court under an order under subsection (1), the court may deal with the document in the way the court thinks just.

175 Inspection to decide objection

If an application is made for an order under section 172 for the production of any document for inspection by another party to proceedings, or for an order under section 174 for the production of any document to the court, and a claim is made that the document is privileged from production or an objection to production is made on any other ground, the court may inspect the document for the purpose of deciding the validity of the claim or objection.

176 Order only if necessary

The court shall not make an order for the filing or service of any affidavit of discovery or other document or for the production of any document unless satisfied that the order is necessary.

177 Default

If a party to proceedings does not file or serve an affidavit of discovery or other document or does not produce any document as required under these rules, the court may make the order that it thinks just, including—

- (a) an order that the party in default pay the costs of any other party occasioned by the default; or
- (b) if the party in default is a plaintiff—an order that the proceedings be stayed or dismissed wholly or in part as regards any relief claimed by him or her in the proceedings; or
- (c) if the party in default is a defendant—an order that his or her defence be struck out and judgment be entered for the plaintiff accordingly.

178 Public interest

This division does not affect any rule of law that authorises or requires the withholding of any document on the ground that its disclosure would be injurious to the public interest.

Part 14 Hearing

Division 14.1 Setting down for hearing

179 Certificate of readiness for hearing

- (1) Subject to these rules, proceedings shall not be set down for hearing unless a certificate of readiness for hearing in accordance with form 45, signed by—
- (a) if the defendant has not filed a notice of grounds of defence—the plaintiff; or

(b) in any other case—all parties to the proceedings;
has been filed.

- (2) If a certificate referred to in subsection (1) has been filed, the registrar shall—
- (a) fix a date, time and place for the hearing of the proceedings; or
 - (b) list the matter in the next available call-over and as soon as practicable after that call-over fix a date, time and place for the hearing of the proceedings;

and he or she shall serve on each party to the proceedings a notice in accordance with form 46 of the date, time and place so fixed.

- (3) A date fixed under subsection (2) as the date for the hearing of proceedings shall be a date not less than 10 days after the date when a certificate of readiness for hearing in relation to the proceedings was filed.
- (4) If a party to proceedings refuses or fails to sign a certificate of readiness for hearing within 14 days after he or she has, by written notice served on him or her, been requested to do so by any other party, the lastmentioned party may apply to the court for an order that the matter be set down for hearing.

- (5) If—
- (a) a party to proceedings who has been requested by any other party to sign a certificate of readiness for hearing does so; and
 - (b) that other party refuses or fails to file the certificate within 10 days after it was so signed;
- the firstmentioned party may apply to the court for an order that the matter be set down for hearing.
- (6) On hearing an application under subsection (4) or (5), the court may, if it is satisfied that a party to proceedings did not have a good and sufficient reason for refusing or failing to sign or file, as the case may be, a certificate of readiness for hearing, order that the matter be set down for hearing.
- (7) If, in relation to proceedings, the court has made an order under subsection (6) that the matter be set down for hearing, the registrar shall, unless the court otherwise orders—
- (a) fix a date, time and place for the hearing of the proceedings; and
 - (b) serve on each party a notice in accordance with form 46 of the date, time and place so fixed.
- (8) The date fixed under subsection (7) as the date for the hearing of proceedings shall, unless the court otherwise orders, be a date not less than 10 days after the date when the order under subsection (6) was made.
- (9) If a party to proceedings has been notified under subsection (2) or (7) of the date, time and place fixed for the hearing of the proceedings, he or she may lodge with the registrar a request in writing for another date or time to be so fixed, accompanied by each other party's consent in writing to the request.
- (10) On receiving a request and the accompanying consents under subsection (9), the registrar—

- (a) may, after consultation with the parties to the proceedings, fix another date or time for the hearing of the proceedings in substitution for the date or time fixed under subsection (2) or (7), as the case may be; and
 - (b) shall, if he or she does so, serve on each party a notice in accordance with form 46 of the date or time fixed under this subsection.
- (11) A date fixed under subsection (10) as the date for the hearing of proceedings shall, unless it was specified in a request under subsection (9) or was agreed to during consultation with the registrar, be a date not less than 10 days after the date when the request was lodged with the registrar.

180 Application for expedited hearing

- (1) Notwithstanding the provisions of section 179, a party to proceedings may apply to the court for an order that the matter be set down for hearing forthwith, or for an expedited hearing, as the case requires.
- (2) On an application under subsection (1), the court may, if it is satisfied that there are circumstances that justify it in doing so, by order, fix a date, time and place for the hearing of the proceedings.
- (3) If the court has made an order under subsection (2) in relation to proceedings, the registrar shall serve on each party to the proceedings a notice in accordance with form 46 of the date, time and place fixed under the order for the hearing of the proceedings.

Division 14.2 Procedure on hearing

182 Court's direction in relation to conduct of hearing

At the hearing of proceedings, the court may give directions with regard to the conduct of the hearing and, in particular, but without limiting the generality of the foregoing, with regard to the order in

which the parties to the proceedings may adduce evidence or address the court.

183 Order of presentation of cases

- (1) The provisions of this section have effect in relation to the hearing of proceedings—
 - (a) subject to any directions given by the court under section 182 in relation to those proceedings; and
 - (b) in relation to proceedings in which there is more than 1 plaintiff or defendant, proceedings on a cross-claim, proceedings in respect of more than 1 cause of action or proceedings in which a third party is joined—subject to such modifications as the nature of the case may require.
- (2) The order in which the respective cases of the plaintiff and defendant in proceedings shall be presented at the hearing of those proceedings shall be as provided by subsections (3) to (8).
- (3) If the burden of proof on any issue lies on the plaintiff, he or she shall begin.
- (4) If the burden of proof on all the issues lies on the defendant, he or she shall begin.
- (5) The beginning party may make an address opening his or her case and may then adduce his or her evidence.
- (6) If, at the conclusion of the evidence for the beginning party, no document or thing has been admitted in evidence on tender by the opposite party, the opposite party may elect to adduce evidence or not to adduce evidence.
- (7) If, under subsection (6), the opposite party elects not to adduce evidence, the beginning party may make an address closing his or her case and then the opposite party may make an address stating his or her case.

- (8) If, under subsection (6), the opposite party elects to adduce evidence, the opposite party may make an opening address before adducing his or her evidence, and after adducing his or her evidence he or she may make an address closing his or her case, and then the beginning party may make an address closing his or her case.

184 Procedure if both parties appear

If each party to proceedings appears in accordance with section 482 on the date and at the time and place fixed for the hearing of the proceedings, the court shall proceed to hear and determine the proceedings.

185 Procedure in absence of party

If, at the time fixed for the hearing of proceedings, any party to the proceedings fails to appear, either personally or by his or her representative, the court may—

- (a) order that the proceedings be again set down for hearing or that the other steps be taken before the hearing proceeds that the court directs; or
- (b) adjourn the proceedings; or
- (c) if the party is the plaintiff or, for proceedings on a cross-claim, the defendant, dismiss the claim or the cross-claim, as the case requires; or
- (d) proceed with the hearing *ex parte* generally or as regards any relief claimed in the proceedings.

186 Procedure if neither party appears

If each party to proceedings fails to appear, either personally or by his or her representative, on the date and at the time and place fixed for the hearing of the proceedings, the court may order that the proceedings be struck out, and if the court so orders, it shall not make any order as to costs.

Division 14.3 Subpoena to witness

187 Issue of subpoena

- (1) In any proceedings, the court may issue a subpoena to give evidence, a subpoena for production, or a subpoena that is both a subpoena to give evidence and a subpoena for production for the attendance of the person named before the court or before any magistrate or examiner.
- (2) On request by a party to proceedings, the registrar shall, subject to any order or directions of the court, issue a subpoena to give evidence, a subpoena for production, or a subpoena that is both a subpoena to give evidence and a subpoena for production for the attendance of the person named before the court or before any magistrate or examiner.
- (3) A subpoena to give evidence, a subpoena for production and a subpoena that is both a subpoena to give evidence and a subpoena for production shall be in accordance with form 47, form 48 and form 49 respectively.
- (4) Subject to subsection (5), a party to proceedings requesting the issue of a subpoena under this section shall produce the subpoena to the registrar in triplicate and shall file 1 of the copies so produced.
- (5) If a party to proceedings requests the issue of several subpoena under this section to give evidence in similar terms but addressed to different persons, he or she is required to produce only 1 original and to file only 1 copy, but that original and copy shall each contain the name of each person to whom any of the subpoena is addressed.
- (6) A subpoena issued under this section shall be served on the person named by—
 - (a) delivering a copy of the subpoena to him or her personally; or
 - (b) leaving a copy of the subpoena at his or her last-known place of residence or business with a person apparently resident or employed at that place and apparently over the age of 16 years;

within a reasonable time before the date specified in the subpoena.

- (7) If the court has given a direction under the *Evidence (Miscellaneous Provisions) Act 1991*, section 20 (1) (Territory courts may take evidence and submissions from outside ACT) or section 32 (1) (Use of link in proceedings) in relation to a person who is required to give evidence under a subpoena issued under this section, the person satisfies the requirements of the subpoena by appearing and giving evidence in accordance with the direction.
- (8) If a person contravenes the *Magistrates Court Act 1930*, section 293, the court may—
 - (a) issue a warrant for the apprehension of the person and for him or her to be brought before the court to give evidence or to produce documents, as the case requires; and
 - (b) order the person to pay any costs in the proceedings occasioned by the contravention.
- (9) Notwithstanding anything contained in this section, a person is not required to produce a document or thing under a subpoena for production issued under this section if—
 - (a) the document or thing is not specified or otherwise sufficiently described in the subpoena; or
 - (b) he or she would not be required to produce that document or thing on a subpoena in the Supreme Court.

188 Production by non-party

- (1) If a person named in a subpoena for production of any document or thing, being a subpoena requiring attendance before the court or a magistrate, is not a party to the proceedings, that person may, unless the court otherwise orders, produce the document or thing to the registrar not later than the day before the first date when his or her attendance is required, instead of attending and producing the document or thing as required by the subpoena.

- (2) If a document or thing is produced to the registrar under subsection (1), the registrar shall—
 - (a) give a receipt to the person producing the document or thing; and
 - (b) produce the document or thing as the nature of the case requires or as the court directs.
- (3) This section does not apply in relation to so much of a subpoena as requires the person named to attend to give evidence in any proceedings.

189 Setting aside of subpoena

- (1) The court may, on the application of the person named, set aside a subpoena issued under section 187 wholly or in part.
- (2) An application under subsection (1) shall be filed and a copy served on the party to the proceedings on whose request the subpoena was issued.

190 Production on notice

If a party to proceedings serves on another party a notice in accordance with form 50 requiring the other party to produce at the hearing of the proceedings or before the registrar or an examiner a document or thing for the purpose of evidence and that document or thing is in the possession, custody or power of that other party, that other party shall, unless the court otherwise orders, produce the document or thing in accordance with the notice notwithstanding that he or she has not been served with a subpoena for production in relation to that document or thing.

Division 14.4 Adjourment, stay or postponement of proceedings

191 Adjourment of proceedings

The court may, at any time, adjourn the hearing or the further hearing of proceedings in the way and on the terms that the court thinks just.

192 Stay of proceedings

Proceedings may be stayed—

- (a) at any time by the court on the conditions the court considers just; or
- (b) in accordance with these rules.

193 Postponement of hearing by registrar

If, on the date and at the time and place fixed for the hearing or further hearing of proceedings, a magistrate is not available to exercise the jurisdiction of the court, the registrar may, and shall at the request of a party to the proceedings made after a period of 1 hour has elapsed since that time without a magistrate becoming so available, postpone the hearing or further hearing to a date, time and place fixed by him or her.

Part 15 Evidence

Division 15.1 Evidence generally

195 Oral evidence

Subject to this part, the evidence of any witness in proceedings shall be given orally before the court.

196 Evidence by affidavit

- (1) The court may, in its discretion and on the terms it thinks just, order that any evidence in proceedings may be given by affidavit.
- (2) Evidence in proceedings may, with the consent of all parties to the proceedings, be given by affidavit.
- (3) Evidence in proceedings may be given by affidavit on an assessment of the amount to be recovered by a plaintiff after interlocutory judgment has been entered—
 - (a) as regards the identity of any motor vehicle, the damage sustained by a motor vehicle in a collision and the reasonable cost of repairing that damage; and
 - (b) as regards the other items of special damage that the Chief Magistrate from time to time directs.

197 Examination on oath

- (1) Subject to subsection (2), each person appearing as a witness in proceedings shall be examined on oath.
- (2) Subsection (1) does not apply if a person appears as a witness in proceedings only for the purpose of producing documents.
- (3) For this section, the court may administer, or cause to be administered, to a person any lawful form of oath that binds that person.

198 Proof of court documents

- (1) A document purporting to be sealed or stamped with the seal of the court is admissible in evidence in proceedings without further proof.
- (2) An office copy of a document filed or issued out of the court is admissible in evidence in proceedings and between all parties to proceedings to the same extent as the original of that document would be admissible.
- (3) A document purporting to be sealed or stamped with the seal of the court and to be a copy of a document filed or issued out of the court is admissible as an office copy of the lastmentioned document without further proof.

199 Medical evidence

- (1) This section does not apply in relation to proceedings against a medical practitioner in which damages are claimed in respect of alleged professional negligence on the part of that medical practitioner.
- (2) This section has effect in relation to proceedings subject to—
 - (a) any order of the court; and
 - (b) any agreement made between the parties to the proceedings.
- (3) At the hearing of proceedings, oral evidence of a medical practitioner as to the past, present or probable future physical or mental condition of a person is not admissible on any contested issue unless the party seeking to adduce that evidence has, not later than 14 days before the time fixed for the hearing, served on each other party to the proceedings a copy of a report in writing from that medical practitioner containing the substance of the matters sought to be adduced in evidence.

(4) Subject to subsection (7), a report in writing made by a medical expert is admissible in evidence at the hearing of proceedings as regards—

- (a) his or her opinion on any matter within the field of his or her expertise; and
- (b) any fact that is known to him or her as a result of his or her own observation or of his or her knowledge or experience in that field;

if the party to the proceedings seeking to use the report in evidence has, not later than 14 days before the time fixed for the hearing, served a copy of the report on each other party to the proceedings.

(5) A party to proceedings on whom a copy of a report has been served in accordance with subsection (4) may, by written notice served on the party who served that copy, require the attendance of the medical expert who made the report at the hearing of the proceedings for the purpose of cross-examination by the firstmentioned party.

(6) A notice referred to in subsection (5) shall be served not later than 5 days before the time fixed for the hearing of the proceedings.

(7) If—

- (a) a notice referred to in subsection (5) in relation to a medical expert has been served in accordance with this section; and
- (b) that expert does not attend as required by the notice;

the report of that expert is not admissible in evidence at the hearing of the proceedings.

(8) If—

- (a) a medical expert attends before the court at the hearing of proceedings under a notice referred to in subsection (5); and
- (b) the party who served the notice cross-examines that expert;

the party who tendered the relevant report may re-examine that expert.

200 Privilege

- (1) If—
- (a) the court, by subpoena or otherwise, orders any person to produce any document or thing for the purpose of proceedings; and
 - (b) any person makes and substantiates sufficient lawful objection to production on grounds of privilege;

the court shall not compel production of that document or thing except production to the court for the purpose of ruling on the objection.

- (2) If a question is put to a person in the course of examination in proceedings and any person makes or substantiates sufficient lawful objection on grounds of privilege to the question being answered, the court shall not compel an answer to the question.
- (3) Subsection (1) applies if an order is made for production to, and subsection (2) applies if a question is put to a person in the course of examination before, the court or any magistrate or examiner, whether on the hearing of proceedings or on any other occasion.
- (4) This section does not affect any rule of law that authorises or requires the withholding of any document or thing or the refusal to answer any question on the ground that the disclosure of the document or thing or the answering of the question would be injurious to the public interest.

201 Dispensing with rules of evidence

- (1) At any stage of proceedings, the court may dispense with compliance with the rules of evidence—
- (a) for proving any matter which is not bona fide in dispute; or

- (b) if such compliance might occasion or involve unnecessary or unreasonable expense or delay.
- (2) Without limiting subsection (1), the power of the court under that subsection includes a power to dispense with compliance with the rules of evidence relating to proof of handwriting or of documents or proof of the identity of parties or of authority.

Division 15.2 Examinations de bene esse

202 Order for examination of witnesses

- (1) The court may, for the purpose of any proceedings, make an order in accordance with form 51, on the terms the court thinks just, for the examination of any person on oath before a magistrate or any other person the court appoints, whether within or outside the ACT.
- (2) Unless the court otherwise orders, an examiner shall appoint a place and time for the examination, being a time as soon as practicable after the order appointing him or her was made having regard to the convenience of the person to be examined and to any other relevant circumstances.
- (3) An examiner shall give reasonable notice of his or her appointment to the party to proceedings on whose application the order under subsection (1) was made, and that party shall give reasonable notice of that appointment to each other party to the proceedings.
- (4) If the court makes an order under subsection (1) in relation to proceedings, the party on whose application the order was made shall forthwith cause a copy of the order to be served on each other party to the proceedings.
- (5) If an examiner has been appointed in relation to proceedings, the party to the proceedings on whose application the order under subsection (1) was made shall forthwith give the examiner copies of any documents in the proceedings that are necessary to inform the examiner of the questions to which the examination is to relate.

- (6) If the documents filed in proceedings are not sufficient to inform an examiner of the questions to which the examination is to relate, the court shall, in the order under subsection (1) or by a subsequent order, state those questions.
- (7) At an examination taken under this section in relation to proceedings—
- (a) the examiner may administer to the person being examined any lawful form of oath that binds the person; and
 - (b) subject to this section, the practice and procedure of the court in relation to the hearing of proceedings applies so far as is applicable; and
 - (c) the examiner may adjourn the examination from time to time and from place to place; and
 - (d) each party, and his or her solicitor and barrister, may attend; and
 - (e) unless the court otherwise orders, each party has the same rights with respect to the examination, cross-examination and re-examination of the person being examined as that party would have had if that person had given evidence at the hearing of the proceedings; and
 - (f) the examiner may ask the person being examined any questions as to the meaning of any answer given by the person or any other matter arising in the course of the examination; and
 - (g) the deposition of the person examined shall be taken down by the examiner or by a shorthand writer or some other person in the presence of the examiner; and
 - (h) the deposition shall contain, so far as practicable, the statement of the person examined; and
 - (i) the examiner may direct that the words of any question and the answer to the question be set out in the deposition, but

- otherwise, and subject to paragraph (h) and subsection (10) (b), the deposition need not set out every question and answer; and
- (j) if a party to the proceedings so requests, the deposition of the person examined, or the shorthand notes of his or her examination, shall be read to him or her and the examiner shall ask him or her to sign his or her deposition or those notes; and
 - (k) the examiner shall authenticate the deposition of the person examined by his or her signature and shall make on, or attach to, the deposition a note, signed by him or her, of the time occupied in the examination and the fees received by him or her in respect of the examination.
- (8) An examiner shall, as soon as practicable after the examination has been completed, forward to the registrar any depositions taken at the examination and, unless the court otherwise orders, any exhibits that were before him or her.
- (9) On receiving depositions from an examiner under subsection (8), the registrar shall file the depositions in the proceedings, and on receiving any exhibits from an examiner under that subsection, the registrar shall deal with those exhibits in the way the court directs.
- (10) If, at an examination taken under this section, a party to proceedings or the person being examined objects to any question asked of that person or to the production of any document or thing by that person, or that person objects to answering any question asked of him or her—
- (a) the examiner shall state to the parties present at the examination his or her opinion about the validity of the ground for the objection, but he or she shall not decide on that validity; and
 - (b) the question, the ground for objection, the answer (if any) and the opinion of the examiner shall be set out in the deposition of the person being examined or in a statement attached to the deposition; and

- (c) the court shall, on application by any party or at the hearing of the proceedings, decide on the validity of the ground for the objection; and
 - (d) if the court decides that there were no valid grounds for the objection—the court may order the objector to pay any costs of any party in the proceedings occasioned by the objection.
- (11) Evidence given by a person in an examination taken under this section in relation to proceedings is admissible, subject to all just exceptions, at the hearing of the proceedings unless the court is satisfied that the person who gave the evidence is then within a convenient distance of the court and is able to attend before the court to give evidence.
- (12) An examiner may, with the consent in writing of each party to the proceedings, take the examination of another person in addition to the person for whose examination he or she was appointed, and if an examiner does so—
- (a) he or she shall annex to the deposition of that other person the consent of each party; and
 - (b) the provisions of this section apply in relation to the examination of that other person in like way as they apply to the examination of the person for whose examination he or she was appointed.
- (13) A person attending before an examiner to be examined under this section is entitled to be paid the same amount to meet his or her reasonable expenses in so attending as he or she would have been entitled to be paid if his or her attendance had been before the court to give evidence in the proceedings.
- (14) An examiner may make a report to the court about the examination and, in particular, the conduct or absence of any person.
- (15) On receiving a report under subsection (14), the court may make any order it thinks just.

- (16) This section applies in relation to proceedings in the court under any law in force in the ACT.

Division 15.3 Affidavits

203 Time for swearing affidavits

- (1) An affidavit for use in proceedings may be sworn before or after the proceedings are instituted.
- (2) An affidavit supporting the issue of process to enforce a judgment shall not be used for the purpose for which it is filed if it is filed more than 14 days after the date when it is sworn.
- (3) An affidavit shall not, without reasonable excuse, be used as evidence of the service of a document in the ACT if it is sworn more than 14 days after the date of service.

204 Form of affidavit

- (1) An affidavit for use in proceedings shall be in accordance with form 52.
- (2) An affidavit for use in proceedings shall be—
 - (a) in the first person; and
 - (b) divided into paragraphs numbered consecutively; and
 - (c) confined, as far as practicable, to 1 subject matter in each paragraph; and
 - (d) signed on each page by the deponent and the person before whom it is sworn.

205 Irregularity in affidavit

- (1) An affidavit for use in proceedings may, unless the court or the registrar otherwise orders, be filed notwithstanding any irregularity in form.

- (2) An affidavit may, with the leave of the court, be used in proceedings notwithstanding any irregularity in form.

206 Filing and service of affidavit

- (1) Subject to section 123, a party to proceedings who intends to adduce evidence by affidavit shall—
- (a) file the affidavit with the registrar; and
 - (b) serve a copy of the affidavit on each other party to the proceedings;
- not later than 10 days before the time fixed for the hearing of the proceedings.
- (2) If subsection (1) is not complied with in relation to an affidavit, that affidavit shall not be used in the proceedings except with the leave of the court.

207 Cross-examination of deponent

- (1) A party to proceedings on whom a copy of an affidavit has been served in accordance with section 206 (1) may, by written notice served on the party who filed the affidavit, require the attendance of the deponent at the hearing of the proceedings for the purpose of cross-examination by the firstmentioned party.
- (2) A notice referred to in subsection (1) (other than a notice relating to an affidavit in interlocutory proceedings) shall be served not later than 5 days before the time fixed for the hearing of the proceedings.
- (3) If—
- (a) a notice referred to in subsection (1) relating to an affidavit in proceedings has been served in accordance with this section; and
 - (b) the deponent does not attend as required by the notice;
- the affidavit shall not be used in the proceedings except with the leave of the court.

- (4) If—
- (a) a deponent attends before the court at the hearing of proceedings under a notice referred to in subsection (1) that has been served in accordance with this section; and
 - (b) the party who served the notice cross-examines the deponent;
- the party using the relevant affidavit may re-examine the deponent.

208 Contents of affidavits

- (1) Subject to subsection (2), an affidavit for use in proceedings shall be confined to facts within the knowledge of the deponent.
- (2) If an affidavit for use in interlocutory proceedings contains a statement of information and belief with the source of that information and the grounds of that belief, the statement shall not be inadmissible on the ground that it is hearsay.
- (3) A party to proceedings who uses an affidavit that unnecessarily contains a matter of hearsay, argumentative matter or copies of or extracts from documents is not entitled to his or her costs in the proceedings in relation to that affidavit, or the part of the affidavit that contains that matter or those copies or extracts, as the case may be.

209 Deponents for affidavits answering interrogatories or of discovery

- (1) Subject to this section, an affidavit under section 162 of a party to proceedings containing answers to interrogatories, or an affidavit of discovery under section 164 (2) of a party to proceedings may be made by—
 - (a) the party; or
 - (b) if the party is a person under disability—his or her next friend or guardian *ad litem*; or

- (c) if the party is a body corporate—a member or officer of the body corporate; or
 - (d) if the party is a body of persons lawfully suing or being sued in the name of the body or in the name of any officer of the body or other person—a member or officer of the body; or
 - (e) if the party is the Territory or Commonwealth or an officer of the Territory or Commonwealth suing or being sued in his or her official capacity—an officer of the Territory or Commonwealth.
- (2) Subject to subsection (3), if a party to proceedings answering interrogatories or giving discovery is a party referred to in subsection (1) (c), (d) or (e), the party shall choose a person to make the affidavit, being a person who is qualified to do so and who has knowledge of the relevant facts.
- (3) If—
- (a) a party to proceedings answering interrogatories or giving discovery is a party referred to in subsection (1) (c), (d) or (e); and
 - (b) the affidavit is to be filed and served under an order of the court;
- the court may, in the order—
- (c) specify the person to make the affidavit; or
 - (d) specify the persons from whom the party may choose a person to make the affidavit.

210 Affidavit by illiterate or blind person

- (1) If it appears to the person before whom an affidavit for use in proceedings is sworn that the deponent is illiterate or blind, the person shall certify in or below the jurat that the affidavit was read in his or her presence to the deponent and that the deponent appeared to understand the affidavit.

- (2) If an affidavit made by an illiterate or blind deponent does not bear a certificate in accordance with subsection (1), the affidavit shall not be used in proceedings unless the court is satisfied that the affidavit was read over to the deponent and that he or she appeared to understand it.

211 Affidavit by person unable to understand English

- (1) If it appears to the person before whom an affidavit for use in proceedings is sworn that the deponent is unable to understand the affidavit when read to him or her in English, that person shall certify in or below the jurat that an interpreter, whose name and address is stated in the certificate, has sworn before him or her—
- (a) that he or she has, in the presence of the person taking the affidavit, interpreted to the deponent the contents of the affidavit; and
 - (b) that the deponent appeared to understand it; and
 - (c) that he or she has interpreted to the deponent the oath, affirmation or declaration in the affidavit; and
 - (d) that the deponent has sworn, affirmed or declared that the contents of the affidavit so interpreted to him or her were true.
- (2) If it appears to the court that the deponent to an affidavit is unable to understand the affidavit when read to him or her in English, the affidavit shall not be used in proceedings unless—
- (a) the affidavit bears a certificate referred to in subsection (1); or
 - (b) the court is satisfied that the affidavit was interpreted to the deponent and that he or she appeared to understand it.

212 Annexures and exhibits to affidavits

- (1) A document to be used in connection with an affidavit filed in proceedings shall, where convenient, be annexed to the affidavit.

- (2) If annexing a document to an affidavit in proceedings is not convenient, the document may be made an exhibit to the affidavit.
- (3) An exhibit to an affidavit in proceedings shall be identified by a certificate entitled in the same way as the affidavit and made by the person before whom the affidavit is sworn.

213 Alterations in affidavits

- (1) If there is an interlineation, erasure or other alteration in the jurat or body of an affidavit—
 - (a) the affidavit may nevertheless be filed unless the court otherwise orders; and
 - (b) the affidavit may not be used in proceedings without the leave of the court unless the person before whom the affidavit is sworn has initialled the interlineation, erasure or alteration.
- (2) Subsection (1) applies to a document verified by affidavit as if the document were part of the affidavit.

214 Scandalous or offensive matter

If an affidavit filed in proceedings contains scandalous, frivolous, vexatious, irrelevant or otherwise oppressive matter, the court may direct that—

- (a) the matter be struck out; or
- (b) the affidavit be taken off the file.

Part 16 Judgment

215 Powers of court on judgment

- (1) When the court has completed the hearing of proceedings the court shall proceed to determine the proceedings, and may give the judgment, and make the orders, that the court thinks just.
- (2) If, in proceedings for the recovery of money, the court finds in favour of the plaintiff in respect of his or her claim and in favour of the defendant in respect of any defence by way of cross-claim, the court may give judgment for the plaintiff or defendant, as the case may be, for an amount that is found to be due, on balance, from the defendant to the plaintiff or from the plaintiff to the defendant.

216 Damages to time of assessment in certain cases

If, in proceedings, damages are to be assessed in respect of—

- (a) any continuing cause of action; or
- (b) repeated breaches of recurring obligations; or
- (c) intermittent breaches of a continuing obligation;

the damages shall include damages for breaches occurring after the commencement of the proceedings and shall be assessed as at the time of assessment.

217 Judgment in actions relating to detention of goods

- (1) If, in proceedings relating to the detention of goods, the court finds for the plaintiff, the court may give judgment—
 - (a) for delivery of the goods to the plaintiff; or
 - (b) for payment to the plaintiff of the value of the goods, as assessed by the court;and for payment to the plaintiff of any consequential damages.

- (2) Relief under subsection (1) is at the discretion of the court but the plaintiff may, before judgment is given, inform the court of the relief that is preferred.
- (3) If the court gives judgment under subsection (1) (a), the court shall specify the period within which the goods are to be delivered.
- (4) If—
- (a) a judgment debtor delivers or tenders goods in satisfaction or part satisfaction of a judgment under subsection (1) (a) and the judgment creditor refuses to accept the goods because they are not the goods the subject of the judgment; or
 - (b) a judgment debtor fails to deliver the goods within the period specified in a judgment under subsection (1) (a);
- the judgment creditor may enforce the judgment by writ of specific delivery in accordance with form 72.
- (5) The registrar shall not issue a writ of specific delivery unless an affidavit in accordance with form 73 by the judgment creditor has been filed containing and verifying a statement of—
- (a) such of the matters listed in section 343 (3) as are relevant to the judgment in respect of which the writ is sought; and
 - (b) whether any, and if so which, goods the subject of the judgment have been returned to the judgment creditor; and
 - (c) the address where it is alleged that the goods are situated.
- (6) If—
- (a) a judgment debtor delivers or tenders goods in satisfaction or part satisfaction of a judgment under subsection (1) (a) and the judgment creditor refuses to accept the goods because—
 - (i) they are not the goods the subject of the judgment; or
 - (ii) they are substantially damaged; or

- (b) a judgment debtor fails to deliver the goods within the period specified in a judgment under subsection (1) (a); or
- (c) the bailiff executing a writ of specific delivery is unable to seize the goods;

the court may, on application by the judgment creditor in accordance with section 123, set aside the judgment under subsection (1) (a), and give judgment in the terms set out in subsection (1) (b) and for the payment of any consequential damages.

- (7) Nothing in this section is to be taken to prevent a judgment given under subsection (1) (b), or for the payment of consequential damages, from being enforced under part 19.

218 Judgment for costs only

If—

- (a) the defendant in proceedings has satisfied the claim of the plaintiff after proceedings were instituted; and
- (b) the plaintiff would, but for the satisfaction of the claim, have been entitled to have final judgment entered in his or her favour;

the plaintiff is entitled to have final judgment entered for him or her for his or her costs in the proceedings.

219 Time for compliance

- (1) A judgment or order that requires a person to do an act shall specify the time within which the person is required to do the act.
- (2) If a judgment or order requires a person to do an act within a specified time, the court may order the person to do the act within another specified time.

- (3) If a judgment or order requires a person to do an act but does not specify a time within which the act is required to be done, the court may order the person to do the act within a specified time.
- (4) This section does not apply to a requirement to pay money.

220 Judgment final and conclusive

Subject to these rules and to any other law in force in the ACT, a judgment given or entered in proceedings shall be final and conclusive between the parties to the proceedings.

221 Setting aside of judgment or order

- (1) If—
 - (a) judgment is given or entered, or an order made, in proceedings in the absence of a party; or
 - (b) judgment has been entered against the defendant in proceedings under section 43;

the court may, on the application of the party in whose absence the judgment was given or entered or the order made, or the defendant against whom judgment was entered under section 43, as the case may be, and on sufficient cause being shown, order that the judgment or order be set aside on the terms it thinks just, and the court may give instructions for the further conduct of the proceedings.

- (2) If the court makes an order under this section, it may, if it is satisfied that it is just to do so, by order, set aside any enforcement proceedings, writ issued or order made as a consequence of the judgment or order set aside under this section.
- (3) The making of an order under this section does not affect the title to any property sold under a writ before the date of making of the order.

- (4) If—
- (a) the originating process in proceedings was served by post in accordance with section 24; and
 - (b) after judgment has been given or entered or an order has been made in the proceedings it appears to the court that the process did not come to the knowledge of the defendant within a reasonable time;

the court may, on its own initiative, order that the judgment or order be set aside, and the court may make the other orders it thinks just.

222 Setting aside of judgment entered irregularly

- (1) Subject to subsection (2), the court may, on sufficient cause being shown, order that a judgment or order be set aside if the court is satisfied that the judgment was given or entered, or the order was made, irregularly, illegally or against good faith.
- (2) Subsection (1) does not apply in relation to an irregularity referred to in section 492.
- (3) The court may, by order, on the terms it thinks just, set aside a judgment or order made in proceedings if the parties to the proceedings consent.

223 Time of effect of judgment or order

- (1) A judgment in proceedings shall take effect on the date when it is given or entered.
- (2) An order in proceedings shall take effect on the date when it is made.

224 Reservation of judgment or decision

When the hearing of proceedings has been completed, the magistrate constituting the court may reserve his or her judgment or his or her decision on any question of fact or law, and he or she may give his or her judgment or decision in court on a date to be fixed.

225 Minute of judgment

If the court gives judgment in proceedings or makes an order (whether final or interlocutory) in proceedings, a minute of the judgment or order shall be made and signed by the magistrate constituting the court.

226 Formal order for judgment

If judgment in proceedings has been given or entered or an order has been made by the court in proceedings, the registrar shall—

- (a) by direction of the court; or
- (b) upon receiving an application for a certificate, or certified copy, of the judgment or order;

arrange for the judgment or order of the court, as the case may be, to be formally drawn up and filed in the court.

227 Evidence of judgment

In any proceedings before a court, a certificate, or certified copy, of a judgment or order of the court under the *Magistrates Court Act 1930*, chapter 4 (Civil proceedings) or these rules is evidence of the judgment or order.

228 Joint liability

- (1) Subject to these rules, if a plaintiff in proceedings has a cause of action to which the proceedings relate against 2 or more persons having joint liability in respect of that cause of action, it shall be sufficient if any 1 or more of those persons is or are served with originating process, and judgment in the proceedings may be given or entered and enforced against the defendant or defendants so served notwithstanding that other persons jointly liable were not served, were not parties to the proceedings or are not within the ACT.
- (2) If—

- (a) judgment in proceedings is given or entered against a party or parties to the proceedings; and
- (b) another person is, or other persons are, jointly liable with that party or those parties in respect of the cause of action in respect of which the judgment is given or entered;

then—

- (c) that liability of that other person or those other persons is not discharged by the judgment or by any step taken to enforce the judgment; and
 - (d) that party or those parties and that other person or those other persons are, as between that party or those parties on the one hand and that other person or those other persons on the other hand, liable severally but not jointly; and
 - (e) if there are 2 or more such other persons—they are, as between themselves, jointly liable; and
 - (f) if the judgment is satisfied wholly or in part—the liability of that other person or those other persons is discharged to the extent of the amount paid or recovered under the judgment.
- (3) Subsection (2) does not affect the right of a person to contribution or indemnity in respect of the satisfaction by him or her, wholly or in part, of a liability that he or she has jointly or severally, or jointly and severally, with another person or other persons.

229 Setting off of judgments

- (1) If the judgment debtor in respect of proceedings (the *first proceedings*) has judgment given or entered in his or her favour in other proceedings (the *second proceedings*) against the judgment creditor in the first proceedings, the court may, on the application of the judgment debtor, order that the judgment against him or her in the first proceedings be set off against the judgment in the second proceedings.
- (2) If an order is made under subsection (1)—

- (a) if the amount of the judgment debt in the first proceedings is equal to or less than the amount of the judgment debt in the second proceedings—the judgment in the first proceedings shall be deemed to be satisfied and the amount of the judgment debt in the second proceedings shall be reduced by an amount equal to the amount of the judgment debt in the first proceedings; or
- (b) if the amount of the judgment debt in the first proceedings is more than the amount of the judgment debt in the second proceedings—the amount of the judgment debt in the first proceedings shall be reduced by an amount equal to the amount of the judgment debt in the second proceedings and the judgment in the second proceedings shall be deemed to be satisfied.

230 Interest up to judgment

- (1) In a proceeding for the recovery of money (including a debt, damages or the value of goods), the court must, on application, unless good cause is shown to the contrary—
 - (a) order that interest be included in the amount for which judgment is given or entered—
 - (i) at the rate it considers appropriate on all or part of the amount; and
 - (ii) for all or part of the period between the day the cause of action arose and the day judgment takes effect; or
 - (b) order that a lump sum be included in the amount for which judgment is given or entered instead of interest worked out under paragraph (a).
- (2) Subsection (3) applies if—
 - (a) a proceeding has been begun for the recovery of a debt or liquidated damages; and

- (b) payment of all or part of the debt or damages is made during the proceeding and before or without judgment being given or entered in relation to the debt or damages.
- (3) If this subsection applies, the court may, on application, order that interest be paid—
 - (a) at the rate it considers appropriate on all or part of the amount paid; and
 - (b) for all or part of the period between the day the cause of action arose and the day of the payment.
- (4) This section does not—
 - (a) authorise the giving of interest on interest or a lump sum instead of interest on interest; or
 - (b) apply in relation to a debt on which interest is payable as of right because of agreement or otherwise; or
 - (c) affect the damages recoverable for the dishonour of a bill of exchange.
- (5) Subsection (6) applies if the amount for which judgment is given or entered (the *relevant amount*) includes, or if the court decides that the relevant amount includes, an amount (the *particular amount*) for—
 - (a) compensation for liabilities incurred that do not carry interest as against the person claiming interest or claiming a lump sum instead of interest; or
 - (b) compensation for loss or damage to be incurred or suffered after the day judgment is given; or
 - (c) exemplary or punitive damages.
- (6) If this subsection applies, interest or a lump sum instead of interest, must not be given under subsection (1) in relation to the particular amount.

231 Judgment by default, confession or agreement—interest

- (1) If interest has been claimed under section 230 in proceedings in respect of which judgment is entered under section 43, section 44 or section 45, an amount of interest for the period between the date when the cause of action arose and the date when judgment was entered shall, for whichever of those sections is applicable, be deemed to be part of the amount claimed in respect of the cause of action and may be included in the amount for which judgment is entered.
- (2) The amount of interest is to be worked out at the rate percentage per year as follows:
 - (a) if a proceeding is begun on or after 15 July 1992 but before the day mentioned in paragraph (b)—
 - (i) for 15 July 1992 to and including 14 January 1993—11.5%; and
 - (ii) for 15 January 1993 to and including 31 January 1994—10%; and
 - (iii) for 1 February 1994 to and including 31 July 1995—9%; and
 - (iv) for 1 August 1995 to and including 31 March 1997—10.75%; and
 - (v) for 1 April 1997 to and including 30 April 1998—9.55%; and
 - (vi) for 1 May 1998 to and including the day before the day mentioned in paragraph (b)—8.45%;
 - (b) if a proceeding is begun on or after the day the *Court Procedures Act 2004* commences—at the rate applying under the rules under that Act applying in relation to the Supreme Court.
- (3) For subsection (2)—

- (a) if proceedings are begun before 15 July 1992—
 - (i) the rate % per year in relation to a period specified in schedule 1, table 1.1, column 2 is the rate specified in column 3 of the same item; or
 - (ii) the rate % per year in relation to a period specified only in schedule 1, table 1.2, column 2 is the rate specified in column 3 of the same item; or
- (b) if proceedings are begun on or after 15 July 1992—the rate % per year in relation to a period specified in schedule 1, table 1.2, column 2 is the rate specified in column 3 of the same item.

232 Judgment for interest only

If—

- (a) the defendant in proceedings has satisfied the claim of the plaintiff after proceedings were instituted; and
- (b) the plaintiff would, but for the satisfaction of the claim, have been entitled to have final judgment entered in his or her favour;

the plaintiff is entitled to have final judgment given or entered in his or her favour for interest in accordance with an order under section 230, or calculated in accordance with section 231 (2), as the case requires.

233 Amendment of claim for interest

If a plaintiff in proceedings for the recovery of a debt or liquidated damages has claimed interest to be calculated in accordance with section 231 (2), nothing in that section shall be taken to prevent the plaintiff from applying to the court for leave to amend his or her claim to claim interest otherwise than in accordance with that section.

234 Interest on judgments

- (1) Unless the court orders otherwise, interest is payable on the amount of a judgment debt that is unpaid.
- (2) Interest under subsection (1) forms part of the judgment debt, but interest is not payable on interest.
- (3) Interest under subsection (1) is worked out—
 - (a) from the day the judgment took effect or from a later date (if any) decided by the court; and
 - (b) for any period before 10 April 1995—at the rate applying under the *Supreme Court Act 1933*, section 70 (Interest on judgments); and
 - (c) for any period on or after 10 April 1995 but before the period mentioned in paragraph (d)—at the rate applying under section 231 (2); and
 - (d) for any period on or after the commencement of the *Court Procedures Act 2004*—at the rate applying under the rules under that Act applying in relation to the Supreme Court.

235 Limitation periods

- (1) A judgment creditor is not entitled, except with the leave of the court, to make an application for section 295 (1), section 317 (1) or section 343 (1) after the end of 12 years from the date when the judgment was given or entered.
- (2) The court shall not grant leave unless a certified copy of the judgment is produced to the court.

236 Payment of judgment debts generally

- (1) A judgment debt is payable immediately.
- (2) If—
 - (a) a judgment debt is payable in 1 sum; or

(b) an order for the payment of a judgment debt by instalments requires the instalments to be paid to the registrar;

the sum or each instalment is payable to the registrar.

- (3) If the court or registrar orders payment of a judgment debt by instalments and does not require payment to the registrar, the instalments are payable to the judgment creditor or at the judgment creditor's direction.
- (4) Despite subsection (2), a payment made by or on behalf of a judgment debtor on account of the judgment debt to or at the direction of the judgment creditor shall, if accepted by or on behalf of the judgment creditor, reduce the judgment debt by the amount of the payment.

237 Payment of part of judgment debt

- (1) If an instalment order or writ of execution is in force, the judgment debtor shall not, except with the consent of the judgment creditor, pay into court any amount less than the amount required to be paid under the order or writ.
- (2) If the registrar inadvertently receives into court an amount less than the amount so required, he or she shall, on the written request of the judgment creditor, return the amount received to the judgment debtor.

238 Entry and enforcement of judgment in Supreme Court

- (1) Subject to subsection (3), if—
- (a) judgment has been given or entered in proceedings; and
 - (b) a writ of execution issued out of the court in respect of the judgment has been returned unsatisfied in whole or in part;
- on application made by or on behalf of the judgment creditor in accordance with form 54, the registrar shall issue to the applicant a certificate, in accordance with form 55, of the judgment and of the amount remaining due and unpaid on the judgment.

- (2) On application made by or on behalf of a judgment creditor in proceedings, the court may, if it thinks just, by order, dispense with the requirement referred to in subsection (1) (b) for the purpose of the operation of subsection (1) in relation to those proceedings, and if the court makes an order under this subsection, subsection (1) has effect in relation to those proceedings accordingly, notwithstanding that a writ of execution has not been issued out of the court in respect of the judgment or that such a writ has not been returned unsatisfied in whole or in part.
- (3) A certificate under subsection (1) shall not be issued after the end of any period during which the judgment may be enforced out of the court.
- (4) If a certificate under subsection (1) has been issued, further proceedings, or a further step in proceedings, shall not be taken by way of enforcement of the judgment.
- (5) If the court makes an order under subsection (2) in proceedings after a writ of execution has been issued out of the court in respect of a judgment in those proceedings, a further step by way of execution of that writ shall not be taken.
- (6) A certificate under subsection (1) may be filed in the Supreme Court, and on such a certificate being so filed, final judgment may be entered in that court in favour of the judgment creditor for the amount specified in the certificate as unpaid together with—
 - (a) interest, calculated in accordance with section 234, on that amount as from the date of the judgment to which the certificate relates until the date of that final judgment; and
 - (b) the costs of obtaining the certificate and the entry of that final judgment.
- (7) On the entry of final judgment under subsection (6), that judgment may be enforced as if it had been a final judgment entered in an action of a like nature in the Supreme Court.

Part 17 Interpleader

239 Meaning of *property* for pt 17

In this part:

property means—

- (a) in relation to an application for relief by way of interpleader made by a defendant in proceedings—any debt, money or goods; and
- (b) in relation to such an application made by a bailiff—any money or goods.

240 Interpleader by defendant

- (1) If a person who is not a party to proceedings makes a claim against the defendant in the proceedings with respect to any property the subject of the proceedings, the defendant may apply for relief by way of interpleader by filing an application in accordance with form 56.
- (2) An application shall be supported by an affidavit stating that the defendant—
 - (a) claims no interest in the property in dispute other than for charges or costs; and
 - (b) does not collude with the person making the claim in pursuance of which the application is made; and
 - (c) is willing to pay or transfer the property in dispute into court or to give security to the registrar to the value of the property to the satisfaction of the registrar, as the registrar requires.

241 Interpleader by bailiff

- (1) If a person other than the judgment debtor makes a claim with respect to any property taken or to be taken in execution by a bailiff under a writ of execution or in respect of the value of, or the proceeds of the sale of, any such property, the bailiff may apply for relief by way of interpleader by filing an application in accordance with form 57.
- (2) If—
 - (a) any property has been seized by a bailiff under a writ of execution; and
 - (b) the property has not been sold under the writ of execution; and
 - (c) a claim in accordance with form 58 with respect to that property by a person other than the judgment debtor, verified by affidavit, is made to the bailiff; and
 - (d) the claimant has—
 - (i) paid to the bailiff an amount equal to the value of the property; or
 - (ii) given to the bailiff security to the value of the property in accordance with form 59;

the property shall be released from execution under the writ of execution and the bailiff shall apply for relief by way of interpleader.
- (3) For subsection (2) (d), the value of property shall be as agreed between the claimant and the bailiff or, in default of agreement, as determined by a person appointed by the registrar for that purpose.
- (4) The costs of a determination under subsection (3)—
 - (a) are payable in the first instance by the claimant; and
 - (b) if the court so orders, may be added to the costs of the execution or of any proceedings on interpleader.

- (5) A bailiff shall forthwith pay to the registrar any amount paid to the bailiff under subsection (2) (d) (i), and the registrar shall pay out that amount in accordance with any order of the court.
- (6) On the determination of an application for relief by way of interpleader, the costs of seizing and selling the property in dispute—
 - (a) may be added to the amount of the costs of the execution; or
 - (b) are payable by the judgment creditor; or
 - (c) are payable by the claimant;as the court, by order, directs.

241A When interpleader proceeding begins

An interpleader proceeding begins on the day the application mentioned in section 240 (1) (Interpleader by defendant) or section 241 (1) (Interpleader by bailiff) is first filed.

242 Notice of application for relief

A defendant in proceedings or a bailiff who files an application for relief by way of interpleader shall serve a copy of that application on the plaintiff or the judgment creditor, as the case requires.

243 Interpleader proceedings

- (1) On an application for relief by way of interpleader being filed, the registrar shall issue and serve a summons in accordance with form 60 requiring the claimant to state the nature and particulars of his or her claim in accordance with form 61 within 14 days after service of the summons on him or her.
- (2) On the issue of a summons under subsection (1) and, if the application for relief by way of interpleader was made by a defendant, on—
 - (a) the payment or transfer of the property in dispute into court; or

(b) the defendant giving to the registrar security to the value of the property to the satisfaction of the registrar;

as the registrar requires, all proceedings or actions in the court or in the Supreme Court in respect of that property shall be stayed.

(3) If a claimant complies with a summons under subsection (1), the registrar shall issue and serve an interpleader summons in accordance with form 62 or form 63, as the case requires, requiring the plaintiff or the judgment creditor, as the case requires, and the claimant, to attend before the court, and shall serve notice of the hearing of the summons on the defendant or bailiff, as the case requires.

(4) On the hearing of proceedings on an interpleader summons issued under subsection (3), the court shall determine the matter and may make the orders—

(a) between the parties to those proceedings in respect of the competing claims with respect to the property in dispute; and

(b) as to costs in those proceedings; and

(c) as to the continuance of any other proceedings or actions stayed under subsection (2); and

(d) if any amount has been paid, or security given, to a bailiff in respect of that property—as to the payment of that amount, or the enforcement or discharge of that security;

that the court thinks just.

(5) If a claimant fails to comply with a summons under subsection (1)—

(a) any stay of other proceedings or actions in force under subsection (2) is removed; and

(b) the claimant is debarred from instituting proceedings in respect of the property in dispute;

unless the court otherwise orders on satisfactory explanation being given by the claimant within 14 days after the end of the period of 14 days referred to in subsection (1) and if—

- (c) any money or the property in dispute has been paid or transferred into court; or
- (d) any security has been given to a bailiff or the registrar in respect of that property;

the court may, subject to subsection (6), make the order as to the payment of that money, or the enforcement or discharge of that security, that the court thinks just.

- (6) An order under subsection (5) as to the payment of money or the enforcement or discharge of a security shall not be made except upon the application of a plaintiff or judgment creditor, as the case requires, or of the registrar.

244 Service of documents

A document to be served on a person under this part may be served by post addressed to that person at the best-known address of that person.

245 Adverse titles

Relief by way of interpleader may be granted notwithstanding that the titles of the persons making competing claims with respect to the property in dispute or in respect of the value of, or the proceeds of the sale of, that property did not have a common origin and are adverse to and independent of each other.

Part 18 **Costs**

Division 18.1 **General**

246 **Costs in discretion of court or to follow event**

Costs in any proceedings, including costs in any interlocutory matter arising in the course of proceedings, shall—

- (a) be paid by or apportioned between the parties in the way the court in its discretion orders; or
- (b) if the court does not make an order referred to in paragraph (a)—except if otherwise provided by these rules, follow the event of the proceedings.

247 **Time for exercise of court's powers in relation to costs**

The powers of the court with regard to costs in proceedings may be exercised at any stage of the proceedings or after the proceedings have been completed.

248 **Fixing of costs**

- (1) A magistrate may, if he or she thinks fit, fix the amount of the costs in any proceedings coming before him or her in court or in chambers.
- (2) If a magistrate does not, at the hearing of proceedings, fix the costs in those proceedings, those costs shall, subject to these rules, be taxed by the registrar.

249 **Agreement about costs**

- (1) If—
 - (a) a party's costs in proceedings, or any part of those costs, are required to be paid by another party; and

- (b) the parties agree on the amount of those costs; and
- (c) evidence of that agreement has been produced to the registrar in the way referred to in subsection (2);

the amount of those costs shall be as so agreed.

- (2) For subsection (1), evidence of an agreement referred to in that subsection as to the amount of costs payable by a party shall be produced by lodging with the registrar, for his or her signature, an order in accordance with form 64 for the payment of the amount of costs on which is endorsed the consent of the party signed by him or her or by his or her legal practitioner.
- (3) If a consent referred to in subsection (2) is signed by a person other than a legal practitioner, the signature of the person shall be witnessed by the registrar, a legal practitioner or a justice of the peace.

250 Entitlement to taxation

Subject to these rules, where, under these rules or under a judgment or other order of the court, the costs of a party in proceedings are to be paid to that party, that party is entitled to those costs taxed in accordance with this part.

251 Costs part of judgment debt

Any costs in proceedings payable by a party against whom judgment has been given or entered shall form part of the judgment debt.

252 Court's power about costs if no jurisdiction

If—

- (a) proceedings purport to have been instituted; and
- (b) the court has no jurisdiction to hear and determine the proceedings;

notwithstanding that lack of jurisdiction, the court has power to make orders as to costs in the proceedings, and any such order may be enforced as if the court had that jurisdiction.

253 Power of court to vary entitlement to taxed costs

If, under any judgment or other order of the court, the costs of a party in proceedings are to be paid to that party, the court may order that, as regards the whole or a specified part of those costs, that party shall be entitled to—

- (a) those costs taxed on a scale higher than that which would be otherwise applicable; or
- (b) a specified proportion of the taxed costs; or
- (c) the taxed costs from or up to a specified stage of the proceedings.

254 Time for payment of costs

- (1) If the court makes an order for the payment of costs in proceedings, it may order that those costs be paid forthwith or within a specified time, notwithstanding that those proceedings have not been completed.
- (2) If the court makes an order under subsection (1), it shall direct the scale on which the costs are to be taxed.

255 Taxation if judgment subject to appeal etc

If costs in proceedings are to be taxed, those costs may, unless the court otherwise orders or the proceedings are stayed, be taxed accordingly notwithstanding that the judgment or order under which the costs are payable is liable to be set aside, varied or discharged on appeal or otherwise.

256 Noncompliance with rules or order

If a person fails to comply with these rules, or with any judgment or order of the court, in proceedings, the court may order that he or she pay the costs in the proceedings of any other person occasioned by the failure.

257 Liability of solicitor for costs

- (1) If it appears to the court that a solicitor for a party to proceedings is responsible (whether personally or by an employee or agent) for costs in the proceedings having been incurred improperly or without reasonable cause, or having been wasted by undue delay or by any other misconduct or default, the court may, after having given the solicitor a reasonable opportunity to be heard—
 - (a) direct the solicitor to repay to his or her client such of those costs as the client has been ordered to pay to any other party to the proceedings; and
 - (b) direct the solicitor to indemnify any party other than his or her client against such of those costs as are payable by the party indemnified.
- (2) Without limiting the court's power under subsection (1), a solicitor shall be taken to be responsible for a default for the purpose of that subsection if the proceedings cannot conveniently proceed, fail or are adjourned without useful progress having been made, because of the failure of the solicitor—
 - (a) to attend court or chambers in person or by a proper representative; or
 - (b) to file any document; or
 - (c) to deliver any document for the use of the court; or
 - (d) to be prepared with any proper evidence or account; or
 - (e) to take any other necessary step in the proceedings.

- (3) Before making an order under subsection (1) in proceedings, the court may refer the matter to the registrar for enquiry and report.
- (4) The court may order that notice of any proceedings under this section, or of an order under subsection (1), against a solicitor be given to his or her client in a specified way.

257A Costs—certain applications under Common Boundaries Act

- (1) If the Small Claims Court is satisfied that the making of an application for a determination, or for the variation of a determination, under the *Common Boundaries Act 1981*, division 2.1 (Fences requested by occupiers) was unreasonable, whether or not it makes the determination or variation, the court may make an order that the applicant pay to the other party to the application the sum in relation to the costs incurred by that party in connection with the application that the court considers proper.
- (2) If—
 - (a) the Small Claims Court makes or varies a determination under the *Common Boundaries Act 1981*, division 2.1; and
 - (b) the court is satisfied that the making of the application for the determination or for the variation of the determination, as the case may be, was occasioned by the unreasonable conduct of the party other than the applicant;

the court may make an order that that party pay to the applicant the sum in relation to the costs incurred by the applicant in connection with the application that the court considers proper.

Division 18.2 Particular items

258 Nature of costs to be allowed or disallowed on taxation

On a taxation of costs in proceedings—

- (a) the registrar shall allow all costs that were, in his or her opinion, necessary or proper for the attainment of justice in the proceedings or for enforcing or defending the rights of the party whose costs are being taxed; and
- (b) the registrar shall disallow all costs that were, in his or her opinion, incurred as a result of an excess of caution, negligence or mistake or merely at the desire of the party incurring those costs.

259 Scale of costs

- (1) In this section:

party who instituted the proceedings means—

- (a) for proceedings on a claim—the plaintiff; or
- (b) for proceedings on a cross-claim—the defendant; or
- (c) for third-party proceedings—the defendant; or
- (d) for fourth or subsequent party proceedings—the party who filed the fourth or subsequent party notice.

relevant amount, in relation to proceedings, means—

- (a) in relation to costs between party and party—
 - (i) on instituting proceedings—the amount for which the proceedings are instituted; or
 - (ii) subject to subparagraph (iv), if judgment in the proceedings is given or entered for the party who instituted the proceedings—the amount for which the judgment is given or entered; or
 - (iii) if judgment in the proceedings is given against the party who instituted the proceedings or if that party is otherwise required to pay the costs in the proceedings—the amount for which the proceedings were instituted; or

- (iv) if judgment in the proceedings is entered for an amount that is less than the amount for which the proceedings were instituted, or judgment in the proceedings is given or entered for costs only, for the party who instituted the proceedings—the amount for which the proceedings were instituted less the amount of any payment made or credit accrued in reduction of that amount before the proceedings were instituted; and
- (b) in relation to costs between solicitor and client—unless the court otherwise orders, the amount for which the proceedings were instituted.
- (2) Subject to these rules, solicitors are entitled to charge costs, and on the taxation of costs in proceedings, costs shall be allowed, according to the prescribed scale of costs, and costs shall be determined having regard to the relevant amount in relation to those proceedings.
- (3) Subject to these rules, solicitors are entitled to charge for barrister's fees, and on the taxation of costs in proceedings, barrister's fees shall be allowed, according to the prescribed scale of costs, and barrister's fees shall be determined having regard to the relevant amount in relation to those proceedings.
- (4) For section 18 (5) (c) and section 43, the prescribed scale of costs in proceedings shall be determined having regard to the relevant amount in relation to those proceedings.
- (5) Nothing in this section affects the operation of the *Legal Practitioners Act 1970*, section 190 and section 191.
- (6) In this section:
- prescribed scale of costs* means the scale of costs applying from time to time under the *Supreme Court Rules 1937*, multiplied by the prescribed percentage.

260 Scale of costs for proceedings on cross-claim

Unless the court otherwise orders, in proceedings in which the defendant pleads a cross-claim—

- (a) if judgment is given or entered for the plaintiff or the plaintiff otherwise succeeds on both the claim and the cross-claim, any costs payable to the plaintiff shall, on taxation, be allowed—
 - (i) as regards any such costs incurred before service on the plaintiff of the cross-claim—on the scale applicable to the proceedings on the claim; and
 - (ii) as regards any such costs incurred after that service—on the scale applicable to the proceedings on the claim or the scale applicable to the proceedings on the cross-claim, whichever is the higher; and
- (b) if judgment is given or entered for the defendant or the defendant otherwise succeeds on both the claim and the cross-claim, any costs payable to the defendant shall, on taxation, be allowed on the scale applicable to the proceedings on the claim or the scale applicable to the proceedings on the cross-claim, whichever is the higher; and
- (c) if judgment is given or entered for the plaintiff on the claim and for the defendant on the cross-claim—
 - (i) any costs payable to the plaintiff shall, on taxation, be allowed on the scale applicable to the proceedings on the claim; and
 - (ii) any costs payable to the defendant shall, on taxation, be allowed on the scale applicable to the proceedings on the cross-claim; and
- (d) if judgment is given or entered against the plaintiff on the claim and against the defendant on the cross-claim—

- (i) any costs payable by the plaintiff shall, on taxation, be allowed on the scale applicable to the proceedings on the claim; and
- (ii) any costs payable by the defendant shall, on taxation, be allowed on the scale applicable to the proceedings on the cross-claim.

261 Scale of costs in enforcement proceedings

If any costs in proceedings relating to the enforcement or the attempted enforcement of a judgment in the proceedings are payable, those costs shall, on taxation, be allowed on the scale that would be applicable if those costs were costs incurred in obtaining the judgment.

262 Scale of costs in proceedings if there are separate judgments against defendants

- (1) If, in proceedings in which there are 2 or more defendants, judgment for or including costs in the proceedings has been given separately against each of those defendants, those costs shall, unless the court otherwise orders, be taxed once only, against all of those defendants, on the scale applicable to whichever of those judgments is for the larger or largest amount, and on such a taxation costs in the proceedings properly incurred against any defendant shall be allowed against all of those defendants.
- (2) Payment of any costs taxed in accordance with subsection (1) may be enforced by the plaintiff against any 1 or more of the defendants, but those defendants are liable as between themselves for contribution towards any such costs proportionately according to the respective amounts for which those judgments were given.

263 Amount paid to nonlegal representative

On the taxation of costs in proceedings, an amount paid to a person (other than a legal practitioner) who appears on behalf of another person at the hearing of proceedings shall not be allowed.

264 Retainer to legal practitioner

On the taxation of costs in proceedings, a fee by way of retainer paid to a legal practitioner shall not be allowed.

265 Brief fees paid to more than 1 barrister

- (1) On the taxation of costs in proceedings, the brief fees paid to more than 1 barrister shall not be allowed unless the court otherwise orders.
- (2) If the court makes an order under subsection (1), it may direct the amount to be allowed in respect of any 1 or more of the barristers briefed.

266 Refresher fees

- (1) Subject to this part, if—
 - (a) a barrister is briefed to appear at the hearing of proceedings; and
 - (b) the hearing exceeds 5 hours in duration;on a taxation of costs in the proceedings, the registrar may allow refresher fees paid to the barrister in the amount that he or she thinks fit.
- (2) Refresher fees paid to a barrister allowed under subsection (1) shall not exceed an amount calculated at the rate of $\frac{2}{3}$ of the brief fee paid to the barrister per 5 hours in respect of the period by which the duration of the hearing exceeds 5 hours.
- (3) Refresher fees in respect of a hearing of proceedings may be allowed under subsection (1) whether or not witnesses were examined at the hearing.

267 Fees when barrister absent

- (1) If a barrister has been briefed to appear at the hearing of proceedings, on a taxation of costs in the proceedings the brief fee paid to him or her shall not be allowed unless—
 - (a) he or she was present at the hearing for a substantial part of the relevant period; or
 - (b) he or she gave substantial assistance during the relevant period in the conduct of the proceedings; or
 - (c) the court otherwise orders.
- (2) In subsection (1):

relevant period means—

 - (a) if the hearing did not exceed 5 hours in duration—the duration of the hearing; or
 - (b) if the hearing exceeded 5 hours in duration—the first 5 hours of the duration of the hearing.
- (3) If a barrister was briefed to appear at the hearing of proceedings, on a taxation of costs in the proceedings refresher fees paid to him or her in respect of any period shall not be allowed unless—
 - (a) he or she was present at the hearing for a substantial part of that period; or
 - (b) he or she gave substantial assistance during that period in the conduct of the proceedings; or
 - (c) the court otherwise orders.

268 Reckoning of 5 hour periods

For section 266 and section 267, in reckoning a period of 5 hours referred to in either of those sections on a taxation of costs in proceedings, any adjournment of the hearing of the proceedings shall not be taken into account unless the court otherwise orders.

269 Amounts paid to witnesses

- (1) Subject to this section, on a taxation of costs in proceedings amounts paid to witnesses for their attendance at the court or other assistance at the hearing of the proceedings shall be allowed.
- (2) The costs that may be awarded to a party to proceedings in respect of the attendance of a person at the court or before an examiner as a witness in the proceedings are—
 - (a) the amount that the court, by order, directs at a rate not exceeding the rate applicable, and subject to the same conditions as are applicable, in relation to witnesses' expenses in an action in the Supreme Court; or
 - (b) if such an order is not made in the proceedings—the amount that the registrar allows on taxation at a rate not exceeding those rates and subject to those conditions.
- (3) On a taxation of costs in proceedings, an amount referred to in subsection (1) or (2)—
 - (a) in respect of a witness who gave evidence at the hearing of the proceedings—shall be allowed unless the court otherwise orders; or
 - (b) in respect of a witness who did not give evidence at the hearing of the proceedings—may be allowed if the registrar thinks fit;whether or not the witness was served with a summons under section 187 for his or her attendance before the court.

270 Expenses of preparing plans etc

In proceedings, the court may order that the expenses of preparing and proving plans, drawings, models, photographs or the like for the purposes of the proceedings be allowed or disallowed, and if—

- (a) the court orders that those expenses be so allowed; or

(b) the court makes no order in relation to the allowance or disallowance of those expenses and the registrar thinks fit to allow those expenses;

on taxation, amounts paid in respect of those expenses shall be allowed in such amount as the registrar thinks fit.

271 Disbursements

- (1) Subject to these rules and to any order of the court, on a taxation of costs in proceedings the costs that may be allowed include all court fees and other disbursements (other than barrister's fees) that, in the opinion of the registrar, have been reasonably incurred.
- (2) On a taxation of costs in proceedings, a disbursement referred to in subsection (1) or the barrister's fees shall not be allowed unless, before the taxation is completed, the registrar is satisfied, by the production of a receipt or otherwise as the registrar may direct, that the disbursement or fees has or have been paid.

272 Costs not otherwise provided for

On a taxation of costs in proceedings, the registrar may, in his or her discretion, allow such amount as he or she thinks just and reasonable having regard to all the circumstances of the case for work or labour properly performed for the purposes of or incidental to the proceedings, being work or labour that is not provided for in the prescribed scale of costs.

Division 18.3 Taxation

273 Filing, and appointment to tax, bill of costs

- (1) A party to proceedings whose costs in the proceedings are to be taxed shall file a bill of those costs.

- (2) On the filing of a bill of costs under subsection (1), the registrar shall—
 - (a) give an appointment in accordance with form 65 to tax the bill; and
 - (b) endorse that appointment on the bill.
- (3) A party to proceedings whose costs in the proceedings are to be taxed shall serve a copy of his or her bill of costs, endorsed under subsection (2), on each other party who will be affected by the taxation not later than 7 days before the date appointed for the taxation.

274 Contents of bills of costs

- (1) A bill of costs prepared by a party whose costs in proceedings are to be taxed shall contain, in respect of those costs—
 - (a) a detailed statement of the work done by the solicitor for the party, or an employee or agent of that solicitor; and
 - (b) the date when each item of work was done; and
 - (c) the number of the item in the schedule on which it is intended to rely in claiming an amount in respect of each item of costs; and
 - (d) a detailed statement of the disbursements made; and
 - (e) the date when each disbursement was made; and
 - (f) the costs claimed for each item of work done or disbursement made.
- (2) If any item of work specified in a bill of costs was done by a registrar or other employee of a solicitor and that fact is relevant to the amount of costs allowable for that work, a statement of that fact shall be included in the bill.

- (3) If an item of work is done once in respect of 2 or more proceedings, the item may be included in a bill of costs filed in relation to any of those proceedings.
- (4) If an item (other than an attendance in court by a solicitor or barrister) referred to in subsection (3) is allowed on a taxation of costs in proceedings, that item shall be allowed at the proportion of the appropriate amount for that item that the registrar thinks fit.
- (5) The registrar may, if he or she thinks fit, proceed with the taxation of a bill of costs in proceedings notwithstanding that the bill does not comply with this section.
- (6) The court or the registrar may, on the terms that it or he or she thinks fit, give leave for the amendment of a bill of costs filed in proceedings.

275 General powers of registrar on taxation

On or in relation to the taxation of costs in proceedings, the registrar may—

- (a) if he or she is satisfied that service of a copy of the bill of costs cannot be effected within a reasonable time—dispense with that service; and
- (b) extend or abridge the time for service of a copy of the bill of costs; and
- (c) require any party to the proceedings represented jointly with any other party before him or her to be separately represented; and
- (d) proceed to tax the costs in the absence of any party to the proceedings who does not appear at the time appointed for the taxation; and
- (e) take evidence by the examination of witnesses or otherwise; and
- (f) direct the production of any document; and

- (g) control generally any proceedings before him or her; and
- (h) strike out or adjourn any proceedings before him or her; and
- (i) do any other things that the court may, by order, direct.

276 Notice of adjournment of taxation proceedings

If the registrar adjourns a taxation of costs in proceedings, he or she may direct any party to the proceedings attending before him or her to give notice of the adjournment to any absent party.

277 Report to court

The registrar may make a report in writing to the court on any taxation of costs in proceedings, whether as regards the whole of the costs or any item of those costs.

278 Reference to court for directions

- (1) The registrar may, on the registrar's own initiative, refer any question arising on a taxation of costs in proceedings for the direction of the court.
- (2) On a reference under subsection (1), the court may, after hearing any party to the proceedings or without doing so—
 - (a) give its direction on the question referred; or
 - (b) decline to give such a direction.
- (3) A direction given under subsection (2) is binding on the registrar.

279 Default of party entitled

- (1) If a party to proceedings who is entitled to have his or her costs in the proceedings taxed does not, within a reasonable time after the party liable to pay those costs has served on him or her a request in writing to do so, file and serve a bill of costs under section 273, the registrar may fix a time within which the firstmentioned party shall file and serve a bill of costs.

- (2) If a party to proceedings who is entitled to have his or her costs in the proceedings taxed fails to file and serve a bill of costs in accordance with subsection (1) within the time fixed by the registrar under that subsection, the registrar may—
- (a) certify the failure; and
 - (b) disallow the costs of that party or allow those costs in such amount as the registrar thinks fit.
- (3) If a party to proceedings who is entitled to have his or her costs in the proceedings taxed fails to proceed to taxation, the registrar may, for the purpose of preventing any other party being adversely affected by the failure—
- (a) certify the failure; and
 - (b) disallow the costs of the firstmentioned party or allow those costs at such amount as the registrar thinks fit; and
 - (c) certify the costs of those other parties in the proceedings.

280 Cross costs

If, under a judgment or order of the court, a party to proceedings is entitled to have his or her costs in the proceedings paid by another party and the firstmentioned party is also liable to pay costs of that other party in the proceedings, each of those parties is entitled to have his or her costs taxed whether or not the costs of that other party have been taxed, and—

- (a) if the costs of both parties have been taxed or otherwise determined—the judgment or order may, as regards costs between those parties, be enforced only for the balance ascertained after setting off the respective amounts of costs so taxed or determined; or
- (b) if the costs of only 1 of those parties have been taxed or otherwise determined—the judgment or order may be enforced for the amount of those costs.

281 Certificate of taxed costs

- (1) On completion of a taxation of costs in proceedings, the registrar shall make a certificate in accordance with form 66 of the amount at which he or she allows the costs, and subject to these rules, the amount so certified shall be the amount of the taxed costs for the purpose of the enforcement of the judgment or other order for costs under which the costs were taxed.
- (2) A certificate made by the registrar under subsection (1) in proceedings shall, unless it was made on the bill of costs to which it relates, be filed.

282 Review of taxation

- (1) If the costs of a party in proceedings have been taxed, any party to the proceedings may, within 5 days after the date of completion of the taxation, apply to the court for a review of the taxation.
- (2) An application under subsection (1) shall specify the applicant's objections to the taxation and the grounds of those objections.
- (3) On an application made in accordance with this section, the court may make the order that it thinks just in relation to the taxation generally or any item of costs included in the taxation.
- (4) On a review of a taxation under this section, the court may—
 - (a) exercise all the powers of the registrar in relation to the taxation under review; and
 - (b) make the orders that it thinks just for the alteration of the certificate made under section 281 in relation to the taxation; and
 - (c) make an order for the remission of the matter as regards the costs generally or any item of those costs to the registrar for taxation in accordance with a direction of the court; and
 - (d) make any other orders it thinks just, including an order as to the costs of the application.

283 Costs of proceedings before registrar on taxation

- (1) On a taxation of costs in proceedings, the reasonable costs of the taxation shall be allowed unless the judgment or order of the court under which those costs are payable otherwise provides.
- (2) Subject to subsection (1) and to any order of the court, the registrar may make orders in relation to the costs of or incidental to any taxation proceedings before him or her.
- (3) If the registrar makes an order under subsection (2) allowing costs to a party whose costs in proceedings are being taxed, the registrar shall direct that the bill of costs prepared by that party be amended to include the costs so allowed.
- (4) If the registrar makes an order under subsection (2) allowing costs to a party to proceedings liable to pay the costs being taxed, the registrar shall direct that the amount of the bill of costs prepared by the party whose costs he or she is liable to pay be reduced by the amount of the costs so allowed.

284 Fee to barrister on taxation proceedings

On a taxation of costs in proceedings, a fee paid to a barrister for attending before the registrar on the taxation shall not be allowed unless the court otherwise orders.

285 Attendance of parties on taxation

- (1) The registrar may—
 - (a) direct which parties to proceedings should attend before him or her on a taxation of costs in proceedings; and
 - (b) disallow on taxation the costs of attendance before him or her of any person whose attendance he or she considers unnecessary.
- (2) Notwithstanding subsection (1), any party to proceedings is entitled to attend before the registrar on a taxation of costs in the proceedings.

Division 18.4 Security for costs

286 Security for costs

- (1) In this section—
 - (a) a reference to a plaintiff includes a reference to any party who makes a claim for relief; and
 - (b) a reference to a defendant includes a reference to any party against whom a claim for relief is made.
- (2) Subject to subsection (3), where, in any proceedings, it appears to the court that—
 - (a) the plaintiff is ordinarily resident outside Australia; or
 - (b) the plaintiff is suing only for the benefit of another person and there is reason to believe that the plaintiff would be unable to pay the costs of the defendant in the proceedings; or
 - (c) the address of the plaintiff is not stated, or is misstated, in his or her originating process; or
 - (d) that the plaintiff has changed his or her address after the proceedings were instituted with a view to avoiding any consequences of the proceedings;

the court may, on the application of the defendant, order that the plaintiff give the security that the court thinks fit for the costs of the defendant of and incidental to the proceedings.

- (3) An order under subsection (2) shall not be made under subsection (2) (c) in proceedings if it appears to the court that the failure of the plaintiff in the proceedings to state his or her address, or the misstatement of his or her address, in his or her originating process was without intention to deceive.
- (4) If the court makes an order under subsection (2) in proceedings, the plaintiff in the proceedings shall give the security required by the

order in the way, at the time, and in the terms (if any), that the court may, by order, direct.

- (5) If the court makes an order under subsection (2) in proceedings, it may order—
 - (a) that the proceedings be stayed as regards any claim for relief by the plaintiff until the security required by the firstmentioned order is given; or
 - (b) that if the plaintiff fails to give the security required by the firstmentioned order within the time (if any) specified in an order under subsection (4), the proceedings shall be stayed or dismissed.
- (6) Subject to subsection (7), the court may, by order, set aside or vary any order made under this section.
- (7) If proceedings are dismissed under an order under subsection (5), that order shall not be set aside or varied unless the court considers that there are special circumstances that justify it so doing.

Part 19 Enforcement of judgments

Division 19.1 Preliminary

287 Interpretation for pt 19

(1) In this part:

account includes—

- (a) a deposit account or withdrawable share account; and
- (b) any record of deposit or subscription for withdrawable shares;
and
- (c) a loan account that has a credit balance;

but does not include an account or record that is prescribed by the regulations as exempt from the operation of this section.

earnings, in relation to a person, means a sum payable to the person—

- (a) by way of wages or salary, including any fee, bonus, commission, overtime pay or other emolument payable in addition to wages or salary; or
- (b) by way of pension, including—
 - (i) an annuity in respect of past services, whether or not the services were rendered to the person paying the annuity;
and
 - (ii) periodical payments in respect of compensation for the loss, abolition or relinquishment, or any diminution in the emoluments, of any office or employment; and
 - (iii) periodical payments in respect of compensation for the loss of wages or salary because of illness or injury;

but does not include a pension, benefit or allowance payable to the person under—

- (iv) the *Social Security Act 1991* (Cwlth); or
- (v) the *Veterans' Entitlements Act 1986* (Cwlth).

examination summons means an examination summons issued under this part.

garnishee means the person to whom a garnishee order is directed.

garnishee order means a garnishee order made under this part.

instalment order means an instalment order made under this part.

judgment includes an order of the court for the payment of money, whether as costs or otherwise.

judgment creditor means a person in whose favour a judgment is given.

judgment debt includes an amount of money ordered by the court to be paid, whether as costs or otherwise.

judgment debtor means a person against whom a judgment is given.

writ of execution means a writ of execution issued under this part.

- (2) A reference in this part to the **giving** of a judgment includes a reference to the making of an order.
- (3) A reference in this part to a debt **due** or **accruing** includes a debt that will become due and payable.

288 Exercise of powers

The court or registrar shall—

- (a) before making an order under division 19.2, division 19.3 or division 19.4, endeavour to ascertain the property and financial circumstances of the judgment debtor; and

- (b) in determining the amount of an instalment to be paid under an instalment order, take into account the other financial obligations of the judgment debtor.

289 Costs

If the court or registrar is of the opinion that a party has acted unreasonably in proceedings under this part, the court or registrar may order that party to pay—

- (a) the costs, or part of the costs, of the other party; or
- (b) the amount that the court or registrar thinks fit for the expenses of the other party;

incurred by reason of those proceedings.

290 Court Procedures Act 2004, s 81 not to apply

A judgment debtor or garnishee is not entitled to make an application under the *Court Procedures Act 2004*, section 81 in relation to any payment to the judgment creditor under this part in respect of the judgment debt.

291 Court may exercise powers of registrar

The court may exercise any of the functions of the registrar under this part.

Division 19.2 Orders at time of judgment

292 Instalment and garnishee orders

- (1) When giving judgment in proceedings, the court may, on the oral application of a party to the proceedings or on its own initiative—
 - (a) make any of the orders specified in subsection (3); or
 - (b) adjourn the proceedings to a hearing before the registrar.

- (2) On an adjournment under subsection (1) (b), the registrar may hear the judgment creditor and the judgment debtor, or such of them as appears, and may make any of the orders specified in subsection (3).
- (3) The court or the registrar may make any of the following orders under this section:
- (a) an instalment order for the payment of the judgment debt by the instalments payable at the times that the court thinks just;
 - (b) a garnishee order in respect of the judgment debt directed to a specified person attaching earnings;
 - (c) a garnishee order in respect of the judgment debt directed to a specified person attaching debts other than earnings;
 - (d) an order for the issue of an examination summons directed to—
 - (i) the judgment debtor; or
 - (ii) if the judgment debtor is a corporation—an officer or former officer of the corporation.
- (4) In considering whether to make an order specified in subsection (3), the court or the registrar shall have regard to—
- (a) the order (if any) preferred by the judgment debtor; and
 - (b) the likelihood of the judgment debtor complying with an instalment order; and
 - (c) any other information that, in the opinion of the court or the registrar, is relevant and reliable.

293 Order for issue of writ of execution

- (1) If, when giving judgment in proceedings, the court does not make an order under section 292 (1) (a) or adjourn the proceedings under section 292 (1) (b), the court may, on the oral application of a party to the proceedings or on its own initiative, make an order for the issue of a writ of execution against goods of the judgment debtor.

- (2) On an adjournment under section 292 (1) (b), the registrar may hear the judgment creditor and the judgment debtor, or such of them as appears, and may issue a writ of execution against goods of the judgment debtor.
- (3) A writ of execution shall not be ordered by the court to be issued under subsection (1) or issued by the registrar under subsection (2), unless—
- (a) the judgment creditor consents to the making of the order; and
 - (b) the court or the registrar is satisfied that, having regard to—
 - (i) the amount of the judgment debt remaining unpaid; and
 - (ii) the interests of the judgment creditor; and
 - (iii) the interests of the judgment debtor;it would be inappropriate to make an instalment order or garnishee order in relation to the judgment debt.

Division 19.3 Examination procedures

294 Notice requiring financial information

- (1) If a judgment debt has not been satisfied—
- (a) the judgment creditor may file; and
 - (b) the registrar may sign, seal and return to the judgment creditor; a notice in accordance with form 74 calling on the judgment debtor to give the judgment creditor answers to the questions contained in the notice relating to the property and financial circumstances of the judgment debtor within 21 days after the day when the notice is served on the judgment debtor.
- (2) A judgment creditor is not entitled to file a notice while an instalment order or garnishee order is in force in respect of the judgment unless the registrar otherwise orders.

295 Issue of examination summons

- (1) If a judgment debt has not been satisfied, the registrar may, on application by the judgment creditor in accordance with form 75, issue an examination summons in accordance with form 76 directed to—
 - (a) the judgment debtor; or
 - (b) if the judgment debtor is a corporation—an officer or former officer of the corporation.
- (2) A judgment creditor is not entitled to make an application while an instalment order or garnishee order is in force in respect of the judgment unless the registrar otherwise orders.
- (3) An examination summons issued under subsection (1) shall not be directed to an officer or former officer of a corporation unless the registrar is satisfied, by affidavit or otherwise, that the officer or former officer is likely—
 - (a) to have a sufficient knowledge of the affairs of the corporation to enable him or her to give such answers as might be required of a judgment debtor who is not a corporation, or a substantial part of those answers, at an examination; or
 - (b) to have in his or her possession or control any document or thing that tends to show the true position as to the property or financial circumstances of the corporation.

296 Content of examination summons

An examination summons—

- (a) shall summon the person to whom it is directed to attend before the registrar at the time and place specified in the summons to be orally examined as to the matters referred to in section 298 (1) (a) and (b); and
- (b) may require that person to produce to the registrar at the examination any document or thing in that person's possession

or control that tends to show the true position as to the judgment debtor's property or financial circumstances.

297 Service of examination summons

An examination summons shall be served personally on the person to whom it is directed not less than 14 days before the date when the attendance of the person is required by the summons.

298 Examination of judgment debtor

- (1) If the person to whom an examination summons is directed attends before the registrar, the registrar and the judgment creditor (if present) may orally examine the person—
 - (a) as to the judgment debtor's property and other means of satisfying the judgment debt; and
 - (b) generally as to the judgment debtor's financial circumstances.
- (2) An examination—
 - (a) shall be taken on oath administered by the registrar; and
 - (b) may be conducted in open court or in chambers, as the registrar directs.

299 Orders following examinations

- (1) Following the examination of a judgment debtor, the registrar may, on the oral application of the judgment creditor or judgment debtor or on the registrar's own initiative, make 1 or more of the following orders:
 - (a) an instalment order for the payment of the judgment debt by such instalments payable at the times the registrar thinks just;
 - (b) a garnishee order in respect of the judgment debt directed to a specified person attaching earnings or debts other than earnings;

- (c) an order varying or revoking an instalment order or garnishee order in force in relation to the judgment debt.
- (2) In considering whether to make an order under subsection (1), the registrar shall have regard to—
 - (a) the order (if any) preferred by the judgment debtor; and
 - (b) the likelihood of the judgment debtor complying with an instalment order; and
 - (c) any other information that, in the registrar's opinion, is relevant and reliable.
- (3) Subject to section 344, if the registrar does not make an order under subsection (1), the registrar may, on the oral application of the judgment creditor or judgment debtor or on the registrar's own initiative, issue a writ of execution against goods of the judgment debtor.
- (4) The registrar shall not issue a writ under subsection (3) unless—
 - (a) the judgment creditor consents to the issue of the writ; and
 - (b) the registrar is satisfied that, having regard to—
 - (i) the amount of the judgment debt remaining unpaid; and
 - (ii) the interests of the judgment creditor; and
 - (iii) the interests of the judgment debtor;it would be inappropriate to make an instalment order or garnishee order, or to continue to enforce such an order, in relation to the judgment debt; and
 - (c) the registrar revokes any instalment order or garnishee order in force in relation to the judgment debt.

300 Report of certain examinations

If—

- (a) a person is examined by the registrar; and
- (b) the judgment creditor does not attend the examination;

the results of the examination and any order made shall be reported to the judgment creditor by the registrar as soon as is reasonably practicable.

301 Subsequent examinations

If a person has attended for examination under an examination summons, the registrar shall not issue a further examination summons directed to that person in respect of the judgment debt within 3 months after that attendance unless satisfied, by affidavit, as to—

- (a) any change in the property or financial circumstances of the judgment debtor since the last examination of a person in respect of the judgment debt; or
- (b) any additional relevant information that has become available since that last examination.

302 Failure to attend in answer to summons

- (1) If at the time set down (whether originally or on an adjournment) for the examination of a person to whom an examination summons is directed—
 - (a) the person fails to attend before the registrar; and
 - (b) there is proof—
 - (i) that the person has been served with the summons in accordance with section 297; or
 - (ii) if the examination has been adjourned—that the person has been notified of the date, time and place fixed for the examination; and
 - (c) the judgment creditor so requests;

the registrar shall report in writing to the court that the person has failed to attend.

- (2) On receipt of a report, the court may—
 - (a) authorise the registrar to issue a warrant for the apprehension of the person to whom the examination summons was directed; or
 - (b) adjourn the examination and order that the person attend before the registrar at a time and place specified in the order;and the registrar shall forthwith serve on the person a notice informing the person of the action taken by the court.
- (3) A warrant shall not be issued until after the end of 14 days after the court authorises its issue.
- (4) If a person in respect of whom the court has authorised the issue of a warrant has not, within 14 days after the authorisation, attended by arrangement with the registrar to be examined, the registrar may—
 - (a) on the application of the judgment creditor verified by his or her affidavit in accordance with form 77; and
 - (b) not later than 3 months after the authorisation;issue a warrant.
- (5) If a judgment creditor fails to make an application within the period limited by subsection (4), the court may, on receiving a satisfactory explanation from the judgment creditor as to the reasons for the failure, direct the registrar to issue a warrant.

303 Warrants

- (1) A warrant shall be in accordance with form 78 and shall—
 - (a) be signed by the registrar; and
 - (b) name, or otherwise describe, the person whose apprehension is required by the warrant; and

- (c) state briefly the reason for its issue; and
 - (d) require the bailiff to apprehend the person named or described, if the person is in the ACT, and to bring that person before the registrar to be examined; and
 - (e) continue in force until—
 - (i) the warrant is executed; or
 - (ii) the warrant is revoked by order of the court (because the judgment debt has been paid or for any other reason) and the revocation is communicated to the bailiff in whose hands the warrant is for execution; or
 - (iii) the end of 3 months after the warrant is issued;whichever occurs first.
- (2) For subsection (1) (d), the bailiff may enter and search any premises where the bailiff suspects the person to be, using such force as is necessary and reasonable.
- (3) For subsection (1) (e) (i), a warrant is executed when—
- (a) the person whose apprehension is required has been examined; or
 - (b) the examination is adjourned to another day; or
 - (c) the examination is struck out;
- whichever occurs first.

304 Police assistance

A police officer shall, if called on by the bailiff to do so, aid and assist in the execution of a warrant.

305 Examination after issue of warrant

- (1) If—
- (a) the person in respect of whom the issue of a warrant is authorised—
 - (i) attends, by arrangement, before the registrar; or
 - (ii) is brought before the registrar under a warrant; and
 - (b) the judgment creditor, having been notified of the date, time and place set down for the conduct of the examination, attends before the registrar;

the registrar and the judgment creditor may orally examine that person as to the matters referred to in section 298 (1) (a) and (b).

- (2) If—
- (a) the person in respect of whom the issue of a warrant is authorised—
 - (i) attends, by arrangement, before the registrar; or
 - (ii) is brought before the registrar under a warrant; and
 - (b) the judgment creditor, having been notified of the date, time and place set down for the conduct of the examination, does not attend before the registrar;

the registrar may—

- (c) orally examine that person as to the matters referred to in section 298 (1) (a) and (b); or
- (d) strike out the examination.

306 Refusal to be examined

If a person attends, or is brought, before the registrar for examination and the person—

- (a) refuses or fails, without reasonable excuse—
 - (i) to take an oath; or
 - (ii) to answer a question he or she is required by the registrar to answer; or
 - (iii) to produce a document or thing he or she is required by the registrar, or by a summons issued under section 295, to produce; or
- (b) gives false information;

the registrar may adjourn the examination and refer the matter of the refusal, failure or giving of false information to the court.

307 Registrar may adjourn examination

The registrar may adjourn an examination at any time (whether before or after the time originally set down for the examination or to which it has already been adjourned).

Division 19.4 Instalment orders

308 Instalment orders on application by judgment debtor

- (1) Subject to subsection (5), a judgment debtor may make application to the registrar in accordance with form 79 for—
 - (a) leave to pay the judgment debt, or the balance of the judgment debt owing to the judgment creditor, by the instalments payable at the times that may be specified in the application; or
 - (b) an order varying or revoking an instalment order in force in respect of the judgment debt.

- (2) An application shall be supported by an affidavit (in duplicate) in accordance with form 80 as to—
 - (a) for an application under subsection (1) (a)—the judgment debtor’s property and financial circumstances; or
 - (b) for an application under subsection (1) (b)—any change in the property or financial circumstances of the judgment debtor since the instalment order was made.
- (3) The registrar shall consider an application made in accordance with this section and—
 - (a) for an application under subsection (1) (a)—may make an instalment order for payment of the judgment debt by the instalments payable at the times that are specified in the application; or
 - (b) for an application under subsection (1) (b)—may make an order varying or revoking the instalment order as specified in the application.
- (4) Before making an order under subsection (3), the registrar may consult the judgment creditor (either orally or in writing) about the order he or she proposes to make.
- (5) A judgment debtor is entitled to make 1 application only under subsection (1) in any period during which a writ of execution is in force in relation to the judgment debt.

309 Instalment orders by agreement

- (1) A judgment creditor and judgment debtor may enter into an agreement in accordance with form 81—
 - (a) specifying—
 - (i) the amount owing by the judgment debtor to the judgment creditor; and
 - (ii) by what instalments payable at what times the amount owing is to be paid; or

- (b) as to the variation or revocation of an instalment order in force in respect of the amount owing.
- (2) An agreement has no effect unless the signature of every person executing it (other than a legal practitioner) is witnessed by—
 - (a) the registrar; or
 - (b) a legal practitioner; or
 - (c) a justice of the peace; or
 - (d) a person prescribed for the *Magistrates Court Act 1930*, section 116C (3).
- (3) If an agreement in accordance with this section is filed, the registrar shall make an order—
 - (a) for an agreement under subsection (1) (a)—for the payment of the judgment debt by such instalments payable at the times that are specified in the agreement; or
 - (b) for an agreement under subsection (1) (b)—varying or revoking the instalment order as specified in the agreement.

310 Objection by judgment creditor to instalment order

If an instalment order is made under section 308 (3), the judgment creditor may, within 14 days after the day when he or she was served in accordance with section 312, file a notice objecting to the order.

311 Hearing by court

- (1) If—
 - (a) the registrar refuses to make an order on an application under section 308; or
 - (b) a notice of objection is filed under section 310;the registrar shall—

- (c) set down the application or objection for hearing by the court;
and
 - (d) give notice of the date, time and place set down for the hearing
to the judgment creditor and judgment debtor.
- (2) If an application or objection has been set down for hearing, the court shall consider the matter and hear the judgment creditor and judgment debtor, or such of them as appears, and may make—
- (a) an instalment order for the payment of the judgment debt by such instalments payable at the times the court thinks just; or
 - (b) a garnishee order in respect of the judgment debt directed to a specified person attaching earnings or debts other than earnings; or
 - (c) an order confirming, varying or revoking an instalment order or garnishee order in force in relation to the judgment debt; or
 - (d) an order for the issue of a writ of execution against goods of the judgment debtor.
- (3) In considering whether to make an order under subsection (2) (a), (b) or (c), the court shall have regard to—
- (a) the order (if any) preferred by the judgment debtor; and
 - (b) the likelihood of the judgment debtor complying with an instalment order; and
 - (c) any other information that, in the court's opinion, is relevant and reliable.
- (4) The court shall not make an order under subsection (2) (d) unless—
- (a) the judgment creditor consents to the making of the order; and
 - (b) the court is satisfied that, having regard to—
 - (i) the amount of the judgment debt remaining unpaid; and
 - (ii) the interests of the judgment creditor; and

(iii) the interests of the judgment debtor;

it would be inappropriate to make an instalment order or garnishee order, or to continue to enforce such an order, in relation to the judgment debt; and

(c) the court revokes any instalment order or garnishee order in force in relation to the judgment debt.

312 Service of instalment orders

The registrar shall serve—

- (a) notice of the making of an instalment order on the judgment creditor and judgment debtor; and
- (b) if the order is made under section 308 (3)—a copy of any affidavit filed by the judgment debtor under section 308 (2) on the judgment creditor.

313 Judgment creditor may apply for variation or revocation

- (1) A judgment creditor may make an application (in duplicate) to the registrar in accordance with form 79 for an order varying or revoking an instalment order in force in respect of the judgment debt on the ground that—
 - (a) there has been a substantial increase in the property, or a substantial improvement in the financial circumstances, of the judgment debtor; or
 - (b) at the time the order was made, material facts had been withheld from the court or registrar or material evidence before the court or registrar was false.
- (2) An application shall be supported by an affidavit (in duplicate) setting out the facts sought to be relied on.

- (3) Unless the registrar otherwise orders, the judgment creditor shall serve a sealed copy of both the application and supporting affidavit on the judgment debtor by—
- (a) if the judgment debtor is an individual—serving them on the judgment debtor personally; or
 - (b) if the judgment debtor is a body corporate—leaving them at a registered office, principal place of business or principal office of the judgment debtor with a person who is apparently an officer or employee of the judgment debtor over the age of 16 years.
- (4) The registrar shall consider an application made in accordance with this section and hear the judgment creditor and the judgment debtor, or such of them as appears, and may—
- (a) make an order confirming, varying or revoking the instalment order or any garnishee order in force in relation to the judgment debt; or
 - (b) make a garnishee order in respect of the judgment debt directed to a specified person attaching earnings or debts other than earnings; or
 - (c) issue a writ of execution against goods of the judgment debtor.
- (5) In considering whether to make an order under subsection (4) (a) or (b), the registrar shall have regard to—
- (a) the order (if any) preferred by the judgment debtor; and
 - (b) the likelihood of the judgment debtor complying with an instalment order; and
 - (c) any other information that, in the registrar’s opinion, is relevant and reliable.
- (6) The registrar shall not issue a writ under subsection (4) (c) unless—
- (a) the judgment creditor consents to the issue of the writ; and

- (b) the registrar is satisfied that, having regard to—
 - (i) the amount of the judgment debt remaining unpaid; and
 - (ii) the interests of the judgment creditor; and
 - (iii) the interests of the judgment debtor;it would be inappropriate to make an instalment order or garnishee order, or to continue to enforce such an order, in relation to the judgment debt; and
- (c) the registrar revokes any instalment order or garnishee order in force in relation to the judgment debt.

314 Stay of enforcement of judgment

- (1) An instalment order operates as a stay of enforcement of the judgment in respect of which it is made unless the court or registrar otherwise orders.
- (2) If—
 - (a) an application is required to be set down for hearing under section 311 (1) (c) because the registrar has refused to make an order under section 308 (3); and
 - (b) no previous application in respect of the judgment to which the application relates has been made by the judgment debtor under section 308 (1);

the application shall operate as a stay of enforcement of the judgment (other than by way of an instalment order or garnishee order that was made before the application) until the application is determined under section 311 (2) or the court otherwise orders.

315 Payment to judgment creditor

Subject to section 237, the registrar shall, as soon as practicable after receiving a payment from a judgment debtor under an instalment order, pay the amount received to the judgment creditor.

316 Default

- (1) If—
- (a) a judgment debtor fails to make a payment under an instalment order; and
 - (b) the failure continues for 7 days after the day when the payment was due;

unless—

- (c) the court otherwise orders; or
- (d) for an instalment order made under section 309 (3)—the relevant agreement otherwise provides;

the instalment order ceases to be in force and the judgment may be enforced for the balance of the judgment debt owing to the judgment creditor.

- (2) If—
- (a) the execution of a garnishee order is stayed under section 321; and
 - (b) the instalment order ceases to be in force under subsection (1);
- the registrar shall, on the application of the judgment creditor in accordance with section 123, remove the stay of execution.

Division 19.5 Garnishee orders

317 Orders on application to registrar

- (1) The registrar may, on the application of a judgment creditor supported by the affidavit of the judgment creditor, make a garnishee order in respect of the judgment debt attaching earnings or debts other than earnings in the terms specified in the application.
- (2) The application and supporting affidavit shall be in accordance with form 82.

318 Grounds for refusing orders

The registrar may refuse to make a garnishee order if—

- (a) because of the smallness of—
 - (i) the judgment debt; or
 - (ii) the earnings or other debts sought to be attached; or
- (b) for any other reason;

the registrar is of the opinion that the order should not be made.

319 Form and effect of orders

- (1) A garnishee order shall be in accordance with form 83 and shall—
 - (a) specify the unpaid amount of the judgment debt owing to the judgment creditor; and
 - (b) require the garnishee to pay to the registrar the earnings or other debts attached or so much of those earnings or other debts as may be sufficient to satisfy the unpaid amount after deducting the amount (if any) that may be notified in writing to the garnishee by the judgment creditor or registrar as having been paid or credited to the judgment creditor on account of the unpaid amount otherwise than under the order; and
 - (c) include such particulars of the earnings or other debts to be attached as are—
 - (i) known to, or reasonably capable of being ascertained by, the judgment creditor; and
 - (ii) necessary to enable the garnishee to identify the earnings or other debts including, where the garnishee is an authorised deposit-taking institution or other person carrying on business at more than 1 place, the places where the accounts on which the debts are due or accruing are kept so far as those places are known to, or

reasonably capable of being ascertained by, the judgment creditor; and

- (d) contain a statement to the effect that the garnishee may apply for the variation or revocation of the order on the ground of exceptional hardship; and
 - (e) contain a statement to the effect that the judgment debtor may apply for—
 - (i) if such an order is not already in force in respect of the judgment debt—an instalment order that, if made, will result in a stay of execution of any garnishee order attaching earnings; or
 - (ii) the variation or revocation of the garnishee order on the ground of exceptional hardship.
- (2) A garnishee order comes into force as soon as it is served on the garnishee and, subject to this division, operates—
- (a) for an order attaching earnings—to attach, to the extent of the amount specified in the order, any earnings payable by the garnishee to the judgment debtor from time to time until the amount so specified has been paid; or
 - (b) for an order attaching debts other than earnings—to attach, to the extent of the amount specified in the order, all debts that at the time of service are due or accruing from the garnishee to the judgment debtor (whether they were due and accruing at the time the order was made or not).

320 Service of garnishee orders

- (1) Subject to subsection (2), the judgment creditor shall serve a copy of a garnishee order on the garnishee.
- (2) If execution of a garnishee order is stayed, the judgment creditor shall not serve a copy of the order on the garnishee until the stay is lifted.

- (3) The judgment creditor shall serve a copy of a garnishee order on the judgment debtor within 5 days after the day when the garnishee is served under this section.

321 Stay of garnishee orders attaching earnings

If, as a consequence of making an order under this part, there is an instalment order and a garnishee order attaching earnings in force in relation to a judgment debt—

- (a) the execution of the garnishee order is, by force of this section, stayed until the court or registrar otherwise orders; and
- (b) the registrar shall revoke the garnishee order as soon as the judgment debt is satisfied.

322 Part only of earnings may be attached

A garnishee order attaching earnings shall attach only that part of the earnings that exceeds—

- (a) the amount calculated at the rate referred to in the *Court Procedures Act 2004*, section 116; or
- (b) if the order specifies an amount greater than that amount—the greater amount.

323 One order attaching earnings to operate at a time

Only 1 garnishee order attaching earnings may be in force in respect of a judgment debt at any time.

324 Limitations on payments under orders attaching earnings

- (1) In this section:

garnishee order means a garnishee order made under these rules or any other territory law.

- (2) If earnings are attached under 2 or more garnishee orders, the sum of the payments made by the garnishee under those orders shall not

exceed that part of the earnings that exceeds the amount calculated at the rate referred to in the *Court Procedures Act 2004*, section 116.

- (3) A garnishee who is required to make payments under 2 or more garnishee orders shall make them in order of the times when the orders were made.

325 Accounts with authorised deposit-taking institutions

- (1) For the purpose of determining whether an amount standing to the credit of a judgment debtor in an account in an authorised deposit-taking institution is attachable as a debt due or accruing to the judgment debtor, the following conditions shall be disregarded:
- (a) a condition that a demand is required to be made before any money or share is withdrawn;
 - (b) a condition relating to the way in which or the place where a demand is to be made;
 - (c) a condition that a passbook, receipt or other document or thing is required to be produced before any money or share is withdrawn;
 - (d) a condition that notice is required before any money or share is withdrawn;
 - (e) a condition that any money or share may not be withdrawn for a specified period;
 - (f) a condition prescribing a minimum amount in respect of any withdrawal;
 - (g) a condition that a minimum balance is required to be maintained in the account;
 - (h) a condition relating to the account prescribed by the regulations for this section.
- (2) So much of the amount standing to the credit of a judgment debtor in a withdrawable share account in a building society or credit union

as is the minimum amount that is required to be maintained in the account in order that the judgment debtor retains membership of the society or union is not attachable.

- (3) If an amount standing to the credit of a judgment debtor in an account with an authorised deposit-taking institution is attached—
- (a) the garnishee order shall be deemed to operate as a notice of withdrawal or demand for payment under the contract between the garnishee and the judgment debtor in respect of the account; and
 - (b) that notice or demand is, while the order remains in force, irrevocable; and
 - (c) that notice or demand shall be deemed to have been received by the garnishee—
 - (i) on the date of service of the order; or
 - (ii) if the judgment debtor is not entitled under the contract to give a notice of withdrawal, or to make a demand for payment, on the date of service of the order—on the date when the judgment debtor would, but for the order, have become so entitled.
- (4) A charge on an amount standing to the credit of a judgment debtor in an account in a building society or credit union, being a charge created by the rules of the building society or credit union, shall be disregarded for the purposes of a garnishee order.
- (5) Subsection (4) does not affect the rights of a building society or credit union to set off or appropriate the whole or any part of an amount standing to the credit of a judgment debtor.
- (6) If—
- (a) before the end of 21 days after service of a garnishee order on an authorised deposit-taking institution with respect to an amount standing to the credit of a judgment debtor in an

account, the garnishee pays to the registrar the debt attached to the extent of the attachment; and

- (b) 1 of the conditions applicable to the account is that a passbook is required to be produced before any money or share is withdrawn;

the garnishee may, at the time of payment of that amount to the registrar, by writing signed by an officer of the institution, require the registrar to retain the amount so paid for a specified period (not exceeding 14 days) commencing on the date of payment.

- (7) The registrar shall, as soon as practicable after receiving a payment to which subsection (6) applies, give notice of the payment to the judgment creditor.

- (8) If—

- (a) the registrar is required to retain an amount for a specified period under subsection (6); and
- (b) the garnishee has, because of the production of a current passbook relating to that amount, or any part of that amount, before or during that period, paid to the judgment debtor the whole or any part of the debt attached, or otherwise dealt with the debt, so as to satisfy the whole or any part of the debt;

the court—

- (c) on application by the garnishee before the end of the specified period; and
- (d) if satisfied that, despite the payment or other dealing, the garnishee acted with reasonable diligence in relation to the garnishee order;

may order the registrar to repay the amount, or any part of the amount, to the garnishee.

- (9) If the registrar is required to retain an amount for a specified period under subsection (6), the registrar shall not pay that amount, or any part of it, to the judgment creditor—
- (a) until—
 - (i) the garnishee, by writing signed by an officer of the authorised deposit-taking institution, informs the registrar or the registrar is otherwise satisfied that during that period a current passbook relating to that amount, or any part of it, has come into the possession of the garnishee at the place of the account to the credit of which that amount or part was standing; or
 - (ii) the end of that period;whichever occurs first; and
 - (b) unless the registrar is satisfied, on the information available to the registrar, that no application by the garnishee for an order under subsection (8) is pending.
- (10) If an amount required to be retained by the registrar under subsection (6), or any part of such an amount, has been ordered to be repaid to the garnishee, the balance (if any) is payable by the registrar to the judgment creditor.

326 Direct crediting—veterans’ pensions

- (1) If—
- (a) a judgment debtor has an account with an authorised deposit-taking institution; and
 - (b) instalments of a pension payable to the judgment debtor (whether on the judgment debtor’s own behalf or not) are being paid into the account; and
 - (c) a garnishee order attaching debts other than earnings is in force in respect of the account;
- the garnishee order does not attach to the saved amount (if any).

- (2) The saved amount is the difference between—
- (a) the total amount of pension payable to the judgment debtor that has been paid to the credit of the account during the 4 week period immediately before the garnishee order came into force; and
 - (b) the total amount withdrawn from the account during the same 4 week period.
- (3) This section applies to an account whether it is maintained by the judgment debtor—
- (a) alone; or
 - (b) jointly with another person; or
 - (c) in common with another person.
- (4) In this section:
- pension* means a pension, benefit or allowance payable under the *Veterans' Entitlements Act 1986* (Cwlth).

327 Payments by garnishees

- (1) A payment under a garnishee order—
- (a) shall, subject to section 325, be made to the registrar for payment to the judgment creditor; or
 - (b) if, before making the payment, the garnishee notifies the judgment debtor and the registrar that he or she proposes to do so—may be made to or at the direction in writing of the judgment creditor.
- (2) Subject to subsection (3), an amount paid by or raised as the result of execution against a garnishee shall—
- (a) satisfy the judgment debt; and
 - (b) be a valid discharge to the garnishee as against the judgment debtor;

to the extent of the amount paid or raised, despite that the judgment may be set aside or the garnishee order may be set aside, varied or revoked.

- (3) If an amount is ordered to be repaid to a garnishee under section 325 (8)—
- (a) the payment of that amount by the garnishee shall be deemed not to satisfy, and never to have satisfied, the judgment debt; and
 - (b) this part applies in respect of the judgment debt as if the garnishee had not made the payment.

328 Time for payment

- (1) Payment by a garnishee under a garnishee order attaching earnings shall be made within 14 days after the day when the earnings are due for payment to the judgment debtor.
- (2) Payment by a garnishee under a garnishee order attaching debts other than earnings shall be made—
- (a) within 21 days after the day when the order is served on the garnishee; or
 - (b) if the debt attached is due for payment to the judgment debtor after the end of that period—not later than the date when the debt is due for payment.

329 Notice by garnishee to judgment creditor

If a garnishee order attaches a debt other than earnings that is due for payment after the end of the period of 21 days after the day when the order is served on the garnishee, the garnishee shall, before the end of that period, serve on the judgment creditor a notice specifying—

- (a) the date when the debt is, or is likely to be, due for payment to the judgment debtor; and

- (b) if the amount of the debt is less than the unpaid amount of the judgment debt specified in the garnishee order—the amount of the debt.

330 Application to vary or revoke garnishee order

At any time after a garnishee order comes into force, the judgment debtor or the garnishee may make application in accordance with section 123 for an order varying or revoking the garnishee order on the ground that the order imposes exceptional hardship on the applicant or a member of the applicant's family.

331 Application for instalment order

- (1) At any time after a garnishee order attaching earnings comes into force, the judgment debtor may make application for leave to pay the judgment debt, or the balance of the judgment debt owing to the judgment creditor, by the instalments payable at the times that may be specified in the application.
- (2) An application shall be in accordance with form 79 and supported by an affidavit (in duplicate) in accordance with form 80 as to the judgment debtor's property and financial circumstances.

332 Determination of application

- (1) If an application is made under section 330 or section 331, the registrar shall—
- (a) set down the application for hearing by the court; and
 - (b) give notice of the date, time and place set down to the judgment creditor, the judgment debtor and the garnishee; and
 - (c) for an application under section 331—give a copy of the supporting affidavit to the judgment creditor.
- (2) If an application has been set down for hearing, the court shall consider the application and hear the judgment creditor, the

judgment debtor and the garnishee, or such of them as appears, and may make 1 or more of the following orders:

- (a) an instalment order for the payment of the judgment debt by the instalments payable at the times that the court thinks just;
 - (b) an order varying or revoking the garnishee order;
 - (c) if the application relates to a garnishee order attaching earnings, and whether that order is varied or revoked or not—a garnishee order attaching debts other than earnings;
 - (d) if the application relates to a garnishee order attaching debts other than earnings, and whether that order is varied or revoked or not—a garnishee order attaching earnings.
- (3) In considering whether to make an order under subsection (2), the court shall have regard to—
- (a) the order (if any) preferred by the judgment debtor; and
 - (b) the likelihood of the judgment debtor complying with an instalment order; and
 - (c) the property and financial circumstances of the judgment debtor, including any other instalment orders or garnishee orders in force against the judgment debtor under these rules or any other law in force in the ACT; and
 - (d) any other information that, in the court's opinion, is relevant and reliable.
- (4) The registrar shall serve a copy of any order made under this section on the judgment creditor, the judgment debtor and the garnishee.

333 Court may order writ of execution to be issued

- (1) If, following a hearing under section 332 (2), the court does not make any orders under that subsection, the court may, on the oral application of the judgment creditor or judgment debtor or on its own initiative, make an order for the issue of a writ of execution against goods of the judgment debtor.

- (2) The court shall not make an order for the issue of a writ of execution under subsection (1) unless—
- (a) the judgment creditor consents to the issue of the writ; and
 - (b) the court is satisfied that, having regard to—
 - (i) the amount of the judgment debt remaining unpaid; and
 - (ii) the interests of the judgment creditor; and
 - (iii) the interests of the judgment debtor;it would be inappropriate to continue to enforce the existing garnishee order, to vary that order or to make an instalment order or a further garnishee order in respect of the judgment debt; and
 - (c) the court revokes the garnishee order.

334 No debts due or accruing

- (1) If a garnishee reasonably believes that, at the time the garnishee order was served on him or her, there were no earnings or other debts due or accruing from the garnishee to the judgment debtor, the garnishee may serve on the judgment creditor and the registrar an affidavit in accordance with form 84 to that effect containing a summary of the grounds on which that belief is based.
- (2) A garnishee shall not be subject to any action, liability, claim or demand in respect of a disclosure of information under subsection (1) if, in the circumstances, it was reasonable to have made the disclosure.

335 Failure to comply with order

- (1) If a garnishee order has not been complied with, the judgment creditor may apply for the issue of a summons under subsection (2) by filing an affidavit in accordance with form 85 sworn by the judgment creditor as to the noncompliance of the garnishee.

- (2) If an affidavit is filed under subsection (1), the registrar may issue a summons in accordance with form 86 requiring the garnishee to attend before the court on a day and at a time specified in the summons to show cause why the garnishee should not comply with the garnishee order.
- (3) At the time set down (whether originally or on an adjournment) for a garnishee to attend to answer a summons under subsection (2), the court may hear and determine any question in dispute about the liability of the garnishee to pay the earnings or other debts sought to be attached by the garnishee order and—
- (a) give judgment for the amount of those earnings or other debts or the unpaid amount of the judgment debt (whichever is the lesser) in favour of the judgment creditor against the garnishee; or
 - (b) vary or revoke the garnishee order.
- (4) The court shall not give judgment in the absence of the garnishee unless the court is satisfied that—
- (a) the garnishee was duly served with the summons; and
 - (b) if the hearing has been adjourned—the garnishee was notified of the date and time fixed for the garnishee to attend.
- (5) If—
- (a) because of the smallness of the judgment debt or of the earnings or other debts sought to be attached; or
 - (b) for any other reason;
- the court is of the opinion that judgment should not be given under subsection (3) (a), the court may refuse to give judgment.

336 Lien or claim of third party on debt

If, in proceedings under this part, it appears to the court that a person other than the judgment debtor is or claims to be entitled to—

- (a) any money paid under a garnishee order; or
- (b) the earnings or other debts attached by the order; or
- (c) any charge or lien on or interest in that money or those earnings or debts;

the court may—

- (d) order that notice of the proceedings be given to the person; and
- (e) hear and determine the claim and give the judgment or make the orders in respect of the claim (including an order barring the claim and an order for the payment into court by the judgment creditor of money received under the garnishee order) that the court thinks just.

337 Excess paid by garnishee

If an amount in excess of the amount required to satisfy the judgment debt is paid by a garnishee under a garnishee order, the excess shall be recoverable as a debt due to the garnishee or the judgment debtor from the judgment creditor.

338 Reduction of attached debt

- (1) If—
 - (a) a garnishee order has been served on the garnishee; and
 - (b) the garnishee pays to the judgment debtor the whole or any part of the earnings or other debts attached, or otherwise deals with those earnings or other debts, so as to satisfy the whole or any part of the debts attached;

the court may order that, for the purposes of the garnishee proceedings, the earnings or other debts attached be reduced to the extent of the payment or satisfaction.

- (2) The court shall not make an order under subsection (1) unless satisfied that, despite the payment or other dealing, the garnishee acted with reasonable diligence for the purpose of giving effect to the attachment.

339 Deductions by garnishees

- (1) If a garnishee—
- (a) complies with a garnishee order attaching debts other than earnings within the period specified in section 328 (2) (a) or by the date referred to in section 328 (2) (b), as the case requires; and
 - (b) if applicable, complies with section 329 (1);

the garnishee may retain out of the amount otherwise payable under the garnishee order an amount (not more than \$19) for the garnishee's own use and any amount so retained shall be taken to have been paid to the judgment creditor on account of the unpaid amount of the judgment debt.

- (2) A garnishee required to make a payment under a garnishee order attaching earnings may deduct from the payment an amount (not exceeding 10% of the payment) for the reasonable expenses incurred by the garnishee in complying with the order.
- (3) If a garnishee makes a deduction in accordance with subsection (2), the garnishee shall, when paying the balance of the payment due, forward to the judgment creditor a statement showing—
- (a) the amount deducted under the garnishee order from the earnings of the judgment debtor; and
 - (b) the amount deducted by the garnishee under subsection (2); and

- (c) the amount paid to the registrar or to or at the direction of the judgment creditor.
- (4) If a garnishee makes a deduction in accordance with subsection (2), the amount deducted shall be taken to have been paid to the judgment creditor on account of the unpaid amount of the judgment debt.

340 Judgment debtor ceases employment

If the registrar receives a notice in accordance with the *Magistrates Court Act 1930*, section 297, the registrar—

- (a) shall notify the judgment creditor in writing of the contents of that notice; and
- (b) if no written objection is received from the judgment creditor or the judgment debtor within a reasonable time—may on the registrar's own initiative revoke the existing garnishee order and make a further garnishee order in respect of the judgment debt directed to the judgment debtor's new employer attaching the judgment debtor's earnings.

342 Stay of enforcement of judgment

A garnishee order operates as a stay of enforcement of the judgment in respect of which it is made unless the court or registrar otherwise orders.

Division 19.6 Execution against personal property

343 Issue of writs of execution

- (1) Subject to section 344, the registrar may, on the application of a judgment creditor supported by the affidavit of the judgment creditor, issue a writ of execution against goods of the judgment debtor to enforce the judgment debt.
- (2) The application and supporting affidavit shall be in accordance with form 87.

- (3) The supporting affidavit shall contain and verify a statement of the following:
- (a) the date of the judgment in respect of which the writ of execution is sought;
 - (b) the amount of money originally payable under the judgment;
 - (c) the amount of costs originally payable under the judgment, whether that amount has been fixed by taxation or otherwise;
 - (d) the total amount (if any) paid by the judgment debtor in reduction of the judgment debt;
 - (e) the total amount of the credits (if any) accrued in reduction of the judgment debt otherwise than by payment;
 - (f) such other particulars (if any) as are necessary to calculate the amount payable under the judgment;
 - (g) the amount payable under the judgment on the day on which the affidavit is sworn;
 - (h) the interest (if any) payable under section 234 as at the day on which the affidavit is sworn;
 - (i) the address at which it is alleged that personal property of the judgment debtor is situated.

344 Leave to issue required in certain circumstances

- (1) The registrar shall not, without leave of the court granted on the application of the person seeking to execute a judgment, issue a writ of execution—
- (a) if, since the judgment was given or entered, a change has taken place (whether by assignment, death or otherwise) in the persons entitled or liable to execution under the judgment; or
 - (b) the judgment is against the assets of a deceased person coming into the hands of his or her executor or administrator after the

day when the judgment was given or entered and the writ of execution is sought against assets of that description.

- (2) An application under subsection (1)—
- (a) shall be in accordance with section 123; and
 - (b) shall be supported by an affidavit containing and verifying a statement of the following:
 - (i) the amount due on the date of the motion;
 - (ii) if a period of more than 12 years has elapsed since the judgment was given or entered—the reason for the delay before seeking to execute the judgment;
 - (iii) if subsection (1) (a) applies—the change that has taken place;
 - (iv) if subsection (1) (b) applies—that a demand for satisfaction of the judgment debt has been made of the person liable to execution but the judgment debt has not been satisfied;
 - (v) that the applicant is entitled to proceed to execution of the judgment;
 - (vi) that the person against whom execution is sought is liable to execution on the judgment.

345 Form of writ of execution

A writ of execution shall be in accordance with form 88 and shall bear the date when it is issued.

346 Priority and duration of writs

- (1) On receipt of a writ of execution, a bailiff shall endorse the date and time of receipt on the back of the writ.

- (2) A bailiff who is required to execute more than 1 writ of execution against the property of a judgment debtor shall execute them in order of the dates and times of receipt.
- (3) If—
- (a) a writ of fieri facias against the property of a person issues out of the Supreme Court; and
 - (b) a writ of execution against the same property issues out of the Magistrates Court;
- the right to that property when seized shall be determined by the priority of—
- (c) the time of the delivery of the writ issued out of the Supreme Court to the sheriff; or
 - (d) the time of receipt of the writ issued out of the Magistrates Court by the bailiff.
- (4) A writ of execution shall be valid for a period of 6 months commencing on the date of issue.
- (5) Despite subsection (4), a writ of execution remains valid until the property seized under the writ is sold or otherwise disposed of, or is returned to the judgment debtor, in accordance with this division.

347 Seizure of property for sale

- (1) For the purpose of executing a writ of execution, a bailiff may seize and sell personal property (other than any right or interest in respect of land) that is or may be in the judgment debtor's possession, to that the judgment debtor is or may be entitled or that the judgment debtor can (at law or in equity) assign or dispose of except—
- (a) necessary items of clothing, and beds, bedding and kitchen furniture, including a stove, oven and refrigerator, but not including a washing machine or automatic dishwasher; and

- (b) ordinary tools of trade, plant and equipment, professional instruments and reference books, the aggregate value of which is not more than \$1 000.
- (2) Property seized shall, prior to its sale, remain in the custody the bailiff directs.

348 Seizure of money and things in action

- (1) A bailiff or any other person executing a writ of execution may seize any money, banknotes, cheques, bills of exchange, promissory notes, bonds, specialties or securities for money belonging to the person against whom the writ has been issued.
- (2) When the time for payment in respect of a cheque, bill of exchange, promissory note, bond, specialty or security for money so seized has arrived, the person on whose behalf the writ has been issued is entitled to—
 - (a) demand and receive payment; and
 - (b) sue in the name of the person against whom the writ has been issued, or in the name of a person in whose name that person might have sued, for the recovery of the sum made payable or secured.

349 Entry, search and seizure—bailiff’s powers

- (1) This section applies if, in executing a writ of execution against a judgment debtor—
 - (a) a bailiff is refused entry into the judgment debtor’s premises by an occupier of the premises, after having informed, or having made reasonable attempts to inform, the occupier (orally or in writing) about the procedure in relation to the execution of the writ and the bailiff’s intention to seek an order for entry under this section if entry is refused; or

- (b) a bailiff—
- (i) has made reasonable attempts to contact both the judgment debtor and any other occupier of the judgment debtor's premises to obtain consent to entry of the premises; and
 - (ii) has been unable to make such contact with the judgment debtor or any other occupier of those premises.
- (2) If this section applies, on application by a bailiff in accordance with section 123 the court may issue an order authorising the bailiff, for any purpose connected with executing the writ of execution, to enter the judgment debtor's premises using the force that is necessary and reasonable, with the assistance of a police officer or officers if the bailiff considers the assistance to be necessary.
- (3) Without limiting subsection (2), an order under that subsection is sufficient authority for the bailiff—
- (a) to search the premises for any property that the bailiff is entitled to seize under section 347 (1) or section 348 (1); and
 - (b) to seize and remove any such property.
- (4) The court shall not make an order under subsection (2) authorising entry to a judgment debtor's premises unless satisfied that—
- (a) the judgment debtor resides at the premises; or
 - (b) there is within the premises property that the bailiff is entitled to seize under section 347 (1) or section 348 (1) in executing the writ of execution.
- (5) No action, suit or proceeding lies against a bailiff in relation to an act done or omitted to be done in good faith in carrying out an order of the court under subsection (2).
- (6) In this section:
- judgment debtor's premises* means premises occupied by the judgment debtor.

350 Safekeeping of property seized

A bailiff shall serve—

- (a) a judgment debtor against whom a writ of execution has been issued; or
- (b) any person who has custody of any personal property of a judgment debtor;

with a notice, in accordance with form 89, listing the property in the custody of the person served that has been seized under the writ and, if appropriate, informing the person served that he or she is responsible for the safekeeping of the property so seized.

351 Property seized not abandoned

- (1) A bailiff may, after seizing property under a writ of execution—
 - (a) leave the house or other place where the property seized then is; and
 - (b) at all reasonable times re-enter that house or place.
- (2) A bailiff leaving and subsequently returning to a house or other place under subsection (1) shall not be deemed to have abandoned the property seized there.

352 Removal of property seized

- (1) A bailiff may remove property seized under a writ of execution from the place where it was seized to another place if it is necessary to do so for the safekeeping or sale of the property.
- (2) A bailiff shall, as soon as practicable after removing property under subsection (1), give to the judgment debtor or leave for the judgment debtor at the place from which the property is removed, notice of the removal and an inventory of the property removed.

353 Notice of seizure

On seizing property under a writ of execution, a bailiff shall deliver to the judgment debtor, or leave at the place where the property is seized, a notice in accordance with form 90—

- (a) specifying the amount that is necessary to satisfy the judgment, including costs and charges; and
- (b) setting out the effects of section 360 (1) and (2) and section 364; and
- (c) informing the judgment debtor that he or she may make an application for a declaration exempting specified property from execution or an application for an instalment order; and
- (d) setting out the effect of section 314.

354 Exempt property

- (1) The registrar may, on application by a judgment debtor, declare that specified property of the judgment debtor is exempt from execution.
- (2) An application under subsection (1) shall be in accordance with section 123.
- (3) The registrar shall not make a declaration under subsection (1) unless satisfied that, if the declaration were not made, the judgment debtor or a member of his or her family would be likely to suffer exceptional hardship.
- (4) The registrar may vary or revoke a declaration.

355 Stay of sale of property seized

- (1) If, after a writ of execution has been issued, the judgment debtor makes an application under section 308 (1), a bailiff shall not sell any property seized under the writ until after the registrar has considered the application.
- (2) If the registrar refuses to make an order under section 308 (3) in respect of an application referred to in subsection (1), the registrar

may order a stay of the sale of the property seized under the writ of execution.

- (3) A stay of the sale of property under subsection (2) remains in force until the court has considered the application under section 311 (2).

356 Payment preventing execution

If a person—

- (a) pays to a bailiff the amount for which a writ of execution was issued or produces to the bailiff the receipt of the registrar for that amount; and
- (b) pays the amount of all the proper costs and charges actually incurred in effecting the sale up to the time of payment, including any costs associated with removing the property from the place where it was seized and advertising the sale;

the bailiff shall not proceed with the execution and shall return the writ.

357 Suspension of execution by judgment creditor

- (1) If property has not been seized under a writ of execution, the judgment creditor may—
- (a) require execution of the writ to be suspended unconditionally; and
- (b) if the execution of the writ has been suspended—require execution to be resumed.
- (2) A requirement under subsection (1) shall be in writing.
- (3) A bailiff shall comply with a requirement in accordance with this section.

358 Agreements to withdraw and re-enter

- (1) If property has been seized under a writ of execution and the judgment creditor—

- (a) enters into an arrangement with the judgment debtor that a bailiff shall be at liberty to withdraw from and re-enter possession; and
- (b) communicates that arrangement to the bailiff; and
- (c) requests the bailiff to withdraw from possession;

the bailiff shall withdraw from possession and suspend execution of the writ but shall be at liberty, at the request in writing of the judgment creditor, to re-enter possession and resume the execution in accordance with the terms of the arrangement.

- (2) If property has been seized under a writ of execution and the judgment creditor, without communicating any arrangement referred to in subsection (1), requests a bailiff to withdraw from possession or to suspend execution, other than for the purposes of postponing a sale for a reasonable time—
 - (a) the judgment creditor shall be deemed to have abandoned the execution; and
 - (b) the bailiff shall withdraw from possession and return the writ.

359 Deposit to cover costs of execution

- (1) The registrar may, before issuing a writ of execution or during the execution of a writ, require the judgment creditor to deposit with the registrar an amount of money sufficient to meet the costs and charges incurred, or likely to be incurred, by a bailiff in executing the writ.
- (2) If a deposit required by the registrar is not paid as soon as practicable—
 - (a) the registrar may refuse to issue the writ of execution; or
 - (b) the bailiff executing the writ may withdraw from any possession entered into and return the writ.

360 Conditions of sale

- (1) If a bailiff is of the opinion that the property seized under a writ of execution is more than sufficient to satisfy the execution, the bailiff shall sell—
 - (a) so much of the property as, in his or her opinion, would be sufficient; and
 - (b) if the property sold is not sufficient—so much more of the property as, in his or her opinion, would be sufficient to satisfy the balance due under the execution.
- (2) If property is to be sold in accordance with subsection (1), the bailiff shall sell the property—
 - (a) in the order that, in his or her opinion, is best for the speedy execution of the writ without undue expense; and
 - (b) subject to paragraph (a), in the order that the judgment debtor may specify; and
 - (c) subject to paragraphs (a) and (b), in the order that, in his or her opinion, is best for minimising hardship to the judgment debtor or any other person.
- (3) Subsections (1) and (2) do not affect any liability of the bailiff to the judgment creditor.
- (4) Subject to section 361 (1), the bailiff shall offer the property for sale at a public auction as soon as practicable, having regard to—
 - (a) the interests of the judgment creditor and the judgment debtor; and
 - (b) the need to obtain the reserve price for the property.

361 Time of sale

- (1) Subject to sections 354 (1) and section 360 (1) and (2), property seized under a writ of execution shall be offered for sale at a public auction—

- (a) within 10 weeks after the day when the property is seized; or
- (b) if execution of the writ is suspended—within 10 weeks from and including the day when execution is resumed;

unless the amount for which the writ has been issued and the costs and charges of the execution are sooner paid or the court otherwise orders.

- (2) Subject to subsection (3), property seized under a writ of execution shall not be sold before—
 - (a) the end of 6 days after the day when the property is seized unless the judgment debtor requests in writing that the property be sold within that period; and
 - (b) any application made by the judgment debtor under section 354 (1) is determined.
- (3) Property of a perishable nature seized under a writ of execution may be sold forthwith after it is seized.

362 Postponement

Subject to section 361 (1), a bailiff may postpone, or require the auctioneer to postpone, a sale of property under the writ—

- (a) if the bailiff is of the opinion that a postponement is necessary to obtain the reserve price; or
- (b) in compliance with a request by the judgment creditor for a postponement.

363 Determining market value

- (1) Before an item of property is offered for sale at an auction under section 365, the bailiff shall, so far as he or she can do so by exercising reasonable diligence, determine the market value of the item.

- (2) For subsection (1), the bailiff—
- (a) may require the judgment creditor to give him or her any information about the property to be auctioned known to, or reasonably capable of being ascertained by, the judgment creditor; and
 - (b) if the nature and apparent value of the property is such that it is reasonable to do so—may engage a suitably qualified and experienced person to provide the bailiff with an opinion as to the value of the property; and
 - (c) may make the other inquiries that are reasonable.
- (3) If a judgment creditor unreasonably fails to provide any information required under subsection (2) (a), the bailiff—
- (a) shall report the failure to the registrar; and
 - (b) may refuse to proceed further towards the sale of the property.
- (4) The bailiff shall, as soon as practicable after determining the market values of the items to be offered for sale under subsection (1), notify the judgment debtor in writing of those market values.

364 Judgment debtor may challenge market value

- (1) The registrar may, on application by the judgment debtor, revoke a determination under section 363 (1) in respect of an item and determine a higher market value for the item.
- (2) An application under subsection (1)—
- (a) shall be made within 5 days after the judgment debtor is notified of the determination under section 363 (4); and
 - (b) shall be in accordance with section 123.
- (3) The registrar shall not make a determination under subsection (1) unless—

- (a) there is evidence before the registrar from a suitably qualified and experienced person as to the true market value of the item; and
 - (b) the registrar is satisfied that, having regard to that evidence, the market value of the item determined under section 363 (1) is substantially less than its true market value.
- (4) If a judgment debtor makes an application under subsection (1), a bailiff shall not sell any property seized under the writ of execution until the application has been determined.

365 Sale by public auction

- (1) Subject to subsection (5), property seized under a writ of execution and offered for sale at a public auction shall be sold to the highest bidder.
- (2) The bailiff—
 - (a) may conduct the auction; or
 - (b) if the nature and apparent value of property to be sold is such that it is reasonable to do so—may engage a licensed real estate agent under the *Agents Act 2003* to conduct the auction under the bailiff's direction.
- (3) The bailiff shall, at least 48 hours before the day of the auction—
 - (a) advertise the details of the proposed auction in the principal daily newspaper circulating in the ACT; and
 - (b) serve on the judgment debtor a notice specifying the date, time and place of the auction and the property to be auctioned.
- (4) The advertisement shall not contain any statement to the effect, or from which it may be inferred, that the auction is in respect of property seized under a writ of execution.
- (5) There shall be a single reserve price in respect of each item offered for sale at the auction equal to 65% of the market value of the item determined under section 363 or section 364, as the case may be.

- (6) The reserve price of an item shall not be disclosed at any time before or during the auction at which it is offered for sale.
- (7) Before the auction is conducted, the bailiff shall—
 - (a) prepare a list in accordance with form 91 of the items of property to be offered for sale at the auction; and
 - (b) record opposite each item in the list the reserve price of the item and how that price was determined.
- (8) No item shall be sold at the auction for a price less than the reserve price.

366 Sale by private agreement

- (1) If property seized under a writ of execution remains unsold after being offered for sale at an auction under section 365, a bailiff or the auctioneer may sell the property by private agreement.
- (2) No item of property shall be sold by private agreement for a price less than the reserve price set under section 365 (5).

367 Terms about payment

- (1) A bailiff or auctioneer shall sell property seized under a writ of execution on terms that the purchaser of an item of that property—
 - (a) shall pay—
 - (i) an amount equal to 10% of the purchase price as a deposit immediately after the sale; and
 - (ii) the balance of the purchase price within the period (not exceeding 2 working days after the day of the sale) that the bailiff may determine prior to the sale; or
 - (b) shall pay the whole of the purchase price immediately after the sale.
- (2) The bailiff shall require payment of the purchase price to be in cash, by bank draft or, with the approval of the bailiff, by credit card.

- (3) If payment is made by credit card, any charge made to the bailiff or auctioneer in respect of the payment shall be included in the costs and charges of the execution.

368 Sale price to be recorded

The bailiff or auctioneer shall record opposite each item in the list under section 365 (7) that is sold the price for which the item was sold.

369 Purchase by bailiffs or auctioneer prohibited

Neither a bailiff nor the auctioneer is entitled—

- (a) to bid at the auction at which property seized under a writ of execution is offered for sale; or
- (b) to purchase, on his or her own behalf or on another person's behalf, any item of that property at the auction or by private agreement.

370 Auctioneer to account

- (1) An auctioneer shall, as soon as practicable after being advised by a bailiff that his or her services will not be required in respect of a writ of execution or asked by a bailiff for an account of his or her charges, advise the bailiff of the amount of those charges.
- (2) An auctioneer shall, as soon as practicable after receiving any money under a writ of execution, pay the money, less his or her charges, to a bailiff.

371 Surplus sale proceeds paid to judgment debtor

A bailiff shall deduct from the amount realised from the sale of property seized under a writ of execution—

- (a) the amount of all proper costs and charges actually incurred in effecting the sale, including any costs associated with

removing the property from the place where it was seized and advertising the sale; and

(b) the amount for which the writ was issued;

and shall pay the surplus (if any) to the judgment debtor.

372 Costs of execution

Unless the court otherwise orders, the costs and charges of a writ of execution (whether executed or not and whether productive or not) shall be added to and form part of the judgment debt.

373 Payment of amounts raised to registrar

A bailiff shall, within 24 hours after receiving the amount realised from the sale of property seized under a writ of execution, pay the amounts deducted under section 371 to the registrar.

374 Proceeds of writ

- (1) Subject to section 237, if the registrar receives an amount of money as the proceeds of a writ of execution under a judgment given or entered on a claim, the registrar shall (unless the *Public Trustee Act 1985*, section 25 or the court otherwise requires) pay the amount to the judgment creditor.
- (2) Subject to section 237, if the registrar receives an amount of money as the proceeds of a writ of execution issued other than under a judgment given or entered on a claim, the registrar shall (unless a law in force in the ACT or the court otherwise requires) pay the amount to the Territory.

375 Account

A bailiff shall, on request, give to—

- (a) a party to the proceedings in relation to which a writ of execution was issued; or

(b) a person who claims that his or her property has been sold by the bailiff;

a report of the sale of the property seized under the writ and an account of—

(c) the proceeds of the sale and any other money received by the bailiff under the writ;

(d) all the proper costs and charges actually incurred in effecting the sale, including any costs associated with removing the property from the place where it was seized and advertising the sale; and

(e) the way of disposal of those proceeds and that money.

376 Order for disposal

- (1) If property seized under a writ of execution remains unsold after being offered for sale at an auction under section 365, the court may, on application by the judgment creditor, make an order for the disposal of the property.
- (2) An application under subsection (1) shall be made in accordance with section 123 and—
 - (a) within 11 weeks after the property was seized; or
 - (b) if execution of the writ is suspended—within 11 weeks from and including the day on which execution is resumed.
- (3) In considering whether to make an order for the disposal of the property, the court shall have regard to—
 - (a) the amount of the judgment debt and costs and charges remaining unpaid; and
 - (b) any hardship that would be occasioned to the judgment creditor if the order were not made and to the judgment debtor if the order were made.

377 Property to be returned to judgment debtor

If—

- (a) the judgment creditor does not make an application in accordance with section 376 (2) in respect of property remaining unsold; or
- (b) the court refuses to make an order for the disposal of property remaining unsold under section 376 (1);

that property shall be returned to the judgment debtor.

378 Separate execution for costs

If—

- (a) there is a judgment for the payment of money and for the payment of costs; and
- (b) the money becomes payable under the judgment before the costs become payable because the costs have not been taxed or for any other reason;

a person entitled to enforce the judgment by execution may have execution issued separately to enforce payment of the money and costs when each becomes payable.

380 Liability of bailiffs

A bailiff who executes a writ of execution is responsible to the parties to the proceedings in relation to which the writ was issued for all the acts and omissions of the bailiff, and any person assisting the bailiff, in executing that writ in the same way as the sheriff is responsible for all the acts and omissions of the sheriff, and any person assisting the sheriff, in executing a writ of fieri facias.

Division 19.7 Miscellaneous

380A Enforcement of payment directed by Essential Services Consumer Council

- (1) In this section:

council means the Essential Services Consumer Council.

payment direction means a direction by the council under the *Utilities Act 2000*, section 209 (Payment for loss or damage) that a utility pay a stated amount to a complainant.

- (2) If a copy of a payment direction, certified by the registrar of the council, is filed, the direction is enforceable under this part as if it were a judgment of the Small Claims Court.

380B Keeping of records

- (1) A bailiff must keep, in the appropriate approved form or as directed by the registrar, records in relation to process required to be served or executed by the bailiff.
- (2) Without limiting subsection (1), the bailiff must keep a record of—
- (a) the particulars of every writ that the bailiff has been required to execute; and
 - (b) what the bailiff has done under each of those writs; and
 - (c) if property has not been seized under a writ within 1 month after delivery of the writ to the bailiff—the reasons why it has not been seized.

380C Service and execution of process

- (1) A bailiff must serve or execute process as soon as practicable.
- (2) If a bailiff required to serve or execute any process ascertains that the person to be served is not, or the goods of the judgment debtor are not, at the address shown in the process but at another address

within the ACT, the bailiff must serve or execute the process at that other address.

380D Notice of service of process

- (1) The bailiff must, within 2 days after service of any process, give an affidavit of service to the person (other than the registrar) who required the service.
- (2) If process delivered to the bailiff for service cannot be expeditiously served, the bailiff must—
 - (a) as soon as practicable after the bailiff becomes aware that there is no likelihood of the bailiff effecting service; or
 - (b) as soon as practicable after the last day when the process may be served; or
 - (c) at the end of 1 month after the last attempt made to serve the process;

whichever happens first, give the process to the person (other than the registrar) who required the service, together with a notice specifying why the process had not been served.

380E Receipt for money

A bailiff raising or receiving any money under a writ of execution must, if practicable, give a receipt for that money to the judgment debtor or person from whom the bailiff received it.

380F Return on writ

The bailiff who is required by the registrar to execute a writ must—

- (a) on completion of the execution; or
- (b) on the expiry of the writ; or
- (c) when required in writing by the judgment creditor to do so;

complete a return in accordance with form 92 in relation to the writ and give the writ (if it is still in the bailiff's possession) and the return to the registrar.

380G Notices

- (1) If the bailiff executing a writ of execution—
 - (a) delivers property seized under the writ to the judgment debtor's trustee in bankruptcy in accordance with the *Bankruptcy Act 1966* (Cwlth), section 119A; or
 - (b) is unable to seize any property of the judgment debtor;

the bailiff must, as soon as practicable, give to the judgment creditor or the judgment creditor's lawyer notice of the bankruptcy or the reasons for being unable to seize any property.

- (2) A bailiff must, at all reasonable times, give to the judgment creditor or the judgment creditor's lawyer any information reasonably required about the execution or non-execution of a writ.

380H Bailiff not to act as agent

A bailiff or an officer under the control of a bailiff must not act as agent for a party in proceedings before the court.

Part 21 Appeals to Supreme Court

388 Application for leave to appeal

Leave to appeal shall not be given under the *Magistrates Court Act 1930*, section 274 (Cases in which appeal may be brought) or section 275 (Appeals—Small Claims Court) unless application for that leave is made within 21 days after the date when the judgment or order from which leave to appeal is sought took effect or within any further time that the Supreme Court allows.

389 Institution of appeal

- (1) An appeal shall be instituted by the appellant filing a notice of appeal in the office of the registrar of the Supreme Court within—
 - (a) 21 days after the date when the judgment or order appealed from took effect; or
 - (b) 7 days after the date when leave to appeal is given by the Supreme Court;as the case requires, or within any further time that the Supreme Court allows.
- (2) As soon as practicable after an appeal has been instituted, the appellant shall—
 - (a) lodge a copy of the notice of appeal in the office of the Magistrates Court for inclusion in the record of that court; and
 - (b) subject to section 390, serve a copy of the notice of appeal on each other party to the proceedings out of which the appeal arose.

390 Substituted service of notice of appeal

- (1) On the application of the appellant, the Supreme Court may—
 - (a) make the order for substituted or other service that the Supreme Court thinks just if it appears to the Supreme Court that personal service of a copy of the notice of appeal cannot be effected in accordance with section 389 (2); or
 - (b) by order, dispense with the requirement for service of a copy of the notice of appeal if the Supreme Court thinks it necessary or expedient to do so.
- (2) An order under subsection (1) (b) may be made subject to the terms and conditions (if any) the Supreme Court thinks just.

Part 22 **Small Claims Court**

Division 22.1 **Preliminary**

394 **Definitions for pt 22**

In this part:

applicant means a person making an application.

application means an application to the Small Claims Court, whether made under these rules or any other territory law.

common boundaries determination means a determination under the *Common Boundaries Act 1981*, and includes a variation of such a determination.

conference means a conference under division 22.6.

consent judgment means a judgment entered by the registrar under section 415 (2), section 425 (3) or section 451 (3) in proceedings.

damages application means an application for damages for negligence or for any other tort except nuisance or trespass.

debt application means an application for the recovery of a debt.

debt declaration, in relation to proceedings, means an order declaring that—

- (a) the applicant is or is not indebted to the respondent; or
- (b) the applicant is or is not indebted to the respondent in a stated amount; or
- (c) the applicant is or is not indebted to the respondent in an amount that is more than a stated amount.

default judgment means a judgment entered by the registrar under section 417 (2) (a) or section 428 (3) (a) in proceedings.

functions includes powers and duties.

goods application means an application in relation to the provision of goods or services, and includes an application for damages for the detention of goods.

inquiry means an inquiry under division 22.7.

interim order means an order of the registrar under section 417 (2) (b) (i) or section 428 (3) (b) (i) in proceedings.

investigator means an investigator appointed under section 432 (1).

judgment, in relation to proceedings, includes an order made in association with those proceedings.

nuisance application means an application for relief for nuisance.

order includes a declaration, determination and any other form of judgment of the Small Claims Court.

originating application means an originating application (form 1) filed in proceedings.

proceedings means proceedings on an application.

referee means a referee appointed under the *Magistrates Court Act 1930*, section 280 (Referees—appointment).

respondent means the respondent to an application.

response means a response (form 2) filed in proceedings.

restoration order means an order made under section 443.

specified, in relation to an amount of money or damages sought to be recovered in the Small Claims Court, means a liquidated amount.

subpoena means a subpoena issued under section 444 (1).

trespass application means an application for relief for trespass to land.

unspecified, in relation to an amount of money or damages sought to be recovered in the Small Claims Court, means an unliquidated amount.

394A Explanatory material in forms etc

Explanatory material in a form approved under the *Court Procedures Act 2004* for this part, or in a notice otherwise required in a proceeding, does not affect the law applying to proceedings.

395 Application of rules to small claims proceedings

- (1) Unless the contrary intention appears, subject to subsection (2) these rules applies with necessary changes to proceedings in the Small Claims Court in the same way as it applies to other proceedings in the Magistrates Court.
- (2) Unless the contrary intention appears, parts 3 to 10, 12 to 16 and 18 do not apply to proceedings in the Small Claims Court.

Division 22.3 Commencement of proceedings

403 Assistance to members of public

At the request of any person, the registrar or a member of staff of the Magistrates Court shall explain the procedures of the Small Claims Court to the person for the purpose of assisting him or her to participate in those procedures.

404 Originating applications

- (1) Proceedings shall be instituted by filing an originating application (form 1) together with the relevant attachment set out in form 1, except for proceedings for a common boundaries determination.
- (2) Proceedings for a common boundaries determination shall be instituted as provided for by the *Common Boundaries Act 1981*.
- (3) Proceedings are to be taken to have commenced on the date the application instituting the proceedings was first filed.

405 Single application for each matter

A person shall file no more than 1 originating application on the basis of an assertion of a particular right entitling him or her to relief under this part.

406 Debt declarations

A person shall file an application for a debt declaration only if the person named as the respondent has made a written demand on the person for payment of the debt.

407 Interest claims

- (1) If interest is applied for under a contractual agreement between the parties to proceedings, the applicant shall specify particulars of the interest in the originating application.
- (2) If interest to be determined by the Small Claims Court as provided for by section 454 is claimed, the originating application shall include—
 - (a) for a debt application or any other application for specified damages—
 - (i) a statement that interest to be determined by the Small Claims Court is applied for; and
 - (ii) particulars of the interest; and
 - (iii) the amount of interest calculated to have accrued to the date of lodgment of the originating application; or
 - (b) in any other case—a statement that interest to be determined by the Small Claims Court is claimed.
- (3) In this section:

particulars of the interest, in relation to an application claiming interest, means particulars of—

- (a) the period or periods in relation to which the interest is claimed; and
- (b) the rate or rates of interest; and
- (c) the amount or amounts in relation to which the interest is claimed.

408 Service of originating applications

- (1) After an originating application is filed, the registrar shall—
 - (a) give the applicant a written notice summarising the possible future courses of action open to the applicant in the proceedings (depending on the respondent's actions) and the circumstances in which a conference or inquiry may be directed; and
 - (b) cause to be served on the respondent—
 - (i) a copy of the originating application; and
 - (ii) a written notice summarising the possible courses of action open to the respondent in the proceedings and the circumstances in which a conference or inquiry may be directed.
- (2) In proceedings in relation to which 2 or more persons are alleged to be jointly liable, it is sufficient if any 1 of those persons is served with a copy of the originating application.
- (3) A person undertaking personal service of an originating application on the registrar's behalf under subsection (1) (b) shall—
 - (a) if service has been effected—file an affidavit of service within 14 days after service; or
 - (b) if service has been attempted but not effected—endorse on the copy of the originating application the reason for non-service,

sign the endorsement and return the copy and the notice to the respondent under subsection (1) (b) (ii) to the registrar within 14 days after the attempted service.

409 Amendments

The Small Claims Court or the registrar may, at any stage of proceedings, on application by a party or on the court's or the registrar's own initiative, make any amendment to a document filed by either party (including the addition or dismissal of a party) that appears to the court or the registrar (as the case may be) to be necessary or conducive to the proper determination of the proceedings.

Division 22.4 Pre-conference procedures

410 Application—common boundaries applications

This division does not apply to applications for common boundaries determinations.

411 Response

- (1) The respondent to an originating application may file a response (form 2) within 21 days after service of the originating application under section 408 (1) (b), or within any shorter period directed by the registrar under subsection (2).
- (2) On written application by a person making a nuisance application or a trespass application, the registrar may give a written direction that any response under subsection (1) is to be filed within a period shorter than 21 days after service of the originating application, if the registrar considers such a direction to be necessary or desirable to avoid undue hardship to the applicant.
- (3) The registrar shall cause a direction under subsection (2) to be served on the respondent as soon as practicable after it is made.

- (4) If a response is filed under subsection (1), the registrar shall cause a copy of the response to be served on the applicant.

412 Admission of liability

A respondent may, by a response—

- (a) admit liability in respect of the application in whole or in part; and
- (b) state the terms under which liability is admitted (for example, terms as to time for payment, or payment by instalments, of an amount of money).

413 Admission of liability—payment of money

- (1) If a respondent admits liability for the payment of an amount of money, the respondent may pay the amount into the Small Claims Court.
- (2) If an amount paid by the respondent into the Small Claims Court is equal to the whole of the amount sought by the applicant, and no other order is sought by the applicant, the registrar shall—
- (a) enter judgment in the proceedings for the amount so paid; and
- (b) deliver the amount to the applicant.
- (3) If an amount of money paid into the Small Claims Court by the respondent is not delivered to the applicant under subsection (2), the money shall remain in the Small Claims Court pending the order of the Small Claims Court or the registrar.

414 Admission of liability—bonds

- (1) If a respondent admits liability for the payment of an amount of money, the respondent may lodge with the registrar a bond for the payment of that amount.
- (2) Section 85 applies with all necessary changes in relation to the lodgment of a bond in proceedings under this part.

415 Admission of liability—acceptance by applicant

- (1) If a respondent admits liability (in whole or in part) in respect of an application, the applicant may file an admission of liability acceptance (form 3) not later than 21 days after being served with the response.
- (2) If an applicant files an admission of liability acceptance under subsection (1), the registrar shall enter a consent judgment (form 11) in the proceedings in accordance with the terms of the respondent's admission of liability, subject to any terms stated by the respondent in the response.
- (3) A party to proceedings in which a consent judgment has been entered may apply to the Small Claims Court for the setting aside of the consent judgment and the restoration of proceedings under section 443 by filing an interlocutory application (form 9).

416 Contested applications—conferences and inquiries

- (1) This section applies where a respondent—
 - (a) files a response in accordance with section 411 (1) indicating that the proceedings are to be contested; or
 - (b) files a response in accordance with section 411 (1) admitting liability in respect of the application, but—
 - (i) any amount paid into the Small Claims Court is less than the whole amount sought by the applicant; and
 - (ii) the applicant does not file an admission of liability acceptance (form 3) within 21 days after being served with the response.
- (2) If this section applies, the registrar shall—
 - (a) direct the holding of a conference between the parties; or
 - (b) if he or she is satisfied that in the circumstances the objectives referred to in section 420 would not be significantly advanced by holding a conference—direct the holding of an inquiry.

- (3) If the registrar directs a conference to be held under subsection (2) (a), he or she shall cause a conference notice (form 4) to be served on the parties not later than 10 days before the day fixed for the conference.
- (4) If the registrar directs an inquiry to be held under subsection (2) (b), he or she shall cause an inquiry notice (form 5) to be served on the parties not later than 10 days before the day fixed for the inquiry.

417 Failure to respond

- (1) This section applies—
 - (a) if the respondent—
 - (i) fails to file a response in accordance with section 411 (1);
or
 - (ii) after filing a response in accordance with section 411 (1) indicating that the proceedings are to be contested, gives the registrar written notice that this is no longer the case; and
 - (b) if the applicant files a default judgment application (form 6) within 12 months and 21 days after the originating application was served.
- (2) If this section applies, the registrar shall—
 - (a) if specified damages are claimed, or if the application is for a debt declaration—enter a default judgment (form 7) in favour of the applicant; or
 - (b) if unspecified damages are claimed, or any other order is sought by the applicant—
 - (i) make an interim order (form 8) in favour of the applicant; and
 - (ii) direct an inquiry to be held for the purpose only of the assessment of any unspecified amount of damages, and a

determination in respect of any other order sought by the applicant.

- (3) If the registrar directs an inquiry to be held under subsection (2) (b) (ii), he or she shall cause an inquiry notice (form 5) to be served on the parties not later than 10 days before the day fixed for the inquiry, together with a copy of the interim order made under subsection (2) (b) (ii).
- (4) In an inquiry directed under subsection (2) (b) (ii), the Small Claims Court shall give judgment for the applicant in relation to any unspecified amount assessed in the inquiry, and may make any other order sought by the applicant or otherwise considered by the Small Claims Court to be appropriate.
- (5) The registrar shall cause the respondent to be served with notice of—
 - (a) the action taken by the registrar under this section; and
 - (b) the respondent's right to apply under subsection (6) for the restoration of proceedings.
- (6) The respondent may apply to the Small Claims Court for the restoration of the proceedings under section 443 by filing an interlocutory application (form 9).

Division 22.5 Striking out application

418 Originating applications struck out after 1 year

- (1) An application beginning a proceeding is taken to be struck out 1 year and 22 days after the day it is filed if—
 - (a) a response has not been filed; and
 - (b) judgment has not been entered or the application not otherwise disposed of.
- (2) An applicant whose application has been struck out under this section may file a new application within 1 year after the day it was

struck out, even if the limitation period for the cause of action the subject of the application has ended.

Division 22.6 Conferences

419 Directions for conferences

- (1) A conference shall be held in the following circumstances:
 - (a) in accordance with a direction by the registrar under section 416 (2);
 - (b) for an application for a common boundaries determination—in accordance with a direction of the registrar under the *Common Boundaries Act 1981*;
 - (c) in accordance with a restoration order;
 - (d) in accordance with an order of the Small Claims Court at any stage during proceedings;
 - (e) in any other circumstances provided for by a territory law.
- (2) If a conference is ordered under subsection (1) (c) or (d), the registrar shall cause a conference notice (form 4) to be served on the parties not later than 10 days before the day fixed for the conference, or as soon as is otherwise practicable.

420 Conference objectives

- (1) The registrar's objectives at a conference are as follows:
 - (a) to determine what are the real matters in dispute between the parties;
 - (b) by conciliation between the parties, to assist the parties to reach an agreement on terms that the registrar considers just, subject to subsection (2);
 - (c) to streamline any later inquiry by—

- (i) ensuring that the parties do everything reasonably within their powers to enable any inquiry in the proceedings to take place expeditiously; and
 - (ii) assessing the time that is likely to be required for any inquiry.
- (2) The registrar shall undertake conciliation between the parties only if satisfied that there is a reasonable possibility of the parties settling the matters in dispute by this means.
- (3) The registrar may adjourn a conference in a way and on terms that he or she thinks fit in the pursuance of the objectives referred to in subsection (1).

421 Variation of conference fixtures

- (1) The registrar may vary the day, time or place fixed for a conference, if the registrar considers there are reasonable grounds for the variation.
- (2) The registrar shall, if practicable, give each party to proceedings 10 days written notice of a variation of the day, time or place of a conference under subsection (1), unless each party agrees to waive entitlement to the notice.

422 Representation at conferences

A party to proceedings may be represented at a conference by any other person.

423 Persons entitled to be present

Only the following persons are entitled to be present at a conference:

- (a) a party to the proceedings;
- (b) a representative of a party referred to in section 422;

- (c) the registrar and any other officer or member of staff of the Magistrates Court;
- (d) a person authorised in writing by the Chief Magistrate to attend that conference or to attend conferences generally;
- (e) a person authorised in writing by the Attorney-General to attend that conference or to attend conferences generally.

424 Adjourment

- (1) The registrar may adjourn a conference if he or she is satisfied that a party to the proceedings or his or her representative is, for good reason, unable to attend the conference.
- (2) If the registrar adjourns a conference under subsection (1), the registrar shall notify the parties of the day, time and place fixed for the resumption of the conference.

425 Consent judgments

- (1) If the parties to proceedings reach agreement at a conference as to the judgment to be entered, they may file a consent judgment application (form 10).
- (2) A consent judgment application shall be—
 - (a) signed by or on behalf of each party to the agreement; and
 - (b) witnessed by the registrar, a legal practitioner or a justice of the peace.
- (3) If a consent judgment application is filed under this section, the registrar shall enter a consent judgment (form 11) in the proceedings in accordance with the application.
- (4) A party to proceedings in which a consent judgment has been entered may apply to the Small Claims Court for the setting aside of the consent judgment and the restoration of the proceedings under section 443 by filing an interlocutory application (form 9).

426 Failure of conciliation—direction for inquiry

- (1) The registrar shall direct the holding of an inquiry, or the reconvening of an inquiry, if, after attempting to conciliate between the parties at a conference, it appears to the registrar that there is no reasonable possibility of the parties settling the matters in dispute by means of conciliation.
- (2) If the registrar directs an inquiry to be held or reconvened under subsection (1), he or she shall cause an inquiry notice (form 5) to be served on the parties not later than 10 days before the day fixed for the inquiry.

428 Failure to attend conference

- (1) This section applies to a party to proceedings if—
 - (a) a conference notice (form 4) was served on the party in accordance with these rules; and
 - (b) the party fails to appear at the time fixed for the conference, at any time to which the conference has been adjourned or at any time during the conference, either personally or by a representative; and
 - (c) the registrar is not satisfied that there is a good reason for adjourning the conference under section 424.
- (2) If this section applies to an applicant in proceedings, or to both parties, the registrar shall dismiss the application.
- (3) If this section applies to a respondent in proceedings, but not to the applicant, the registrar shall—
 - (a) if specified damages are claimed, or if the application is for a debt declaration—enter a default judgment (form 7) in favour of the applicant; or
 - (b) if unspecified damages are claimed, or any other order is sought by the applicant—

- (i) make an interim order (form 8) in favour of the applicant;
and
 - (ii) direct an inquiry to be held for the purpose only of the assessment of any unspecified amount of damages, and a determination in respect of any other order sought by the applicant.
- (4) If the registrar directs an inquiry to be held under subsection (3) (b) (i), he or she shall cause an inquiry notice (form 5) to be served on the parties not later than 10 days before the day fixed for the inquiry, together with a copy of the interim order made under that subparagraph.
- (5) In an inquiry directed under subsection (3) (b) (ii), the Small Claims Court shall give judgment for the applicant in relation to any unspecified amount assessed in the inquiry, and may make any other order sought by the applicant or otherwise considered by the court to be appropriate.
- (6) The registrar shall cause notice to be served on a party to whom this section applies of—
- (a) the action taken by the registrar under this section; and
 - (b) the party's right to apply under subsection (7) for the restoration of proceedings.
- (7) A party to whom this section applies may apply to the Small Claims Court for the restoration of the proceedings under section 443 by filing an interlocutory application (form 9).

Division 22.7 Inquiries

Subdivision 22.7.1 General procedure

429 Directions for inquiries

An inquiry shall be held in the following circumstances:

- (a) in accordance with a direction by the registrar under section 416 (2) (b) or section 417 (2) (b) (ii);
- (b) in an application for a common boundaries determination—as provided by the *Common Boundaries Act 1981*;
- (c) in accordance with a direction by the registrar under section 426 (1) or section 428 (3) (b) (ii);
- (d) in relation to proceedings originally instituted under part 3—in accordance with section 439;
- (e) in accordance with the terms of a restoration order;
- (f) as otherwise provided for by a territory law.

430 Inquiries—constitution of Small Claims Court

An inquiry shall be presided over by a Magistrate or referee sitting alone.

431 Inquiry procedure

- (1) The Small Claims Court shall deal with applications by way of inquiry.
- (2) The Small Claims Court is not bound by the rules of evidence, and may inform itself in any way it thinks fit.
- (3) The procedure to be followed in an inquiry shall be as directed by the Small Claims Court, subject to this part.
- (4) In giving directions for subsection (3), the Small Claims Court shall adopt such procedures as are likely to enable the inquiry to proceed expeditiously and with as little formality as possible.

432 Investigators

- (1) The Small Claims Court may, by order, appoint an investigator to assist in the investigation of any question of fact arising in proceedings.

- (2) An investigator shall investigate any question of fact referred to in the appointment, and give a written report to the Small Claims Court about the investigation.
- (3) An order under subsection (1) shall specify—
 - (a) particulars of the matter requiring investigation; and
 - (b) any conditions to which the appointment is subject.
- (4) The Small Claims Court shall give to an investigator's report in relation to proceedings the weight that the court thinks fit in its consideration of those proceedings.
- (5) An investigator is entitled to receive from the Territory the remuneration fixed by the Small Claims Court.
- (6) The Small Claims Court may order that a party or parties to proceedings in which an investigator is appointed pay some or all of the costs of remuneration of the investigator.

433 Giving evidence by oath or affirmation

- (1) Subject to this section, evidence in an inquiry shall not be given on oath or affirmation.
- (2) The Small Claims Court may require a person appearing as a witness in an inquiry to be examined on oath or affirmation if it appears to the court to be necessary or conducive to the proper determination of a matter at issue.
- (3) The Small Claims Court may administer, or cause to be administered, an oath or affirmation for the purposes of an inquiry.

434 Representation at inquiries

A party to proceedings may be represented at an inquiry by any other person.

436 Interlocutory applications

- (1) An interlocutory application to the Small Claims Court in proceedings shall be made by filing an interlocutory application (form 9), unless the court directs otherwise.
- (2) The registrar shall cause a copy of an interlocutory application filed under subsection (1) to be served on each other party to the proceedings no later than 3 days before the date set down for inquiring into the application, unless the Small Claims Court directs otherwise.
- (3) Subsection (2) does not apply to an application for an order for substituted or other service under section 468 (3).

437 Adjournment of inquiry

- (1) The Small Claims Court or the registrar may vary the day, time or place fixed for an inquiry.
- (2) The Small Claims Court shall adjourn an inquiry if it appears to the court to be necessary or conducive to the proper determination of a matter at issue.
- (3) If a party does not appear at the time and place to which an inquiry has been adjourned, the Small Claims Court may continue the inquiry in the absence of that party.

438 Transfer of small claims proceedings to general jurisdiction of court

- (1) The Small Claims Court may, at any stage in proceedings on an application, of its own motion or on application by a party to the application, order the application to be heard as a claim under part 3.
- (2) The Small Claims Court shall only make an order under subsection (1) if satisfied that in all the circumstances such an order would not be unfair to any party to the proceedings.

- (3) If the Small Claims Court makes an order under subsection (1) in relation to an application—
- (a) these rules apply as if, for any step taken in proceedings on the application, the corresponding step under these rules had been taken in proceedings on a claim; and
 - (b) any evidence given in the proceedings on the application is to be taken to have been given in proceedings on the claim.

439 Transfer of proceedings in general jurisdiction of court to small claims jurisdiction

- (1) The Magistrates Court may, at any stage of proceedings on a claim under part 3, on its own initiative or on application by any party to the proceedings, order that the claim be heard as an application under this part.
- (2) The Magistrates Court shall only make an order under subsection (1) in relation to a claim if satisfied that—
- (a) the claim could have been brought as an application under this part; and
 - (b) in all the circumstances such an order would not be unfair to any party to the proceedings.
- (3) If the Magistrates Court makes an order under subsection (1) in relation to a claim—
- (a) this part applies as if, for any step taken in proceedings on the claim, the corresponding step under this part had been taken in proceedings on an application; and
 - (b) any evidence given in the proceedings on the claim is to be taken to have been given in proceedings on the application.
- (4) In this section:
claim includes an application under section 22.

440 Discontinuance

- (1) The applicant may at any time discontinue proceedings in an inquiry.
- (2) If proceedings are discontinued before the commencement of the inquiry, the applicant shall give the registrar written notice of the discontinuance.
- (3) The registrar shall inform the respondent in writing of the discontinuance of proceedings upon receiving notice under subsection (2).
- (4) After proceedings have been discontinued under this section, the applicant may apply to the Small Claims Court for the restoration of the proceedings under section 443 by filing an interlocutory application (form 9).

441 Failure to appear

- (1) This section applies to a party to proceedings if—
 - (a) an inquiry notice (form 5) was served on the party in accordance with this part; and
 - (b) the party fails to appear at the time fixed for the inquiry, at any time to which the inquiry has been adjourned, or at any time during the inquiry, either personally or by a representative; and
 - (c) the Small Claims Court is not satisfied that there is a good reason for adjourning the inquiry.
- (2) If this section applies to an applicant in proceedings, or to both parties, the Small Claims Court may dismiss the claim.
- (3) If this section applies to a respondent in proceedings, but not to the applicant, the Small Claims Court may give judgment for the applicant.
- (4) The Small Claims Court shall give a party to whom this section applies written notice of—

- (a) the action taken by the Small Claims Court; and
 - (b) the party's right to apply under subsection (5) for the restoration of proceedings.
- (5) A party to whom this section applies may apply to the Small Claims Court for the restoration of the proceedings under section 443 by filing an interlocutory application (form 9).
- (6) The registrar may exercise the power of the Small Claims Court under this section.

442 Dismissal for abuse of process

- (1) The Small Claims Court may order the dismissal of proceedings, or any claim in proceedings, if it considers the proceedings or claim to be—
- (a) frivolous or vexatious; or
 - (b) otherwise an abuse of the process of the court.
- (2) The Small Claims Court may make an order for dismissal under subsection (1) on its own initiative or on application by the respondent.
- (3) The Small Claims Court may receive evidence in an inquiry into an application for an order for dismissal under subsection (1).

443 Restoration of proceedings

- (1) The Small Claims Court may make a restoration order (form 12) for proceedings to be restored on application as follows:
- (a) failure to respond to an application—under section 417 (6);
 - (b) following the making of a consent judgment—under section 415 (3), section 425 (4) or section 451 (4);
 - (c) failure to attend a conference—under section 428 (7);
 - (d) discontinuance of proceedings—under section 440 (4);

- (e) failure to appear at an inquiry—under section 441 (5).
- (2) In conjunction with a restoration order, the Small Claims Court may make any of the following additional orders:
- (a) an order for the setting aside of a judgment, including a default judgment, an interim order or a consent judgment;
 - (b) orders for the payment of costs;
 - (c) an order staying proceedings until the payment of costs;
 - (d) orders setting aside any enforcement proceedings, writ issued or order made as a consequence of a judgment set aside under this section;
 - (e) orders relating to the further conduct of the proceedings, including an order as to the priority of any inquiry and an order requiring that a conference be held between the parties;
 - (f) any other order relating to the restoration of proceedings that the court thinks just.
- (3) The Small Claims Court shall only make an order under subsection (2) setting aside a consent judgment if any of the following circumstances apply in relation to the application for the judgment or the entry of the judgment:
- (a) fraud;
 - (b) duress;
 - (c) suppression of relevant information or evidence;
 - (d) false evidence or information given and relied on;
 - (e) change of circumstances;
 - (f) impracticability of enforcement;
 - (g) any other ground of justice or equity justifying the setting aside of the judgment.

- (4) If the Small Claims Court refuses to make an order under subsection (1), it may make the orders for the payment of costs it considers necessary.
- (5) An order under this section shall be made on the terms the Small Claims Court thinks just.

Subdivision 22.7.2 Witnesses and evidence

444 Subpoena

- (1) The Small Claims Court or the registrar may issue a subpoena (form 13) requiring a person to appear before the registrar, the court or an investigator for the purposes of proceedings.
- (2) Subject to section 445, a subpoena shall require the person served with the subpoena to appear on a specified date, and at a specified time and place—
 - (a) to attend and give evidence; or
 - (b) to attend and give evidence and to produce any document or thing that is in the person's possession or control; or
 - (c) to produce any document or thing in the person's possession or control.
- (3) A person shall be taken to have complied with a subpoena under subsection (2) (c) if he or she delivers the document or thing to the registrar or investigator (as the case requires) before the date and time specified in the subpoena.
- (4) A subpoena may be issued in proceedings—
 - (a) at the request of a party to the proceedings or an investigator; or
 - (b) by the Small Claims Court on its own initiative; or
 - (c) by the registrar on the registrar's own initiative.

- (5) If an inquiry or the taking of evidence is adjourned, any person required by subpoena to attend shall attend on the date and at the time and place to which the inquiry or the taking of evidence is adjourned, unless excused by the Small Claims Court or the investigator (as the case requires).
- (6) A subpoena shall only be issued in proceedings if the person issuing the subpoena is satisfied that its issue is reasonably necessary for the proper determination of the proceedings.

445 Subpoena to produce

A person is only required to produce a document or thing under subpoena if—

- (a) the subpoena sufficiently specifies or describes it; and
- (b) the document or thing would be able to be required to be produced in the Supreme Court under a subpoena for production.

446 Retention of subpoenaed documents and things

- (1) A document or thing produced in accordance with a subpoena shall be returned by the Small Claims Court after the relevant proceedings are finalised.
- (2) For subsection (1), proceedings are to be taken to be finalised if—
 - (a) within 28 days after judgment by the Small Claims Court is given, no appeal has been instituted against that judgment; or
 - (b) if such an appeal is instituted—the appeal has been determined.
- (3) If an appeal is instituted against a judgment of the Small Claims Court in proceedings in which a document or thing is produced in accordance with a subpoena, the court shall deliver the document or thing to the Supreme Court.

447 Witness fees and expenses

- (1) A person who attends for the purpose of giving evidence before the Small Claims Court or an investigator under a subpoena is entitled to receive such fees and travelling expenses as the court directs in accordance with the scale and conditions applicable in relation to persons who attend as witnesses before the Supreme Court.
- (2) Fees and travelling expenses under subsection (1) are payable—
 - (a) if the subpoena was issued at the request of a party—in accordance with the direction of the Small Claims Court; or
 - (b) if the subpoena was not issued at the request of a party—by the Territory.

448 Enforcement of subpoena

If a person contravenes the *Magistrates Court Act 1930*, section 300, the Small Claims Court may—

- (a) issue a warrant for the apprehension of the person, requiring the person to be brought before the court or an investigator to give evidence and to produce any document or thing specified in the subpoena; and
- (b) order the person to pay any costs in the proceedings occasioned by the contravention.

Subdivision 22.7.3 Judgments

450 Finality of judgments

A judgment of the Small Claims Court (other than an interim order) is final and conclusive, subject to this part.

451 Consent judgments

- (1) If the parties to proceedings reach agreement before judgment has been given or entered in the proceedings, they may file a consent judgment application (form 10).

- (2) A consent judgment application under subsection (1) shall be—
 - (a) signed by or on behalf of each party to the agreement; and
 - (b) witnessed by a magistrate, a referee, the registrar, a legal practitioner or a justice of the peace.
- (3) If a consent judgment application is filed under subsection (1), the registrar shall enter a consent judgment (form 11) in the proceedings in accordance with the application.
- (4) A party to proceedings in which a consent judgment has been entered may apply to the Small Claims Court for the setting aside of the consent judgment and the restoration of the proceedings under section 443 by filing an interlocutory application (form 9).

452 Form of judgments

A judgment of the Small Claims Court other than a default judgment, an interim order or a consent judgment shall be in accordance with form 14.

453 Counterclaims and set-offs

- (1) The Small Claims Court shall, in giving judgment, take into account any set-off and any counterclaim for a total amount not exceeding \$10 000 established by the respondent or admitted by the applicant.
- (2) If a set-off or counterclaim referred to in subsection (1) exceeds the amount for which the applicant would otherwise be entitled to judgment, the Small Claims Court shall give judgment for the respondent for the amount of the excess.
- (3) If the respondent's total entitlement to any set-offs and in relation to any counterclaim exceeds \$10 000, he or she may—
 - (a) abandon the excess by limiting the total amount claimed to \$10 000; or
 - (b) apply to the Small Claims Court for an order under section 438 for the application to be heard as a claim under part 3.

454 Interest up to judgment—Small Claims Court

- (1) Section 230 (Interest up to judgment) applies in relation to a proceeding in the Small Claims Court as if it were a proceeding on a claim under part 3.
- (2) Section 231 (Judgment by default, confession or agreement—interest) applies to a default judgment in the Small Claims Court as if the judgment were a judgment by default under section 43.
- (3) Section 231 applies to a consent judgment in the Small Claims Court as if the judgment were a judgment by agreement under section 45.

455 Interest on judgment debts

- (1) Unless the Small Claims Court orders otherwise, interest is payable on the amount of a judgment debt that is unpaid.
- (2) Interest under subsection (1) forms part of the judgment debt, but interest is not payable on interest.
- (3) Interest under subsection (1) is worked out—
 - (a) from the day the judgment took effect, or from a later date (if any) decided by the Small Claims Court; and
 - (b) at the rate under section 234 (3) (Interest on judgments).

456 Costs

- (1) The Small Claims Court shall not make any order in relation to the costs of proceedings, except if expressly provided by these rules or any other territory law.
- (2) A judgment in favour of an applicant shall include an order that the respondent pay to the applicant—
 - (a) the amount of any fee paid by the applicant for the commencement of the proceedings; and

- (b) any charges and out-of-pocket expenses in respect of the proceedings (excluding the costs of representation by a legal practitioner or any other person).
- (3) The Small Claims Court may make an order for costs (except costs for representation by a legal practitioner or anyone else) to compensate a party in proceedings who has incurred out-of-pocket expenses in the proceedings unnecessarily due to the action of another party.

457 Orders to perform work

- (1) In addition to any other order made in giving judgment in proceedings, the Small Claims Court may make an order requiring the respondent in the proceedings—
 - (a) to perform work, or do any other thing, to rectify any defect in goods or services related to the claim in accordance with conditions set out in the order; or
 - (b) in default of the respondent performing that work or thing in accordance with the order, to pay an amount of money to the applicant.
- (2) As an alternative to an order under subsection (1), the Small Claims Court may make an order requiring the respondent—
 - (a) to perform work, or do any other thing, to rectify any defect in goods or services in accordance with the conditions set out in the order; and
 - (b) in addition—
 - (i) to pay an amount of money to the applicant; and
 - (ii) in default of the respondent performing that work or thing in accordance with the order, to pay an additional amount of money to the applicant.

458 Orders to perform work—conditions for payment

- (1) This section applies to a judgment requiring—
 - (a) a first party to pay money to the registrar; and
 - (b) a second party to perform work, or do any other thing, to rectify a defect in goods or services.
- (2) A judgment to which this section applies may provide that the money paid to the registrar by the first party is not to be paid out until the second party has performed the work or otherwise complied with the judgment.

459 Goods orders

Section 217 applies, with necessary changes, in relation to a judgment of the Small Claims Court in proceedings on a goods application.

460 Trespass

Subject to these rules, in proceedings on a trespass application the Small Claims Court may grant the same relief as the Supreme Court may grant in proceedings of a like nature instituted in the Supreme Court.

461 Debt declarations—orders

The Small Claims Court may make a debt declaration in a proceeding on an application for a debt declaration.

462 Other orders

In addition to any order referred to in this part, the Small Claims Court may, for the proceedings—

- (a) make any other order for the purposes of its jurisdiction under another territory law; or
- (b) make any other order that it thinks fit.

Subdivision 22.7.4 Enforcement of judgments

463 Application of rules

Judgments in proceedings on applications to the Small Claims Court may be enforced as follows:

- (a) debt applications—under part 19;
- (b) goods applications—under section 217;
- (c) damages applications—under part 19;
- (d) nuisance applications—as provided for by section 8;
- (e) trespass applications—as provided for by section 460;
- (f) applications for common boundaries determinations—under part 19;
- (g) in relation to any judgment of the court requiring the payment of an amount of money—under part 19;
- (h) in any application—as provided for by section 6.

464 Joint liability

Section 228 applies, with necessary changes, in relation to a judgment of the Small Claims Court in relation to which 1 or more persons is (or are) jointly liable.

465 Notice—orders made in person's absence

If the Small Claims Court makes an order affecting a person in the absence of that person, the registrar shall cause notice of that order to be served on the person as soon as practicable.

466 Enforcement of orders by executors and administrators

Section 154 applies in relation to an order of the Small Claims Court for the payment of an amount of money or costs where the person entitled to enforce the order has died.

467 Payment of money under judgment

- (1) An amount due under a judgment shall be paid to the registrar or as the Small Claims Court otherwise directs.
- (2) If a person pays to the registrar the whole of the amount due under a judgment, that person is no longer liable under that judgment to pay that amount.
- (3) The registrar shall pay out an amount of money paid to the registrar under subsection (1), and any amount paid into the Small Claims Court under section 413 in relation to the proceedings, subject to the fulfilment of any condition referred to in section 458 (2).

Division 22.8 Service of documents

468 Service

- (1) For this part, service of a document on a person shall be effected—
 - (a) by delivering the document to the person;
 - (b) by leaving the document at the last-known or usual place of residence or business of the person with some other person apparently living or employed at that place and apparently not less than 16 years old; or
 - (c) by the registrar causing the document to be posted—
 - (i) for an individual—to the person at the address of his or her last-known or usual place of residence or business; or
 - (ii) for a body corporate—to the body corporate at its last-known address.
- (2) After a document is served by post, the registrar shall complete a postal service certificate (form 15) in respect of that service.
- (3) If the Small Claims Court is satisfied that service of a document under subsection (1) cannot be effected, it may order that—
 - (a) the document be served in the other way it thinks fit; or

- (b) that a notice by advertisement or otherwise be substituted for service.
- (4) Service of a document by post—
 - (a) may be proved by production of the relevant postal service certificate completed under subsection (2); and
 - (b) shall, unless the contrary is proved, be deemed to have been effected 2 days after the date of posting.

469 Doubtful service

- (1) This section applies if—
 - (a) a document in proceedings has been served in a way other than by personal delivery; and
 - (b) the Small Claims Court is satisfied that—
 - (i) the document did not come to the knowledge of the party served within a reasonable time; or
 - (ii) doubt exists whether the document came to the knowledge of the party served within a reasonable time.
- (2) If this section applies, the Small Claims Court shall—
 - (a) not allow any fresh step in the proceedings to be taken against the party served; and
 - (b) make an order—
 - (i) that the proceedings be struck out or adjourned; or
 - (ii) that the relevant document be re-served on that party in the way (if any) specified in the order; and
 - (c) make the other orders, and give the directions, that it thinks just.
- (3) The Small Claims Court may proceed under subsection (2) on the application of the registrar or any party, or on its own initiative.

Part 23 Miscellaneous

472 Headings of court documents

- (1) Subject to subsection (2), a document to be filed in proceedings or served on a person in connection with proceedings shall be intitled, headed and concluded in accordance with form 1.
- (2) A document in proceedings (other than originating process, a document to be served on a person who is not a party to the proceedings, a judgment or an order) may bear an abbreviation of the title of the proceedings, being an abbreviation that is sufficient to identify the proceedings.
- (3) This section does not apply to a document in proceedings in the Small Claims Court.

473 Requirements for documents

- (1) A document to be filed in proceedings shall, except to the extent to which the nature of the document renders compliance impracticable—
 - (a) consist of paper of good and durable quality, being paper of the size known as International A4; and
 - (b) be in a clear and unobjectionable condition; and
 - (c) be written on 1 side only of the paper with a margin of not less than 5 cm on the left hand side of the paper; and
 - (d) be legibly, clearly and permanently written without blotting, erasure or such alterations as cause material disfigurement; and
 - (e) have a space of not less than 6 mm between each line; and
 - (f) bear, at the centre of the top of the first page, a description of the document; and
 - (g) have each page numbered.

- (2) Dates, amounts and other numbers in a document filed in proceedings shall be expressed in figures only.
- (3) A document to be filed in proceedings shall be lodged at the office of the court in duplicate together with such numbers of copies as is equal to the number of parties to the proceedings, and other persons (if any), to be served with the document.
- (4) A document shall not be filed if, because of a defect in the document or a failure to comply with these rules or for any other reason, the document would, if filed, be ineffective for the purpose for which it was lodged for filing.

474 Power of court in relation to scandalous etc documents

The court may order that any matter contained in a document filed in proceedings be struck out as scandalous, frivolous, vexatious, irrelevant or otherwise oppressive.

475 Notice of rejection of documents

If the registrar rejects a document lodged at the office of the court for filing in proceedings, he or she shall, either orally or in writing, give notice of the rejection and the reason for the rejection to the party who sought to file the document.

476 Signature of legal practitioner on documents

A document (other than an affidavit) to be filed by a party to proceedings that requires the signature of the legal practitioner for that party on the record in proceedings may be signed by a partner or employee of that legal practitioner or his or her agent.

477 Sealing duplicate documents

If any document filed in proceedings has been lost or destroyed, the registrar may seal a duplicate of the document on being satisfied, by affidavit or otherwise, of the loss or destruction.

479 Magistrate in chambers

- (1) Subject to subsection (2), a magistrate may, in chambers, give any judgment or decision or make any order in relation to any proceedings which he or she could lawfully give or make in court and which he or she considers may be properly given or made in chambers.
- (2) Subsection (1) does not apply in relation to a judgment or decision in proceedings if a magistrate has reserved his or her judgment or decision on any question of fact or law, and this subsection has effect irrespective of whether the judgment or decision is to be given after a hearing in court or in chambers.
- (3) The jurisdiction of the court to hear and determine an application in proceedings may be exercised by a magistrate in chambers.
- (4) A magistrate may adjourn into court the hearing of an application being heard in chambers.

480 Chamber business

- (1) Subject to section 123 (4), an application to a magistrate in chambers in respect of any proceedings shall be made by filing—
 - (a) notice of the application; and
 - (b) all affidavits and other documents on which it is intended to rely in support of the application; and
 - (c) if the registrar so requires—a draft form of the order sought.
- (2) The registrar shall, as soon as practicable, submit any documents filed under subsection (1), together with any other documents filed in the proceedings to a magistrate.

481 Consent orders

- (1) Subject to these rules, the registrar may exercise the power of the court to make any order in proceedings, being an order consented to—

- (a) by the parties to the application for the order; and
 - (b) by any other person who will be required to comply with the order or who will be affected by the order.
- (2) This section does not apply in relation to any power of the court under part 11.

482 Right of appearance

- (1) A party to proceedings may appear before the court or the registrar—
- (a) by a legal practitioner; or
 - (b) for an individual—personally; or
 - (c) for a corporation—by an officer of the corporation duly authorised by the corporation; or
 - (d) with the leave of the court or the registrar, by another person.
- (2) Subject to these rules, a person so appearing may address the court or the registrar and may examine and cross-examine witnesses.
- (3) A person who is not a legal practitioner is not entitled to receive or recover an amount of money or other remuneration or consideration for appearing on behalf of another person.
- (4) Subsection (3) does not operate to prevent an employee who, in the ordinary course of his or her employment, appears on behalf of his or her employer from receiving wages or salary for so appearing.
- (5) This section does not apply to proceedings in the Small Claims Court.
- (6) If the court has given a direction under the *Evidence (Miscellaneous Provisions) Act 1991*, section 20 (1) (Territory courts may take evidence and submissions from outside ACT) or section 32 (1) (Use of link in proceedings), a person who, under this section, is entitled to appear before the court or the registrar on his or her own or another person's behalf, may appear, address the court or the

registrar (as the case requires) and examine and cross-examine witnesses in accordance with the direction.

483 Review of decisions of registrar

If the registrar makes an order, gives a direction or does any other act in connection with proceedings, the court may, on application made by any party to the proceedings, review the order, direction or other act and may make any order by way of confirmation, variation, discharge or otherwise that the court thinks just.

484 Representation by legal practitioner

- (1) Subject to subsection (2), any matter or thing in relation to any proceedings that, under these rules or otherwise by law, is required or allowed to be done by a party to the proceedings may be done by his or her legal practitioner on the record in the proceedings.
- (2) Subsection (1) does not apply if the context or subject matter otherwise indicates or requires.

485 Appointment of legal practitioner

- (1) If a legal practitioner signs, and files on behalf of a party to proceedings, any originating process, notice of grounds of defence, reply or other document in the proceedings, the legal practitioner shall be taken to be the legal practitioner of the party on the record in the proceedings.
- (2) If, after proceedings are instituted, a party appoints a legal practitioner to act for him or her in the proceedings, the party or the legal practitioner shall sign and file a notice in accordance with form 67 of the appointment and serve a copy of the notice on each other party to the proceedings.

486 Change of legal practitioner

- (1) A party to proceedings is entitled at any time to change his or her legal practitioner in the proceedings.

- (2) If a party changes his or her legal practitioner in proceedings, the party or his or her new legal practitioner shall sign and file notice of the appointment of the new legal practitioner and serve a copy of the notice on each other party to the proceedings and, if practicable, on the former legal practitioner of the party.
- (3) If—
- (a) a legal practitioner (the *principal legal practitioner*) acts for a party in any proceedings; and
 - (b) another legal practitioner acts as agent for the principal legal practitioner in the proceedings; and
 - (c) the principal legal practitioner changes the legal practitioner so acting as agent;
- the party, the principal legal practitioner or the new agent shall sign and file a notice of the change and serve a copy of the notice on each other party to the proceedings and, if practicable, on the legal practitioner who was the former agent.
- (4) If a party to proceedings, without changing his or her legal practitioner, determines the authority of a legal practitioner to act for him or her in the proceedings—
- (a) the party shall sign and file notice of the determination and shall serve a copy of the notice on each other party to the proceedings and, if practicable, on his or her former legal practitioner;
 - (b) the former legal practitioner may sign and file notice of the determination and serve a copy of the notice on each of those other parties.
- (5) If a legal practitioner ceases to act for a party to proceedings, the legal practitioner may, subject to subsection (6), sign and file a notice of the cessation and serve a copy of the notice on each other party.

- (6) A legal practitioner shall not file or serve a notice referred to in subsection (5) without leave of the court unless he or she has, not less than 7 days before doing so, served on his or her former client notice of his or her intention to do so.
- (7) A legal practitioner who files a notice under subsection (5) shall, except where the notice is filed with the leave of the court, file and serve with the notice an affidavit showing compliance with subsection (6).
- (8) A legal practitioner may serve a notice under this section on a former client by posting it to the former client at the residential or business address of the former client last known to the legal practitioner.
- (9) A notice under this section shall be in accordance with form 67.

487 Time of effect of change etc of legal practitioner

A change referred to in section 486 shall take effect, and a legal practitioner shall become or cease to be the legal practitioner of a party in proceedings or the agent of that legal practitioner, as the case requires, when the notice required under that section has been filed and served.

488 Corporations acting in person

- (1) A corporation may, in respect of proceedings to which the corporation is or may become a party, authorise an officer of the corporation to sign any document or do any thing that a party acting in person may do.
- (2) A document signed or thing done by an officer authorised under subsection (1) shall be deemed to be signed or done by the corporation.
- (3) An authority shall—
 - (a) be given under the seal of the corporation; and

- (b) before the officer so authorised takes any step in any proceedings under the authority, be lodged with the registrar.
- (4) An authority may be lodged by lodging the authority or a machine copy or reproduction of the authority.
- (5) An authority may be expressed to be—
 - (a) only for the purposes of the proceedings named in the authority; or
 - (b) for the purposes of all proceedings to which the corporation is, or may become, a party.
- (6) On lodgment, an authority remains in force until a revocation signed by the secretary or other public officer of the corporation is lodged with the registrar.

489 Reckoning of time

If a period of time, being a period of 5 days or less, is prescribed or allowed for any purpose under these rules, that period shall be reckoned exclusive of any day when the office of the court is closed.

490 Extension and abridgment of time

- (1) In any proceedings, the court may, on the terms it thinks just, by order, extend or abridge the time prescribed or allowed by or under these rules for any purpose or fixed by any judgment or order of the court.
- (2) The court may extend time under subsection (1) either before or after the time prescribed, allowed or fixed expires or expired and whether or not an application for the extension was made before the time prescribed, allowed or fixed expired.
- (3) The period within which a party to proceedings would otherwise be required by or under these rules or by any order of the court to file, serve, or amend any pleading or other document may be extended by consent of the parties to the proceedings.

491 Fixing of times

If no time is fixed by these rules or by any judgment or order of the court for the doing of any thing in or in connection with proceedings, the court may, by order, fix the time within which the thing is to be done.

492 Irregularity in proceedings

- (1) If, in instituting proceedings or at any stage in the course of proceedings there is, because of any act or omission in or in connection with the proceedings (whether as regards time, place, manner, form, content or in any other respect) a failure to comply with any requirement of these rules or a direction given by the court under section 470—
 - (a) the failure shall be treated as an irregularity and shall not nullify the proceedings, any step taken or document filed in the proceedings or any judgment given or entered or order made in the proceedings; and
 - (b) subject to subsections (2) and (3), the court may, on the terms it thinks just, set aside, wholly or in part, the proceedings, any step taken or document filed in the proceedings or any judgment given or entered or order made in the proceedings, and exercise its powers under these rules to allow amendments and to make orders relating to the conduct of the proceedings generally.
- (2) The court shall not wholly set aside any proceedings under subsection (1) on the ground that the proceedings, not constituting an action for the recovery of a debt or liquidated demand, were instituted by the filing of a special claim.
- (3) The court shall not set aside any proceedings, any step taken or document filed in proceedings or any judgment given or entered or order made in proceedings on the ground of an irregularity referred to in subsection (1) on the application of a party to the proceedings unless the application is made within a reasonable time and before

the applicant has taken any fresh step in the proceedings after becoming aware of the irregularity.

493 Restoration of proceedings struck out

If proceedings have been struck out under an order of the court under these rules, the court may, on the application of any party to the proceedings, order that the proceedings be restored on the terms as to costs, the staying of the proceedings until the payment of costs, the priority of the hearing of the proceedings or otherwise, that the court thinks just.

494 Certified copies of official records

- (1) Subject to subsection (2), on receiving an application in accordance with form 68 or 69, as the case requires, from a person, the registrar shall give that person—
 - (a) a certificate in accordance with form 70, or a copy, certified in accordance with form 71, of a judgment or order of the court in proceedings; or
 - (b) a copy, certified in accordance with form 71, of any document filed in proceedings.
- (2) The registrar shall not give a certificate or a certified copy of a judgment or order or document filed in proceedings to a person, other than a party to the proceedings, under an application under subsection (1) unless the person satisfies the registrar or a magistrate that he or she has a good and sufficient reason for so applying.
- (3) A party to proceedings applying for a certificate, or a certified copy, of a judgment in the proceedings shall include in his or her application a statement of any amount that has been paid in respect of the judgment.
- (4) At the request of a defendant in the proceedings, the registrar shall give the defendant, free of charge, a copy of the originating process.

- (5) A certificate in accordance with form 70 or 71 in relation to proceedings in the Small Claims Court is to be expressed as having been issued from the Small Claims Court in relation to proceedings in that court.

495 Records of default judgments

Any person may inspect a record of the court that contains particulars of any of the following:

- (a) a judgment that has been entered under section 43;
- (b) the setting aside of such a judgment under section 221;
- (c) in relation to proceedings in the Small Claims Court—
 - (i) a default judgment within the meaning of part 22; or
 - (ii) a restoration order under section 443 setting aside such a judgment.

496 Infant plaintiffs

A person who has not attained full age may institute proceedings for the recovery of wages, salary or other money due to him or her in respect of his or her employment as if he or she were of full age.

M 497 Proceeding in business name if unregistered etc

Schedule 1

Schedule 1

(see s 231)

Table 1.1

column 1 item	column 2 period	column 3 rate of interest % per year
1	any period before 1 July 1981	13.375
2	1 July 1981 to and including 30 June 1982	15.00
3	1 July 1982 to and including 31 December 1982	17.50
4	1 January 1983 to and including 31 December 1983	15.50
5	1 January 1984 to and including 30 June 1984	12.375
6	1 July 1984 to and including 31 December 1984	14.75
7	1 January 1985 to and including 30 June 1985	13.75
8	1 July 1985 to and including 31 December 1985	17.25
9	1 January 1986 to and including 30 June 1986	20.625
10	1 July 1986 to and including 31 December 1986	18.125
11	1 January 1987 to and including 30 June 1987	19.25

column 1 item	column 2 period	column 3 rate of interest % per year
12	1 July 1987 to and including 29 February 1988	18.75
13	1 March 1988 to and including 28 February 1989	16.125
14	1 March 1989 to and including 31 August 1989	17.875
15	1 September 1989 to and including 14 January 1991	20.75

Table 1.2

column 1 item	column 2 period	column 3 rate of interest % per annum
1	any period before 1 July 1981	13.50
2	1 July 1981 to and including 31 December 1982	16.25
3	1 January 1983 to and including 30 June 1985	14.00
4	1 July 1985 to and including 29 February 1988	19.00
5	1 March 1988 to and including 31 August 1989	17.00
6	1 September 1989 to and including 14 January 1991	20.75
7	15 January 1991 to and including 14 July 1991	17.50

Schedule 1

column 1 item	column 2 period	column 3 rate of interest % per annum
8	15 July 1991 to and including 14 January 1992	15.75
9	15 January 1992 to and including 14 July 1992	13.75
10	15 July 1992 to and including 14 January 1993	11.50
11	15 January 1993 to and including 31 January 1994	10.00
12	1 February 1994 to and including 31 July 1995	9.00
13	1 August 1995 to and including 31 March 1997	10.75
14	1 April 1997 to and including 30 April 1998	9.55
15	any period after 30 April 1998	8.45

Dictionary

(see s 2)

Note 1 The Legislation Act contains definitions and other provisions relevant to these rules.

Note 2 For example, the Legislation Act, dict, pt 1 defines the following terms:

- child
- government solicitor.

Note 3 For the meaning of terms defined in the *Magistrates Court Act 1930*, dict, see s 7.

account, for part 19 (Enforcement of judgments)—see section 287.

appellant, for an appeal in which there are 2 or more appellants, for part 21 (Appeals to Supreme Court), means all or any of the appellants.

copy, in relation to a document to be served in a proceeding, means—

- (a) if the document has been filed—a true copy sealed or stamped with the court’s seal; and
- (b) in any other case—a true copy.

costs, in relation to a proceeding, means costs between party and party of and incidental to the proceeding.

cross-claim means a claim (whether by way of counterclaim, cross-action, set-off or otherwise) pleaded in a notice of grounds of defence filed by a defendant in a proceeding.

debt due or accruing, for part 19 (Enforcement of judgments)—see section 287 (3).

defendant means the person against whom a proceeding has been begun.

earnings, in relation to a person, for part 19 (Enforcement of judgments)—see section 287.

examination summons, for part 19 (Enforcement of judgments)—see section 287.

examiner means a person appointed by the court to conduct an examination under section 202.

file a document means lodge the document in the court registry for inclusion in the court record.

garnishee, for part 19 (Enforcement of judgments)—see section 287.

garnishee order, for part 19 (Enforcement of judgments)—see section 287.

giving, of a judgment, for part 19 (Enforcement of judgments)—see section 287 (2).

instalment order, for part 19 (Enforcement of judgments)—see section 287.

insurer means a person who gives a bond mentioned in section 85.

judgment, for part 19 (Enforcement of judgments)—see section 287.

judgment creditor, for part 19 (Enforcement of judgments)—see section 287.

judgment debt, for part 19 (Enforcement of judgments)—see section 287.

judgment debtor, for part 19 (Enforcement of judgments)—see section 287.

officer, of a corporation, includes a director and a person having (whether alone or with others) powers of management, direction or control of the corporation.

originating process means—

- (a) a claim; or
- (b) an application mentioned in section 22.

person named, in relation to a subpoena issued under section 187, means the person to whom the subpoena is addressed.

person under disability means—

- (a) a child; or
- (b) a person with a mental disability.

person with a mental disability, in relation to a proceeding, means a person who is not legally competent to be a party to the proceeding, and includes such a person even if a guardian or manager has not been appointed for the person under the *Guardianship and Management of Property Act 1991*.

plaintiff means the person by whom a proceeding has been begun.

pleading means a claim, notice of grounds of defence, reply or third or subsequent party notice filed in a proceeding.

prescribed percentage means—

- (a) if the relevant amount is less than \$10 000—33%; or
- (b) if the relevant amount is not less than \$10 000 but is less than \$25 000—67%; or
- (c) if the relevant amount is not less than \$25 000 but is less than \$40 000—80%; or
- (d) if the relevant amount is not less than \$40 000—90%.

proceeding means a proceeding in the court.

property, for part 17 (Interpleader)—see section 239.

relevant amount, in relation to proceedings—see section 259.

subpoena for production means a written order requiring the person named in it to attend as directed by the order and to produce a document or thing for the purpose of evidence.

subpoena to give evidence means a written order requiring the person named in it to attend as directed by the order for the purpose of giving evidence.

third party, for part 8 (Third-party procedure)—see section 56.

writ of execution, for part 19 (Enforcement of judgments)—see section 287.

Endnotes

1 About the endnotes

Amending and modifying laws are annotated in the legislation history and the amendment history. Current modifications are not included in the republished law but are set out in the endnotes.

Not all editorial amendments made under the *Legislation Act 2001*, part 11.3 are annotated in the amendment history. Full details of any amendments can be obtained from the Parliamentary Counsel's Office.

Uncommenced amending laws and expiries are listed in the legislation history and the amendment history. These details are underlined. Uncommenced provisions and amendments are not included in the republished law but are set out in the last endnote.

If all the provisions of the law have been renumbered, a table of renumbered provisions gives details of previous and current numbering.

The endnotes also include a table of earlier republications.

2 Abbreviation key

am = amended	ord = ordinance
amdt = amendment	orig = original
ch = chapter	par = paragraph/subparagraph
def = definition	pres = present
dict = dictionary	prev = previous
disallowed = disallowed by the Legislative Assembly	(prev...) = previously
div = division	pt = part
exp = expires/expired	r = rule/subrule
Gaz = gazette	renum = renumbered
hdg = heading	reloc = relocated
IA = Interpretation Act 1967	R[X] = Republication No
ins = inserted/added	RI = reissue
LA = Legislation Act 2001	s = section/subsection
LR = legislation register	sch = schedule
LRA = Legislation (Republication) Act 1996	sdiv = subdivision
mod = modified/modification	sub = substituted
o = order	SL = Subordinate Law
om = omitted/repealed	<u>underlining</u> = whole or part not commenced or to be expired

Endnotes

3 Legislation history

3 Legislation history

These rules were made as part of the *Court Procedures Act 2004* (see A2004-59, s 100 and sch 2).

Magistrates Court (Civil Jurisdiction) Rules 2004 SL2004-58

taken to have been notified LR 2 September 2004 (A2004-59, s 100 (3) (a))

s 1 taken to have commenced 2 September 2004 (LA s 75 (1))

remainder commenced 10 January 2005 (A2004-59, s 100 (3) (b))

Note Rules exp 1 July 2006 (see Court Procedures Act 2004 A2004-59, s 100), but until 1 January 2007 continue to apply for the purpose of proceedings in the Magistrates Court as if they had not expired (see Court Procedures Rules 2006, SL2006-29, r 7010).

as amended by

Court Procedures (Consequential Amendments) Act 2004 A2004-60 sch 1 pt 1.10, pt 1.51, pt 1.52

notified LR 2 September 2004

s 1, s 2 commenced 2 September 2004 (LA s 75 (1))

sch 1 pt 1.10, pt 1.51, pt 1.52 commenced 10 January 2005 (s 2 and see Court Procedures Act 2004 A2004-59, s 2 and CN2004-29)

Domestic Violence and Protection Orders Amendment Act 2005 A2005-13 sch 1 pt 1.13

notified LR 24 March 2005

s 1, s 2 commenced 24 March 2005 (LA s 75 (1))

sch 1 pt 1.13 commenced 25 March 2005 (s 2)

Court Procedures Amendment Rules 2005 (No 1) SL2005-13 pt 2

notified LR 7 July 2005

r 1, r 2 commenced 7 July 2005 (LA s 75 (1))

pt 2 commenced 8 July 2005 (r 2)

Justice and Community Safety Legislation Amendment Act 2005 (No 4) A2005-60 sch 1 pt 1.18

notified LR 1 December 2005

s 1, s 2 taken to have commenced 23 November 2005 (LA s 75 (2))

sch 1 pt 1.18 commenced 22 December 2005 (s 2 (4))

as modified by

Court Procedures Rules 2006 SL2006-29 sch 7

notified LR 16 June 2006

s 1, s 2 commenced 16 June 2006 (LA s 75 (1))

sch 7 commenced 1 July 2006 (s 2)

4 Amendment history

Application of rules

s 4 am A2005-13 amdt 1.44

Institution of proceedings

pt 3 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.457

Lodgment and filing of originating process

s 13 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.457

Numbering of proceedings

s 14 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.457

Contents of originating process

s 15 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.457

Signing of originating process

s 16 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.457

Proceedings by claim

s 17 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.457

When proceeding by claim begins

s 17A ins SL2005-13 r 4

Form of claim

s 18 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.457

More than 1 cause of action

s 19 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.457

Division of cause of action

s 20 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.457

Endnotes

4 Amendment history

Abandonment of excess

s 21 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.457

Proceedings by application

s 22 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.457

When proceeding by application begins

s 22AA ins SL2004-13 r 5

Originating process struck out after 1 year

s 22A reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.457
am SL2005-13 r 6
(3), (4) exp 10 January 2006 (s 22A (4))

Service

pt 4 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.459

Service of documents generally

s 23 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.459

Service of originating process by post

s 24 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.459

Substituted service

s 25 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.459

Service on legal practitioner

s 26 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.459

Service at address for service

s 27 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.459

Address for service

s 28 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.459

Time of service

s 29 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.459

Proof of service of documents

s 30 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.459

Doubtful service

s 31 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.459

No need for production of original document

s 32 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.459

Waiver of objection to service

s 33 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.459

Cessation and renewal of claim

pt 5 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.460

Cessation of original claim

s 34 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.460

Renewal of claim

s 35 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.460

Cessation of renewed claim

s 36 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.460

Defence, judgment by default, confession or agreement, and special defences

pt 6 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.467

Notice of grounds of defence

div 6.1 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.467

Filing of notice of grounds of defence

s 37 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.467

Form of notice of grounds of defence

s 38 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.467

Service of notice of grounds of defence

s 39 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.467

Reliance on defence not disclosed

s 40 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.467

Endnotes

4 Amendment history

Judgment in default of defence

div 6.2 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.467

Interlocutory judgment by default on ordinary claim

s 41 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.467

Assessment of recoverable amount following interlocutory judgment

s 42 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.467

Judgment by default on special claim

s 43 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.467

Judgment by confession

div 6.3 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.467

Judgment by confession

s 44 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.467

Judgment by agreement

div 6.4 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.467

Judgment by agreement

s 45 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.467

Special defences

div 6.5 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.467

Defence of tender before action

s 46 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.467

Defence of set-off

s 47 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.467

Cross-claim

s 48 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.467

Abandonment of excess of cross-claim

s 49 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.467

Proceedings on cross-claim

s 50 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.467

Trial of cross-claim

s 51 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.467

Reply

pt 7 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.468

Filing of reply

s 52 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.468

Form of reply

s 53 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.468

Service of reply

s 54 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.468

Defence to cross-claim

s 55 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.468

Third-party procedure

pt 8 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.470

Meaning of third party

s 56 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.470

Filing of third-party notice

s 57 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.470

Service of documents

s 58 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.470

Stay of proceedings

s 59 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.470

Rights and liabilities of third party

s 60 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.470

Endnotes

4 Amendment history

Procedure on hearing

s 61 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.470

Enforcement

s 62 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.470

Subsequent joinder of parties

s 63 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.470

Separate trials

s 64 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.470

Codefendants

s 65 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.470

Costs in proceedings if third party joined

s 66 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.470

Discontinuance and withdrawal

pt 9 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.471

Discontinuance

s 67 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.471

Withdrawal

s 68 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.471

Costs

s 69 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.471

Effect of discontinuance

s 70 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.471

Payment into court

pt 10 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.473

How money paid into court

s 71 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.473

Payment by defendant

s 72 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.473

Form of notice of payment

s 73 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.473

Service of notice of payment into court

s 74 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.473

Abandonment of cross-claim

s 75 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.473

No admission of liability

s 76 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.473

Acceptance of amount paid into court

s 77 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.473

Effect of acceptance of money paid into court

s 78 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.473

Withdrawal of money paid into court

s 79 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.473

Order for payment out after acceptance

s 80 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.473

Payment of money under defence of tender

s 81 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.473

Nondisclosure of payment into court

s 82 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.473

Costs if money paid into court

s 83 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.473

Money paid into court remaining at judgment

s 84 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.473

Endnotes

4 Amendment history

Lodgment of bond

s 85 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.473

Persons under disability

pt 11 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.475

Capacity as regards proceedings

s 86 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.475

Liability for costs

s 87 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.475

Entitlement to be next friend or guardian ad litem

s 88 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.475

Appointment of next friend

s 89 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.475

Appointment of guardian ad litem

s 90 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.475

Record of appointee

s 91 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.475

Removal of next friend or guardian ad litem

s 92 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.475

Admission on pleadings

s 93 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.475

Judgment in proceedings if no guardian ad litem appointed

s 94 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.475

Compromise before action

s 95 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.475

Approval of settlement involving person under disability

s 96 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.475

Money recovered by person under disability

s 97 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.475

Service on person under disability

s 98 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.475

Pleadings and particulars

pt 12 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.477

Pleadings generally

div 12.1 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.477

Paragraphs in pleadings

s 99 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.477

Facts in evidence

s 100 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.477

Brevity

s 101 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.477

Documents and spoken words

s 102 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.477

Presumed facts

s 103 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.477

Conditions precedent

s 104 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.477

Money claims

s 105 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.477

Matters for specific pleading

s 106 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.477

Contributory negligence

s 107 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.477

Endnotes

4 Amendment history

- New matter**
s 108 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.477
- Departure**
s 109 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.477
- Points of law**
s 110 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.477
- Admissions and traverse**
s 111 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.477
- Joinder of issue**
s 112 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.477
- Striking out of inadequate etc pleading**
s 113 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.477
- General issue abolished**
s 114 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.477
- Particulars**
div 12.2 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.477
- Sufficient particulars**
s 115 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.477
- Fraud etc**
s 116 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.477
- Condition of mind**
s 117 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.477
- Negligence and breach of statutory duty**
s 118 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.477
- Out-of-pocket expenses etc**
s 119 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.477

Amount claimed for property damage

s 120 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.477

How particulars in pleadings given

s 121 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.477

Further and better particulars

s 122 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.477

Interlocutory matters

pt 13 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Interlocutory application

div 13.1 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Interlocutory applications

s 123 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Hearing of motion

s 124 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Costs on application

s 125 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Amendment

div 13.2 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

General power of amendment

s 126 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Amendment of pleading without leave

s 127 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Consequential amendment of defence or reply

s 128 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Disallowance of amendment

s 129 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Endnotes

4 Amendment history

Duration of leave

s 130 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Direction for mode of amendment

s 131 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Simple mode of amendment

s 132 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Mode of amendment of fresh document

s 133 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Service after amendment

s 134 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Statutes of limitation

s 135 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Amendment of judgment, order or certificate to correct error

s 136 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Costs in relation to amendment

s 137 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Summary judgment

div 13.3 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Summary judgment for plaintiff

s 138 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Summary stay or dismissal

s 139 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Residue of proceedings

s 140 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Dismissal for want of prosecution

s 141 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

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- Parties**
div 13.4 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479
- Joinder of parties generally**
s 142 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479
- Joint right**
s 143 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479
- Common liability**
s 144 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479
- Inconvenient joinder of parties**
s 145 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479
- Misjoinder and nonjoinder of parties**
s 146 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479
- Joinder of parties by order**
s 147 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479
- Removal of parties**
s 148 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479
- Death, transmission etc**
s 149 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479
- Further conduct of proceedings**
s 150 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479
- Failure to proceed after death of party**
s 151 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479
- Representatives re concurrent interests**
s 152 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479
- Deceased person**
s 153 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Endnotes

4 Amendment history

Executors and administrators

s 154 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Consolidation

div 13.5 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Consolidation

s 155 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Admissions

div 13.6 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Voluntary admissions

s 156 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Notice to admit facts

s 157 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Admission of documents discovered

s 158 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Judgment on admissions

s 159 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Restricted effect of admissions

s 160 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Costs

s 161 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Interrogatories

div 13.7 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Interrogatories

s 162 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Discovery and inspection

div 13.8 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Notice for discovery

s 163 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Discovery on notice

s 164 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Limitation of discovery on notice

s 165 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Codefendants

s 166 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Order for general discovery

s 167 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Contents of affidavit of discovery

s 168 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Absence of privilege

s 169 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Order for particular discovery

s 170 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Document referred to in pleading or affidavit

s 171 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Order for production

s 172 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Power to take copies

s 173 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Production to court

s 174 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Inspection to decide objection

s 175 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Endnotes

4 Amendment history

Order only if necessary

s 176 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Default

s 177 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Public interest

s 178 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.479

Hearing

pt 14 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.496

Setting down for hearing

div 14.1 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.496

Certificate of readiness for hearing

s 179 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.496

Application for expedited hearing

s 180 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.496

Procedure on hearing

div 14.2 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.496

Court's direction in relation to conduct of hearing

s 182 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.496

Order of presentation of cases

s 183 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.496

Procedure if both parties appear

s 184 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.496

Procedure in absence of party

s 185 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.496

Procedure if neither party appears

s 186 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.496

Subpoena to witness

div 14.3 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.496

Issue of subpoena

s 187 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.496
ss renum R1 LA (see A2004-60 amdt 1.492)
am SL2005-13 r 7

Production by non-party

s 188 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.496

Setting aside of subpoena

s 189 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.496

Production on notice

s 190 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.496

Adjournment, stay or postponement of proceedings

div 14.4 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.496

Adjournment of proceedings

s 191 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.496

Stay of proceedings

s 192 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.496

Postponement of hearing by registrar

s 193 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.496

Evidence

pt 15 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.499

Evidence generally

div 15.1 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.499

Oral evidence

s 195 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.499

Evidence by affidavit

s 196 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.499

Endnotes

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Examination on oath

s 197 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.499

Proof of court documents

s 198 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.499

Medical evidence

s 199 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.499

Privilege

s 200 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.499

Dispensing with rules of evidence

s 201 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.499

Examinations de bene esse

div 15.2 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.499

Order for examination of witnesses

s 202 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.499

Affidavits

div 15.3 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.499

Time for swearing affidavits

s 203 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.499

Form of affidavit

s 204 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.499

Irregularity in affidavit

s 205 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.499

Filing and service of affidavit

s 206 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.499

Cross-examination of deponent

s 207 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.499

Contents of affidavits

s 208 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.499

Deponents for affidavits answering interrogatories or of discovery

s 209 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.499

Affidavit by illiterate or blind person

s 210 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.499

Affidavit by person unable to understand English

s 211 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.499

Annexures and exhibits to affidavits

s 212 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.499

Alterations in affidavits

s 213 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.499

Scandalous or offensive matter

s 214 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.499

Judgment

pt 16 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.510

Powers of court on judgment

s 215 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.510

Damages to time of assessment in certain cases

s 216 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.510

Judgment in actions relating to detention of goods

s 217 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.510
ss renum R1 LA (see A2004-60 amdt 1.503)

Judgment for costs only

s 218 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.510

Time for compliance

s 219 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.510

Endnotes

4 Amendment history

Judgment final and conclusive

s 220 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.510

Setting aside of judgment or order

s 221 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.510

Setting aside of judgment entered irregularly

s 222 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.510

Time of effect of judgment or order

s 223 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.510

Reservation of judgment or decision

s 224 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.510

Minute of judgment

s 225 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.510

Formal order for judgment

s 226 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.510

Evidence of judgment

s 227 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.510

Joint liability

s 228 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.510

Setting off of judgments

s 229 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.510

Interest up to judgment

s 230 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.510
pars renum R1 LA

Judgment by default, confession or agreement—interest

s 231 (1), (2) reloc from Magistrates Court (Civil Jurisdiction) Act
1982 by A2004-60 amdt 1.510
(3) reloc from Magistrates Court (Civil Jurisdiction) Regulation
1987 s 3 by A2004-60 amdt 1.582

Judgment for interest only

s 232 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.510

Amendment of claim for interest

s 233 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.510

Interest on judgments

s 234 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.510

Limitation periods

s 235 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.510

Payment of judgment debts generally

s 236 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.510

Payment of part of judgment debt

s 237 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.510

Entry and enforcement of judgment in Supreme Court

s 238 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.510

Interpleader

pt 17 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.511

Meaning of property for pt 17

s 239 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.511

Interpleader by defendant

s 240 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.511

Interpleader by bailiff

s 241 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.511

When interpleader proceeding begins

s 241A ins SL2005-13 r 8

Notice of application for relief

s 242 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.511

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Interpleader proceedings

s 243 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.511

Service of documents

s 244 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.511

Adverse titles

s 245 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.511

Costs

pt 18 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.518

General

div 18.1 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.518

Costs in discretion of court or to follow event

s 246 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.518

Time for exercise of court's powers in relation to costs

s 247 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.518

Fixing of costs

s 248 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.518

Agreement about costs

s 249 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.518

Entitlement to taxation

s 250 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.518

Costs part of judgment debt

s 251 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.518

Court's power about costs if no jurisdiction

s 252 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.518

Power of court to vary entitlement to taxed costs

s 253 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.518

Time for payment of costs

s 254 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.518

Taxation if judgment subject to appeal etc

s 255 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.518

Noncompliance with rules or order

s 256 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.518

Liability of solicitor for costs

s 257 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.518

Costs—certain applications under Common Boundaries Act

s 257A reloc from Common Boundaries Act 1981 s 9 by A2004-60
amdt 1.66

Particular items

div 18.2 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.518

Nature of costs to be allowed or disallowed on taxation

s 258 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.518

Scale of costs

s 259 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.518

Scale of costs for proceedings on cross-claim

s 260 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.518

Scale of costs in enforcement proceedings

s 261 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.518

**Scale of costs in proceedings if there are separate judgments against
defendants**

s 262 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.518

Amount paid to nonlegal representative

s 263 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.518

Retainer to legal practitioner

s 264 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.518

Endnotes

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Brief fees paid to more than 1 barrister

s 265 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.518

Refresher fees

s 266 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.518

Fees when barrister absent

s 267 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.518

Reckoning of 5 hour periods

s 268 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.518

Amounts paid to witnesses

s 269 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.518

Expenses of preparing plans etc

s 270 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.518

Disbursements

s 271 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.518

Costs not otherwise provided for

s 272 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.518

Taxation

div 18.3 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.518

Filing, and appointment to tax, bill of costs

s 273 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.518

Contents of bills of costs

s 274 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.518

General powers of registrar on taxation

s 275 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.518

Notice of adjournment of taxation proceedings

s 276 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.518

Report to court s 277	reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.518
Reference to court for directions s 278	reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.518
Default of party entitled s 279	reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.518
Cross costs s 280	reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.518
Certificate of taxed costs s 281	reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.518
Review of taxation s 282	reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.518
Costs of proceedings before registrar on taxation s 283	reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.518
Fee to barrister on taxation proceedings s 284	reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.518
Attendance of parties on taxation s 285	reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.518
Security for costs div 18.4 hdg	reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.518
Security for costs s 286	reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.518
Enforcement of judgments pt 19 hdg	reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.538
Preliminary div 19.1 hdg	reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.538

Endnotes

4 Amendment history

Interpretation for pt 19

s 287 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Exercise of powers

s 288 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Costs

s 289 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Court Procedures Act 2004, s 81 not to apply

s 290 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Court may exercise powers of registrar

s 291 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Orders at time of judgment

div 19.2 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Instalment and garnishee orders

s 292 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Order for issue of writ of execution

s 293 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Examination procedures

div 19.3 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Notice requiring financial information

s 294 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Issue of examination summons

s 295 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Content of examination summons

s 296 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Service of examination summons

s 297 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Examination of judgment debtor

s 298 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Orders following examinations

s 299 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Report of certain examinations

s 300 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Subsequent examinations

s 301 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Failure to attend in answer to summons

s 302 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Warrants

s 303 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Police assistance

s 304 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Examination after issue of warrant

s 305 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Refusal to be examined

s 306 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Registrar may adjourn examination

s 307 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Instalment orders

div 19.4 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Instalment orders on application by judgment debtor

s 308 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Instalment orders by agreement

s 309 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Endnotes

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Objection by judgment creditor to instalment order

s 310 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Hearing by court

s 311 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Service of instalment orders

s 312 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Judgment creditor may apply for variation or revocation

s 313 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Stay of enforcement of judgment

s 314 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Payment to judgment creditor

s 315 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Default

s 316 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Garnishee orders

div 19.5 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Orders on application to registrar

s 317 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Grounds for refusing orders

s 318 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Form and effect of orders

s 319 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Service of garnishee orders

s 320 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Stay of garnishee orders attaching earnings

s 321 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Part only of earnings may be attached

s 322 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

One order attaching earnings to operate at a time

s 323 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Limitations on payments under orders attaching earnings

s 324 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Accounts with authorised deposit-taking institutions

s 325 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Direct crediting—veterans' pensions

s 326 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Payments by garnishees

s 327 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Time for payment

s 328 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Notice by garnishee to judgment creditor

s 329 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Application to vary or revoke garnishee order

s 330 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Application for instalment order

s 331 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Determination of application

s 332 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Court may order writ of execution to be issued

s 333 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

No debts due or accruing

s 334 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

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Failure to comply with order

s 335 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Lien or claim of third party on debt

s 336 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Excess paid by garnishee

s 337 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Reduction of attached debt

s 338 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Deductions by garnishees

s 339 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Judgment debtor ceases employment

s 340 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Stay of enforcement of judgment

s 342 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Execution against personal property

div 19.6 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Issue of writs of execution

s 343 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Leave to issue required in certain circumstances

s 344 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Form of writ of execution

s 345 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Priority and duration of writs

s 346 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Seizure of property for sale

s 347 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Seizure of money and things in action

s 348 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Entry, search and seizure—bailiff's powers

s 349 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Safekeeping of property seized

s 350 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Property seized not abandoned

s 351 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Removal of property seized

s 352 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Notice of seizure

s 353 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Exempt property

s 354 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Stay of sale of property seized

s 355 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Payment preventing execution

s 356 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Suspension of execution by judgment creditor

s 357 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Agreements to withdraw and re-enter

s 358 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Deposit to cover costs of execution

s 359 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Conditions of sale

s 360 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

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Time of sale

s 361 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Postponement

s 362 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Determining market value

s 363 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Judgment debtor may challenge market value

s 364 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Sale by public auction

s 365 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Sale by private agreement

s 366 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Terms about payment

s 367 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Sale price to be recorded

s 368 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Purchase by bailiffs or auctioneer prohibited

s 369 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Auctioneer to account

s 370 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Surplus sale proceeds paid to judgment debtor

s 371 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Costs of execution

s 372 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Payment of amounts raised to registrar

s 373 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.538

Proceeds of writ	
s 374	reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.538
Account	
s 375	reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.538
Order for disposal	
s 376	reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.538
Property to be returned to judgment debtor	
s 377	reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.538
Separate execution for costs	
s 378	reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.538
Liability of bailiffs	
s 380	reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.538
Miscellaneous	
div 19.7 hdg	reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.538
Enforcement of payment directed by Essential Services Consumer Council	
s 380A	reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.538
Keeping of records	
s 380B	reloc from Magistrates Court (Civil Jurisdiction) Regulation 1987 s 6 by A2004-60 amdt 1.585
Service and execution of process	
s 380C	reloc from Magistrates Court (Civil Jurisdiction) Regulation 1987 s 7 by A2004-60 amdt 1.585
Notice of service of process	
s 380D	reloc from Magistrates Court (Civil Jurisdiction) Regulation 1987 s 8 by A2004-60 amdt 1.585
Receipt for money	
s 380E	reloc from Magistrates Court (Civil Jurisdiction) Regulation 1987 s 9 by A2004-60 amdt 1.585
Return on writ	
s 380F	reloc from Magistrates Court (Civil Jurisdiction) Regulation 1987 s 10 by A2004-60 amdt 1.585

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Notices

s 380G reloc from Magistrates Court (Civil Jurisdiction) Regulation 1987 s 11 by A2004-60 amdt 1.585

Bailiff not to act as agent

s 380H reloc from Magistrates Court (Civil Jurisdiction) Regulation 1987 s 12 by A2004-60 amdt 1.585

Appeals to Supreme Court

pt 21 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.542

Application for leave to appeal

s 388 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.542

Institution of appeal

s 389 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.542

Substituted service of notice of appeal

s 390 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.542

Powers of Supreme Court on appeal

s 393 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.542
om A2005-60 amdt 1.103

Small Claims Court

pt 22 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.575

Preliminary

div 22.1 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.575

Definitions for pt 22

s 394 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.575
def **applicant** reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.575
def **application** reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.575
def **common boundaries determination** reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.575
def **conference** reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.575
def **consent judgment** reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.575

def **damages application** reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.575

def **debt application** reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.575

def **debt declaration** reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.575

def **default judgment** reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.575

def **functions** reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.575

def **goods application** reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.575

def **inquiry** reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.575

def **interim order** reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.575

def **investigator** reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.575

def **judgment** reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.575

def **nuisance application** reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.575

def **order** reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.575

def **originating application** reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.575

def **proceedings** reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.575

def **referee** reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.575

def **respondent** reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.575

def **response** reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.575

def **restoration order** reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.575

def **specified** reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.575

def **subpoena** reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.575

def **trespass application** reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.575

def **unspecified** reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.575

Explanatory material in forms etc

s 394A reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by A2004-60 amdt 1.575

Endnotes

4 Amendment history

Application of rules to small claims proceedings

s 395 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Commencement of proceedings

div 22.3 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Assistance to members of public

s 403 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Originating applications

s 404 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Single application for each matter

s 405 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Debt declarations

s 406 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Interest claims

s 407 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Service of originating applications

s 408 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Amendments

s 409 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Pre-conference procedures

div 22.4 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Application—common boundaries applications

s 410 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Response

s 411 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Admission of liability

s 412 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Admission of liability—payment of money

s 413 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Admission of liability—bonds

s 414 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Admission of liability—acceptance by applicant

s 415 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Contested applications—conferences and inquiries

s 416 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Failure to respond

s 417 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Striking out application

div 22.5 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Originating applications struck out after 1 year

s 418 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575
am SL2005-13 r 9
(3), (4) exp 10 January 2006 (s 418 (4))

Conferences

div 22.6 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Directions for conferences

s 419 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Conference objectives

s 420 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Variation of conference fixtures

s 421 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Representation at conferences

s 422 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Persons entitled to be present

s 423 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Endnotes

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Adjournment

s 424 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Consent judgments

s 425 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Failure of conciliation—direction for inquiry

s 426 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Failure to attend conference

s 428 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Inquiries

div 22.7 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

General procedure

sdiv 22.7.1 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Directions for inquiries

s 429 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Inquiries—constitution of Small Claims Court

s 430 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Inquiry procedure

s 431 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Investigators

s 432 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Giving evidence by oath or affirmation

s 433 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Representation at inquiries

s 434 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Interlocutory applications

s 436 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Adjournment of inquiry

s 437 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Transfer of small claims proceedings to general jurisdiction of court

s 438 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Transfer of proceedings in general jurisdiction of court to small claims jurisdiction

s 439 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Discontinuance

s 440 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Failure to appear

s 441 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Dismissal for abuse of process

s 442 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Restoration of proceedings

s 443 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Witnesses and evidence

sdiv 22.7.2 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Subpoena

s 444 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Subpoena to produce

s 445 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Retention of subpoenaed documents and things

s 446 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Witness fees and expenses

s 447 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Enforcement of subpoena

s 448 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Endnotes

4 Amendment history

Judgments

sdiv 22.7.3 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Finality of judgments

s 450 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Consent judgments

s 451 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Form of judgments

s 452 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Counterclaims and set-offs

s 453 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Interest up to judgment—Small Claims Court

s 454 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Interest on judgment debts

s 455 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Costs

s 456 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Orders to perform work

s 457 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Orders to perform work—conditions for payment

s 458 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Goods orders

s 459 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Trespass

s 460 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Debt declarations—orders

s 461 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Other orders

s 462 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Enforcement of judgments

sdiv 22.7.4 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Application of Act

s 463 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Joint liability

s 464 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Notice—orders made in person's absence

s 465 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Enforcement of orders by executors and administrators

s 466 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Payment of money under judgment

s 467 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Service of documents

div 22.8 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Service

s 468 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Doubtful service

s 469 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.575

Miscellaneous

pt 23 hdg reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.579

Headings of court documents

s 472 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.579

Requirements for documents

s 473 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.579

Endnotes

4 Amendment history

Power of court in relation to scandalous etc documents

s 474 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.579

Notice of rejection of documents

s 475 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.579

Signature of legal practitioner on documents

s 476 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.579

Sealing duplicate documents

s 477 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.579

Court seals

s 478 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.579
am A2005-60 amdt 1.104, amdt 1.105; ss renum A2005-60
amdt 1.106
reloc to Magistrates Court Rules 1932, as s 101 by
A2005-60 amdt 1.107

Magistrate in chambers

s 479 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.579

Chamber business

s 480 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.579

Consent orders

s 481 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.579

Right of appearance

s 482 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.579

Review of decisions of registrar

s 483 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.579

Representation by legal practitioner

s 484 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.579

Appointment of legal practitioner

s 485 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.579

Change of legal practitioner

s 486 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.579

Time of effect of change etc of legal practitioner

s 487 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.579

Corporations acting in person

s 488 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.579

Reckoning of time

s 489 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.579

Extension and abridgment of time

s 490 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.579

Fixing of times

s 491 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.579

Irregularity in proceedings

s 492 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.579

Restoration of proceedings struck out

s 493 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.579

Certified copies of official records

s 494 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.579

Records of default judgments

s 495 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.579

Infant plaintiffs

s 496 reloc from Magistrates Court (Civil Jurisdiction) Act 1982 by
A2004-60 amdt 1.579

Proceeding in business name if unregistered etc

s 497 ins as mod SL2006-29 mod 1.1
exp 1 January 2007 (SL2006-29 r 7010 (4))

Schedule 1

sch 1 reloc from Magistrates Court (Civil Jurisdiction) Regulation
1987 by A2004-60 amdt 1.588

Endnotes

5 Earlier republications

5 Earlier republications

Some earlier republications were not numbered. The number in column 1 refers to the publication order.

Since 12 September 2001 every authorised republication has been published in electronic pdf format on the ACT legislation register. A selection of authorised republications have also been published in printed format. These republications are marked with an asterisk (*) in column 1. Electronic and printed versions of an authorised republication are identical.

Republication No and date	Effective	Last amendment made by	Republication for
R1 10 Jan 2005	10 Jan 2005– 24 Mar 2005	A2004-60	new rules and amendments by A2004-60
R2 25 Mar 2005	25 Mar 2005– 7 July 2005	A2005-13	amendments by A2005-13
R3 8 July 2005	8 July 2005– 21 Dec 2005	SL2005-13	amendments by SL2005-13
R4 22 Dec 2005	22 Dec 2005– 10 Jan 2006	A2005-60	amendments by A2005-60
R5 11 Jan 2006	11 Jan 2006– 30 June 2006	A2005-60	commenced expiry

6 Modifications of republished law with temporary effect

The following modifications have not been included in this republication:

Court Procedures Rules 2006 SL2006-29 sch 7**Schedule 7 Transitional—modification of rules for Magistrates Court**

(see r 7010)

Part 7.1 Modification of Magistrates Court (Civil Jurisdiction) Rules 2004**1.1 New section 497**

insert

497 Proceeding in business name if unregistered etc

- (1) This section applies to a business name under which business is being carried on by a person in contravention of the *Business Names Act 1963* if—
- (a) the name is not registered under that Act; or
 - (b) the name is registered under that Act, but is not registered in relation to the person; or
 - (c) the name is registered under that Act in relation to the person but the person has not complied with that Act, section 12 (Notification of changes in particulars relating to registered business names etc) in relation to the name.

Endnotes

6 Modifications of republished law with temporary effect

- (2) If a proceeding is started against the person under the business name, the following provisions apply:
- (a) the proceeding is not invalid only because of the contravention;
 - (b) the business name is a sufficient designation of the person in any process in or in relation to the proceeding unless the court otherwise orders.

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